

**PHILIPPINE HEALTH INSURANCE CORPORATION**

Regional Health Insurance Office XII

Posadas cor. Abad Santos Sts., City of Koronadal, South Cotabato

# Purchase Order

SUPPLIER: STARBRIGHT OFFICE DEPOT

P.O. No.: 09-182-12

ADDRESS: KORONADAL CITY

Date: 9/28/2012

TELEPHONE/FAX NO.:

SUPPLIER REGISTERED WITH:

TERMS OF PAYMENT:

MODE OF PROCUREMENT:

Please deliver to this office within \_\_\_\_\_ days from the receipt hereof the following:

| QTY          | UNIT   | ITEM                     | ITEM/DESCRIPTION   | UNIT PRICE | TOTAL AMOUNT       |
|--------------|--------|--------------------------|--|------------|--------------------|
| 2            | PCS    | OS-0147-C FILE FOLDE...  | FILE FOLDER, CLEAR BOOK W/ RING<br>BINDER, W/ INDIVIDUAL CLEAR PLASTIC<br>POCKETS FOR LABELS, LEGAL SIZE | 32.40      | 64.80              |
| 13           | PCS    | OS-0056-B FOLDER PRE...  | FOLDER PRESSBOARD, LONG  | 7.20       | 93.60              |
| 50           | PCS    | OS-0055-B FOLDER, TA...  | FOLDER, TAGBOARD, LONG 14 POINTS   | 2.75       | 137.50             |
| 1            | BOTTLE | OS-0120-C STAMP PAD I... | STAMP PAD INK, RED W/ APPLICATOR, 50ml   | 40.80      | 40.80              |
| 40           | PACKS  | OS-0069-B LINEN PAPE...  | LINEN PAPER, SPECIAL, LONG 10's  | 25.15      | 1,006.00           |
| 4            | PCS    | OS-0097 RECORD BOOK...   | RECORD BOOK, 500 PAGES   | 50.95      | 203.80             |
| 7            | BOXES  | OS-0100 RUBBER BAND...   | RUBBER BAND 18", TRANSPARENT<br>APPROX. 445g/box (350grams)  | 144.00     | 1,008.00           |
| 35           | PACKS  | OS-0155 STICKER, PAPE... | STICKER, PAPER, A4, 10pcs/pack   | 24.00      | 840.00             |
| 20           | PCS    | OS-0155-E STORAGE BO...  | STORAGE BOX, MERIT, SIZE 12"Wx10"Hx15  | 268.80     | 5,376.00           |
|              |        | TAX                      | WITHHOLDING TAX 1%   | -78.31     | -78.31             |
|              |        | TAX                      | VAT 5%   | -391.54    | -391.54            |
| <b>Total</b> |        |                          |  |            | <b>Php8,300.65</b> |

**CONDITIONS:**

1. The Agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the value undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of this PURCHASE ORDER by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of approval.
4. For imported items, IMPORTANT DOCUMENTS, especially showing of condition, serial number of the equipment purchased, and tax receipts, should be submitted by the supplier.

Funds available in the amount of P 8,770.50

CENYDEL VICTORIA GHOT, CPA  
FISCAL CONTROLLER

MERLIE C. SABUG, MPA  
MSD CHIEF 10/1/12

Approved:

RAMON F. ARISTOZA, JR.  
REGIONAL VICE PRESIDENT

Received copy of P.O. on 10/1/12  
By: \_\_\_\_\_

CONFORME: [Signature]  
PRINT NAME AND SIGNATURE OF SUPPLIER/REPRESENTATIVE

taxes: 10/1/12