

CONTRACT FOR CONSULTANCY SERVICES

KNOW ALL MEN BY THESE PRESENTS

This **Consultancy Contract** is made and entered into by and between:

The **PHILIPPINE HEALTH INSURANCE CORPORATION** a government owned and controlled corporation duly organized and existing by virtue of Republic Act No. 7875 (as amended by Republic Act No. 9241), with principal office at 709 Citystate Center, Shaw Blvd., Brgy. Oranbo, Pasig City, and duly represented herein by its President and Chief Executive Officer, **DR. EDUARDO P. BANZON** hereinafter referred to as **PHILHEALTH**;

- and -

ALLAN U. SAHAGUN of legal age, and residing at Unit B1604, Gateway Garden Heights, Pioneer Street, corner EDSA, Mandaluyong City, hereinafter referred to as the **CONSULTANT**;

WITNESSETH

WHEREAS, PhilHealth is mandated by law to provide financial risk protection to its members by providing affordable, accessible and adequate healthcare services and supplementary benefit packages under the National Health Insurance Program (NHIP);

WHEREAS, the Corporation is seeking an expert on application, information, and configuration architecture to assist in the development of the enterprise architecture and its new information system;


WHEREAS, PhilHealth needs the services of a Business Applications & Information Specialist to aid the IT Steering Committee in developing the enterprise architecture for the Corporation and the new IT system, specifically, in two areas: a) the real-time posting of contributions to member accounts and crafting strategies to post backlogged contributions, and b) enhanced call center operations.

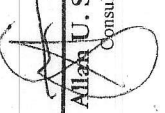
NOW, THEREFORE, for and in consideration of the premises, the parties have mutually agreed to the following terms and conditions:

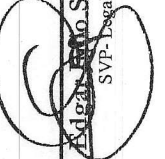
1. Scope of Consultancy Services


The Consultant shall perform the following functions:

- a) Analyzes and documents business processes, scenarios, and information flow;
- b) Analyzes and documents systems, internal and external interfaces, control, and data flow;
- c) Analyzes and documents business information (logical and physical) and associated relationships;
- d) Analyzes and documents system environments, including network


Dr. Eduardo P. Banzon
President and CEO


Allan U. Sahagun
Consultant


Edgardo S. Asuncion
SVP- Legal Sector


Dr. Alvin B. Marcelo
End-User/ Chief Information Officer,
OCIO


Willie M. Bumacod
Fiscal Controller IV, DRAS


Witness for Allan U. Sahagun


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Dr. Eduardo P. Banzon
President and CEO

Allan U. Sahagun
Consultant

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SVP - Legal Sector

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OCIO

Dr. M. Bumacod
Controller IV, DRAS

- f) Designs an information architecture that responds to the application requirements of the Corporation especially online payments;
- g) Designs an infrastructure and the corresponding configuration that can support the applications of the Corporation;
- h) Help improve two of PhilHealth's processes namely, posting of contributions/online payment and call center operations including mobile services by performing the following:
 1. Review existing policies and processes used by the Corporation on posting of contributions (PMAIS, EPRS, SAGIP, MCIS, banks, non-banks);
 2. Review existing call center operations and performance;
 3. Propose refinements in the business process for posting of contributions;
 4. Propose refinements in call center operations;
 5. Develop web services definition for time-posting by accredited third party collectors; and
 6. Describe mobile phone services that can address most pressing call center issues and then develop a prototype mobile solution.

2. Expected Output/Deliverables

- a) Inception report;
- b) Weekly meetings;
- c) Monthly reports;
- d) Project final report; and
- e) Other specific outputs as may be agreed upon.

3. Term

The Consultant shall be engaged for a period of **Six (6) months** starting on 13 Sept 2012 until 13 March 2013 unless sooner terminated by any of the parties for valid grounds and upon prior written notice at least thirty (30) days from the intended termination.

4. Compensation

The Consultant shall be compensated in the total amount of **Two Hundred Sixty Two Thousand Five Hundred (P262,500.00) Pesos payable on a monthly basis of Forty Three Thousand Seven Hundred Fifty (P43,750.00) Pesos** inclusive of imposable taxes upon submission of a monthly report to the Senior Vice-President & Chief Information Officer (SVP-CIO).

5. Program Administration

The Consultant shall directly report to the SVP-CIO who shall approve notices and acceptance of deliverables, activities and other related tasks.

6. Confidentiality

The Consultant shall not disclose any proprietary or confidential information relating to PhilHealth or to this agreement without prior written consent from the latter. For this

Witness for Allan U. Sahagun

Witness for Allan U. Sahagun

7. Data Ownership

All deliverables of the Consultant shall be the sole and exclusive property of PhilHealth and shall not be used for any other purposes other than what is stipulated under this Agreement. Immediately upon completion or termination of this engagement, the Consultant shall return all copies, files, documents, papers, materials, and any other property in his possession that belong or relate to the interest of PhilHealth.

8. Amendments and Entirety of the Agreement

This document along with the identified annexes and attachments as specified in this Agreement shall constitute the entire agreement between PhilHealth and the Consultant. The specific provisions of this Consultancy Agreement shall supersede any and all prior negotiations, understanding, contracts and/or undertakings relating to the same subject matter.

Any revision or amendment of this Agreement shall require prior written consent of all parties.

9. Acceptance and Effectivity

The Parties hereby accept the terms of this Agreement and have hereunto set their hands this 13th day of Sept, 2012, at Pasig, Philippines.

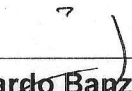
The date of signing constitutes the effective date of the Agreement which shall remain in full force and effect, unless sooner revoked or terminated by mutual agreement of the Parties.

**PHILIPPINE HEALTH INSURANCE
CORPORATION**

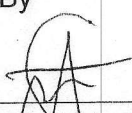
CONSULTANT

By

By




Dr. Eduardo Banzon
President & Chief Executive Officer



Allan U. Sahagun
Consultant

Signed in the presence of





ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PASIG CITY) s.s

BEFORE ME this 17 SEP 2012 2012 in Pasig City, Philippines personally appeared **DR. EDUARDO P. BANZON** in his capacity as President and CEO of the Philippine Health Insurance Corporation and **Allan U. Sahagun**, Consultant, exhibiting to me their respective Government I.D. Nos. 10088700, issued on October 17, 2011 at Pasig City and 33-72376414, issued on _____ at _____ respectively, known unto me to be the same persons who executed the foregoing Consultancy Contract and acknowledged that the same is their voluntary act and deed.

This instrument consisting of four (4) pages including the page on which this acknowledgement is written has been signed thereof.

WITNESS MY HAND and seal on the date and place first above written.

Doc. No.

Page No.

Book No.

Series of 2012

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NOTARY PUBLIC
NOTARY PUBLIC FOR PASIG CITY
APPOINTMENT NO. 63
UNTIL DECEMBER 31, 2012
NO. 2-A WEST CAPITOL DRIVE
KAPITOLYO, PASIG CITY
ROLL OF ATTORNEYS NO. 22172
IBP LIFETIME NO. 888475/PASIG
PTR NO. 7514826/01-02-12/PASIG CITY