

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-4 and 2011-8-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.uschikaweb.com.ph).
- 2.0 All information must be provided accurately.
- 3.0 Identify refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the item.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form. Otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shareurl.al/boas88>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of this supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0938-2934426 (Smart), or email apscse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**

Department/Bureau/Office: **PhilHealth CASI**
Region: **CAR**
Address: **PRODT Bldg, 18 Second Floor**
Baguio City

Agency Code/LACS: _____
Organization Type: **GOVC**

Contact Person: **Linda B. Arangas**
Position: **AO IV**
E-mail: _____
Telephone/Mobile No: **444-8863**

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 Annual	April	May	June	Q2	Q2 Annual	July	Aug	Sept	Q3	Q3 Annual	Oct	Nov	Dec	Q4	Q4 Annual					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL, 60% ALC/VOL, 500 ml; ANTISEPTICS																											
1	1291602-AL-004	ALCOHOL, 60%, 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.94		2.00
2	1291601-AL-003	ALCOHOL, 12%, 1.0 liter	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	451.35		0.00
BATHS AND WASH SOAP, 400g, 100% PURE AND 100% NATURAL																											
3	0011411-CP-001	CLEARBLOC, 40 use	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25.85		0.00
4	0011411-CP-002	CLEARBLOC, 100 use	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48		0.00
5	0011524-CP-001	BRAND, plastic/rubber	piece	0	0	15	15	140.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	9.36		140.40
6	0011524-CP-001	BRAND, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
7	0011524-CP-004	BRAND, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72		0.00
8	0011524-CP-002	BRAND, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
9	0011524-CP-002	BRAND, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.80		0.00
10	0011524-CP-005	BRAND, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72		0.00
11	0011524-CP-008	BRAND, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
12	0011524-CP-003	BRAND, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
13	0011524-CP-008	BRAND, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72		0.00
14	0011524-CP-008	BRAND, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
15	0011124-WP-001	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24		0.00
BATHS AND WASH SOAP, 400g, 100% PURE AND 100% NATURAL																											
16	0011137-CP-003	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	2	2	51,972.32	0	0	0	0	0.00	0	0	0	0	0.00	2	25,936.16		51,972.32
17	0011169-PP-001	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,475.40		0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	0011170-BY-002	BATTERY, dry cell, size AA	pack	0	0	53	53	1,187.52	0	0	0	0	0.00	0	0	52	52	1,635.60	0	0	0	0	0.00	185	21.84		3,291.20
19	0011170-BY-001	BATTERY, dry cell, size AAA	pack	0	0	36	36	735.84	0	0	0	0	0.00	0	0	32	32	731.12	0	0	0	0	0.00	75	15.78		1,462.00
20	0011170-BY-003	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56		0.00
CLEANERS, DISINFECTANT, AND SUPPLIES																											
21	0011181-AP-001	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	97.36		0.00
22	0011181-AP-001	BROOM (Wala Tambol)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	127.42		0.00
23	0011181-AP-001	BROOM (Wala Tug-Tag)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92		0.00
24	0011181-CP-001	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72		0.00
25	0011181-CP-001	CLEANER, Scented Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.80		0.00
26	0011181-DE-002	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36		0.00
27	0011181-DE-002	DETERGENT POWDER, all purpose	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	88.40		0.00
28	0011181-DS-001	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	150.88		0.00
29	0011181-CP-001	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.80		0.00
30	0011181-PP-001	FLOOR WAX, white type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	171.20		0.00
31	0011181-FC-001	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.72		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
32	7110112-HS-101	HAND SOAP, liquid	bottle	2	2	2	6	9.00	2	2	2	6	9.00	2	2	2	6	9.00	2	2	2	6	9.00	6	52.95	0.88
33	4711104-HA-001	MOP-BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,286.00	0.00
34	4711113-HA-002	MOP-HANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00
35	4711119-MP-001	MOP-HEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	316.04	0.00
36	4711120-RG-001	RAGS	kg	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.28	0.00
37	4711120-SC-001	SECURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.44	0.00
38	4712101-TB-P04	TRASHBAG, 10L size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.00	0.00
39	4712101-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	91.28	0.00
40	4712101-TB-P06	TRASHBAG, 10L size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.54	0.00
41	4712102-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	416.8	0.00
COLOR COORDINING AND EXPENSING																										
42	1217103-DS-P01	DNK, for stamp pad	bottle	0	0	15	15	468.00	0	0	0	0	0.00	0	0	15	15	468.00	0	0	0	0	0.00	30	87.30	0.16
CONSUMER ELECTRONICS																										
43	0211103-DV-001	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00
FACE MASK																										
44	4211113-SM-P06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FILMS																										
45	1111103-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00
46	1211102-CF-P02	CARRON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.80	0.00
FIRE FIGHTING EQUIPMENT																										
47	4611102-FB-P01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,290.40	0.00
48	4611102-FB-P02	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0,618.25	0.00
FLAG FOR OFFICE SIGN																										
49	0511105-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	481.04	0.00
FURNITURE AND FURNISHINGS																										
50	5611104-CH-001	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00
51	5611104-CH-002	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	373.80	0.00
52	5611105-TM-001	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,349.88	0.00
53	5611105-TM-002	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,249.80	0.00
HEATING AND VENTILATION AND AIR CONDITIONING																										
54	4611104-EF-001	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,360.08	0.00
55	4611104-EF-002	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,209.08	0.00
56	4611104-EF-001	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.32	0.00
57	4611104-EF-001	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	4111107-DE-001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.63	0.00
59	4111107-DE-004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47,890.40	0.00
60	4111107-DE-002	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,619.08	0.00
61	4111107-DE-003	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.91	0.00
62	4111103-LAP-001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
63	4111103-LAP-002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44,800.00	0.00
64	4111103-MO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	188.50	0.00
65	4111103-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54,815.64	0.00
66	4111103-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21,036.64	0.00
67	4111103-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	3911103-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	3911103-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 16 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	789.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	3111103-GL-R01	GLUE, all-purpose	lit	0	0	16	16	1,131.52	0	0	0	0	0.00	0	0	16	16	1,131.52	0	0	0	0	0.00	32	70.72	2,475.20
71	3111104-SW-R01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	12	12	270.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	72.55	270.80
72	3111104-SW-R01	STAPLE WIRE, standard	box	0	0	26	26	657.76	0	0	0	0	0.00	0	0	26	26	657.76	0	0	0	0	0.00	52	23.76	1,215.52
73	3111103-TA-R01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.85	0.00
74	3111103-TA-R02	TAPE, masking, 24mm	roll	0	0	11	11	680.48	0	0	0	0	0.00	0	0	11	11	680.48	0	0	0	0	0.00	22	41.84	1,401.28
75	3111103-TA-R02	TAPE, masking, 48 mm	roll	0	0	12	12	1,453.92	0	0	0	0	0.00	0	0	11	11	1,337.76	0	0	0	0	0.00	23	121.16	2,768.80
76	3111103-TA-R01	TAPE, packaging, 48 mm	roll	0	0	75	75	2,762.00	0	0	0	0	0.00	0	0	74	74	2,231.84	0	0	0	0	0.00	149	85.16	4,461.36

