

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appsae.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Philippine Health Insurance Corporation
Region: PRO IV-B
Address: Kardinal Balagtas Division Road,
Barangay Alagides, Marikina City

Agency Code/LMCS: X-248
Organization Type: _____

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Contact Person: Napoleon M. Arango Jr.
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191801-AL-004	ALCOHOL, Ethyl, 500 mL	bottle	57	57	58	172	8,765.12	57	57	58	172	8,765.12	57	57	58	172	8,663.20	57	57	58	172	8,663.20	684	50.96	34,856.64
2	12191801-AL-003	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	451.38	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	4	0	0	4	37.44	1	1	1	3	28.08	1	1	1	3	28.08	10	9.36	93.60
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	20	20	30	70	1,820.00	37	37	38	110	2,860.00	37	37	38	110	2,860.00	37	37	38	110	2,860.00	400	26.00	10,400.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	6012124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-CO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.48	0.00
17	4511609-MP-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	2	2	2	6	110,822.40	0	0	0	0	0.00	0	0	0	0	0.00	6	18,470.40	110,822.40
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	3	0	0	3	65.52	3	0	0	3	131.04	3	3	0	6	131.04	0	3	2	5	109.20	20	21.84	436.80
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	2	3	5	98.80	3	0	3	12	237.12	4	4	5	13	254.88	4	3	3	10	197.60	40	19.76	790.40
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	62.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
22	47131604-BR-S01	BROOM (Walls Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	127.82		0.00		
23	47131604-BR-T01	BROOM (Walls Ting Ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92		0.00		
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.72		0.00		
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00		0.00		
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36		0.00		
27	47131811-DE-P02	DETERGENT POWDER, all purpose	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	166.40		0.00		
28	47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.80		0.00		
29	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80		0.00		
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20		0.00		
31	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.72		0.00		
32	73101612-FS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95		0.00		
33	47121804-MP-S01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,268.00		0.00		
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16		0.00		
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04		0.00		
36	47131501-RG-C01	RAGS	kg	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.20		0.00		
37	47131802-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44		0.00		
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00		0.00		
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28		0.00		
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56		0.00		
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.66		0.00		
COLOR COMPOUNDS AND DISPERSIONS																													
42	12171703-SI-P01	INK, for stamp pad	bottle	7	6	7	20	624.00	17	16	17	50	1,360.00	16	17	17	50	1,360.00	15	10	15	40	1,248.00	160	31.20		4,992.00		
CONSUMER ELECTRONICS																													
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,603.76		0.00		
FACE MASK																													
44	42131713-SM-M06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00		0.00		
FILMS																													
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32		0.00		
46	13111301-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88		0.00		
FIRE FIGHTING EQUIPMENT																													
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	4	3	10	13,598.00	0	0	0	0	0.00	10	1,798.80		13,988.00		
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25		0.00		
FLAG OR ACCESSORIES																													
49	55121805-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84		0.00		
FURNITURE AND FURNISHINGS																													
50	56101604-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44		0.00		
51	56101604-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	15	10	10	35	13,631.20	0	0	0	0	0.00	0	0	0	0	0.00	35	372.32		13,031.20		
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	1	1	1	3	4,046.64	0	0	0	0	0.00	0	0	0	0	0.00	3	1,348.88		4,046.64		
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88		0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																													
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08		0.00		
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68		0.00		
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	1	1	1	3	3,020.16	0	0	0	0	0.00	0	0	0	0	0.00	3	1,006.72		3,020.16		
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16		0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													

Item # & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
58	43211807-DS9803	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	49	49	49	147	3,444,559.20	0	0	0	0	0.00	0	0	0	0	0.00	147	24,793.60	3,444,859.20
59	43211807-DS9804	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,990.40	0.00
60	43201827-HD-3802	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	2	1	1	4	12,072.32	0	0	0	0	0.00	0	0	0	0	0.00	4	3,018.08	12,072.32
61	43202010-FD-1004	FLASH DRIVE	piece	0	0	0	0	0.00	5	5	4	14	3,144.96	0	0	0	0	0.00	0	0	0	0	0.00	14	124.64	3,144.96
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	3	3	3	9	361,420.00	0	0	0	0	0.00	0	0	0	0	0.00	9	42,380.00	361,420.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	-	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,400.00	0.00
64	43211708-MO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	2	1	1	4	678.08	0	0	0	0	0.00	0	0	0	0	0.00	4	168.52	678.08
65	43212302-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	11	0	0	11	363,174.24	0	0	0	0	0.00	0	0	0	0	0.00	11	33,015.84	363,174.24
66	43212302-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	2	0	0	2	22,029.28	0	0	0	0	0.00	0	0	0	0	0.00	2	11,014.64	22,029.28
67	43212105-PR-101	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101608-LB-101	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39101608-LT-101	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-301	GLUE, all-purpose	jar	5	10	5	20	1,414.40	10	15	10	35	2,475.20	10	15	10	35	2,475.20	10	10	10	30	2,173.60	120	70.72	8,488.40
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
72	31151804-SW-S01	STAPLE WIRE, standard	box	10	10	10	30	712.60	20	20	20	60	1,425.60	20	20	20	60	1,425.60	20	20	10	50	1,188.00	200	23.76	4,752.00
73	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
74	31201503-TA-M01	TAPE, masking, 24mm	roll	5	10	5	20	1,237.60	10	10	15	35	2,165.80	10	15	10	35	2,165.80	10	10	10	30	1,856.40	120	81.88	7,425.80
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	5	5	5	15	1,817.40	10	10	10	30	3,634.80	10	10	10	30	3,634.80	10	10	5	25	3,028.00	100	121.16	12,116.00
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	10	10	10	30	904.80	20	20	20	60	1,809.60	10	15	10	35	1,055.60	10	10	5	25	754.00	150	30.16	4,524.00
77	31201513-TA-T01	TAPE, transparent, 24mm	roll	10	20	10	40	497.60	36	36	36	108	1,235.52	36	36	25	107	1,274.08	36	30	35	101	1,086.80	350	11.44	4,064.00
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	5	5	5	15	258.80	13	13	12	38	908.96	13	12	12	37	885.04	10	10	10	30	717.60	120	23.92	2,870.40
79	31151507-TW-P01	TWINE, plastic	roll	1	1	1	3	212.16	1	1	1	3	212.16	1	1	1	3	212.16	1	1	1	3	212.16	12	70.72	848.64
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	43111804-RU-P02	RULER, flexible, plastic, 450mm	piece	2	2	1	5	104.00	2	2	1	5	104.00	2	2	1	5	104.00	2	2	1	5	104.00	20	20.80	416.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121812-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	1	1	0	2	32.00	0	1	1	2	32.00	0	0	0	0	0.00	4	16.00	64.00
82	44101802-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	1	1	1	3	861.12	1	1	1	3	861.12	0	0	0	0	0.00	6	287.04	1,722.24
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
86	44122105-BF-C02	CLIP, backfold, 25mm	box	2	2	1	5	78.00	5	5	5	15	202.80	4	4	4	12	167.20	3	4	1	10	156.00	40	15.60	624.00
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44122105-BF-C04	CLIP, backfold, 50mm	box	1	2	2	5	301.60	3	5	5	13	784.16	4	4	4	12	723.84	4	3	3	10	603.20	40	60.32	2,412.80
89	44121801-CT-R02	CORRECTION TAPE	piece	33	33	34	100	1,193.00	58	59	58	175	2,017.75	58	58	59	175	2,017.75	50	50	50	150	1,729.50	600	11.52	6,918.00
90	44121813-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
91	44111515-CP-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
92	44122011-CP-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.64	0.00
93	44100202-DS-M01	DATA STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00
94	44121506-EN-C01	ENVELOPE, Documentary, A4	box	1	2	1	4	3,361.28	7	7	7	21	6,722.56	1	1	2	4	3,361.28	2	3	3	8	6,722.56	24	840.32	20,167.68
95	44121506-EN-C02	ENVELOPE, Documentary, legal	box	1	2	1	4	4,313.92	7	7	7	21	8,627.84	7	7	7	21	8,627.84	1	2	1	4	4,313.92	24	1,078.40	25,043.52
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	2	2	1	5	6,874.40	9	4	1	10	13,748.80	1	1	1	3	12,773.92	3	3	2	8	10,999.04	32	1,374.88	41,996.16
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.40	0.00
98	44121506-EN-M02	ENVELOPE, Mailing	box	2	1	2	5	2,331.80	4	4	4	12	5,803.52	4	5	4	13	5,807.48	3	4	1	10	4,689.60	40	466.96	19,479.40

