



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
Citystate Centre, 709 Shaw Boulevard, Pasig City  
(02) 8662-2588 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)  
PhilHealthOfficial teamphilhealth

March 27, 2025

**CORPORATE MEMORANDUM**

No. 2025-0017

TO : **ALL CONCERNED END-USERS**  
Head Office

SUBJECT : **Approval of the Third (3<sup>rd</sup>) Batch Amendment of the Annual Procurement Plan (APP) for CY 2025**

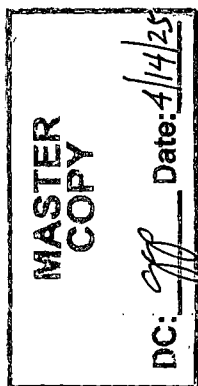
After thorough review and evaluation, the Bids and Awards Committee – Annual Procurement Plan (BAC-APP) has determined that the requested revision / modification in the programs and projects of the end-user are necessary for the effective and efficient delivery of public service by the Corporation. These adjustments were necessary due to unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities and programs. Hence, the need to amend or update the CY 2025 APP.

The CY 2025 APP is being amended pursuant to the 2016 Implementing Rules and Regulations (IRR) of Republic Act No. 12009, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

*"Section 7.8 No government procurement shall be undertaken unless it is in accordance with the approved Indicative APP or final APP of the Procuring Entity, as the case may be"*

*"Section 7.9 Proposal for additional PPMPs or changes to the PPMPs may be undertaken as often as necessary."*

*The End-User or Implementing Units of the Procuring Entity shall be responsible for the preparation of the new or revised PPMPs, while the BAC Secretariat shall incorporate the approved PPMPs into the APP, to be recommended by the BAC for approval of the HoPE"*



Pursuant to the Bids and Awards Committee - Annual Procurement Plan (BAC-APP), Resolution No. 5, s. 2025 the BAC - APP deliberated on, determined and recommended the appropriate methods of procurement covering various Projects, Activities and Programs, (PAPs) included in the APP, in accordance with the parameters set forth by R.A. 12009 and its IRR.

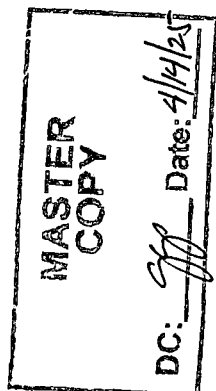
It is emphasized that all procurement based on the approved Amendment of the Annual Procurement Plan (APP) for CY 2025 must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirement should be met:

Under the authority granted by PhilHealth Board to the President and CEO as Head of the Procuring Entity (HoPE), the attached Third (3rd) Batch Amendment of the Annual Procurement Plan (APP) for CY 2025 is hereby approved and enjoin the concerned office to facilitate procurement and the implementation of the PAP thereat.

For information and strict compliance of all concerned.

  
**EDWIN M. MERCADO, MD, MHA, MMSc**  
Acting President and Chief Executive Officer (PCEO)

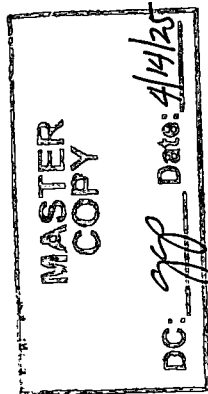
Date Signed: 04/11/2025



# **Third (3<sup>rd</sup>) Batch Amendment Annual Procurement Plan (APP) for CY 2025**

## **Goods and Services**

Maintenance and Other Operating Expenses



PHILIPPINE HEALTH INSURANCE CORPORATION  
ANNUAL PROCUREMENT PLAN (APP) 3rd Batch AMENDMENT FOR CY 2025 HEAD OFFICE  
Maintenance and Other Operating Expenses (MOOE)