Item #	Item Description	Unit of Measure	Monthly Quantity Requirements																				Total Quantity for this year	Price	Total Amount for this year
			Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average			
77	1120512-TA-T11 TAPE, transparent, 19mm	roll	0	0	163	163	1,664.72	0	0	0	0	0.00	0	0	162	162	1,611.28	0	0	0	0	0.00	325	11.44	3,718.00
78	1120512-TA-T12 TAPE, transparent, 49 mm	roll	0	0	52	52	1,287.76	0	0	0	0	0.00	0	0	52	52	1,287.84	0	0	0	0	0.00	105	21.32	2,238.60
79	1115107-TW-F11 TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
MEASURING AND ORDERING AND TESTING EQUIPMENT																									
80	4111104-F1-M12 RULER, flexible, plastic, 45mm	piece	0	0	7	7	145.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	30.90	145.00
OFFICE EQUIPMENT AND ACCESSORIES AND MISCELL																									
81	4411112-OL-M11 BLADE, for general purpose cutter/utility knif	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	4411112-FB-M11 WORKING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	4411117-CA-C11 CALCULATOR, Compact	unit	0	0	6	6	3,722.24	0	0	0	0	0.00	0	0	5	5	1,431.30	0	0	0	0	0.00	11	287.09	3,157.44
84	4411117-CH-M11 CHALK, white erasable	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44112105-BF-C11 CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.35	0.00
86	44112105-BF-C12 CLIP, backfold, 25mm	box	0	0	49	49	764.40	0	0	0	0	0.00	0	0	48	48	746.80	0	0	0	0	0.00	97	15.50	1,513.00
87	44112105-BF-C13 CLIP, backfold, 32mm	box	0	0	22	22	594.08	0	0	0	0	0.00	0	0	22	22	595.68	0	0	0	0	0.00	44	27.04	1,189.76
88	44112105-BF-C14 CLIP, backfold, 50mm	box	0	0	35	35	2,111.20	0	0	0	0	0.00	0	0	34	34	2,058.08	0	0	0	0	0.00	69	68.32	4,744.00
89	4411301-CT-M13 CORRECTION TAPE	piece	0	0	240	240	2,767.20	0	0	0	0	0.00	0	0	239	239	2,753.67	0	0	0	0	0.00	479	11.53	5,512.87
90	4411312-CU-M11 CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	8	8	243.76	0	0	0	0	0.00	0	0	7	7	222.94	0	0	0	0	0.00	15	31.72	475.60
91	4411315-DF-B11 DATA FILE BOX	piece	0	0	26	26	2,007.20	0	0	0	0	0.00	0	0	25	25	1,996.00	0	0	0	0	0.00	51	77.20	3,917.20
92	4411315-DF-F11 DATA FOLDER	piece	0	0	152	152	10,453.36	0	0	0	0	0.00	0	0	151	151	10,249.64	0	0	0	0	0.00	303	68.64	20,797.60
93	4411315-DS-M11 GATE STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.76	0.00
94	4411315-DE-M11 ENVELOPE, Documentary, 64	box	0	0	12	12	10,913.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	840.30	10,064.00
95	4411315-EN-C12 ENVELOPE, Documentary, legal	box	0	0	11	11	11,953.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	1,079.46	11,964.00
96	4411315-EN-M11 ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,174.08	0.00
97	4411315-EN-M12 ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
98	4411315-EN-M13 ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	495.36	0.00
99	4411315-EN-M14 ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00
100	4411315-DE-B11 ERASER, 6x2, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.13	0.00
101	4411315-FA-F11 FASTENER	box	0	0	25	25	2,380.00	0	0	0	0	0.00	0	0	20	20	2,639.20	0	0	0	0	0.00	55	94.64	5,205.20
102	4411315-FD-M11 FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.28	0.00
103	4411315-FT-C11 FILE TAB DIVIDER, 64	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.48	0.00
104	4411315-FT-C12 FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
105	4411315-FO-F11 FOLDER, Fancy with side, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	298.20	0.00
106	4411315-FO-F12 FOLDER, Fancy with side, legal	bundle	0	0	8	8	4,471.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.00	2,471.04
107	4411315-FO-L11 FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
108	4411315-FO-L12 FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
109	4411315-FO-P11 FOLDER, pressboard	box	0	0	6	6	5,715.04	0	0	0	0	0.00	0	0	5	5	4,753.20	0	0	0	0	0.00	11	952.64	10,479.04
110	4411315-FO-T11 FOLDER with tab, 64	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	350.36	0.00
111	4411315-FO-T12 FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00
112	4411315-FT-T11 INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
113	4411315-FM-B11 MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.96	0.00
114	4411315-MA-F11 MARKER, Permanent	set	0	0	80	80	2,558.40	0	0	0	0	0.00	0	0	39	39	2,815.76	0	0	0	0	0.00	119	42.64	5,074.16
115	4411315-MA-B11 MARKER, Permanent, Black	piece	0	0	43	43	236.80	0	0	0	0	0.00	0	0	42	42	435.20	0	0	0	0	0.00	85	13.60	1,156.80
116	4411315-MA-B12 MARKER, Permanent, Blue	piece	0	0	24	24	374.40	0	0	0	0	0.00	0	0	24	24	374.40	0	0	0	0	0.00	48	13.68	648.00
117	4411315-MA-B13 MARKER, Permanent, Red	piece	0	0	12	12	187.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	15.60	187.20
118	4411315-MA-B14 MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.40	0.00
119	4411315-MA-B15 MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
120	4411315-MA-B16 MARKER, Whiteboard, Red	piece	0	0	13	13	125.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	18.90	245.70
121	4411315-MA-C11 PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	90	90	912.90	0	0	0	0	0.00	0	0	90	90	842.40	0	0	0	0	0.00	180	9.36	1,694.40
122	4411315-MA-C12 PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	0	100	100	2,492.00	0	0	0	0	0.00	0	0	111	111	2,633.12	0	0	0	0	0.00	211	23.92	5,047.12
123	4411315-PS-M12 PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,669.20	0.00
124	4411315-PT-M11 PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	2	2	18,905.20	0	0	0	0	0.00	0	0	0	0	0.00	2	9,297.58	18,905.20
125	4411315-PE-C11 PENCIL, lead/graphite, with eraser	box	0	0	13	13	940.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	41.60	540.80
126	4411315-PM-M12 PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.20	0.00
127	4411315-PL-M11 PUNCHER, paper, heavy duty	piece	0	0	5	5	811.20	0	0	0	0	0.00	0	0	4	4	648.96	0	0	0	0	0.00	9	182.24	1,640.16
128	4411315-RB-P10 BINDING RINGS/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.20	0.00
129	4411315-RB-B11 RUBBER BAND 16- 35	box	0	0	15	15	2,400.40	0	0	0	0	0.00	0	0	15	15	2,400.40	0	0	0	0	0.00	30	165.36	4,965.60
