

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

The **PHILIPPINE HEALTH INSURANCE CORPORATION**, a government owned and controlled corporation, existing by virtue of Republic Act 7875 as amended, otherwise known as the "National Health Insurance Act of 1995", with Regional Office Address at the Builders Place, Del Rosario St., Tuguegarao City, represented by its MR. OSCAR B. ABADU, JR., Regional Vice President, hereinafter referred to as "**PHILHEALTH**",

-AND-

CAVAT CAPITOL MERCHANDISING CONSTRUCTION, a private enterprise, organized and existing under pertinent laws of the Republic of the Philippines, with business address at Maharlika Highway, Carig Norte, Tuguegarao City, represented by its Proprietor, **AURORA M. FERIL**, hereinafter referred to as the "**CONTRACTOR**",

-WITNESSETH THAT-

WHEREAS, the **CONTRACTOR** has agreed and binds itself to provide services for the improvement of Solano Service Office;

WHEREAS, **PHILHEALTH**, desires to avail the aforesaid services at reasonable cause;

NOW THEREFORE, for and in consideration of the foregoing premises, the party hereby agrees to undertake the improvement of Solano Service Office subject to the following conditions;

1. **PHILHEALTH** obligates itself to pay the **CONTRACTOR** the contract price of FOUR HUNDRED THIRTY THOUSAND (Php 430,000.00) upon completion of the improvement and subject to government accounting rules and procedures;
2. **PHILHEALTH** shall have the right to deduct from the **CONTRACTOR'S** progress billing such amount as may be necessary to cover third party liabilities, as well as uncorrected discovered defects in the project;
3. **PHILHEALTH** shall strictly monitor the implementation of the program of work in order to ascertain that the project shall be completed within the desired specification and work schedule;
4. For and in consideration of the above-stated contract price, the **CONTRACTOR** binds himself to provide the following fixtures and improvements, to wit;

I. 4 PCS. Front Line Counters

Specifications:

This is made up of combined small counters properly attached side by side to form one whole counter. The basic purpose of the individual construction is for easy movement of furniture in case of relocation.

A. Counter Top

Shall be ¾" ordinary plywood covered by good quality laminates, free from any cracks, nail holes, knots and wood grains. Material swatches should be coordinated/requested from PRID-Engineering Unit.

B. Siding, Shelves and Drawers

Outer and inner siding, Shelves and Drawers shall be ¾" ordinary plywood covered by good quality laminates, free from any cracks, nail holes, knots and wood grains. Material swatches should be coordinated/requested from PRID-Engineering Unit.

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C. Moulding

Moulding shall be properly mounted as integral part of the counter to ensure durability using ordinary plywood. Painting shall be "duco" finish with adequate number of coating. Color paint swatches should be coordinated/requested from PRID-Engineering Unit.

D. Cabinet

Make separate cabinet for each small counter covered with good quality laminates. Install rollers for easy movement. Provide with lockset made of good quality brass material. Cabinet shall be placed **underneath the counter**.

E. Hardware

Drawer lockset shall be made of good quality brass material to be installed on the cabinet and drawer in each small counter. Handle for drawers and Cabinets shall be round shaped, smooth edged plastic or wooden material.

Install Roller Guide for Drawers with metal drawer slide, roller-type mechanism on both sides for ease of operation, size to fit the drawer length, Use at least 4 – 3/8" bolts and nuts with washers to attached small counters to make one whole rigid counter. Provide anti slip material on counter's base.

F. Electrical Outlet

Outlets and wiring shall be installed on inner front wall of each counter passing through the provided opening.

G. Desk Grommets

Opening with desk grommets with a diameter of 60mm. shall be provided on countertop to route power, data, and phone cables through desktops and counter surfaces and keep cords organized and out of sight.

II. 1 RECEPTION TABLE

Specification

This is made up of three (3) small counters properly attached side by side to form one counter. The basic purpose of individual construction of small counters is for mobility of furniture in case of relocation.