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for this year	
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
99	4412104-ER-002	ENVELOPE, Manila, with window	box	10	10	10	30	15,999.00	20	20	20	60	31,999.20	20	20	20	60	31,999.20	20	20	10	50	26,418.00	200	129.32	105,604.00
100	4411313-ER-001	ERASER, Net, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00
101	4412218-FA-P01	FASTENER	box	10	10	10	30	2,819.20	20	20	20	60	5,678.40	20	20	20	60	5,678.40	20	20	10	50	4,732.00	200	94.64	18,928.00
102	4411515-FO-001	FILE ORGANIZER, expanding, plastic, legal	piece	1	1	0	2	170.40	1	2	1	4	340.80	1	1	0	2	170.40	0	0	0	0	0.00	8	85.20	681.60
103	44122018-PT-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00
104	44122018-PT-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
109	44122012-FO-P01	FOLDER, prestaboard	box	1	2	1	5	4,763.20	3	4	3	10	9,526.40	3	3	3	9	4,578.76	3	2	3	8	7,821.12	32	952.64	30,484.48
110	44122011-FO-T03	FOLDER with tab, A4	pack	3	4	3	10	3,689.60	8	8	9	25	9,724.00	9	8	8	25	9,724.00	7	7	6	20	7,776.30	80	368.96	31,116.80
111	44122011-FO-T04	FOLDER with tab, Legal	pack	3	4	3	10	4,274.40	8	8	9	25	10,686.00	9	8	8	25	10,686.00	7	7	8	20	8,588.80	80	427.44	34,195.20
112	44122006-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
113	4411515-MP-002	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00
114	4412116-MH-P01	MARKER, Fluorescent	set	2	2	1	5	213.20	4	5	4	13	554.32	4	4	4	12	511.88	3	4	3	10	426.40	40	42.64	1,705.60
115	44121708-MP-001	MARKER, Permanent, Black	piece	1	2	2	5	78.00	5	4	4	13	202.80	4	4	4	12	187.20	0	0	0	0	0.00	30	15.60	468.00
116	44121708-MP-002	MARKER, Permanent, Blue	piece	2	1	2	5	78.00	4	5	4	13	202.80	4	4	4	12	187.20	0	0	0	0	0.00	30	15.60	468.00
117	44121708-MP-003	MARKER, Permanent, Red	piece	1	2	2	5	78.00	4	4	5	13	202.80	4	4	4	12	187.20	0	0	0	0	0.00	30	15.60	468.00
118	44121708-MW-001	MARKER, Whiteboard, Black	piece	2	2	1	5	52.00	4	5	4	13	135.20	4	4	4	12	124.80	0	0	0	0	0.00	30	10.40	312.00
119	44121708-MW-002	MARKER, Whiteboard, Blue	piece	2	1	2	5	52.00	4	3	3	10	104.00	1	2	2	5	52.00	0	0	0	0	0.00	20	10.40	208.00
120	44121708-MW-003	MARKER, Whiteboard, Red	piece	2	2	1	5	52.00	3	4	3	10	104.00	2	2	1	5	52.00	0	0	0	0	0.00	20	10.40	208.00
121	44122014-PC-001	PAPER CLIP, vinyl/plastic coated, 30mm	box	10	10	10	30	280.80	20	20	20	60	561.60	20	20	20	60	561.60	16	17	17	50	688.00	200	9.36	1,872.00
122	44122014-PC-002	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	10	10	10	30	717.60	20	20	20	60	1,435.20	20	20	20	60	1,435.20	16	17	17	50	1,196.00	200	23.92	4,784.00
123	44101603-PS-P02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00
124	44101801-PT-P01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,267.60	0.00
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
126	44121619-PS-P01	PENCIL SHARPENER	piece	1	0	0	1	213.20	1	0	0	1	213.20	1	0	0	1	213.20	1	0	0	1	213.20	4	213.20	852.80
127	44101602-PV-P01	PUNCHER, paper, heavy duty	piece	1	1	0	2	324.48	1	1	0	2	324.48	1	1	0	2	324.48	1	1	0	2	324.48	8	163.24	1,297.92
128	44122017-RB-P01	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
129	44122014-RB-001	RUBBER BAND No. 1#	box	3	4	3	10	1,653.80	8	9	8	25	4,134.00	8	9	8	25	4,134.00	7	6	7	20	3,307.30	80	165.36	13,228.80
130	44121805-SH-P01	STAMP PAD, felt	piece	1	1	0	2	95.28	1	2	1	4	170.56	1	2	1	4	170.56	0	0	0	0	0.00	10	42.64	426.40
131	44121618-SG-001	SCISSORS, symmetrical/asymmetrical	pair	2	2	1	5	208.00	2	2	1	5	208.00	2	2	1	5	208.00	2	2	1	5	208.00	20	41.60	832.00
132	44121615-ST-001	STAPLER, standard type	piece	5	5	5	15	2,144.00	10	10	10	30	4,368.00	10	10	10	30	4,368.00	8	8	9	25	3,640.00	100	145.60	14,560.00
133	44121615-ST-001	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00
134	44121613-SA-P02	STAPLE REMOVER, pin-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84	0.00
135	44121805-TD-T01	TAPE DISPENSER, table top	piece	1	1	0	2	156.00	2	2	1	5	390.00	2	2	1	5	390.00	1	1	1	3	234.00	15	78.00	1,170.00
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	1	1	1	3	271.44	1	1	0	2	180.96	0	0	0	0	0.00	5	90.48	452.40
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,360.48	0.00
139	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,852.56	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	1	1	0	2	2,217.28	1	1	0	2	2,217.28	1	1	0	2	2,217.28	6	1,308.64	6,631.84
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,829.68	0.00