130	4411315-SP-F11 STAMP PAD, for	piece	0	0	15	15	529.67	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	42.64	639.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
131	4412115-01-001	SCISSORS, symmetrical/asymmetrical	pair	0	0	5	5	298.50	0	0	0	0	0.00	0	0	0	0	208.00	0	0	0	0	0.00	11	41.66	817.60	
132	4412115-01-001	STAPLER, standard type	piece	0	0	15	15	2,156.40	0	0	0	0	0.00	0	0	15	15	2,156.40	0	0	0	0	0.00	30	145.60	4,368.00	
133	4412115-01-001	STAPLER, heavy duty (hand)	unit	0	0	1	1	984.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	984.72	984.72	
134	4412115-01-001	STAPLER REMOVER, pin-type	piece	0	0	10	10	478.40	0	0	0	0	0.00	0	0	10	10	478.40	0	0	0	0	0.00	20	47.84	956.80	
135	4412115-01-001	TAPE DISPENSER, 1000 yds	piece	0	0	10	10	780.00	0	0	0	0	0.00	0	0	0	0	702.80	0	0	0	0	0.00	10	78.00	780.00	
PAPER MATERIALS AND PRODUCTS																											
136	4411515-01-001	CARTON, assorted colors	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	90.48	
137	4411515-01-001	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 240mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	933.66	933.66	
138	4411515-01-001	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 270mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	1,260.48	
139	4411515-01-001	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 270mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	1,652.56	
140	4411515-01-001	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 240mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,306.64	1,306.64	
141	4411515-01-001	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 240mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	853.84	
142	4411515-01-001	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 270mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	1,629.68	
143	4411600-01-001	LOGOBOOK COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	794.96	
144	4411515-01-001	NOTEBOOK, 100 sheets, 100mm x 100mm	pad	0	0	22	22	860.44	0	0	0	0	0.00	0	0	22	22	860.44	0	0	0	0	0.00	44	39.52	1,738.88	
145	4411515-01-001	NOTEBOOK, 100 sheets, 100mm x 100mm	pad	0	0	15	15	954.60	0	0	0	0	0.00	0	0	15	15	1,015.04	0	0	0	0	0.00	30	63.44	1,966.88	
146	4411515-01-001	NOTEBOOK, 100 sheets, 100mm x 100mm	pad	0	0	23	23	1,387.20	0	0	0	0	0.00	0	0	23	23	1,527.04	0	0	0	0	0.00	46	80.32	2,714.40	
147	4411515-01-001	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	23.92	
148	4411515-01-001	PAPER, MULTICOPIER A4	ream	0	0	2000	2000	3,380,000.00	0	0	0	0	0.00	0	0	2000	2000	3,380,000.00	0	0	0	0	0.00	4000	179.02	719,680.00	
149	4411515-01-001	PAPER, MULTICOPIER LEGAL	ream	0	0	175	175	36,946.00	0	0	0	0	0.00	0	0	175	175	36,946.00	0	0	0	0	0.00	350	211.12	73,892.00	
150	4411515-01-001	PAPER, MULTICOPIER A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.28	163.28	
151	4411515-01-001	PAPER, MULTICOPIER LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	185.12	185.12	
152	4411515-01-001	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	35.36	
153	4411800-01-001	PAPER, parchment	box	0	0	0	0	1,114.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	188.28	1,302.52	
154	4411515-01-001	RECORD BOOK, 200 PAGES	book	0	0	64	64	4,609.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	64	72.80	4,682.00	
155	4411515-01-001	RECORD BOOK, 200 PAGES	book	0	0	61	61	5,407.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	61	105.04	5,412.48	
156	4411700-01-001	TISSUE, INTERFOLDED PAPER TONEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	29.12	
157	4411700-01-001	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	100.88	
PERSONAL CARE PRODUCTS AND SUPPLIES																											
158	4411800-01-001	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	87.36	
PESTICIDES AND PEST REPELLENTS																											
159	4411515-01-001	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	237.92	237.92	
PRINTING PUBLICATIONS																											
160	5510124-01-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (1A 9154)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.23	37.23	
PRINTING OR PUBLISHING OR PHOTOGRAPHY SUPPLIES (EXCEPT FOR PAPER)																											
1	4410101-01-001	DRUM CARTRIDGE, BROTHER DR-345, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	6,947.20	
2	4410101-01-001	INK CARTRIDGE, CANON CL-741, Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	1,126.32	
3	4410101-01-001	INK CARTRIDGE, CANON CL-611, Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,176.32	1,176.32	
4	4410101-01-001	INK CARTRIDGE, CANON PG-740, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.32	861.32	
5	4410101-01-001	INK CARTRIDGE, CANON PG-810, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	892.32	
6	4410101-01-001	INK CARTRIDGE, EPSON C13T804000 (T804), Black	unit	0	0	33	33	12,290.76	0	0	0	0	0.00	0	0	33	33	11,932.40	0	0	0	0	0.00	66	331.96	25,872.80	
7	4410101-01-001	INK CARTRIDGE, EPSON C13T804000 (T804), Cyan	unit	0	0	36	36	7,364.00	0	0	0	0	0.00	0	0	36	36	6,791.60	0	0	0	0	0.00	72	242.36	15,816.40	
8	4410101-01-001	INK CARTRIDGE, EPSON C13T804000 (T804), Magenta	unit	0	0	36	36	7,364.00	0	0	0	0	0.00	0	0	36	36	6,791.60	0	0	0	0	0.00	72	242.36	15,816.40	
9	4410101-01-001	INK CARTRIDGE, EPSON C13T804000 (T804), Yellow	unit	0	0	36	36	6,885.60	0	0	0	0	0.00	0	0	36	36	6,575.60	0	0	0	0	0.00	72	242.36	12,998.40	
10	4410101-01-001	INK CARTRIDGE, HP C2700AA (HP602), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	452.80	452.80	
11	4410101-01-001	INK CARTRIDGE, HP C2700AA (HP602), Tri-color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,096.32	1,096.32	
12	4410101-01-001	INK CARTRIDGE, HP C2700AA (HP602), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	410.00	410.00	
13	4410101-01-001	INK CARTRIDGE, HP C2700AA (HP602), Tri-color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	1,051.52	
14	4410101-01-001	INK CARTRIDGE, HP C2700AA (HP602), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	680.56	680.56	
15	4410101-01-001	INK CARTRIDGE, HP C2700AA (HP602), Tri-color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	1,047.28	
16	4410101-01-001	INK CARTRIDGE, HP C2700AA (HP602), Cyan	unit	0	0	0	0	0.00	0	0	0	0</															

