

PURCHASE ORDER

Supplier HLVC TRADING
Address 1133 E. Aguilar St., Sta. Cruz, Manila
Tel.Fax No. 998-1070 / 514-6417 / Telefax no. 310-5789
Supplier Registered with: PHILHEALTH

P.O No.: 12-214-12
Date: December 19, 2012
Term of Payment: On Account
Mode of Procurement: Small Value Procurement

Office Order No. 0017, s. 2012

Please deliver to this office within 5 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	7	unit	EXTERNAL PORTABLE HARD DISK DRIVE-USB FOR IT APPLICATION - Capacity: At least 1TB - Form Factor: Portable - USB Port Interface: High-speed USB 2.0 - Serial Bus Transfer Rate, (MB/s): 480MB/s - Hard Disk Enclosure - Support Microsoft Windows XP, Vista, 7 and MAC OS - Plug and play via USB port	4,850.00	33,950.00
2	5	unit	INTERNAL HARD DISK DRIVE FOR IT APPLICATION - Capacity: At least 2TB - Form Factor: 3.5" - Spindle Speed (RPM): 7200 - Interface Options: SATA Brand: SEAGATE HDD Note: One (1) Year Warranty on parts and labor	5,350.00	26,750.00
					60,700.00
LESS:					
EWT 1% 541.96					3,251.78
GMP 5% 2,709.82					57,448.22
RIV #					
12-0982 dtd. 12/12/12 TFI - Adeline A. Mesina					
12-0990 dtd. 12/13/12 OCIO-E-Claims - Lynette C. Geronimo					
12-0991 dtd. 12/13/12 OCIO-Proper - Lynette C. Geronimo					

Term & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report

Very truly yours,

LOLITA V. TULIAO, CESO V
Senior Manager, PRID

Certified Budget Available: <u>Completed</u>	Funds Available in the amount of: <u>Php60,700.00</u>	APPROVED:
<u>CORAZON M. TABULAO</u> Fiscal Controller III	<u>LILIA R. GARRIDO</u> Fiscal Controller III	<u>OCTAVINO O. ESGUERRA</u> Senior Vice President, MSS HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>2012</u> Expense Code: <u>285-20 C.I.T. Equipment</u> Budget: <u>810,200.00</u> Remarks: <u>changed to TFI and OCIO</u>	Received copy of P.O.: <u>1-7-13</u> Date	
CONFORME: <u>CANDER R. BALINO</u> Signature over Printed Name and Position of authorized representative		

Faxed 1.7.13 11:15am

Due on Jan 11