Item # & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
143	1411309-LI-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	1411314-HP-S02	NOTEPAD, 880-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00	
145	1411344-HP-S04	NOTEPAD, 880-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.44	0.00	
146	1411334-HP-S03	NOTEPAD, 880-on, 76mm x 76mm	pad	3	3	1	10	603.20	8	8	9	25	1,508.00	9	8	8	25	1,508.00	7	7	6	20	1,206.40	80	80.32	4,825.60	
147	1411334-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
148	1411307-PP-M01	PAPER, MULTICOPY A4	ream	500	500	500	1500	269,880.00	667	666	667	2000	359,840.00	500	500	500	1500	269,880.00	500	500	500	1500	269,880.00	6000	179.92	1,149,960.00	
149	1411307-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00	
150	1411607-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.28	0.00	
151	1411307-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	1	1	1	3	555.36	1	1	1	3	555.36	1	2	1	4	740.48	0	0	0	0	0.00	10	185.12	1,851.20	
152	1411331-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00	
153	1411303-PA-P01	PAPER, parchment	box	1	1	1	3	567.84	2	2	2	6	1,135.68	2	2	2	6	1,135.68	1	2	2	5	946.40	20	189.28	3,785.60	
154	1411331-RE-R01	RECORD BOOK, 300 PAGES	book	30	30	20	80	4,368.00	30	30	30	90	6,557.60	30	30	30	90	6,557.60	30	30	20	80	5,824.00	320	72.80	23,296.00	
155	1411331-RE-R02	RECORD BOOK, 500 PAGES	book	5	5	5	15	1,575.60	8	8	7	23	2,415.92	7	8	7	22	2,310.88	7	7	5	19	2,100.80	80	108.04	8,403.20	
156	1411304-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00	
157	1411304-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00	
PERFUMES OR COLOGNES OR FRAGRANCES:																											
158	1313126-PS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	3	3	4	10	873.60	0	0	0	0	0.00	0	0	0	0	0.00	10	87.36	873.60	
PESTICIDES OR PEST REPELLENTS																											
159	1019109-IN-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.92	0.00	
PRINTED PUBLICATIONS																											
160	5510124-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	4410309-BK-C05	INK CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,947.20	0.00	
2	4410305-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	4410305-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	4410305-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	4410305-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	4410305-EP-B17	INK CARTRIDGE, EPSON C13T864100 (T8641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00	
7	4410305-EP-C17	INK CARTRIDGE, EPSON C13T864200 (T8642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
8	4410305-EP-M17	INK CARTRIDGE, EPSON C13T864300 (T8643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
9	4410305-EP-Y17	INK CARTRIDGE, EPSON C13T864400 (T8644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
10	4410305-HP-B40	INK CARTRIDGE, HP C2P04AA (HP52), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	832.80	0.00	
11	4410305-HP-T40	INK CARTRIDGE, HP C2P05AA (HP52), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	4410305-HP-P09	INK CARTRIDGE, HP C3031AA (HP71), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	916.00	0.00	
13	4410305-HP-T10	INK CARTRIDGE, HP C3032AA (HP72), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	4410305-HP-B17	INK CARTRIDGE, HP C0640WA (HP56), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	860.88	0.00	
15	4410305-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	4410305-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	4410305-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	4410305-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	4410305-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	4410305-HP-B20	INK CARTRIDGE, HP C0561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	845.28	0.00	
21	4410305-HP-T20	INK CARTRIDGE, HP C0562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	4410305-HP-B49	INK CARTRIDGE, HP C1563AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	
23	4410305-HP-C49	INK CARTRIDGE, HP C1564AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.00	0.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price	Total Amount for the Year
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
24	4410105-10-043	INK CARTRIDGE, HP C8645AA (HP9510L), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,870.80	0.00			
25	4410105-10-C43	INK CARTRIDGE, HP C8646AA (HP9510L), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
26	4410105-10-M43	INK CARTRIDGE, HP C8647AA (HP9510L), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
27	4410105-10-Y43	INK CARTRIDGE, HP C8648AA (HP9510L), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
28	4410105-HP-036	INK CARTRIDGE, HP C8692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
29	4410105-HP-T36	INK CARTRIDGE, HP C8693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
30	4410105-HP-030	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	1	2	1	4	1,688.24	2	2	1	5	2,022.80	2	2	1	5	2,022.80	1	1	1	3	1,212.68	17	404.56	6,877.52			
31	4410105-HP-T30	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	2	2	2	6	2,427.36	2	2	2	6	2,427.36	2	2	2	6	2,427.36	2	2	2	6	2,427.36	24	404.56	9,709.44			
32	4410105-HP-042	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00			
33	4410105-HP-C30	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	250.88	0.00			
34	4410105-HP-M30	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	250.88	0.00			
35	4410105-HP-Y30	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	250.88	0.00			
36	4410105-HP-T40	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	5	5	5	15	6,364.80	5	5	5	15	6,364.80	5	5	5	15	6,364.80	5	5	4	14	5,940.48	58	424.32	25,034.88			
37	4410105-HP-040	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	3	4	3	10	4,243.20	3	4	3	10	4,243.20	3	4	3	10	4,243.20	3	3	2	8	3,394.56	38	424.32	16,124.16			
38	4410105-HP-C30	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
39	4410105-HP-M90	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
40	4410105-HP-Y30	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
41	4410105-HP-850	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,794.80	0.00			
42	4410105-10-C48	INK CARTRIDGE, HP L0563AA (HP9550L), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00			
43	4410105-10-M48	INK CARTRIDGE, HP L0566AA (HP9550L), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00			
44	4410105-10-Y48	INK CARTRIDGE, HP L0569AA (HP9550L), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00			
45	4410105-10-048	INK CARTRIDGE, HP L0572AA (HP9550L), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00			
46	4410105-HP-C31	INK CARTRIDGE, HP T6L83AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00			
47	4410105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00			
48	4410105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00			
49	4410105-HP-851	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00			
