

## PhilHealth Regional Office - X Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertise ment/Post ing of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contra ct Signin g		Total	MOOE	CO	
	<b>BAC GOODS AND SERVICES</b>											
10605020	Procurement of Office Equipment (Aircon)	Regional office 10	Competitive Bidding	MAR	APRIL	MAY	MAY	Corporate Budget	1,995,925.68		1,995,925.68	
10605020	Procurement of Office Equipment (Genset)	Regional office 10	Competitive Bidding	FEB	FEB	MAR	MAR	Corporate Budget	1,840,000.00		1,840,000.00	
10605020	Procurement of Office Equipment (Duplicator Machine)	Regional office 10	NP-53.9 - Small Value Procurement	FEB	FEB	MAR	MAR	Corporate Budget	908,710.00		908,710.00	
10605020	Procurement of Other Equipment Project	Regional office 10	NP-53.9 - Small Value Procurement	FEB	FEB	MAR	MAR	Corporate Budget	389,393.40	389,393.40		
5021199003	Honorarium	Regional office 10	NP-53.9 - Small Value Procurement	FEB	FEB	MAR	MAR	Corporate Budget	408,000.00	408,000.00		
5020301001	Procurement of Regular Office Supplies	Regional office 10	NP-53.5 Agency-to-Agency	JAN	JAN	JAN	JAN	Corporate Budget	4,586,914.79	4,586,914.79		
50203070	Procurement of Accountable Forms	Regional office 10	NP-53.5 Agency-to-Agency	N/A	N/A	SEP	SEP	Corporate Budget	50,094.00	50,094.00		
50215030	Insurance Expense	Regional office 10	NP-53.5 Agency-to-Agency	N/A	N/A	MAR	MAR	Corporate Budget	1,127,090.00	1,127,090.00		
5021199002	Notarial Fee	Regional office 10	NP-53.9 - Small Value Procurement	N/A	N/A	JUN	JUN	Corporate Budget	55,500.00	55,500.00		
50203070	Procurement of Drugs and Medicines	Regional office 10	Shopping	FEB	N/A	MAR	MAR	Corporate Budget	1,290,765.60	1,290,765.60		
50203080	Procurement of Medical, Dental and Laboratory Supplies	Regional office 10	Shopping	FEB	N/A	MAR	MAR	Corporate Budget	1,271,956.73	1,271,956.73		
50203090	Procurement of Gasoline, Oil and Lubricants	Regional office 10	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	JAN	FEB	FEB	FEB	Corporate Budget	3,973,500.00	3,973,500.00		
5020321002	Procurement of Semi-Expendable Office Equipment Expenses	Regional office 10	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	Corporate Budget	136,414.00	136,414.00		
5020321003	Procurement of Semi-Expendable Medical Equipment Expenses	Regional office 10	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	Corporate Budget	15,288.60	15,288.60		
5020321007	Procurement of Semi-Expendable Other Machinery and Equipment	Regional office 10	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	Corporate Budget	258,533.00	258,533.00		
5020321008	Procurement of Semi-Expendable Disaster Response and Rescue Equipment	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	101,904.00	101,904.00		
5020322001	Procurement of Semi-Expendable Furniture & Fixtures	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	2,071,042.33	2,071,042.33		
50203990	Procurement of Other Supplies & Materials	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	1,132,620.98	1,132,620.98		
50210030	Extraordinary and Miscellaneous Expenses	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	109,200.00	109,200.00		
50215020	Fidelity Bond Premiums	Regional office 10	NP-53.5 Agency-to-Agency	FEB	FEB	MAR	MAR	Corporate Budget	1,341,675.00	1,341,675.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999006	Medical Expenses	Regional office 10	Competitive Bidding	SEPT	N/A	OCT	OCT	Corporate Budget	3,129,000.00	3,129,000.00		
