

REGIONAL MEMORANDUMPRO Caraga No. CRG - 2025 - 00**TO : ALL CONCERNED END-USERS****SUBJECT : CY 2024 ANNUAL PROCUREMENT PLAN (APP)
AMENDMENT FOR 2nd SEMESTER**

Consistent with the provisions of Republic Act No. 9184 and its Revised Implementing Rules and Regulations (RIRR), the 2024 APP, anchored on the approved Corporate Operating Budget, was issued in support of the implementation of various programs and projects geared toward the vision of Universal Health Care.

In the course of implementation, certain adjustments/revisions resulting from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complementary programs/projects, require corresponding adjustment in the approved APP. After judicious review and evaluation by proper parties of such revisions/modifications in programs and projects, some of which require change of specifications and amendments in the APP which are deemed critical in the attainment of the Corporation's targets are hereby incorporated.

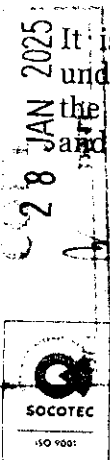
As mandated, the Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/ activities included in the APP Amendment, in accordance with the parameters set in Section 7.2 and 7.4 of R.A. 9184 and its Revised IRR, which provides:

"Sec. 7.2. No procurement shall be undertaken unless it is in accordance with the approved APP of the Procuring Entity. Xxx

Sec. 7.4 Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted by the Regional Vice President as Head of the Procuring Entity, this Corporate Memorandum is hereby issued approving the attached 2024 Annual Procurement Plan Amendment (1st Semester).

It is emphasized that all procurement based on the 2024 APP Amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.



For information and guidance of all concerned.

MJH
MICHAEL JIBSON C. HERNANDEZ

Regional Vice President

Date signed: _____

28 JAN 2024
SUBJECT: CY 2024 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR 2nd SEMESTER

AMENDMENT OF ANNUAL PROCUREMENT PLAN (APP)
2nd Semester of CY 2024 -02 (July to December 2024)

End-User: PRO-CARAGA

BAC GOODS AND SERVICES

PROCUREMENT PROGRAM / PROJECT													PMO/End-User													MODE OF PROCUREMENT													SCHEDULE FOR EACH PROCUREMENT ACTIVITY							ESTIMATED BUDGET					REMARKS																																
PRE-PROCUREMENT CONFERENCE													ADS/POST ITB													NOTICE OF AWARD													CONTRACT SIGNING							NOTICE TO PROCEED					FUND SOURCE					TOTAL					MOOE					CO					Brief description of Program-Project												
Procurement of Tokens (Christmas Pineapple Ball Ham 1kg)													PRO-Caraga													Negotiated Procurement of Small Value Procurement																									12/18/2024												BRO					P 204,800.00					P 204,800.00										BRO # CRG-24-827-47 dtd 9/9/2024
Procurement of Additional Tokens (Ham 1kg)													PRO-Caraga													Negotiated Procurement of Small Value Procurement																									12/18/2024												COB					P 9,000.00					P 9,000.00										Realignment Fund Source: 5029918003 (BRO-Downloaded budget) and 5029901002-Marketing and Promotional Expense (Augmentation done since the number of personnel with allocation was lower in number than the current number of current personnel)
Procurement of Food Pack Token for the on the spot award for group and individual category													PRO-Caraga													Negotiated Procurement of Small Value Procurement																									12/18/2024												BRO					P 12,050.00					P 12,050.00										BRO # CRG-24-827-47 dtd 9/9/2024

