



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office I
 Akia Building, Old De Venecia Highway Dagupan City, Pangasinan
 (075) 515-1111; (075) 5230647 (fax) www.philhealth.gov.ph
 PhilHealthIlocos1Region teamphilhealth

August 20, 2024

CORPORATE MEMORANDUM

PRO 1 No. 2024 039

TO : ALL CONCERNED END-USERS

**SUBJECT : CY 2024 ANNUAL PROCUREMENT PLAN (APP)
 AMENDMENT Batch 9**

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

MASTER DOCUMENT 8/28/24

Section 7.4 of the Revised IRR provides:

7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2024 Annual Procurement Plan Amendment-Batch 9.

Be it noted that all procurement based on the approved 2024 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

DENNIS B. ADRE
 Regional Vice President

By: 
CYNTHIA R. SANTOS, DPA
 Division Chief IV / MSD Chief
 OIC-RVP, PRO I

AUG 28 2024



PhiHealth Regional Office 1 Annual Procurement Plan for CY 2024, Batch 9

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Sources of Funds		Estimated Budget (PHP)		Remarks (brief description of Project)
					Advertisement/Posting of Bids	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE	CO		
5020601001	Awards/ Rewards Expenses: Allowment for the Conduct of Salamat Mabuhay Program for Retirees: Ms. Maria Oebra S. Palileo	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	27,500.00	27,500.00		BRO No. I-24-24-242-14 Award/ Rewards (5020601001)
	Procurement of Regular Office Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	3,789,195.62	3,789,195.62		Supplies not available in PS DBM will be procured under 52 Shopping if ABC does not exceed 1M; Public Bidding if above 1M
	CLIP binder clip backfold, 1-1/4" pr 37 mm @Php30.00/box 50 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	1,500.00	1,500.00		
	CLIP binder clip backfold, 1", 25 mm @Php20.00/box 50 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	1,000.00	1,000.00		
	CLIP binder clip backfold, 19 mm @Php14.00/box 50 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	700.00	700.00		
	MARKER PERMANENT PEN black non-toxic @Php34.50/pc 50 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	1,725.00	1,725.00		
	MARKER PERMANENT PEN blue non-toxic @Php34.50/pc 48 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	1,656.00	1,656.00		
	PAPER CLIP 50 mm vinyl/plastic coated, assorted colors, 100s/box or 120g (min) (net of box) @Php22.50/box 150 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	3,375.00	3,375.00		
	PEN SIGN PEN: Blue, liquid/gel ink 0.5mm needle tip @Php22.75/pc 100 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	2,275.00	2,275.00		
	PEN SIGN PEN: Red, liquid/gel ink 0.5mm needle tip @Php22.75/pc 36 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	819.00	819.00		
	RECORD BOOK 300 pages, 55 gram cover size 278 mm x 175 mm (minimum), durable Smyth sewn binding with "Record Book" printed on the outside of front cover (Official Record Book) @ Php185.00/book 54 books	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	8,910.00	8,910.00		
	RECORD BOOK 500 pages, 55 gram cover size 278 mm x 175mm (minimum), durable Smyth sewn binding with "Record Book" printed on the outside of front cover (Official Record Book) @ Php195.00/book 50 books	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	9,750.00	9,750.00		
	PLUMBER BAND Sure-18 transparent approx 445g /box @Php115.00/box 100 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	15,500.00	15,500.00		
	STICKER PAPER A4 10 pcs/pack @Php30.00/pack 200 packs	PRO 1	NO	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	6,000.00	6,000.00		