50	4410112-EP-805	RIBBON CARTRIDGE, EPSON C135015516 (#8790), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.41	0.00			
51	4410112-EP-813	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	3	4	3	10	779.40	4	4	4	12	935.28	4	4	4	12	935.28	4	3	4	11	857.34	45	77.94	3,507.30			
52	4410112-EP-807	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	2	2	2	6	4,910.88	2	2	2	6	4,910.88	2	2	2	6	4,910.88	2	2	2	6	4,910.88	24	818.48	19,643.52			
53	4410105-08-006	TONER CARTRIDGE, BROTHER DR-431CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00			
54	4410105-08-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,667.20	0.00			
55	4410105-08-011	TONER CARTRIDGE, BROTHER TN-3250, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00			
56	4410105-08-015	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,575.44	0.00			
57	4410105-08-818	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00			
58	4410105-08-C33	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,718.80	0.00			
59	4410105-08-M33	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,718.80	0.00			
60	4410105-08-Y33	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,718.80	0.00			
61	4410103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,799.36	0.00			
62	4410105-HP-812	TONER CARTRIDGE, HP CM435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00			
63	4410105-HP-814	TONER CARTRIDGE, HP CM640A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,683.60	0.00			
64	4410105-HP-810	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00			
65	4410105-HP-821	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00			
66	4410105-HP-822	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	1	0	0	1	3,242.72	1	1	0	2	6,485.44	1	0	0	1	3,242.72	0	0	0	0	0.00	4	3,242.72	12,979.68			
67	4410105-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,760.40	0.00			
68	4410105-HP-C39	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,810.88	0.00			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price	Total Amount for this year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
66	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00	
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00	
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00	
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00	
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00	
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00	
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00	
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00	
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00	
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00	
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00	
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	1	0	0	1	4,050.80	1	0	0	1	4,050.80	0	0	0	0	0.00	0	0	0	0	0.00	2	4,050.80	8,101.60
85	44103103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00	
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	2	1	1	5	14,393.60	2	2	1	5	14,393.60	2	2	1	5	14,393.60	1	2	1	4	11,514.80	19	2,678.72	54,695.44
87	44103103-HP-B53	TONER CARTRIDGE, HP CF225A (HP25A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00	
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00	
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,339.52	0.00	
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	7	8	7	22	171,600.00	7	8	7	22	171,600.00	7	8	7	20	156,000.00	8	5	6	17	132,400.00	81	7,800.00	631,400.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF281A (HP81A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00	
92	44103103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP83C), Black Compact L	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00	
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00	
94	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00	
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00	
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.00	0.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP506A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP506A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP506A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP506A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
108	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,848.40	0.00	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,038.80	0.00	
110	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
111	44103103-HP-Y61	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,038.00	0.00	
112	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,038.80	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
114	4410103-HP-M54	TONER CARTRIDGE, HP CP4130C (HP4101C), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80		0.00				
115	4410103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00		0.00				
116	4410103-HP-B46	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00		0.00				
SOFTWARE																														
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
2	43231602-SFT-002	Practice accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
10	43233101-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
11	43233701-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
12	43233802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																														
	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
4	80141505-TS-004	STICKER PAPER	pack	3	3	4	10	384.00	5	5	5	15	576.00	5	5	5	15	576.00	3	3	4	10	384.00	50	38.40		1,920.00			
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	49	49	49	147	0.00	0	0	0	0.00	0	0	0	0	0.00	147	0.00		0.00				
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
19	80141505-TS-019	VELLUM BOARD PAPER	pack	2	2	1	5	292.50	5	4	4	13	2,073.50	4	4	4	12	1,714.00	3	4	3	10	1,595.00	40	159.50		6,380.00			
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00		0.00			
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00				
24	80141505-TS-024	PUSH PIN	piece	1	1	0	2	57.90	1	1	0	2	57.90	1	1	0	2	57.90	1	1	0	2	57.90	6	28.95		231.50			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Q1												Q2										
				Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug			
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DECORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	1	1	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
58	80141505-TS-058	TRU-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
59	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
60	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
61	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
62	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
63	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
64	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
65	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL																										7,070,113.14
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										707,011.14