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity For this year	Price	Total Amount For this year
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
22	410105-HP-009	INK CARTRIDGE, HP C866A (HP82), Black	cart	5	0	0	0	0.00	5	0	0	0.00	0	0	0	0	0.00	5	0	0	0	0.00	0	935.00	0.00
23	410105-HP-049	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	410105-HP-049	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,370.00	0.00
25	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	408.56	0.00
31	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	408.56	0.00
32	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	252.88	0.00
34	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	252.88	0.00
35	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	252.88	0.00
36	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Tri-color	cart	0	0	20	20	2,466.40	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	424.32	2,466.40
37	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	25	25	10,500.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	424.32	10,500.00
38	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
39	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
40	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
41	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,394.80	0.00
42	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,534.32	0.00
43	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,534.32	0.00
44	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
51	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
52	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
53	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
54	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
55	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
56	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
57	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
58	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
59	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
60	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
61	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
63	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
64	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
65	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
66	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
67	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
68	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
69	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
70	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
71	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
72	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
73	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
74	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
75	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
76	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
77	410105-HP-010	INK CARTRIDGE, HP C866A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for this year	
				Jan	Feb	Mar	Q1	Q1 Amount	Apr	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
78	4410103-HP-Y26	TONER CARTRIDGE, HP CE412A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,102.04	0.00	
79	4410105-HP-M36	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,102.40	0.00	
80	4410103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,827.60	0.00	
81	4410103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
82	4410103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
83	4410103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00	
84	4410103-HP-B28	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,950.00	0.00	
85	4410103-HP-B28	TONER CARTRIDGE, HP CE305A, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,312.00	0.00	
86	4410103-HP-B52	TONER CARTRIDGE, HP CF211A (HP12A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,870.72	0.00	
87	4410103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,240.80	0.00	
88	4410103-HP-B53	TONER CARTRIDGE, HP CF200A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00	
89	4410103-HP-B51	TONER CARTRIDGE, HP CF200A	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,350.00	0.00	
90	4410103-HP-B56	TONER CARTRIDGE, HP CF201A (HP31A), Black LaserJet	cart	0	0	0	48	41	329,800.00	0	0	0	0	0.00	0	0	15	15	117,000.00	0	0	0	0	0.00	36	7,000.00	436,800.00
91	4410103-HP-B57	TONER CARTRIDGE, HP CF203A (HP31A), LaserJet Black	cart	0	0	0	7	7	23,210.04	0	0	0	0	0.00	0	0	6	6	18,200.32	0	0	0	0	0.00	12	3,034.72	26,451.16
92	4410103-HP-B51	TONER CARTRIDGE, HP CF203A (HP30A), Black Compact L	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00	
93	4410103-HP-B58	TONER CARTRIDGE, HP CF207A (HP32), Black	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,600.00	0.00	
94	4410103-HP-B52	TONER CARTRIDGE, HP CF202A (HP25A), Black LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,720.00	0.00	
95	4410103-HP-B50	TONER CARTRIDGE, HP CF200A, Black LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,574.00	0.00	
96	4410103-HP-C50	TONER CARTRIDGE, HP CF401A, Cyan LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
97	4410103-HP-Y50	TONER CARTRIDGE, HP CF302A, Yellow LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
98	4410103-HP-M50	TONER CARTRIDGE, HP CF303A, Magenta LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
99	4410103-HP-B51	TONER CARTRIDGE, HP CF302A (HP300A), Black LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,230.00	0.00	
100	4410103-HP-C51	TONER CARTRIDGE, HP CF301A (HP300A), Cyan LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
101	4410103-HP-Y51	TONER CARTRIDGE, HP CF303A (HP300A), Yellow LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
102	4410103-HP-M51	TONER CARTRIDGE, HP CF303A (HP300A), Magenta LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
103	4410103-HP-B52	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,079.20	0.00	
104	4410103-HP-C52	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,060.80	0.00	
105	4410103-HP-Y52	TONER CARTRIDGE, HP CF403A (HP203A), Yellow LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,660.00	0.00	
106	4410103-HP-M52	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.00	0.00	
107	4410103-HP-B53	TONER CARTRIDGE, HP CF410A (HP400A), Black	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,980.00	0.00	
108	4410103-HP-B54	TONER CARTRIDGE, HP CF410A (HP400A), Black	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,044.40	0.00	
109	4410103-HP-C53	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,030.80	0.00	
110	4410103-HP-C54	TONER CARTRIDGE, HP CF410A (HP410A), Cyan	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
111	4410103-HP-Y53	TONER CARTRIDGE, HP CF423A (HP410A), Yellow	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,030.80	0.00	
112	4410103-HP-Y54	TONER CARTRIDGE, HP CF410A (HP410A), Yellow	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,472.80	0.00	
113	4410103-HP-M53	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,030.80	0.00	
114	4410103-HP-M54	TONER CARTRIDGE, HP CF410A (HP410A), Magenta	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
115	4410103-HP-B54	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
116	4410103-HP-B46	TONER CARTRIDGE, HP Q1830A, Black	cart	0	0	0	0	0.00	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,460.00	0.00	
SOFTWARE																											
1	4321512-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	4321602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	4322094-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00									