5029999005	Corporate Forum	Regional office 10	NP-53.9 - Small Value Procurement	FEB	FEB	MAR	MAR	Corporate Budget	1,700,000.00	1,700,000.00		
5029999005	Corporate Forum	Regional office 10	NP-53.10 Lease of Real Property and Ve	FEB	FEB	MAR	MAR	Corporate Budget	1,819,018.00	1,819,018.00		
50301040	Other Finacial Charges	Regional office 10	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	Corporate Budget	7,000.00	7,000.00		
5021199004	Project Based Hiring & overtime	Regional office 10	Direct Contracting	FEB	N/A	FEB	FEB	Corporate Budget	39,580,004.64	39,580,004.64		
5029999002	Gender & Dev't Exp	Regional office 10	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	Corporate Budget	498,750.00	498,750.00		
5029903002	Representation Expense IME	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	1,944,000.00	1,944,000.00		
5029903002	Representation Com Meeting (Procurement)	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	547,550.00	547,550.00		
5029903002	Representation Reimbursement	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	422,300.00	422,300.00		
50204010	Procurement of Water Services	Regional office 10	Direct Contracting	N/A	N/A	JAN	JAN	Corporate Budget	1,643,676.48	1,643,676.48		
50204020	Procurement of Electricity	Regional office 10	Direct Contracting	N/A	N/A	JAN	JAN	Corporate Budget	13,844,955.48	13,844,955.48		
50205010	Procurement of Postage & Delivery Services (Private Courier)	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	563,000.00	563,000.00		
50205010	Procurement of Postage & Delivery Services (Philpost)	Regional office 10	NP-53.5 Agency-to-Agency	JAN	N/A	JAN	JAN	Corporate Budget	150,000.00	150,000.00		
5020502002	Procurement of Telephone Landline Services	Regional office 10	Direct Contracting	N/A	N/A	JAN	JAN	Corporate Budget	131,045.16	131,045.16		
50205040	Procurement of Cable, Satellite, Telegraph & Radio Services	Regional office 10	Direct Contracting	N/A	N/A	JAN	JAN	Corporate Budget	37,188.00	37,188.00		
50212020	Procurement of Janitorial Services	Regional office 10	Competitive Bidding	JAN	JAN	FEB	FEB	Corporate Budget	8,712,869.16	8,712,869.16		
50212030	Procurement of Security Services	Regional office 10	Competitive Bidding	JAN	JAN	FEB	FEB	Corporate Budget	18,156,661.80	18,156,661.80		
5021305001	Repair and Maintenance of Office Equipment	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	1,537,188.50	1,537,188.50		
5021305002	Repair and Maintenance of IT Equipment	Regional office 10	NP-53.9 - Small Value Procurement	FEB	N/A	FEB	FEB	Corporate Budget	507,014.50	507,014.50		
5021305003	Repair and Maintenance of Communication Equipment	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	30,000.00	30,000.00		
50213060	Repair and Maintenance of Transportation Equipment	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	510,000.00	510,000.00		
50213060	Repair and Maintenance of Transportation Equipment (under warranty vehicles)	Regional office 10	Direct Contracting	JAN	N/A	JAN	JAN	Corporate Budget	500,000.00	500,000.00		
50213070	Repair and Maintenance of Furniture & Fixtures	Regional office 10	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	Corporate Budget	100,000.00	100,000.00		
