

# PURCHASE ORDER

Philhealth Regional Office 02

Supplier: MINOLTA GEN. MERCHANDISE - BR. 2  
Address: Gonzaga cor. Bonifacio Sts., Tug. City  
TIN: 102-204-553-002  
Mode of Procurement: Shopping

P.O. No.: 13-02-0010  
Date: 02/12/2013  
P.R. No.: \_\_\_\_\_  
Date: \_\_\_\_\_

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: The Builder's Place, Del Rosario St., Tug. City

Delivery Term: 1 day

Date of Delivery: \_\_\_\_\_

Payment Term: Cash

Stock #	Unit	Description	Qty	Unit Cost	Amount
U0565	Piece	BATH TOWEL, assorted colors	31	80.00	2,480.00
C0069	Piece	UMBRELLA, big	385	60.00	23,100.00

(Total Amount in Words) twenty Five thousand Five Hundred Eighty Pesos

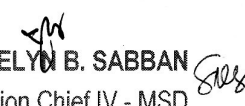
25,580.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Render your bills in triplicate copies including the original. If the date of receipt of the PO by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the PO. For imported items, IMPORTANT DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased and the tax receipts should be submitted by the supplier.

CONFORME:

Very truly yours,

  
(Signature over Printed Name of Supplier)

  
LOVELYN B. SABBAN  
Division Chief IV - MSD

APPROVED BY:

  
OSCAR B. ABADU, JR.  
Regional Vice President

Funds Available:

  
KELLY MAE D. CALIMAG  
Fiscal Controller III

ALOBS NO: \_\_\_\_\_  
Amount: \_\_\_\_\_