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	00141505-TS-001	ROLLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	00141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	00141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	00141505-TS-004	STICKER PAPER	pack	0	0	5	5	388.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	38.50	388.00
5	00141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	00141505-TS-006	PHOTO PAPER	pack	0	0	25	25	1,410.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	135.38	1,410.50
7	00141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	00141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	00141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	00141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	00141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	00141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	00141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	00141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	00141505-TS-015	NEEDLE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	00141505-TS-016	DISINFECTING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	00141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	00141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	00141505-TS-019	VELLUM BOARD PAPER	pack	0	0	20	20	1,062.00	0	0	0	0	0.00	0	0	27	27	1,062.20	0	0	0	0	0.00	27	35.60	1,062.20
20	00141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	00141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	00141505-TS-022	COLORING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	00141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	00141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	00141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	00141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	00141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	00141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	00141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	00141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	00141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	00141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	00141505-TS-033	WADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	00141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	00141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	00141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	00141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	00141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	00141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	00141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	00141505-TS-041	VARIACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	00141505-TS-042	GLUE GLUE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	00141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	00141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	00141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	00141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	00141505-TS-047	VIDEO CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for that year
				Jan	Feb	Mar	Q1	Q2	April	May	June	Q3	Q4	July	Aug	Sept	Q3	Q4	Oct	Nov	Dec	Q4				
48	80141305-TS-038	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141305-TS-037	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141305-TS-036	TRD WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141305-TS-035	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141305-TS-040	ALL TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141305-TS-041	ASSEMBLED OWNER TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	80141305-TS-042	ASSEMBLED PASSENGER JEEP/UTV TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	80141305-TS-043	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	80141305-TS-044	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	80141305-TS-045	PENG BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																										1,687,226.97
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										208,728.70
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										
D. GRAND TOTAL (A + B + C)																										1,895,955.67
E. APPROVED BUDGET BY THE AGENCY HEAD (in Figure and Words)																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