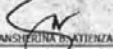
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								7,777,124.72
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 NAPOLEON R. AMATO JR.
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 ANSHU RINA MITTAL
 Accountant / Budget Officer

Approved by:


 ATTY. JERRY F. BAY
 Head of Office/Agency

Date Prepared: _____

in the total amount of ₱ 7,777,124.72

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Remarks:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-dbm.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, cover the list of items indicated in the UNISPC tab of this form. Otherwise, the item that you will insert will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://submit.eyhhsa.com/submit-eyhhsa> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2854426 (Smart), or email appdesk@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
 Department/Bureau/Office: PHILIPPINE HEALTH INSURANCE CORPORATION
 Region: PSO 12-B
 Address: Southwest Bldg., Divisoria Road, Binondo, Manila, Philippines

Agency Code/UACS: Y246
 Organization Type: _____

Contact Person: NAPOLION M. ANAGO JR.
 Position: Administrative Officer IV
 E-mail: admin.philips@ps-phillips.gov.ph
 Telephone/Mobile No: (043) 722-1601

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	Apr	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																														
1	14111302	Vellum paper	pack	3	4	3	10	361.80	8	9	8	25	903.38	9	9	8	25	903.38	7	6	7	20	722.80	80	66.14				2,891.20	
2	44122504	Paper clip	box	3	2	1	6	126.30	4	5	4	13	318.38	4	4	4	12	301.13	3	4	3	10	253.68	40	25.26				1,010.40	
3	4412704	Ball point pen	piece	130	140	130	400	4,800.00	220	231	220	661	7,932.00	320	320	320	960	11,520.00	220	220	220	660	7,920.00	2381	12.69				28,572.00	
4	44123704	Ball point pen	piece	80	90	80	250	3,000.00	150	150	150	450	5,400.00	150	150	150	450	5,400.00	150	150	150	450	5,400.00	1600	12.00				19,200.00	
5	4412704	Ball point pen	piece	10	10	10	30	360.00	17	16	17	50	600.00	17	16	17	50	600.00	17	16	17	50	600.00	180	12.00				2,160.00	
6	44123704	Ball point pen	piece	10	10	10	30	360.00	20	20	20	60	720.00	18	18	18	54	648.00	18	18	18	54	648.00	200	12.00				2,400.00	
7	4412704	Ball point pen	piece	10	10	10	30	378.00	17	16	17	50	627.00	17	16	17	50	627.00	17	16	17	50	627.00	188	25.97				4,873.60	
8	44123704	Ball point pen	piece	10	10	10	30	2,420.00	18	20	18	56	5,796.00	18	18	18	54	5,814.00	18	18	18	54	5,814.00	200	87.60				17,538.00	
9	4403360	Time card machine replacement ribbon	spool	1	0	0	1	1,650.00	1	0	0	1	1,650.00	1	0	0	1	1,650.00	1	0	0	1	1,650.00	4	1,650.00				6,600.00	
10	44033112	Printer ribbon	roll	1	0	0	1	10,900.00	1	0	0	1	10,900.00	1	0	0	1	10,900.00	0	0	0	0	0.00	3	10,900.00				37,700.00	
11	44033107	Stamp affixer	piece	1	0	0	1	995.00	1	0	0	1	995.00	1	0	0	1	995.00	0	0	0	0	0.00	3	995.00				1,995.00	
12	33400800	Seah	unit	0	0	0	0	0.00	3	0	0	3	3,498.42	0	0	0	0	0.00	1	0	0	1	3,498.42	2	3,498.42				6,996.84	
13	44111306	Paper or pad holder or clipboards	piece	1	1	0	2	105.00	1	1	0	2	105.00	1	1	0	2	105.00	1	1	0	2	105.00	8	82.80				652.80	
14	82181309	Service meter	unit/box	467	467	466	1400	48,300.00	467	467	466	1400	48,300.00	467	467	466	1400	48,300.00	467	466	466	1400	48,300.00	5000	34.50				171,200.00	
15	44121706	Standard envelopes	piece	17	16	17	50	962.50	17	16	17	50	962.50	17	16	17	50	962.50	17	16	17	50	962.50	200	19.25				3,850.00	
16	44123037	Ring binder	piece	2	2	1	5	55.00	2	2	1	5	55.00	2	2	1	5	55.00	2	2	1	5	55.00	20	11.00				220.00	
17	31001305	Double sided tape	roll	1	1	1	3	226.31	2	2	2	6	452.62	2	2	2	6	452.62	2	2	1	5	393.61	20	76.72				1,573.40	
18	31001305	Double sided tape	roll	1	1	1	3	93.93	2	2	2	6	187.86	2	2	2	6	187.86	2	2	1	5	156.55	20	31.31				626.20	
19	31001305	Double sided tape	roll	1	1	1	3	986.49	2	2	2	6	976.98	2	2	2	6	976.98	2	2	1	5	814.15	20	163.83				3,256.60	
20	31001305	Double sided tape	roll	1	1	1	3	126.31	2	2	2	6	352.62	2	2	2	6	352.62	2	2	1	5	293.85	20	58.77				1,173.40	
21	73171902	Cop or storage battery manufacturers services	piece	1	2	1	4	1,400.00	3	3	2	8	2,800.00	3	3	2	8	2,800.00	1	2	1	4	1,400.00	24	350.00				8,400.00	
22	44122607	Ring binder	piece	2	2	1	5	749.65	2	2	1	5	749.65	2	2	1	5	749.65	1	2	1	4	749.65	20	149.93				2,998.60	
23	44111715	File storage boxes or organizers	set	127	127	126	1580	331,800.00	127	127	126	1580	337,600.00	127	127	126	1580	337,600.00	127	127	126	1580	337,600.00	6280	210.00				1,318,800.00	
24	31181408	Fluorescent feeders	box	0	0	0	0	0.00	2	2	1	5	761.25	2	2	1	5	761.25	0	0	0	0	0.00	10	140.25				1,402.50	
25	44123037	Ring binder	piece	1	1	1	3	214.95	2	2	2	6	429.90	2	2	2	6	429.90	2	2	1	5	388.25	20	71.65				1,431.00	
26	44121035	Rubber bands	box	1	0	1	15	477.45	10	10	10	30	1034.90	10	10	10	30	1034.90	8	8	9	25	795.75	100	31.83				3,183.00	
27	44101414	Self-sticking stamp	piece	1	0	0	1	770.00	1	0	0	1	770.00	0	0	0	0	0.00	0	0	0	0	0.00	2	770.00				1,540.00	
28	44101414	Self-sticking stamp	piece	1	1	1	3	544.50	2	2	2	6	967.50	1	1	0	2	363.00	0	0	0	0	0.00	10	181.50				1,815.00	
29	44101414	Self-sticking stamp	piece	1	1	0	2	1,540.00	1	1	0	2	1,540.00	1	1	0	2	1,540.00	0	0	0	0	0.00	6	770.00				4,620.00	
30	44101414	Self-sticking stamp	piece	1	1	0	2	0.00	1	1	0	2	0.00	1	1	0	2	0.00	0	0	0	0	0.00	6	0.00				0.00	
31	44101414	Self-sticking stamp	piece	2	2	1	5	3,175.00	1	1	2	4	5,000.00	3	3	2	8	5,000.00	0	0	0	0	0.00	21	625.00				13,175.00	
32	14111818	Thermal paper	roll	10	10	10	30	11,276.00	20	20	20	60	42,504.00	20	20	20	60	42,504.00	20	20	10	30	35,450.00	200	309.00				145,850.00	
33	44032055	Time cards or sheets	bundle	1	1	0	2	422.50	1	1	0	2	422.50	1	1	0	2	422.50	0	0	0	0	0.00	6	211.25				1,267.50	
34	44032001	Location file	roll	1	0	0	1	7,000.00	1	0	0	1	7,000.00	1	0	0	1	7,000.00	1	0	0	1	7,000.00	4	7,000.00				28,000.00	

