

## JOB ORDER

Supplier GRAPHIX REVOLUTION LAYOUT & DESIGN

Address Vicmar Bldg., P. Burgos St., Batangas City

Tel./Fax No. 300-5303

Supplier Registered with:

JO No.

Date \_\_\_\_\_

### Terms of Payment

Mode of Procurement

12-10-02

October 10, 2012

on account

## Local Shopping

Please deliver to this office within **10 days** from receipt hereof the following:

[illegible]

Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the J.O. by the dealer is not indicated, it shall be deemed on the 10th working day from the date of the approval of the J.O.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

Funds Available in the amount of **P 43,200.00**

CATALINA R. AMATUS

Fiscal Controller IV

ARACELI J. LAINEZ  
Division Chief IV - MSD

APPROVED:

PAOLO JOHANN C. PEREZ

Regional Vice-President

Date approved: 10/12/12

Received copy of J.O. on Oct-12, 2012

By JEROME ALLEN ZIM

CONFORME:

Printed Name and Signature  
of Supplier/Representative