Sharon T. Cordero
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


Mark D. Yee
Accountant / Budget Officer

Approved by:


Domingo A. Dedado M.D., MPH
Head of Office/Agency

Date Prepared:

9/15/2023

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Remarks:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph)
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the items that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://share1a1.hns3.com> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0928-2954426 (Smart), or email apscse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: Philippine Air Force
Region: CAAR
Address: 9001 1st Stg, 1611 Wood Wood Rd
Baguio City

Agency Code/LACS: 6005
Organization Type: 6005

Contact Person: Laila B. Angeles
Position: AO IV
E-mail: laila.angeles@ps-philgeps.gov.ph
Telephone/Mobile Nos: 444-6861

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for this year	Price Catalogue	Total Amount for this year			
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov				Dec	Q4	Q4 Amount
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
2	-	NSAIDS Anal: Meclizolam Acid 500mg	pc	0	0	300	300	6,096.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	20.32	6,096.00
3	-	ANTIPYRETICS Anal: Paracetamol 500mg	pc	0	0	500	500	2,040.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	500	4.08	2,040.00
4	-	ANTHYPERTENSIVE Anal: Candesartem Hydrochloride 75mg	pc	0	0	100	100	1,894.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	18.94	1,894.00
5	-	ANTIHISTAMINE Anal: Loratadine 10mg	pc	0	0	100	100	1,719.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	17.19	1,719.00
6	-	ANTIEGARRHEALS Anal: Loperamide 2mg	pc	0	0	100	100	395.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	3.95	395.00
7	-	ANTACIDS Anal: Aluminum Hydroxide Magnesium Hydroxide Simethicone	pc	0	0	100	100	866.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	8.66	866.00
8	-	MEDICAL SUPPLIES HQ: POVIDONE IODINE WOUND SOLUTION 120ml (YELLOW)	litr	0	0	8	8	1,924.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	240.50	1,924.00
9	-	MEDICAL SUPPLIES HQ: Oxygen Tank (Refill with HYDROSTATIC TEST)	unit	0	0	1	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
10	-	MEDICAL SUPPLIES HQ: Catheter, 100 balls/black	pack	0	0	8	8	613.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	76.73	613.84
11	-	MEDICAL SUPPLIES HQ: Alcohol, 70% solution isopropyl	gal	0	0	150	150	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150	600.00	90,000.00
12	-	MEDICAL SUPPLIES HQ: Adhesive Bandage (100pcs) box	box	0	0	4	4	580.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	145.00	580.00
13	-	WAL CLOCK Anal: 14" round	unit	0	0	5	5	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,500.00	7,500.00
14	-	THERMAL SCANNER Anal: Non-Contact Thermal Scanner with Stand, Screen Digital Display, Accuracy 0.2 Degree, Response time: 0.5s, Abnormal Automatic, Infrared Measuring Range: 0°C -50°C, Environment Temperature: 16	unit	0	0	0	0	0.00	0	0	2	2	8,408.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,204.00	8,408.00
18	-	CORRUPTOR (for IC) Anal: 314" wall mounted with aluminum frame	unit	0	0	1	1	1,297.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,297.25	1,297.25
20	-	HARDWARE SUPPLY(non-ICS) Anal: LED Fluorescent Tube, 8 W	unit	0	0	2	2	836.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	418.00	836.00
21	-	HARDWARE SUPPLY(non-ICS) Anal: Duct Tape, Size 2" x 50m, indoor and outdoor use, for general repairs, patching and mending, strong, sticky and waterproof	unit	0	0	5	5	2,148.75	0	0	0	0	0.00	0	0	5	5	2,148.75	0	0	0	0	0.00	10	429.75	4,297.50
22	-	HARDWARE SUPPLY(non-ICS) Anal: LED Fluorescent Tube, 18 W	unit	0	0	30	30	6,930.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	231.00	6,930.00