A. Counter Top

Shall be 3/4" ordinary plywood covered by good quality laminates, free from any cracks, nail holes, knots and wood grains. Material swatches should be coordinated/requested from PRID-Engineering Unit.

B. Siding, Shelves and Drawers

Outer and inner siding, Shelves and Drawers shall be 3/4" ordinary plywood covered by good quality laminates, free from any cracks, nail holes, knots and wood grains. Texture and color of laminates shall be similar to the laminates on the front liner's counters.

C. Moulding

Moulding shall be properly mounted as integral part of the counter to ensure durability using ordinary plywood. Painting shall be "duco" finish with adequate number of coating. Paint color shall be similar to the molding color used on the front liner's counter.

D. Hardware

Use at least 4 – 3/8" bolts and nuts with washer to attached small counters to make one whole rigid counter. Provide anti slip material on counter's base.

III. 2 Pieces WRITING STANDS

Specification

Writing stand is of two kinds, (1), is the wall type, which shall be placed standing with it's back on the wall, (2) the island type which may be placed at the center of the area.

- A. Shall be $\frac{3}{4}$ " ordinary plywood covered by good quality laminates, free from any cracks, nail holes, knots and wood grains. Material swatches should be coordinated/requested from PRID-Engineering Unit. Install $\frac{3}{8}$ " thick clear glass at center of counter. Use chrome finish glass shelf fitting to hold glass.
- B. **Siding, Shelves and Drawers**
Outer and inner siding, Shelves and Drawers shall be $\frac{3}{4}$ " ordinary plywood covered by good quality laminates, free from any cracks, nail holes, knots. Texture and color of laminates shall be similar to the laminates on the front liner's counters.
- C. **Moulding**
Moulding shall be properly mounted as integral part of the counter to ensure durability using ordinary plywood. Painting shall be "duco" finish with adequate number of coating. Paint color shall be similar to the molding color used on the front liner's counter.
- D. **Hardware**
Drawer lock shall be made of good quality brass material to be installed on the cabinet and drawer in each small counter. Handle for drawers and Cabinets shall be round shaped smooth edged plastic/wooden material. Install Roller Guide for Drawers with metal drawer slide, roller-type mechanism on both sides for ease of operation, size to fit the drawer length.

IV. 1 Lot CASHIER'S BOOTH and 1 Lot CHECK RELEASING BOOTH
Specification

Cashier's booth uses the same specification as the frontliners' counter, but enclosed within a booth and provided with glass window.

A. **Partitions**

Interior wall partitions shall be of non-combustible material. Interior wall must terminate at or above ceiling level in a manner that may allow the ceiling plenum air return to fully function. It is recommended that the following materials be used for the partitions:

a.1 13mm thick gypsum wallboard installed to manufacturer's specifications, or Fiber cement sheet wallboard installed to manufacturer's specifications.

a.2 Partitions located along or terminating to an exterior wall should be aligned or terminated on the vertical mullion of the exterior glass wall or on a solid wall. At no instance shall the mullion, sill closure or any part of the curtain wall be subjected to any pressure. A resilient material, e.g. rubber gasket, is recommended to abut to the mullion/sill closure. The window sill closure must not be subjected to induced load. No permanent fixing of any kind is permitted at any section of the curtain wall.

a.3 Painting of partitions shall be at least 3 coating of good quality paint. Baseline paint (baseboard) for existing wall partition shall be 100mm. in high in dark grey in color.

B. **Doors and Frames**

Flush Doors and Jambs for Partitions of offices shall be made of good quality wooden frame complete with lockset and other hardware.

C. **Glass and Glazing**

Glass to be installed for Counter's Window and Writing Stand shall be $\frac{3}{8}$ tempered clear glass cut as shown in the detailed drawing.

D. **Signage**

Signage shall be acrylic and embossed.

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