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	Apr	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
33	4422011	Pencils	piece	8	8	9	25	246.25	13	13	10	40	474.00	15	15	10	40	474.00	15	10	10	35	418.75	149	11.85	1,450.00
34	5512100	Classification cards or boards or similar products	piece	17	16	17	50	3,815.00	31	31	33	95	5,747.50	31	32	31	95	5,747.50	30	20	30	80	4,940.00	320	60.50	19,360.00
37	4412101	Ink or stamp pads	bullet	1	1	1	3	103.39	2	2	2	6	309.78	2	2	2	6	309.78	2	2	1	5	323.61	20	65.13	1,302.60
38	4412105	Ink or stamp pads	bullet	1	1	1	3	154.28	2	2	2	6	308.56	2	2	2	6	308.56	2	2	1	5	327.15	20	51.43	1,028.60
39	4403101	Ink cartridges	cartridge	0	0	0	0	0.00	1	0	0	1	2,750.00	0	0	0	0	0.00	1	0	0	1	2,750.00	2	2,750.00	5,500.00
40	4403105	Ink cartridges	cartridge	0	0	0	0	0.00	1	0	0	1	2,300.00	0	0	0	0	0.00	1	0	0	1	2,300.00	2	2,300.00	4,600.00
41	4403109	Printer or facsimile or photocopier drum	cartridge	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	5,947.00	0	0	0	0	0.00	1	5,947.00	5,947.00
42	4403101	Ink cartridges	cartridge	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	4	500.00	2,000.00
43	4403105	Ink cartridges	cartridge	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	4	500.00	2,000.00
44	4403105	Ink cartridges	cartridge	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	4	500.00	2,000.00
45	4403105	Ink cartridges	cartridge	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	4	500.00	2,000.00
46	4403101	Printer ribbon	ribbon	2	2	3	7	1,668.00	3	3	2	8	1,764.00	3	3	2	8	1,764.00	3	2	2	7	1,428.00	29	338.00	8,902.00
47	4403101	Ink cartridges	cartridge	1	1	0	2	6,430.00	1	1	0	2	6,430.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,215.00	12,645.00
48	3164100	Connectors	piece	33	33	34	100	1,800.00	33	33	34	100	1,800.00	33	33	34	100	1,800.00	33	33	34	100	1,800.00	400	18.00	7,200.00
49	4403101	Ink cartridges	cartridge	1	0	0	1	1,768.00	1	1	0	2	3,536.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,768.00	5,304.00
50	4403105	Ink cartridges	cartridge	1	0	0	1	1,768.00	1	1	0	2	3,536.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,768.00	5,304.00
51	4403105	Ink cartridges	cartridge	1	0	0	1	1,768.00	1	1	0	2	3,536.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,768.00	5,304.00
52	4403101	Printer or facsimile toner	cartridge	1	0	0	1	14,277.00	1	0	0	1	14,277.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14,277.00	28,554.00
53	5216150	Audio and visual equipment	piece	2	2	2	6	13,820.00	2	2	2	6	13,820.00	0	0	0	0	0.00	0	0	0	0	0.00	12	2,328.00	27,840.00
54	5216150	Audio and visual equipment	piece	3	4	3	10	9,520.00	4	4	3	11	10,470.00	0	0	0	0	0.00	0	0	0	0	0.00	21	952.00	19,992.00
55	4109401	Adaptors or filters	piece	1	2	1	4	8,704.00	1	2	1	4	8,704.00	1	1	1	3	6,528.00	0	0	0	0	0.00	11	2,176.00	23,936.00
56	5601571	Modular furniture connectors	unit	3	2	1	5	3,381.00	2	2	1	5	3,381.00	3	2	1	5	3,381.00	2	2	1	5	3,381.00	20	677.00	13,540.00
57	8110120	Printing equipment maintenance	unit	0	0	0	0	0.00	1	0	0	1	4,997.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,997.00	4,997.00
58	4403101	Printer or facsimile toner	cartridge	1	7	2	21	27,179.00	8	9	8	25	329,575.00	0	9	8	25	329,575.00	0	9	8	25	329,575.00	96	15,190.00	1,357,184.00
59	4202222	Computer cable	piece	3	3	2	8	808.00	3	3	2	8	808.00	4	3	3	10	1,212.00	0	0	0	0	0.00	26	101.00	2,626.00
60	4202222	Computer cable	piece	2	2	1	5	720.00	3	4	3	10	1,440.00	3	4	3	10	1,440.00	2	2	1	5	720.00	30	144.00	4,320.00
61	4202222	Computer cable	piece	0	0	0	0	0.00	1	2	1	4	31,000.00	1	2	1	4	31,000.00	1	1	0	2	16,500.00	10	8,250.00	82,500.00
62	4214101	Cotton or fiber balls	pack	0	0	0	0	0.00	1	1	0	2	117.36	0	0	0	0	0.00	0	0	0	0	0.00	3	58.63	173.80
63	4231100	Bandages and dressings and related products	piece	0	0	0	0	0.00	2	2	1	5	91.75	0	0	0	0	0.00	0	0	0	0	0.00	3	18.75	56.25
64	5310104	Gloves or mittens	box	0	0	0	0	0.00	1	1	0	2	720.00	0	0	0	0	0.00	0	0	0	0	0.00	3	360.00	720.00
65	5317281	Hydrogen peroxide/sodium hypochlorite	bottle	0	0	0	0	0.00	1	2	1	4	119.00	0	0	0	0	0.00	0	0	0	0	0.00	4	29.75	119.00
66	4231120	Medical non-adherent tapes	piece	0	0	0	0	0.00	2	2	1	5	797.20	0	0	0	0	0.00	0	0	0	0	0.00	3	139.30	797.30