Procurement of Food through Catering Services	PRO-Caraga	Negotiated Procurement of Small Value Procurement			12/16/2024				BRO	P	149,500.00	P	149,500.00		BRO # CRG-24-1046-58 dtd 12/10/2024
Procurement of Goods (Food) for the conduct of orientation on the Gender-Based Discrimination and Family Day	PRO-Caraga	Negotiated Procurement of Small Value Procurement			10/18/2024				BRO	P	100,000.00	P	100,000.00		BRO # CRG-24-949-52 dtd 10/22/2024 as GAD additional Budget for the activities to be conducted
Procurement of Portable Public Address Speaker	PRO-Caraga	Negotiated Procurement of Small Value Procurement			12/6/2024				COB	P	796,800.00	P	796,800.00		Realignment Speaker will replace and/or complement the existing IVC equipments at the LHIOs, the PBCs and at the Regional Office due to its portability
Procurement of Top Flip/Pick-up cover for Toyota Hilux Conquest (Service Vehicle)	PRO-Caraga	Negotiated Procurement of Small Value Procurement			12/6/2024				COB	P	78,750.00	P	78,750.00		Realignment Installation of the pick-up cover will help ensure that loads are protected from the elements during mobilization; component will also help protect the pick up portion from the elements over the years
Procurement of fuel for the different LHIOs	PRO-Caraga	Negotiated Procurement of Small Value Procurement			6/11/2024				COB		400,000.00		400,000.00		Realignment due to increase of vehicle travels

Procurement of Postage and Courier Services	PRO-Caraga	Negotiated Procurement of Small Value Procurement				6/1/2024			COB	100,000.00	100,000.00		Realignment Approved COB for Courier Services will not suffice
Procurement on the Repair and Maintenance : Transportation Equipment	PRO-Caraga	Negotiated Procurement of Small Value Procurement				10/1/2024			COB	400,000.00	400,000.00		Realignment Fund Source: Rent (50299050)-250,000Php and Repair and Maintenance for Office equipment (5021305001)-150,000Php Due to Increase of vehicle maintenance the Approved COB for the Repair and Maintenance: Transportation Equipment will not suffice
Procurement of Semi-expendable office Equipment Expense: Industrial Pan 26" (9 units)	PRO Caraga	Negotiated Procurement of Small Value Procurement				12/20/2024			COB	79,276.05	79,276.05		Realignment Approved COB vs-avis prevailing escalated market prices are insufficient
Procurement of Additional Fuel for PRO Caraga Service Vehicle	PRO Caraga	Direct Retail Purchase of Petroleum Fuel, Oil, Lubricant (POL) Products and Airline Tickets				10/1/2024			COB	400,000.00	400,000.00		Realignment Realignment: Fund Source- Rent (50299050) Due to increase of vehicle travel

Procurement of Goods as tokens for the participants of KONSULTAKBO	PRO Caraga	Negotiated Procurement of Small Value Procurement							11/22/2024			COB	840,000.00	840,000.00		Realignment: Budget use are from Marketing and Promotional Expense being "KONSULTAKBO" a new launch marketing initiative which will be conducted in 3 areas (Butuan, SFAIDS and Surigao City)
Procurement of Office supplies: Consumable supplies for Duplicator machine such as Ink/Toner and Master Roll	PRO Caraga	Negotiated Procurement of Small Value Procurement							6/11/2024			COB	40,000.00	40,000.00		Realignment: in 2023, the Regional Office decommissioned its Duplo DU-550 duplicating machine due to high maintenance costs resulting from wear and tear over the years. As an alternative, the Regional Office adopted the current arrangement, allowing free use of the machine with the requirement that users procure the necessary consumables. This new set up is more efficient and cost-effective since consumables are significantly cheaper, and there is no need to allocate funds for the machine's maintenance and repairs.
Procurement of Goods and Services for the Conduct of COA Auditors' Forum on PPAs	PRO Caraga	Negotiated Procurement of Small Value Procurement, Lease of Venue with accommodation and Meals							9/30/2024			BRO	2,560,000.00	2,560,000.00		BRO # CGA-24-803-46 did 9/5/2024
Procurement of Goods and Services for the Conduct of FRAUD AWARENESS SEMINAR for Area IV	PRO Caraga	Negotiated Procurement of Small Value Procurement, Lease of Venue with accommodation and Meals							9/27/2024			BRO	560,000.00	560,000.00		BRO # CRG-24-755-43 did 8/15/2024