50204010	Expendable Furniture, Fixtures and Books	Regional office 10	NP-53.9 - Small Value Procurement	N/A	N/A	JAN	JAN	Corporate Budget	36,000.00	36,000.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		CO	Remarks (brief description of Program/Activity/Project)
				Advertise ment/Post ing of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contra ct Signin g		Total	MOOE		
5021309002	Repair and Maintenance Leased Assets Improvements-Building	Regional office 10	CNP-53.9 - Small Value Procurement	MAR	N/A	FEB	FEB	Corporate Budget	675,000.00	675,000.00		
5029901001	Procurement of Advertising Services	Regional office 10	Direct Contracting	N/A	N/A	FEB	FEB	Corporate Budget	3,950,000.00	3,950,000.00		
5029901002	Marketing and Promotional	Regional office 10	CNP-53.9 - Small Value Procurement	FEB	N/A	FEB	FEB	Corporate Budget	33,437,400.00	33,437,400.00		
50299020	Procurement of Printing and Publication Expense	Regional office 10	CNP-53.9 - Small Value Procurement	MAY	N/A	MAY	MAY	Corporate Budget	787,500.00	787,500.00		
50299050	Procurement of Rental Services	Regional office 10	CNP-53.10 Lease of Real Property and Ve	N/A	N/A	JAN	JAN	Corporate Budget	1,531,350.00	1,531,350.00		Anniversary Expenses
50299050	Procurement of Rental Services	Regional office 10	CNP-53.10 Lease of Real Property and Ve	N/A	N/A	JAN	JAN	Corporate Budget	40,095,733.56	40,095,733.56		Christmas Events
5029918003	Major Events and Conventions	Regional office 10	CNP-53.10 Lease of Real Property and Ve	N/A	N/A	NOV	NOV	Corporate Budget	678,600.00	678,600.00		Other Activities
5029918009	Major Events and Conventions	Regional office 10	CNP-53.9 - Small Value Procurement	FEB	N/A	FEB	FEB	Corporate Budget	134,550.00	134,550.00		
5029999003	Registration of Motor Vehicle	Regional office 10	CNP-53.5 Agency-to-Agency	MAY	N/A	MAY	MAY	Corporate Budget	26,850.00	26,850.00		
5020100101	Training Expenses	Regional office 10	CNP-53.9 - Small Value Procurement	MAR	N/A	MAY	MAY	Corporate Budget	3,652,500.00	3,652,500.00		
50201010	Travelling Expenses	Regional office 10	CNP-53.9 - Small Value Procurement	MAR		MAY	MAY	Corporate Budget	18,651,103.00	18,651,103.00		
50299070	Procurement of Internet Subscription	Regional office 10	Direct Contracting	JAN	N/A	JAN	JAN	Corporate Budget	1,151,457.60	1,151,457.60		
	Procurement of Subscription Expenses	Regional office 10	Direct Contracting	JAN	N/A	JAN	JAN	Corporate Budget	9,000.00	9,000.00		
	Procurement of Transportation & Delivery Expenses	Regional office 10	CNP-53.9 - Small Value Procurement	MARCH	N/A	MAR	MAR	Corporate Budget	180,000.00	180,000.00		
	Procurement of Office Supplies - Inventory Custodian Supplies	Regional office 10	CNP-53.5 Agency-to-Agency	MAR	N/A	MAR	MAR	Corporate Budget	331,448.42	331,448.42		
	BAC INFRASTRUCTURE											
10609020	Leased Assets Improvements,building (glass partition)	Regional office 10	Competitive Bidding	APR	N/A	APR	APR	Corporate Budget	1,000,000.00		1,000,000.00	
10609020	Leased Assets Improvements,building (PBC Camiguin)	Regional office 10	Competitive Bidding	APR	N/A	APR	APR	Corporate Budget	1,996,785.79		1,996,785.79	
10609020	Leased Assets Improvements,building (Wall partition of CRU and FOU located at Ground flr of LHIO Iligan)	Regional office 10	CNP-53.9 - Small Value Procurement	APR	N/A	APR	APR	Corporate Budget	150,000.00		150,000.00	
10609020	Structured Cabling	Regional office 10	CNP-53.9 - Small Value Procurement	JUN	N/A	JUN	JUN	Corporate Budget	992,907.30		992,907.30	