67	4231121	Gauze sponges	piece	0	0	0	0	0.00	3	4	3	10	71.50	0	0	0	0	0.00	0	0	0	0	0.00	10	7.17	71.70
68	4229104	Surgical suture	piece	0	0	0	0	0.00	1	2	1	4	352.00	0	0	0	0	0.00	0	0	0	0	0.00	4	88.00	352.00
69	4214101	Blood collection syringe	piece	0	0	0	0	0.00	2	2	1	5	71.50	0	0	0	0	0.00	0	0	0	0	0.00	3	14.50	71.50
70	4216200	Medical thermometers and accessories	piece	0	0	0	0	0.00	1	2	1	4	1,064.00	0	0	0	0	0.00	0	0	0	0	0.00	4	266.00	1,064.00
71	5117100	Antacids and antacidulents	capsule	3	4	3	10	442.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	44.28	442.80
72	5117100	Antacid tablets	capsule	7	6	7	20	236.40	7	6	7	20	236.40	6	0	0	0	0.00	0	0	0	0	0.00	40	31.80	436.80
73	5110100	Antifungal or 10) blockers	bottle	2	2	1	5	85.00	2	2	1	5	85.00	2	1	1	5	85.00	0	0	0	0	0.00	15	17.00	255.00
74	5110100	Caffeine/diphenhydramine/paracetamol	bottle	31	32	32	95	361.90	31	32	32	95	361.90	31	32	32	95	361.90	0	0	0	0	0.00	295	4.80	1,415.70
75	5117100	Antacid and antacidulents and antacid agents	bottle	2	2	1	5	374.60	2	2	1	5	374.60	0	0	0	0	0.00	0	0	0	0	0.00	10	74.92	749.20
76	5130000	Anticancer and inflammatory drugs (NSAIDs)	capsule	3	4	3	10	332.50	3	4	3	10	332.50	0	0	0	0	0.00	0	0	0	0	0.00	20	33.25	209.00
77	5118100	Antibiotic drugs	bottle	2	2	1	5	1,403.75	2	2	1	5	1,403.75	0	0	0	0	0.00	0	0	0	0	0.00	10	280.75	2,807.50
78	5140000	Antiparasitic drugs	bottle	2	2	1	5	131.05	2	2	1	5	131.05	0	0	0	0	0.00	0	0	0	0	0.00	10	26.21	262.10
79	4228104	Medical surface disinfectants	gallon	1	0	0	1	1,707.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,707.30	1,707.30
80	5140000	Antiparasitic	bottle	1	0	0	1	646.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	646.20	646.20
81	5114000	Stimulant or anorectic agents	bottle	1	1	0	2	45.50	1	1	0	2	45.50	0	0	0	0	0.00	0	0	0	0	0.00	4	22.75	91.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
82	5120000	Architectural	sqm	1	0	0	1	174.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	574.00	574.00
83	3517204	Automobile or light truck tire	pc	0	0	0	0	0.00	4	0	0	4	33,187.40	4	0	0	4	33,187.40	0	0	0	0	0.00	8	8,296.85	66,374.80
84	4520026	Cable modem	pc	0	0	0	0	0.00	4	4	4	12	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	0.00	0.00
85	3517200	Vehicle/side mirrors	pc	0	0	0	0	0.00	1	0	0	1	938.50	1	0	0	1	938.50	1	0	0	1	938.50	3	938.50	2,815.50
86	3601005	Fluorescent lamps	pc	20	20	20	60	0.00	20	20	20	60	0.00	20	20	20	60	0.00	20	20	20	60	0.00	180	0.00	0.00
87	5214108	Blowphone	unit	0	0	0	0	0.00	2	0	0	2	30,998.00	0	0	0	0	0.00	0	0	0	0	0.00	2	15,499.00	30,998.00
88	5610104	Chairs	unit	0	0	0	0	0.00	85	10	85	30	43,290.00	0	0	0	0	0.00	0	0	0	0	0.00	30	1,430.00	43,500.00
89	4411114	Stamp sticks or organizers	unit	0	0	0	0	0.00	4	3	3	10	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	10,000.00	100,000.00
90	5610103	Chairs	unit	0	0	0	0	0.00	2	0	0	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14,000.00	20,000.00
91	4511102	Television mounts	unit	0	0	0	0	0.00	1	0	0	1	4,052.90	0	0	0	0	0.00	0	0	0	0	0.00	1	4,052.90	4,052.90
92	4512105	Musical instrument stands or sheet holders	unit	0	0	0	0	0.00	1	0	0	1	946.14	0	0	0	0	0.00	0	0	0	0	0.00	1	946.14	946.14
93	5512106	Flag stands	unit	0	0	0	0	0.00	1	0	0	1	3,550.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,550.00	3,550.00
94	4610104	Folding table	unit	0	0	0	0	0.00	2	2	2	6	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	6	10,000.00	60,000.00
95	5610103	Chairing table	unit	0	0	0	0	0.00	2	0	0	2	13,780.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,000.00	13,780.00
96	4512108	Web cameras	unit	0	0	0	0	0.00	2	2	2	6	54,315.00	0	0	0	0	0.00	0	0	0	0	0.00	6	6,075.00	54,315.00
97	4211101	Bar code reader equipment	unit	0	0	0	0	0.00	5	5	5	15	11,710.00	0	0	0	0	0.00	0	0	0	0	0.00	15	914.00	13,710.00
98	4011101	Scanners	unit	0	0	0	0	0.00	2	1	1	4	20,400.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,112.00	20,400.00
99	4402002	Scanner document feeders	unit	0	0	0	0	0.00	4	0	4	16	1,144,000.00	0	0	0	0	0.00	0	0	0	0	0.00	16	71,900.00	1,144,000.00
100	4011103	Touch screen monitors	unit	0	0	0	0	0.00	2	2	2	6	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	6	30,183.00	10,000.00
