

**THE HEALTH INSURANCE CORPORATION**  
REGIONAL HEALTH INSURANCE OFFICE - III  
Health Bldg., Lazatin Blvd., San Agustin,  
City of San Fernando, Pampanga  
Tel. No. (045) 961-4175 loc. 4332 / Fax No. (045) 961-8943

## PURCHASE ORDER

Supplier: **DONKING PARTY NEEDS & CATERING**  
Address: 2ND FLOOR BLDG. BALIBAGO, A.C.  
Tel. No. (045) 982-3871/323-5390

P.O. No.: **11-149**  
Date: December 29, 2011  
Term of Payment: 15 days  
Mode of Procurement: Local Shopping

Supplier Registered with: \_\_\_\_\_  
Please deliver to this Office within \_\_\_\_\_ from receipts hereof the following:

| NO. | QTY. | UNIT | ITEM/DESCRIPTION                          | UNIT PRICE | TOTAL AMOUNT |
|-----|------|------|-------------------------------------------|------------|--------------|
|     | 1    | SET  | PARTY TENT 10X16<br>***NOTHING FOLLOWS*** | 15,500.00  | 15,500.00    |
|     |      |      | RIV # 10-466-R3                           |            | 15,500.00    |

### Conditions:

- The Agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the value of undelivered order for each day of the delay as liquidated damages.
- Render your bills in triplicate copies including the original.
- If the date of receipts of this P.O. by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.
- Delivery shall be made only on MONDAYS to THURSDAYS not later than 3 PM except for emergency cases wherein prior notification in such cases shall be given by this office.

Very truly yours,

**GRACE M. MAMAWAL**  
Chief, Management Services Division

|                                                                                                                                   |                                                  |                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------|
| Certified Budget Available:                                                                                                       | Funds Available in the amount of: P 15,500.00    | APPROVED                                               |
| <b>LEONIDAS LUMBA</b><br>Fiscal Controller III<br>Within the COB: _____<br>Expense Code: _____<br>Budget: _____<br>Remarks: _____ | <b>ANGELITA S. REYES</b><br>Fiscal Controller IV | <b>RODOLFO M. BALOG</b><br>Vice-President for PhRO III |
| Received copy of P.O. on _____                                                                                                    |                                                  |                                                        |
| CONFORME:<br><b>MA. TERESA L. MAMAWAL</b><br>Signature over Printed Name<br>of Supplier / Representative                          |                                                  |                                                        |