

By: H 1990

PO No.  
Date  
Terms of Payment  
Mode of Procurement

12-02-02  
February 20, 2012  
on account  
LOCAL SHOPPING

NO	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	50	pcs	Ballpen, (Black) Pilot	22.00	1,100.00
2	20	pcs	Ballpen, red, panda	22.00	440.00
3	1	bx	Continuous forms A4 1 ply, s20, 11 x 9 1/2	720.00	720.00
4	1	bxs	Continuous forms long 2 ply, s20, 13 x 9 1/2	1,315.00	1,315.00
5	50	pcs	Knockdown Boxes	170.00	8,500.00
6	3	pcs	Marker, permanent, black	38.00	114.00
7	20	reams	Paper, copy, long, 80gsm	225.00	4,500.00
8	30	bxs	Staple wire, size # 35	22.00	660.00
9	50	pcs	ENVELOPE-Documentary, for A4 size paper/document, kraft, 229mm x 324mm, min. weight of 150gsm	1.00	50.00
10	2	btls	INK-For stamp pad with applicator, violet, 50ml	46.00	92.00
11	12	pcs	PAPER CLIP-Backfold, 50mm., (2")	6.00	72.00
12	10	pcs	PENCIL-Lead with eraser, medium size	5.50	55.00
13	5	pcs	RECORD BOOK-500 Pages, 215mm x 275mm, 55 gsm., smythe sewn, w/ 'Official Record Book' printing	290.00	1,450.00
14	5	pcs	RECORD BOOK-300 Pages, 215mm x 275mm, 55 gsm., smythe sewn, w/ 'Official Record Book' printing	235.00	1,175.00
15	4	pcs	Printer Ribbon LX 300	110.00	440.00
16	3	btls	JANITORIAL Xonrox	38.75	116.25
			<b>**nothing follows**</b>	<b>TOTAL</b>	<b>20,799.25</b>
			for Palawan Service Office		
			January to February 2012		
			Less: WVAT 5%	1039.96	
			EVAT 1%	207.99	
					1,247.96
			reference: RIV # PSO-12-01-002 dated January 6, 2012		
<b>TOTAL</b>			consolidated RIV January and February 2012		<b>19,551.29</b>

1. The agency shall impose penalty in an amount equivalent to 1/10 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed on the 10th working day from the date of the approval of the P.O.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of equipment purchased, and tax receipts, should be submitted by the supplier.

ARACELI J. LAINEZ  
Division Chief IV - MSD  
APPROVED:

Date Approved: *March 2, 202*

Received copy of P.O. on

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