101	4210101	IP Phones	unit	0	0	0	0	0.00	4	3	0	7	290,824.00	0	0	0	0	0.00	0	0	0	0	0.00	7	42,832.00	290,824.00
102	4212108	Thermal tape printers	unit	0	0	0	0	0.00	5	2	1	8	114,958.00	0	0	0	0	0.00	0	0	0	0	0.00	8	12,990.00	114,958.00
103	4212110	Multi function printers	unit	0	0	0	0	0.00	0	2	2	4	224,990.00	0	0	0	0	0.00	0	0	0	0	0.00	4	37,465.00	224,990.00
104	4212105	Laser printers	unit	0	0	0	0	0.00	4	6	5	15	2,342,250.00	0	0	0	0	0.00	0	0	0	0	0.00	19	112,790.00	2,342,250.00
105	4212101	Wireless Mobility base stations WBS	unit	0	0	0	0	0.00	1	1	1	3	48,477.00	0	0	0	0	0.00	0	0	0	0	0.00	3	14,150.00	48,477.00
106	5216103	Digital voice recorders	unit	0	0	0	0	0.00	3	2	2	7	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	7	10,000.00	80,000.00
107	4011100	Lecterns and sound systems and accessories	unit	0	0	0	0	0.00	1	1	1	3	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	12,000.00	30,000.00
108	2410108	Pedestals	unit	0	0	0	0	0.00	1	1	1	3	28,590.50	0	0	0	0	0.00	0	0	0	0	0.00	3	9,831.50	28,590.50
109	4412112	Paper rollers or rolls	unit	0	0	0	0	0.00	1	0	0	1	9,756.67	0	0	0	0	0.00	0	0	0	0	0.00	1	9,756.67	9,756.67
110	4410101	Laminators	unit	0	0	0	0	0.00	1	1	1	3	44,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	14,700.00	44,000.00
111	4512104	Digital cameras	unit	0	0	0	0	0.00	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,000.00	10,000.00
112	4512102	Digital camera lens	unit	0	0	0	0	0.00	1	1	1	3	15,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6,500.00	15,500.00
113	4011100	Tablet computers	unit	0	0	0	0	0.00	2	2	0	4	201,558.00	0	0	0	0	0.00	0	0	0	0	0.00	4	70,389.00	201,558.00
114	4312000	Monitor components	unit	0	0	0	0	0.00	2	2	1	5	325,235.00	0	0	0	0	0.00	0	0	0	0	0.00	5	16,043.00	325,235.00
115	4210107	Patent structures	unit	0	0	0	0	0.00	1	0	0	1	23,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	23,000.00	23,000.00
116	4210101	Monitors	unit	0	0	0	0	0.00	2	0	0	2	31,880.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14,940.00	31,880.00
117	4210101	Acoustic blood pressure units	unit	0	0	0	0	0.00	2	2	0	4	15,120.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,760.00	15,120.00
118	4210101	Rollers	unit	0	0	0	0	0.00	1	0	0	1	3,025.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,025.00	3,025.00
119	4210101	Oxygen air blenders	unit	0	0	0	0	0.00	1	0	0	1	9,438.75	0	0	0	0	0.00	0	0	0	0	0.00	1	9,438.75	9,438.75
120	2410103	Industrial shredder	unit	0	0	0	0	0.00	2	0	0	2	105,333.24	0	0	0	0	0.00	0	0	0	0	0.00	2	52,666.62	105,333.24
121	4010101	Air conditioners	unit	0	0	0	0	0.00	3	2	2	7	402,000.00	0	0	0	0	0.00	0	0	0	0	0.00	7	97,700.00	402,000.00
122	7210101	Air conditioning installation or maintenance or repair service	unit	0	0	0	0	0.00	3	0	0	3	691,150.50	0	0	0	0	0.00	0	0	0	0	0.00	3	230,386.50	691,150.50
123	2411101	Auxiliary generator	unit	0	0	0	0	0.00	2	2	1	5	10,000,775.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,016,775.00	10,000,775.00
124	5212100	Table and stool set and accessories	unit	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
125	3610106	Conferencing tables	unit	0	0	0	0	0.00	2	2	1	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
126	5610102	Tables	unit	0	0	0	0	0.00	1	1	1	3	67,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3	22,500.00	67,500.00
127	4610102	Benches	unit	0	0	0	0	0.00	1	0	0	1	26,600.00	0	0	0	0	0.00	0	0	0	0	0.00	1	26,600.00	26,600.00
128	5610101	Tables	unit	0	0	0	0	0.00	2	0	0	2	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20,000.00	40,000.00

A. TOTAL		E	76,239,044.18
B. ADDITIONAL PROVISION FOR INFLATION (10% OF TOTAL)		F	7,623,804.42
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		G	
D. GRAND TOTAL (A + B + C)		H	83,862,848.60
I. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

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P.O.	ENRPEC Code	Each Description	Unit of Measure	Monthly Quantity Breakdown																Total Quantity for the year	Price per unit	Total Amount for the year
				Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

[Signature]
 PROPERTY OFFICER

[Signature]
 ACCOUNTANT / BUDGET OFFICER
 in the total amount of P32,161,842.58

[Signature]
 HEAD OF OFFICE / AGENCY

Date Prepared: _____