

31 January 2025

CORPORATE MEMORANDUMNO. 2025-0009**TO : ALL CONCERNED END-USERS**
Head Office**SUBJECT : Approval of the Third (3rd) Batch CY 2025 Annual Procurement Plan (APP)**

The Third (3rd) Batch CY 2025 Annual Procurement Plan (APP) is hereby prepared under the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act of 2003", in accordance with the following guidelines:

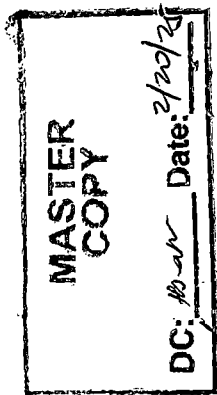
"Section 7.1 All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity.

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approval APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf."

Upon approval of the Corporate Operating Budget (COB) for CY 2025 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the Secretariat for the Bids and Awards Committees (SBAC) consolidated the Project Procurement Management Plans (PPMPs) of all concerned End-users in the Head Office into the Third (3rd) Batch CY2025 Annual Procurement Plan (APP).

The Bids and Awards Committee - Annual Procurement Plan (BAC-APP), deliberated on, determined and recommended the appropriate methods of procurement covering the various Projects, Activities and Programs (PAPs) included in the APP, in accordance with the parameters set forth by R.A. 9184 and RIRR.

It is emphasized that all procurement based on the approved Third (3rd) Batch CY 2025 Annual Procurement Plan (APP) must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:



- a. Procurement of Common-Use Supplies and Equipment (CSE), with Agency to Agency (PS-DBM) mode of procurement may be purchased through other means under existing rules and procedures such as but not limited to Public Bidding, Shopping, and other acceptable modes under the 2016 Revised IRR of R.A. 9184 upon presentation and submission of the screenshot and/or Certificate of Non-Availability of Stock (CNAS) from the PS-DBM website that the said item is out of stock from PhilGEPS catalogue;
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in the PHILGEPS catalogue, the mode of procurement to be utilized is Small Value Procurement;
- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requirements of Section 50 of R.A. 9184 and its RIRR as well as COA Circular No. 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods;

Under the authority granted by the Philhealth Board to the President and CEO as Head of the Procuring Entity (HoPE), the attached Third (3rd) Batch CY 2025 Annual Procurement Plan (APP) is hereby approved and enjoin all concerned offices to facilitate procurement and the implementation of the PAPs thereat.

For information and guidance of all concerned.


EDWIN M. MERCADO, MD, MHA, MMSc
Acting President and Chief Executive Officer

Date Signed: 02/19/2025

PHILIPPINE HEALTH INSURANCE CORPORATION- HEAD OFFICE

Annual Procurement Plan (APP) CY2025- 3rd Batch

NP. 53.5 Agency to Agency

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Goods and Services													
	PRINTER CONSUMABLES												
AA-76	For HP 201A, CF400A, Black	ITMD	No	NP - 53.5 Agency to Agency	Q1	Q1	Q1	Q1	COB CY 2025	375,705.00	375,705.00		
AA-77	For HP 201A, CF403A , Magenta LaserJet Toner Cartridge	ITMD	No	NP - 53.5 Agency to Agency	Q1	Q1	Q1	Q1	COB CY 2025	422,620.00	422,620.00		
AA-78	TONER CARTRIDGE, HP CF217A (HP17A) BLACK LASERJET	ITMD	No	NP - 53.5 Agency to Agency	Q1	Q1	Q1	Q1	COB CY 2025	134,918.64	134,918.64		
AA-79	TONER CARTRIDGE, HP CF402A (HP201A) YELLOW	ITMD	No	NP - 53.5 Agency to Agency	Q1	Q1	Q1	Q1	COB CY 2025	428,835.00	428,835.00		
AA-80	Toner Cartridge, HP CE285A Black (HP 85A)	ITMD	No	NP - 53.5 Agency to Agency	Q1	Q1	Q1	Q1	COB CY 2025	367,505.63	367,505.63		
										1,729,584.27			
										1,729,584.27	1,729,584.27		

AGENCY TO AGENCY

1,729,584.27

Prepared by:

JOHN IMMANUEL R. CARILLO
APP Coordinator, IMS and MSS

Reviewed by:

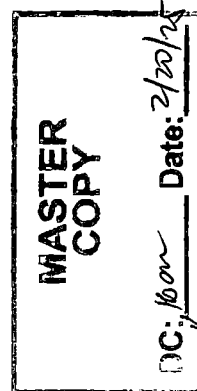
DENISE JOSEPH C. SORIA
Head, PPPTMT-SBAC