23	-	HARDWARE SUPPLY(non-ICS) Anal: LED Fluorescent Tube, 10 W (white)	unit	0	0	13	13	6,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	500.00	6,500.00
24	-	HARDWARE SUPPLY(non-ICS) Anal: LED Bulb, 18 W, 220 V	unit	0	0	25	25	7,837.50	0	0	0	0	0.00	0	0	25	25	7,837.50	0	0	0	0	0.00	50	313.50	15,675.00
25	-	HARDWARE SUPPLY(non-ICS) Anal: LED Bulb, 11 W, 220 V	unit	0	0	11	11	2,783.00	0	0	0	0	0.00	0	0	11	11	2,783.00	0	0	0	0	0.00	22	253.00	5,566.00
26	-	WORK PROTECTOR Anal: High volume automatic window, strip cut out can stretch, scapes, elastic bands and CDs, auto switch, and auto reverse, with motor overloading protection, thread capacity: 16-26 sheets A4, 20x26	unit	0	0	0	0	0.00	0	0	1	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50,000.00	50,000.00
27	-	PRINTER CONSUMABLES (For Existing Printers) Anal: Toner Cartridges, CF279A, for HP LaserJet PRO M404, 20A	ca	0	0	3	3	11,739.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,913.00	11,739.00
28	-	PRINTER CONSUMABLES (For Existing Printers) Anal: Toner Cartridge, HP CF214X (HP 14X), Black, High-Yield	ca	0	0	10	10	126,280.00	0	0	0	0	0.00	0	0	9	9	115,434.00	0	0	0	0	0.00	19	12,836.00	243,894.00
29	-	PRINTER CONSUMABLES (For Existing Printers) Anal: Toner Cartridge, CF237A (HP 37A, 1600N), Black	ca	0	0	66	66	1,023,464.00	0	0	1	1	11,924.00	0	0	26	26	310,024.00	0	0	0	0	0.00	113	11,924.00	1,347,412.00
30	-	PRINTER CONSUMABLES (For Existing Printers) Anal: For Brother DCP T300 InkJet, BT50000R, Black	ca	0	0	20	20	11,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	580.00	11,800.00
31	-	PRINTER CONSUMABLES (For Existing Printers) Anal: For Brother DCP T300 InkJet, BT5000Y, Yellow	ca	0	0	10	10	5,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	580.00	5,800.00
32	-	PRINTER CONSUMABLES (For Existing Printers) Anal: For Brother DCP T300 InkJet, BT5000M, Magenta	ca	0	0	12	12	6,960.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	580.00	6,960.00
33	-	PRINTER CONSUMABLES (For Existing Printers) Anal: For Brother DCP T300 InkJet, BT5000C, Cyan	ca	0	0	10	10	5,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	580.00	5,800.00
34	-	IT TOOLS(non-ICS) Anal: WIRE CUTTER, for network cable	unit	0	0	8	8	1,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	220.00	1,760.00
35	-	CD/DVD Anal: DVD-R 16x 4.7GB	pc	0	0	50	50	1,308.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	26.50	1,308.00
45	-	PRINTER CONSUMABLES (For Existing Printers) Anal: Toner Cartridge, HP CF248A (HP 48A), Black	ca	0	0	0	0	0.00	0	0	2	2	7,734.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,867.00	7,734.00
46	-	PRINTER PARTS(For Existing Printers) Anal: Fuser Assembly for HP LaserJet Printer M607 model	unit	0	0	0	0	8.00	0	0	10	10	341,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	341,000.00	341,000.00
47	-	CART Anal: Push Cart, 300 lbs load capacity, foldable push handle for easy storage and transport, equipped with travel wheels and 2pc fixed center wheels for easy maneuver	unit	0	0	0	0	0.00	0	0	2	2	19,734.00	0	0	0	0	8.00	0	0	0	0	0.00	2	9,867.00	19,734.00
48	-	Presboard, Plain, for letter size paper/documents	pc	0	0	212	212	2,796.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	212	13.20	2,796.40
49	-	Folder Tagboard for A4 size papers/ documents	pack	0	0	17	17	6,715.00	0	0	0	0	0.00	0	0	17	17	6,715.00	0	0	0	0	0.00	34	395.00	13,430.00
50	-	Battery NIMH Rechargeable AAA 1000mAh 2pc per pack	pack	0	0	4	4	2,535.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	633.75	2,535.00
51	-	Battery NIMH Rechargeable AA 2000mAh 2pc per pack	pack	0	0	1	1	544.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	544.50	544.50
52	-	Certificate Holder A4 size	pc	0	0	86	86	3,517.40	0	0	0	0	0.00	0	0	85	85	3,476.50	0	0	0	0	0.00	171	40.90	6,993.90
53	-	Sign Pen, Blue Liquid/gel ink, 0.5mm, needle tip	pc	0	0	182	182	4,355.26	0	0	0	0	0.00	0	0	182	182	4,355.26	0	0	0	0	0.00	364	23.93	8,710.52

