

Philippine Health Insurance Corporation - Regional Office II Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MANDATORY EXPENSES													
50203020	Accountable Forms Expenses	PRO and LHIOs	NO	NP-53.5 Agency-to-Agency					Corporate Budget	200,110.00	200,110.00	0.00	Checks
50301040	Bank Charges	PRO and LHIOs	NO	NP-53.5 Agency-to-Agency					Corporate Budget	3,000.00	3,000.00	0.00	Various Bank Charges
50204020	Electricity Expenses	PRO and LHIOs	NO	Direct Contracting					Corporate Budget	7,410,000.00	7,410,000.00	0.00	Electricity Expenses
50210030	Extraordinary and Miscellaneous Expenses	ORVP	NO	NP-53.9 - Small Value Procurement					Corporate Budget	109,200.00	109,200.00	0.00	Meetings/Seminars and Conferences
50215020	Fidelity Bond Premiums	PRO and LHIOs	NO	NP-53.5 Agency-to-Agency					Corporate Budget	211,492.50	211,492.50	0.00	Premiums
50203090	Fuel, Oil, Lubricant Expenses	PRO and LHIOs	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets					Corporate Budget	2,121,450.00	2,121,450.00	0.00	Fuel, Oil, Lubricant for RP Vehicles and Generator Sets of PRO and LHIOs
50215030	Insurance Expenses	PRO and LHIOs	NO	NP-53.5 Agency-to-Agency					Corporate Budget	514,620.00	514,620.00	0.00	Insurance of Properties and RP Vehicles of PRO and LHIOs
50212020	Janitorial Services	PRO and LHIOs	NO	Competitive Bidding/NP-53.9 Small Value					Corporate Budget	4,476,718.44	4,476,718.44	0.00	Janitorial Services For PRO and LHIOs
5029999006	Medical Expenses	PRO and LHIOs	NO	Competitive Bidding/NP-53.9 Small Value					Corporate Budget	2,236,500.00	2,236,500.00	0.00	Annual PHEX
50301990	Other Financial Charges	PRO and LHIOs	NO	NP-53.5 Agency-to-Agency					Corporate Budget	20,800.00	20,800.00	0.00	Payment for Fees
5029999003	Registration of Motor Vehicle	PRO and LHIOs	NO	NP-53.5 Agency-to-Agency					Corporate Budget	14,410.00	14,410.00	0.00	Registration of RP Vehicles
50299050	Rent/lease Expenses	PRO and LHIOs	NO	NP-53.10 Lease of Real Property and Venue					Corporate Budget	17,922,324.25	17,922,324.25	0.00	Leasehold Rental For PRO and LHIOs
502993001	Representation Expenses- IME	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	1,944,000.00	1,944,000.00	0.00	Meetings and Conferences
50212030	Security Services	PRO and LHIOs	NO	Competitive Bidding/NP-53.9 - Small Value					Corporate Budget	7,745,136.96	7,745,136.96	0.00	Security Services For PRO and LHIOs
50204010	Water Expenses	PRO and LHIOs	NO	Direct Contracting					Corporate Budget	218,400.00	218,400.00	0.00	Water Consumption (Metered)
50204010	Water Expenses	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	192,000.00	192,000.00	0.00	Drinking Water

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					Advertis ement/P osting of IB/REI	Submissi on/Open ing of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
VARIABLE EXPENSES													
5029901001	Advertising Expenses	PAU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					Corporate Budget	2,699,600.00	2,699,600.00	0.00	For advertising on Radio, Cable and TV programs, and Billboard
50205010	Postage and Courier Services	ADMIN	NO	NP-53.5 Agency-to-Agency/NP-53.9 Small Value Procurement					Corporate Budget	262,500.00	262,500.00	0.00	For Mailing of Documents
50205010	Postage and Courier Services	LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	104,543.00	104,543.00	0.00	For Mailing of Documents
5020502001	Telephone Expenses-Mobile	ADMIN	NO	NP-53.9 - Small Value Procurement					Corporate Budget	832,000.00	832,000.00	0.00	For Bulk Text Messaging
5020502002	Telephone Expenses - Landline	ADMIN	NO	NP-53.9 - Small Value Procurement					Corporate Budget	131,040.00	131,040.00	0.00	For Telephone Landline Subscription
50205030	Internet Subrcription Expenses	ITMS	NO	NP-53.9 - Small Value Procurement					Corporate Budget	1,738,817.60	1,738,817.60	0.00	For Internet Subscription of PRO and LHIOs
50205040	Cable, Satellite, Telegeraph Expenses	ADMIN	NO	NP-53.9 - Small Value Procurement					Corporate Budget	8,787.00	8,787.00	0.00	For Cable Subscription lodged to the ORVP
50299999005-B	Corporate Forum(Face to Face)	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	3,673,750.00	3,673,750.00	0.00	Corporate Forum
50299999005-A	Gender & Development Expenses	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	417,750.00	417,750.00	0.00	GAD Activities
5021199003	Hononarium	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	408,000.00	408,000.00	0.00	Payment for RAC external members (6)
50215030	Cultural & Athletic Exp.- Anniversary Expenses	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	1,303,750.00	1,303,750.00	0.00	30th Anniversary, Employees Day
5029918003	Cultural & Athletic Exp - Christmas Activities	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	549,000.00	549,000.00	0.00	PRO Christmas and Year-End Activities

