

OF THE PHILIPPINES
Health Insurance Corporation
705 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
Telefax No. 637-3158

PRID-PS-07

PURCHASE ORDER

CITIPAPER, INC.

Suite 105 Comfoods Bldg., G. Puyat Ave., Makati City

Ex No. 812-2445 / 844-5894 Fax No. 817-8372

Supplier Registered with: PHILHEALTH

P.O No.: 11-195-12

Date: November 28, 2012

Term of Payment: On Account

Mode of Procurement: Local Shopping

Office Order No. 0017, s. 2012

from receipt hereof the following

Please deliver to this office within

10 working days

| NO. | QTY | UNIT | ITEM DESCRIPTION | UNIT PRICE | TOTAL AMOUNT |
|---|-----|------|--|------------|--------------|
| 1 | 1 | ca | Toner cartridge for HP Laserjet Network Printer 4200N, Model: Q1338A | 6,360.00 | 6,360.00 |
| 2 | 5 | ca | Toner cartridge for HP Laserjet Printer 2014/2015, Model: Q7553A | 3,350.00 | 16,750.00 |
| | | | | | 23,110.00 |
| LESS: | | | | | |
| EWT 1% 206.34 | | | | | 1,238.04 |
| GMP 5% 1,031.70 | | | | | 21,871.96 |
| RIV # 12-0881 dtd. 11/15/12 PRID-PRSMO - Ely E. Roxas | | | | | |

Term & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- All original and atleast One (1) Year Expiration. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report

Very truly yours,

fol: E/aine 11/29/12
LOLITA V. TULIAO, CESO V
Senior Manager, PRID

| | | |
|---|---|--|
| Certified Budget Available: <u>Amplao</u> | Funds Available in the amount of: <u>Php23,110.00</u> | APPROVED: |
| CORAZON M. TABULAO Fiscal Controller III | LILIA R. GARRIDO Fiscal Controller III | OCTAVINO Q. ESGUERRA Senior Vice President, MSS HEAD OF THE AGENCY or Authorized Representative |
| Within the COB: <u>FR 2012</u> | Expense Code: <u>785-00 IT Supplies</u> | |
| Budget: <u>P 23,110 - 1495, 5-2011</u> | Remarks: <u>PRID-PS-07</u> | |
| CONFORME: <u>Garrido Villa</u> | Signature over Printed Name and Position of authorized representative | Received copy of P.O.: <u>Dec 7, 2012</u> Date |

Mr. Joey Benigno