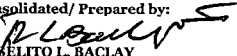
ANNEX "A" GS


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		CO	Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		
SVP 52-57	Tokens (watches) - compulsory retirees	Human Resource Department (HRD)	No	NP-53.9 Small Value Procurement					COB CY 2025	420,000.00	420,000.00		change of mode of procurement
	Tokens (watches) -optional retirees	Human Resource Department (HRD)	No	NP-53.9 Small Value Procurement					COB CY 2025	600,000.00	600,000.00		change of mode of procurement
SVP 51-66	Internal Training on Career Development and Succession Planning (training provider) 7 batches	Human Resource Department (HRD)	No	NP-53.9 Small Value Procurement					COB CY 2025	1,680,000.00	1,680,000.00		change of mode of procurement
LOV-405	Conduct of Continuing Capability Building Training Courses on ISO 9001:2015 Quality Management System (QMS) meals & venue 1. Internal ISO 9001:2015 QMS Foundation/Requirements/ Interpretation Course. 2. Internal ISO 9001:2015 QMS Implementing Training Course 3.Internal ISO 9001:2015 QMS Internal Auditor Training Course	Organization and Systems Development Office (OSDO)	No	NP-53.10 Lease of Real Property and Venue					COB CY 2025	2,500,000.00	2,500,000.00		
SVP-51-67	Conduct of Continuing Capability Building Training Courses on ISO 9001:2015 Quality Management System (QMS) Training Provider 1. Internal ISO 9001:2015 QMS Foundation/Requirements/ Interpretation Course 2. Internal ISO 9001:2015 QMS Implementing Training Course 3.Internal ISO 9001:2015 QMS Internal Auditor Training Course	Organization and Systems Development Office (OSDO)	NO	NP-53.9 Small Value Procurement					COB CY 2025	900,000.00	900,000.00		
SVP-30-95	Internal Basic GAD Concepts (orientation on the Magna Carta of Women) (meals)	Gender And Development (GAD)	No	NP-53.9 Small Value Procurement					COB CY 2025	33,750.00	33,750.00		new title
	Internal Basic GAD Concepts (orientation on the Magna Carta of Women) (honorarium)	Gender And Development (GAD)	No						COB CY 2025	-22,500.00	-22,500.00		for reimbursement


PHILIPPINE HEALTH INSURANCE CORPORATION  
ANNUAL PROCUREMENT PLAN (APP) 3rd Batch AMENDMENT FOR CY 2025 HEAD OFFICE  
Maintenance and Other Operating Expenses (MOOE)


ANNEX "A" GS


LOV-153	Conduct of Protests and Appeals Review Department -Claims Review Committee (PARD-CRC) Forum and Writeshop for 2nd Sem. CY 2025	Protests and Appeals Review Department (PARD)	No	NP-53.10 Lease of Real Property and Venue					COB CY 2025	1,792,000.00	1,792,000.00		
	Conduct of Protests and Appeals Review Department -Claims Review Committee (PARD-CRC) Forum and Writeshop for 1st Sem. CY 2025	Protests and Appeals Review Department (PARD)	No						COB CY 2025	-1,458,000.00	-1,458,000.00		Budget Release Order (BRO) to PhilHealth Regional Office - VI
	Conduct of CY 2025 Strategic Discussions on the Implementation of UHC Act and Regular Board meeting	Office of the Corporate Secretary (CorSec)	No						COB CY 2025	-405,200.00	-405,200.00		Budget Release Order (BRO) to PhilHealth Regional Office - III
Total Amount Amended in APP											Php 7,925,750.00		
for BRO											Php 1,863,200.00		
for reimbursement											Php 22,500.00		

Consolidated/ Prepared by:  
  
ROSELITO L. BACLAY  
APP Team  
Secretariat for the Bids and Awards Committees

Reviewed by:  
  
NUMEROS P. ELHIG  
Head, APP Team  
Secretariat for the Bids and Awards Committees

  
CRISTINA MONSALUD  
Administrative Officer IV  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:  
  
JOSEPH O. VERGARA  
Head  
Secretariat for the Bids and Awards Committees

MASTER COPY  
DC:  Date: 4/14/25