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5029918009	Cultural & Athletic Exp - Other Activities	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	95,850.00	95,850.00	0.00	PhilHealthy Movement Activities
5029901002	Marketing and Promotional Expenses	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	17,437,800.00	17,437,800.00	0.00	Corporate Give-away. Marketing and Promotional Activities
5021199002	Notarial Fee	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	73,050.00	73,050.00	0.00	For Notarization of Contracts and other documents
50299020	Printing and Publication Expenses	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	702,900.00	702,900.00	0.00	Photocopying services, calendars, member IDs, and others
5021305001	Repair and Maintenance - Office Equipment	PRO and LHIOs	NO	Direct Contracting/NP-53.9 Small Value Procurement					Corporate Budget	1,114,925.00	1,114,925.00	0.00	Repair/Preventive Maintenance of Office Equipment
5021305002	Repair and Maintenance - IT Equipment	ITMS	NO	NP-53.9 - Small Value Procurement					Corporate Budget	108,000.00	108,000.00	0.00	Repair/Preventive Maintenance of IT Equipment
50213220	Repair and Maintenance - Furniture & Fixtures	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	10,000.00	10,000.00	0.00	Repair of Furniture and Fixtures
50213060	Repair and Maintenance - Transportation Equipment	PRO and LHIOs	NO	Direct Contracting/NP-53.9 Small Value Procurement					Corporate Budget	1,059,700.00	1,059,700.00	0.00	Repair/Preventive Maintenance of RP Vehicles
5021309002	Repair and Maintenance - Leased Assets Improvement - Building	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	400,000.00	400,000.00	0.00	Leasehold Improvement and Repairs
5029903002-A	Committee Meeting Expenses (Procurement)	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	18,200.00	18,200.00	0.00	Meetings/ Conferences
5029903002-A	Committee Meeting Expenses (Reimbursement)	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	1,968,550.00	1,968,550.00	0.00	Meetings/ Conferences

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					Advertis ement/P osting of IB/REI	Submissi on/Open ing of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Regular Office Supplies Expenses	PRO and LHIOs	NO	Direct Contracting/NP-53.5 Agency-to- Agency/Shopping					Corporate Budget	7,923,182.99	7,923,182.99	0.00	Various Office Supplies
5020301002	IT Supplies	PRO and LHIOs	NO	NP-53.5 Agency-to- Agency/Competitive Bidding					Corporate Budget	10,348,445.92	10,348,445.92	0.00	Various IT Supplies
5020301001	Office Supplies Expenses - Inventory Custodian Supplies	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two- Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	60,636.72	60,636.72	0.00	Various Office Supplies
50203070	Drugs and Medicines Expenses	PRO and LHIOs	NO	NP-53.5 Agency-to- Agency/Shopping					Corporate Budget	1,170,047.18	1,170,047.18	0.00	Various Drugs and Medicines
50203080	Medical, Dental and Laboratory Supplies Expenses	PRO and LHIOs	NO	NP-53.5 Agency-to- Agency/Shopping					Corporate Budget	235,730.00	235,730.00	0.00	Various Medical and Dental Supplies
5020321002	Semi-Expendable Office Equipment Expenses	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two- Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	645,044.08	645,044.08	0.00	Below 50 thousand Office Equipment
5020321003	Semi-Expendable Communication Expenses	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two- Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	423,497.80	423,497.80	0.00	Below 50 thousand Communication Equipment
5020321004	Semi-Expendable Medical Equipment Expenses	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two- Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	15,801.50	15,801.50	0.00	Below 50 thousand Medical Equipment
5020321006	Semi-Expendables IT Equipment	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two- Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	632,019.21	632,019.21	0.00	Below 50 thousand IT Equipment
5020321007	Semi-Expendables Other Machinery and Equipments	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two- Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	541,329.99	541,329.99	0.00	Below 50 thousand Other Machinery Equipment

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					Advertis ement/P osting of IB/REI	Submissi on/Open ing of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020322001	Semi-Expendables Furniture and Fixture	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two Failed Biddings/NP-53.9 Small Value Procurement					Corporate Budget	2,769,358.17	2,769,358.17	0.00	Below 50 thousand Furniture and Fixtures
50203990	Semi Expendable Sports Equipment	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two Failed Biddings/NP-53.9 Small Value Procurement					Corporate Budget	10,490.00	10,490.00	0.00	Below 50 thousand Sports Equipment
5020321008	Semi Expendable - Disaster Response and Rescue Equipment	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two Failed Biddings/NP-53.9 Small Value Procurement					Corporate Budget	107,198.30	107,198.30	0.00	Below 50 thousand Disaster Response and Rescue Equipment
502020100101	Training Expenses - Local(Internal)	PRO and LHIOs	NO	NP-53.9 Small Value Procurement/NP-53.10-Lease of Real Property and Venue					Corporate Budget	2,163,600.00	2,163,600.00	0.00	Attendance to Trainings(Internal)
502020100101	Training Expenses - Local(External)	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	266,000.00	266,000.00	0.00	Attendance to Trainings(External)
50299040	Transportation and Delivery Expenses	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	150,000.00	150,000.00	0.00	Hauling Services
50201010	Travelling Expenses - Local	PRO and LHIOs	NO	NP-53.9 - Small Value Procurement					Corporate Budget	13,907,376.00	13,907,376.00	0.00	Travelling Expenses - Local
50201010A	Travelling Expense - Local(Airfare)	PRO and LHIOs	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets					Corporate Budget	5,606,704.00	5,606,704.00	0.00	Travelling Expenses - Airfare

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					Advertis ement/P osting of IB/REI	Submissi on/Open ing of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Capital Expenditures													
NON-ICT RESOURCES													
10605030	Office Euipment	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	2,065,023.31	0.00	2,065,023.31	Various Office Equipment(50 thousand and above)
10505020	Other Equipment	PRO and LHIOs	NO	Competitive Bidding/NP-53.1 Two Failed Biddings/NP- 53.9 Small Value Procurement					Corporate Budget	519,191.20	0.00	519,191.20	Various Office Equipment(50 thousand and above)
										130,019,351.12			

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