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				Advertise ment/Post ing of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contra ct Signin g		Total	MOOE		
	BAC INFORMATION AND TECHNOLOGY RESOURCES											
5020321006	Procurement of Semi-Expendable IT Equipment	Regional office 10	NP-53.9 - Small Value Procurement	FEB	N/A	FEB	FEB	Corporate Budget	778,532.00	778,532.00		
5020301002	Procurement of IT Supplies	Regional office 10	NP-53.5 Agency-to-Agency	N/A	N/A	JAN	JAN	Corporate Budget	3,953,634.84	3,953,634.84		
	***NOTHING FOLLOWS***											
	GRAND TOTAL								233,336,102.34	224,451,773.57	8,884,328.77	

Prepared by:

  
**Jackie Lou G. Rudinas**  
 BAC Secretariat

Noted by:

  
**Atty. Ziur C. Ruiz**  
 BAC Chairperson

Approved by:

  
**Delio A. Aseron II**  
 Head of Procuring Entity  
 Regional Vice President, PRO - X





Republic of the Philippines

**PHILIPPINE HEALTH INSURANCE CORPORATION  
PhilHealth Regional Office X**

8F Gateway Tower 2, Limketkai Center, C.M. Recto Avenue  
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PhilHealth Northmin Region [Xteamphilhealth](#)

January 28, 2025

**PRO - X MEMORANDUM**

No. 2025-018

**TO :** ALL CONCEREND END-USERS  
Philhealth Regional Office - X

**SUBJECT :** ANNUAL PROCUREMENT PLAN FOR CY2025

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In order to ensure the effective and efficient delivery of public service and to support its proposed budget taking into consideration the budget framework for FY 2025 in order to reflect its priorities and objectives, preparation of Annual Procurement Plan (APP) is necessary.

The PRO-X Bids and Awards Committee deliberated on determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the Indicative APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

Section 7.3 of the Revised IRR of RA 9184 provides:

***"7.3 Upon issuance of the budget call in the case of NGAs, SUCs, Constitutional Commissions or Offices, or similar document for GOCCs, GFIs and LGUIs, the Procuring Entity shall prepare its indicative APP for the succeeding calendar year..."***

Accordingly, and under the authority granted by the PhilHealth Board of Directors to the President and CEO, and Regional Vice President, in case of PhilHealth Regional Offices, as Head of the Procuring Entity, this Order is hereby issued approving the attached APP for FY 2025 for Goods and Services and Infrastructure.

It is emphasized that all procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

  
**DELIO A. ASERON II**  
Regional Vice President, PRO - X

Date signed: 1/28/25





Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
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PhilHealth Northmin Region [teamphilhealth](https://www.facebook.com/teamphilhealth)

**PRO-X BIDS AND AWARDS COMMITTEE (BAC)**  
**Resolution No. 2025 - 001 ,s.2025**

**RESOLUTION RECOMMENDING THE APPROVAL OF THE  
2025 ANNUAL PROCUREMENT PLAN (APP) FOR GOODS AND  
SERVICES, INFORMATION AND TECHNOLOGY RESOURCES AND  
INFRASTRUCTURE INCLUDING THE METHOD OF  
PROCUREMENT OF ACTIVITIES / PROJECTS**

**WHEREAS**, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of RA 9184 provides for the requirement of an approved Annual Procurement Plan (APP) prior to procurement of programs/projects/activities aimed to attain the mandate of National Health Insurance Program, which states that:

"Sec. 7.1. All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP). xxx"

"Sec. 7.2. No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity and second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with the duly approved yearly budget."

**WHEREAS**, based on the above provision, the Project Procurement Management Plans (PPMPs) OF PRO - X, through the Fund Management Information System – Philhealth Budget System (FMIS-PBS) where consolidated into 2025 Annual Procurement Plan (APP) by the PRO-X BAC Secretariat;

**WHEREAS**, upon consolidation of the PPMPs for Goods and Services, Information and Technology Resources and Infrastructure into the 2025 APP, the PRO- X BAC Secretariat indicated the method of procurement for each proposed procurement program / project / activity thereat;

**NOW, THEREFORE**, premises considered, the PRO- X BAC, pursuant to **Section 12.1(j) of the Revised IRR of RA 9184**, hereby recommends to the Regional Vice President, the approval of the attached PRO - X Annual Procurement Plan;

Actual procurement for programs, projects and activities in the PRO - X 2025 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and



Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

**IT IS SO RESOLVED.**

Signed this 28<sup>th</sup> day of January 2025, at Philhealth Regional Office – X,  
Gateway Tower II Bldg., Limketkai Cagayan de Oro City.



**ATTY. ZIUR C. RUIZ**  
BAC, Chairperson



**MARLON NINO S. ARRABACA**  
BAC, Vice- Chairperson



**NADER L. MACAGAAN, JR.**  
Member

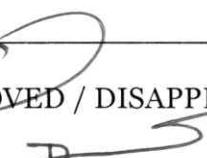


**DR. FRANCIS A. RAMOS**  
Member

**ROMULO M. LAPUZ, JR.**  
Member

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APPROVED / DISAPPROVED



**DELIO A. ASERON II**  
Head of the Procuring Entity  
Regional Vice President, PRO-X