Procurement of Web Cameras (32 units for eKYC Solution (eVerify System)	PRO Caraga	Negotiated Procurement of Small Value Procurement			12/19/2024			BRO	37,856.00	37,856.00		BRO # CRG-24-736-42 dtd 8/15/2024
Procurement of Goods and Services related to the conduct of Arva IV PhilHealth Programs on Awards and Incentives for Services Excellence (PRAISE) Awarding	PRO Caraga	Negotiated Procurement of Small Value Procurement, Lease of Venue with accommodation and Meals			9/5/2024			BRO	728,000.00	728,000.00		BRO # CGA-24-720-41 dtd 8/6/2024
Procurement of Goods and Services related to the conduct of Training of Trainings (TOT) of PhilHealth Learners Materials (PLM) for Grade 8 teachers/supervisors from Different Schools with Demo Teaching for Grade 8 Students	PRO Caraga	Negotiated Procurement of Small Value Procurement			12/11/2024			BRO	100,000.00	100,000.00		BRO # CRG-24-507-31 dtd 6/3/2024
Procurement of Goods and Services related to the conduct of CY 2024 Dialogue between PhilHealth and DSWD	PRO Caraga	Lease of Venue with accommodation and Meals			9/1/2024			BRO	811,400.00	811,400.00		BRO # CGA-24-483-30 dtd 5/24/2024
Procurement of Multimedia Editing Software	PRO Caraga	Negotiated Procurement of Small Value Procurement, Lease of Venue with accommodation and Meals			12/19/2024			BRO	68,500.00	68,500.00		BRO # CRG-24-410-24 dtd 5/7/2024

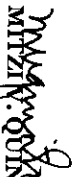
Procurement of Goods and Services related to the conduct of Orientation of Health Facilities on Benchmark	PRO Caraga	Lease of Venue with accommodation and Meals			9/21/2024			BRO	50,400.00	50,400.00		BRO # CRG-24-384-23 dtd 4/30/2024
Procurement of Goods and Services related to the Conduct of CY 2024 Accreditation Forum	PRO Caraga	Negotiated Procurement of Small Value Procurement, Lease of Venue with accommodation and Meals			9/5/2024			BRO	1,112,900.00	1,112,900.00		BRO # CRG-24-17 dtd 3/11/2024
Procurement of Goods and Services related to the conduct of "Nag-4MKNB? A PhilHealth Recd-Making Competition	PRO Caraga	Negotiated Procurement of Small Value Procurement			8/5/2024			BRO	30,000.00	30,000.00		BRO # CRG-24-235-14 dtd 2/29/2024
Procurement of Give-aways and Calendar	PRO Caraga	Negotiated Procurement of Small Value Procurement			11/27/2024			BRO	1,176,667.00	1,176,667.00		BRO # 24-150-09 dtd 2/2/2024
Procurement of other materials and supplies- Medical and Hardware (Elastic Bandage, Gloves, Hot water bag, Sterile Gauze Pad, Mask, Fluorescent tube, Electric wire, Female Convenience outlet, Male plug)	PRO Caraga	Negotiated Procurement of Small Value Procurement			6/1/2024			COB	P 7,713.79	P 7,713.79		Realignment Fund Source: 50203080 - Medical, Dental & Laboratory Supplies Expense (Augmentation done since COB is lower than the prevailing market prices.)

