

PO No.	12-05-13
Date	May 24, 2012
Terms of Payment	on account
Mode of Procurement	LOCAL SHOPPING

[illegible]

1. The agency shall impose penalty in an amount equivalent to 1/10 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed on the 10th working day from the date of the approval of the P.O.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of equipment purchased, and tax receipts, should be submitted by the supplier.

Printed Name and Signature
of Supplier/RepresentativePrinted Name and Signature
of Supplier/Representative