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
54	----	Marker, Whiteboard Black, Bullet type	pc	0	0	21	21	662.00	0	0	0	0	0.00	0	0	21	21	662.00	0	0	0	0	0.00	42	22.00	924.00
55	----	Marker, Whiteboard Blue, Bullet type	pc	0	0	31	31	662.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31	22.00	682.00
56	----	Paper Special Bond, 8-1/2" x 11"	pc	0	0	12	12	736.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	60.50	726.00
57	----	Ring Binder Three(3) Hole Binder, Legal with Plastic Lamination	pc	0	0	20	20	4,528.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	226.33	4,528.00
58	----	Rubber Band Small weight approx. 200grams	box	0	0	19	19	608.00	0	0	0	0	0.00	0	0	19	19	608.00	0	0	0	0	0.00	38	32.00	1,216.00
59	----	Paper Thermal for queuing machine 56mm x 90mm	roll	0	0	1	1	2,318.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,318.70	2,318.70
60	----	Self-Inking Stamp Tradet Prody 5600 with rubber inscription	pc	0	0	4	4	11,440.00	0	0	0	0	0.00	0	0	4	4	11,440.00	0	0	0	0	0.00	8	2,860.00	22,880.00
61	----	Ball point pen, Black, fine	pc	0	0	296	296	3,209.10	0	0	0	0	0.00	0	0	295	295	3,209.10	0	0	0	0	0.00	591	10.96	6,409.10
62	----	Envelope Catalogue, 7"x10", brown	box	0	0	1	1	542.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	542.00	542.00
63	----	Continuous Form 11x14-7/8, 24ly, plain 70gm, 1000 set/box	box	0	0	3	3	9,745.00	0	0	0	0	0.00	0	0	3	3	9,745.00	0	0	0	0	0.00	6	2,915.00	17,490.00
64	----	Glow white 473 ml	bottle	0	0	17	17	6,273.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	369.00	6,273.00
65	----	Cardstock White 572 x 729 mm (22-1/2" x 28-1/2"), min of 100 gm	pc	0	0	41	41	228.37	0	0	0	0	0.00	0	0	42	42	223.94	0	0	0	0	0.00	83	5.57	462.31
66	----	Moist Pad, for counting, sorting, filing money & other paper and foil like material, hygienic and anti bacterial	pc	0	0	2	2	561.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	280.50	561.00
67	----	Sign Pen, like Lysaght/et ink, 0.7mm	pc	0	0	61	61	1,504.67	0	0	0	0	0.00	0	0	61	61	1,504.67	0	0	0	0	0.00	122	24.67	3,009.34
68	----	Battery Alkaline 9 volts	pack	0	0	12	12	2,940.00	0	0	0	0	0.00	0	0	12	12	2,940.00	0	0	0	0	0.00	24	179.00	4,308.00
69	----	Ink for Rongograph Printing Machine Duplicates	pc	0	0	13	13	42,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	3,300.00	42,900.00
70	----	Tape Dispenser Heavy Duty for 45mm (2") packaging type	pc	0	0	2	2	685.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	347.96	685.00
71	----	Card Board, A4, 10 pcs/pack	pack	0	0	90	90	7,078.30	0	0	0	0	0.00	0	0	89	89	6,999.86	0	0	0	0	0.00	179	79.65	14,078.30
72	----	Tape Transparent size 3" (76mm)	roll	0	0	24	24	1,374.00	0	0	0	0	0.00	0	0	24	24	1,374.00	0	0	0	0	0.00	48	57.25	2,748.00
73	----	Corrugated, Plain, 200 lbs., B flute, HCS, self lock, glued joint, size body: 14-15/16 x 11 1/4 x 10-3/16 cover: 16-1/2 x 26-1/8	set	0	0	790	790	26,898.00	0	0	0	0	0.00	0	0	790	790	26,898.00	0	0	0	0	0.00	1580	15.80	25,000.00
74	----	Sticky Note small flags (sign hnt) 1"x1 7"	pad	0	0	20	20	836.00	0	0	0	0	0.00	0	0	21	21	877.80	0	0	0	0	0.00	41	41.86	1,713.86
75	----	Sticky Note small flags (sign tag)	pad	0	0	17	17	1,876.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	118.00	1,876.10
76	----	Drinking Water	container	0	0	1440	1440	52,920.00	0	0	0	0	0.00	0	0	1439	1439	52,843.25	0	0	0	0	0.00	2879	36.75	105,803.25
77	----	Stick-on Note Pad 2"x3", 51mm x 51mm, 100 sheets/pad assorted colors	pad	0	0	6	6	994.00	0	0	0	0	0.00	0	0	6	6	994.00	0	0	0	0	0.00	12	99.00	1,188.00
78	----	Data file Box Made of Cheboard with cover	pc	0	0	23	23	7,884.00	0	0	0	0	0.00	0	0	23	23	7,884.00	0	0	0	0	0.00	46	388.00	14,168.00
79	----	Adhesive Tape Double Sided 2" w/out foam	roll	0	0	23	23	1,215.09	0	0	0	0	0.00	0	0	23	23	1,215.09	0	0	0	0	0.00	46	52.83	2,430.18
80	----	Adhesive Tape Double Sided 1" w/ foam	roll	0	0	6	6	499.00	0	0	0	0	0.00	0	0	6	6	499.00	0	0	0	0	0.00	12	79.50	958.00
81	----	Ball point pen, Blue, fine	pc	0	0	767	767	8,421.66	0	0	0	0	0.00	0	0	766	766	8,418.66	0	0	0	0	0.00	1533	18.98	16,812.34
82	----	Ball point pen, fountain ballpen with spring and stand	pc	0	0	15	15	1,314.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	87.60	1,314.00
83	----	Fastener Metal non-corroding, 70mm 25mm thick of multipurpose part 70 gm 500/box	box	0	0	33	33	1,443.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	33	43.75	1,443.75
84	----	Special Paper, Color Specified, Sheet	pack	0	0	22	22	636.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22	29.00	638.00
87	----	ENVELOPE A4: Expanding Kraft, min. of 200gm for short size papers/documents	pack	0	0	100	100	7,488.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	74.88	7,488.00
88	----	FOLDER A4: Tagboard for legal size papers/documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-stick on both sides, 100 pcs/pack	unit	0	0	25	25	10,101.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	404.85	10,101.25
89	----	FOLDER A4: Tagboard for A4 size papers/documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-stick on both sides, 100 pcs/pack	pack	0	0	34	34	13,136.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	34	395.00	12,430.00
A. TOTAL																								P	8,829,623.38	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	891,502.34	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		
D. GRAND TOTAL (A + B + C)																								P	9,721,125.70	
E. APPROVED SIGNATURE BY THE AGENCY HEAD																										
In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 Sherwin T. Cario
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 M. P. Tani
 Accountant/Budget Officer

Approved by:


 Domingo A. Gardoza M.D., MPA
 Head of Office/Agency

Date Prepared:

9/15/2023