

E. Electrical Outlets

Outlets and wiring shall be installed on inner front wall of each counter.

V. 1 Lot BACK WALL.

Specification

Back wall shall be of two types:

- 1.) the 2.10 m high and
- 2.) the floor to ceiling high.

It shall be placed between the front liners counter and the backroom. At the area of the front liners, a mural or graphics design reflecting the PHIC image will be placed, at the backroom side, built-in tables will be installed, when using the 2.10 m high back wall, to serve as support and at the same time for use as counters or as additional tables. The floor to ceiling high back wall will simply serve as a wall partition. The 2.10 m high back wall can be used by S.O.'s with limited air conditioning facilities, to help air to flow within the area, while the floor to ceiling high back wall may be used by S.O.'s with suitable air conditioning facilities.

A. Wall Partitions

Wall partitions shall be double sided wall using 3/8" ordinary plywood on metal studs.

a.1 Partition at backroom side shall be finished with good quality laminates, free from any cracks, nail holes, knots and wood grains. Vertical grooving shall be place at equal distance, for aesthetic purposes. 100 mm high baseboard shall be painted on front and rear of back wall using dark grey color. Texture and color of laminates shall be similar to the laminates on the front liner's counters.

a.2 Graphics sticker shall be mounted on the front liner side of the back wall containing the approved design. Graphics design shall be coordinated / requested from PAD.

B. Build – in Table and Drawers

Outer and inner siding of tables drawers shall be of 3/4" ordinary Plywood covered with good quality laminates, free from any cracks, nail holes, knots. Texture and color of laminates shall be similar to the laminates on the front liners' counters.

C. Hardware

Handle for cabinets shall be round shaped, smooth edged plastic or wooden material. Install roller guide for drawers with metal drawer slide, roller-type mechanism on both sides for ease operation, size to fit the drawer length.

D. Lighting

Down lights shall be installed on the ceiling at the front side of back wall, either surface mounted or track mounted, depending on height of back wall, to create a scallop pattern on the wall, at the same time illuminating the graphics sticker. Down/track lights shall make use of 3 watts LED light bulb, with daylight color temperature. It shall be placed approx. 0.20 to .40m from the wall, and shall be equally spaced with a minimum distance of 0.80m and maximum distance of 1.20m.

E. Electrical Outlets

Outlets and wiring shall be installed on the back room side of the back wall, under each built-in tab

VI. 1 Lot S.O. HEAD

Specification

The S.O. HEAD Office will be an enclosed space, with mostly glass partition.

A. Partitions

Interiro wall partitions shall be of non-combustible materials. It is recommended that the following materials be used for the partitions:

- a.1 13mm thick wallboard installed to manufacturer's specifications, or Fiber Cement sheet wallboard installed to manufacturers' specifications.

a.2 Glass wall to be installed shall be 3/8" tempered clear glass with size and dimensions as indicated in the detailed drawing. Use glass clip with bevel edge to hold glass wall.

a.3 Partitions located along or terminating to an exterior wall should be aligned or terminated on the vertical mullion of the exterior glass wall or on a solid wall. At no instance shall the mullion, sill closure or any part of the curtain wall be subjected to any pressure. A resilient material, e.g. rubber gasket, is recommended to abut to the mullion/sill closure. The window sill closure must not be subjected to induced load. No permanent fixing of any kind is permitted at any section of the curtain wall. No window penetrations shall be allowed. The paint coating of the curtain wall may not be disturbed or changed in way.

a.4 Painting of partitions shall be at least 3 coating of good quality paint. Baseline paint (baseboard) for existing wall partition shall be 100mm high in dark grey color.

B. Door and Frames

Flush and Doors and Jambs for Partitions of offices shall be made of good quality wooden frame complete with lockset and other hardware.

C. Glass and Glazing

Glass to be installed for S.O. head window shall be 3/8" tempered clear glass cut as shown in the detailed drawing. Frosted glass sticker shall be placed on the glass window with location and dimension as shown on the drawing.