Recommended by:

SVP DENNIS S. MAS, PhD, URP
Chairperson, BAC-APP
Based on BAC - APP Memo

Consolidated by:

TERESA P. SILVESTRE
PPPTMT- SBAC



Certified Correct:

JOSEPH O. VERGARA
Head, SBAC

Certified Funds Available:

SM CHERIE CARMEN B. DIVINA
Comptrollership Department

Approved By:

EDWIN M. MERCADO, MD, MHA, MMSc
Acting President and CEO

PHILIPPINE HEALTH INSURANCE CORPORATION- HEAD OFFICE

Annual Procurement Plan (APP) CY2025- 3rd Batch

Section 52.1. (b) Shopping

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisemen t/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Goods and Services													
	PRINTER CONSUMABLES												
SHP-59	INK CART, CANON CL-811, Colored	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	15,189.40	15,189.40		
SHP-60	INK CART, HP CZ107AA, (HP678), Black	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	125,233.05	125,233.05		
SHP-61	INK CART, HP CZ108AA, (HP678), Tricolor	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	127,764.39	127,764.39		
SHP-62	Ink Cartridges, HP F6V26AA (HP 680), Tri-Color	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	52,848.12	52,848.12		
SHP-63	Ink Cartridges, HP F6V27AA (HP 680), Black	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	56,235.82	56,235.82		
SHP-64	Ribbon Cartridge for Epson LQ2180/2190 Dot Matrix Printer, SO15531/SO15086, Black	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	11,523.60	11,523.60		
SHP-65	Ribbon Cartridge for Epson LX-310 Dot Matrix Printer, S015632, Black	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	1,647.36	1,647.36		
SHP-66	TONER CARTRIDGE, HP CF401A (HP201A) CYAN LASERJET	ITMD	No	52.1 (b)Shopping	Q1	Q1	Q1	Q1	COB CY 2025	428,835.00	428,835.00		
										819,276.74			

SHOPPING

819,276.74

819,276.74

819,276.74

Prepared by:

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APP Coordinator, IMS and MSS

Reviewed by:

DENSIE JOSEPH C. SORIA
Head, PPPTMT-SBAC

Recommended by:

SVP DENNIS S. MAS, PhD, URP

Chairperson, BAC-APP
Based on BAC APP Memo

Consolidated by:

TERESA P. SILVESTRE
PPPTMT- SBAC

Certified Correct:

JOSEPH O. VERGARA
Head, SBAC

Certified Funds Available:

SM CHERIE CARMEN B. DIVINA
Comptrollership Department

Approved By:

EDWIN M. MERCADO, MD, MHA, MMSc
Acting President and CEO

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DC: 10-20-25 Date: 2/20/25



PHILIPPINE HEALTH INSURANCE CORPORATION- HEAD OFFICE

Annual Procurement Plan (APP) CY2025- 3rd Batch

NP 35-9 SMALL VALUE PROCUREMENT

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Goods and Services													
SVP-106	Gift Baskets for Guests and Resource Speakers- Social Health Insurance (SHI) Symposium 2025 -	SHIA	NO	NP - 53.9 Small Value Procurement	Q1	Q1	Q1	Q1	COB CY 2025	55,000.00	55,000.00		
										55,000.00			
										55,000.00	55,000.00		

SMALL VALUE PROCUREMENT

55,000.00

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APP Coordinator, IMS and MSS

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Chairperson, BAC-APP

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Certified Funds Available:

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Comptrollership Department

Approved By:

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Acting President and CEO

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COPY

DC: 10-01-2025 Date: 2/20/25




PHILIPPINE HEALTH INSURANCE CORPORATION- HEAD OFFICE
Annual Procurement Plan (APP) CY2025- 3rd Batch
SECTION 50- DIRECT CONTRACTING

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Openi ng of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Goods and Services													
DC-10	Ribbon Cartridge for TallyGenicom 6800 Line Printer	ITMD	No	Direct Contracting	Q1	Q1	Q1	Q1	COB CY 2025	48,780.15	48,780.15		
										48,780.15			
										48,780.15	48,780.15		

DIRECT CONTRACTING

48,780.15


Prepared by:


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APP Coordinator, IMS and MSS


Reviewed by:


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Head, PPPTMT-SBAC

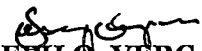
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