Procurement of Desk Name Plate for the PCEO and Regional Vice President	PRO Caraga	Negotiated Procurement of Small Value Procurement			7/23/2024			COB	20,000.00	20,000.00		Realignment: No budget for this project was allocated for selected executive Officers
Procurement of Supply and delivery of Corporate Jacket for PhilHealth Employees, Marketing Shirts, 500 pcs Tote Bag and 500 pcs CAP	PRO Caraga	Negotiated Procurement of Small Value Procurement			11/29/2024			COB	936,880.00	936,880.00		Realignment from the Marketing budget. New Project thus no budget was allocated during the preparation of budget
Procurement of Office supplies and delivery of marketing collaterals (3-folds umbrella, flask for stakeholders, Document Pouch, Planner, Pen, UHC Notebook and Pencil)	PRO Caraga	Negotiated Procurement of Small Value Procurement			12/3/2024			COB	777,798.00	777,798.00		Realignment from the Marketing budget. New Project thus no budget was allocated during the preparation of budget. This will be used during the conduct of 30th Founding Anniversary Activities
Procurement of Catering Services for the conduct of the Procurement Training on October 14-16, 2024	PRO Caraga	Negotiated Procurement of Small Value Procurement			10/13/2024			COB	75,600.00	75,600.00		This activity is considered essential at this time in order to equip all members of the procurement team especially on the procurement of the consulting services
Procurement of movable modular partition for Local Health Insurance Office-Butuan City	PRO Caraga	Negotiated Procurement of Small Value Procurement			11/15/2024			COB	936,351.04	936,351.04		Original Procurement in 2023 was discontinued and was not able to reprogrammed the budget.


Procurement of Semi-expendable Office Furniture and fixture (Gang Chair, Display Cabinet, Locker and Disaster Response and Rescue Equipment	PRO Caraga	Negotiated Procurement of Small Value Procurement			7/22/2024			COB	525,602.50	525,602.50		The semi-expendable furnitures and fixture are in advanced level of procurement while other two fund sources are being augmented since current market prices are higher than the approved budget
Procurement of semi-expendable office furniture and fixtures: 8 units Rostrum (Acrylic)	PRO Caraga	Negotiated Procurement of Small Value Procurement			12/6/2024			COB	346,080.00	346,080.00		Replacement of the existing bulky rostrum at the regional office and to equip also the Local Health Insurance Offices and Philhealth Business Centers
Procurement for the Air Conditioning Units for CY 2024	PRO Caraga	Negotiated Procurement of Small Value Procurement			11/22/2024			COB	895,531.00	895,531.00		Change of Mode of Procurement: From Public Bidding to Small Value Procurement due to having an ABC lower than 1M after a thorough market survey on current market price and to fast track procurement

Procurement of CY 2024 Annual PHEX	PRO Caraga	Negotiated Procurement of Small Value Procurement				8/15/2024				COB	1,297,853.20	1,297,853.20		Change of Mode of Procurement: From Public Bidding to Small Value Procurement due to having an ABC lower than 1M being budget for the Local Health Insurance Office was already downloaded as distributed to them in order to lower the cost in travelling expense: Regional Office and LHO Butuan - 998,751.00; LHO Bislig City - 106,517.25; LHO SFADS -95,351.00; LHO Surigao City- 180,327.25 and LHO Tandag City- 79,196.70
Procurement of CY 2024 Annual PHEX of PhilHealth Caraga LHO Surigao City and LHO Tandag City	PRO Caraga	Agency to Agency				8/20/2024				COB	259,523.95	259,523.95		Change of Mode of Procurement: From Small Value Procurement to Agency-to agency due to the presence of Government owned hospitals that cater the need of the PhilHealth Employees of LHO-Surigao City and LHO Tandag City
TOTAL											16,924,832.53	16,924,832.53		


Prepared by:


ADMINISTRATIVE OFFICER III
PhilHealth Regional Office Caraga

Recommending Approval:


DR. REINERIO M. DURANO JR.
BAC, Chairperson
PhilHealth Regional Office Caraga

Approved by:


MICHAEL JIBSON C. HERNANDEZ
Regional Vice President
PhilHealth Regional Office Caraga


Joel Arturo S. De Jesus, MD
HCDMD Chief, PRO Caraga