D. Moldings

Molding shall be properly mounted as intergral part of the wall to , use ordinary plywood. Painting shall be "duco" finish with adequate number of coating. Paint color shall be similar to the molding color or front liner's counter.

E. S.O. HEAD

The S.O. Head office area will be variable, depending on the space allotment of the specific Service Office and on the area allotment required by Office Order No. 0114, s-2004.

Material:

Solid brass and/or stainless steel, 90-degrees glass clip with bevel edge and square corner.

VII. 1 Piece GUARD DESK

A. Counter Top

Shall be 3/4" Ordinary Plywood covered by good quality laminates free from any cracks, nail holes, knots and wood grains. Texture and color of laminates shall be similar to the laminates on the front liners' counter top.

B. Siding, Shelves and Drawers

Outer and inner Siding, Shelves and Drawers shall be of 3/4" Ordinary Plywood covered by good quality laminates free from any cracks, nail holes, knots and wood grains. Texture and color of laminates shall be similar to the laminates on the front liners' counter.

C. Moulding

Moulding shall be properly mounted as integral part of the counter to ensure durability using ordinary plywood. Painting shall be "duco" finish with adequate number of coating. Paint color shall be similar to the molding color of the front liners' counter.

D. Hardware

Drawer locksets made of good quality brass material to be installed in the cabinet and drawer in each small counter. Handle for drawer and Cabinet shall be round shaped, smooth edged plastic/ wooden material. Install Roller Guide for drawers with metal drawer slide, roller-type mechanism on both sides for ease of operation, size to fit the drawer length.

VIII. 1 LOT Finishing Works
Painting of Works (existing walls – 106sq.m)

5. SCOPE OF WORKS

The work to be done consists of furnishing all required materials, tools, equipment and labor, performing all operations necessary for the satisfactory completion of the project in accordance with approved drawings, specifications, and PhilHealth Office Order No.10, series 2010. Quality of work shall be practiced at all time to maintain and enhance the office's corporate look.

Supplier/Contractor should employ skilled and qualified manpower specialized in every item of work.

A. Dismantling and Clearing

a.1 Dismantling and removal of existing / install partition walls including its components such as limited but not limited to electrical writings, doors, jambs, windows not according to the floor lay-out.

a.2 Clearing and hauling of the dismantled items to be identified location as specified to the floor lay-out.

B. Carpentry Works

Installation of drywall partitions as shown in the floor plan / drawings including the installation of jambs, doors. Cornices, moldings and other carpentry works indicated therein.

C. Furniture Works

Make quality furniture such as but not limited to:

- 4 units Front-Liners Counters
- 1 unit Reception Counter
- 2 units Writing Stands
- 1 unit Cashiers' Booth with 1 window
- 1 unit Check Releasing Booth
- 1 unit Back Wall
- 1 Office of the SO Head
- 1 unit Guard Desk
- Painting of Walls and ceiling

D Repainting of existing walls and other painting / finishing works

d.1 Preparatong of existing surfaces to be repainted such as removal of mildew, oil, dust, dirt, loose rust, peeling paint or other contamination to ensure good adhesion of paint.

d.2 Application of at lease 3 coats of paint on existing permanent wall partitions and ceilings. All color samples and swathes shall be submitted to the General Services Unit for prior approval.

E Glass and Glazing Works

Supply and installations of glass and framing as shown in the detailed drawings and specifications.

F Electrical Works

Supply and installation of electrical system with adequate-sized electrical wires, good quality switches, convenience outlets and other electrical components such as circuit breaker/s required to compete electrical requirement project. This includes but is not limited to the following:

f.1 Installation of electrical wirings and convenience outlets (at least 2 units) at every newly enclosed rooms.

f.2 Installations of electrical wirings and convenience outlets (2 units) for each front liner counters.

All maintenance and workmanship shall be in compliance with electrical Code of the Philippines and Local Ordinance.

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10/10/2020