

San Agustin Bldg., San Agustin,
City of San Fernando, Pampanga
Tel. No. (045) 961-4175 loc. 4332

NOV 25 2011

JOB ORDER

(non-Inventoriable Items)

Supplier **ELECTROBRAIN ENTERPRISES**

Address Unit 6, 2931 Pilar St., Manuguit Subdivision, Tondo, Manila, Philippines

Tel. No.:

Work Order No: **11-058-JO**

Date: November 23, 2011

Term of Payment: 15 days

Mode of Procurement: Local Shopping

Supplier Registered with:

Office Order No. 0023, s. 2010

Please deliver to this Office within **7 days** from receipts of final proof

NO.	QTY.	UNIT	ITEM/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
	1	lot	Repair of Automizer Queuing System:		
	1	lot	Tarlac Service Office (SLAVE ONLY)		1,340.00
	1	lot	Malolos Service Office		2,500.00
			San Fernando Service Office		2,500.00
			NOTHING FOLLOWS		
			TOTAL AMT.		6,340.00
RIV # 11-675-R3					6,340.00

Conditions:

- The Agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the value of undelivered order for each day of the delay as liquidated damages.
- Render your bills in triplicate copies including the original.
- If the date of receipts of this Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.
- Delivery shall be made only on MONDAYS to THURSDAYS not later than 3 PM except for emergency cases wherein prior notification in such cases shall be given by this office.

Very truly yours,

GRACE M. MAMAWAL

Chief, Management Services Division

Certified Budget Available:	Funds Available in the amount of: P 6,340.00	APPROVED
LEONIDAS A. LUMBA Fiscal Controller III Within the COB: Expense Code: Budget: Remarks:	ANGELITAS REYES Fiscal Controller IV	RODOLFO M. BALOG Vice-President for PhRO-III
Received copy of J.O. on <u>12/5/2011</u> CONFORME: Rosa Ang Hun Signature over Printed Name of Supplier / Representative		

12-12239