MASTER DOCUMENT

MASTER DOCUMENT

Code (PAP)	Procurement Project	PRC/End-User	Is this an Early Procurement? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Source of Funds	Estimated Budget (PAP)		CO	Remarks (brief description of Project)
					Advertisement/Posting of Bids	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE					
50213080	Repair and Maintenance of Transportation Equipment	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	544,000.00	544,000.00		Each Local Health Insurance Office will enter into contract for the RAM of their designated corporate vehicle amounting to ₱M below		
	Repair and Maintenance of Service Vehicle	PRO 1	NO	NP-53.9 - Small Value Procurement	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	360,000.00	360,000.00				
	Repair and Maintenance of Service Vehicle	PRO 1	NO	Direct Contracting	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	10,000.00	10,000.00				
Sub total										370,000.00	370,000.00				
5029901002	Marketing and Promotional	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	14,463,750.00	14,463,750.00		Various Marketing and Promotional activities; Procurement process will be conducted for each marketing and promo. If the ABC is more than 1 Million, the method of Procurement is Public Bidding		
	Social Health Insurance Educational Series (SHIES) for Barangay Health Workers (BHWs) in Lucas Norte	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Aug-24	Aug-24	Sep-24	Oct-24	Corporate Budget	346,500.00	346,500.00				
	Linen (Hotel) @ 3,000.00 for 4 days Meals & Amenities (AM, PM snacks and lunch) @ P101,000.00 for 3 days Additional meals (AM snacks) @ P102,000.00 Contingency Fund (5%)														
	Orientation on Latest PhilHealth Circulars with the Health Care Providers in Region I	Reachout	NO	NP-53.10 Lease of Real Property and Venue	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	21,136.00	21,136.00				
	Consultative Meeting with Awarding of Health Facilities on PhilHealth Konsulta and other Packages in Region I	Reachout	NO	NP-53.10 Lease of Real Property and Venue	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	395,000.00	395,000.00				
Sub total										762,636.00	762,636.00				
5029999005	Corporate Forum	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Jan-24	Jan-24	Feb-24	Feb-24	Corporate Budget	2,276,000.00	2,276,000.00		Various corporate activities; If the activity will be conducted within PhilHealth premises, the method of procurement is Negotiated Procurement - Small Value Procurement		
	Capacity Building and Monitoring Activity for PhilHealth Accounts Information Management Specialists for Overseas Filipinos (POFs) for CY 2024	Collection Section	NO	NP-53.9 Small Value Procurement	Aug-24	Aug-24	Aug-24	Aug-24	Corporate Budget	22,500.00	22,500.00		Budget Release Order no. 24-48-39		

MASTER DOCUMENT
 Date: 8/2/24
 By: [Signature]

Code (PAF)	Procurement Project	End User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Project)
					Advertisement/Posting of IBRF	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOU	CO	
5020301002	Procurement of IT Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	6,312,565.00	6,312,565.00		Supplies not available in PS DBM will be procured under Shopping if ABC does not exceed 1M. Public Bidding if above 1M
	PRINTER CONSUMABLES (for existing printers) Toner cartridge, CF237A (HP 37A, M607N) Black @ 12,425.00/cart 55 carts	PRO 1	PRO 1	NP-53.5 Agency-to-Agency	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	683,375.00	683,375.00		VH 11 a decrease in quantity, same Specification, increase in Unit price
10609020	Leasehold Improvements	PRO 1	NO	NP-53.9 - Small Value Procurement	Mar-24	Mar-24	Apr-24	Jun-24	Corporate Budget	550,000.00	550,000.00		
	Replacement of LHOJ Ilocos Norte's horizontal signage	LHOJ Ilocos Norte	NO	NP-53.9 - Small Value Procurement	Aug-24	Aug-24	Sep-24	Sep-24	Corporate Budget	125,000.00	125,000.00		

Prepared by

Recommended by

Occala
 ARRA CHRISTINA C. CREDO
 SBAC

[Signature]
 CHESTER JOSEPH C. CANTOR ENGR JOSELITO N DELA CRUZ
 Provisional Member/Alternate
 Odds & Services & Infra

[Signature]
 GABRIEL P. MORILLO/ DANIEL T. CALMA
 Provisional Member/Alternate
 ITR & Software

[Signature]
 SALLY'S GONZ/ CYNTHIA S SANTOS
 BAC Member/Alternate

[Signature]
 JOHANN E MORILLO
 Head/ SBAC

[Signature]
 DEXTER D. MEJIA
 BAC Member/Alternate

[Signature]
 MARLENE D SOLIBA, M.D./ ABRAHAM A BALLARES
 BAC Member/Alternate

[Signature]
 JOSEPHINE Q. QUITON
 BAC Vice Chairperson

[Signature]
 MARICEL M. ARZADON, M.D.
 BAC Chairperson

[Signature]
 DENNIS B. ADRE
 Regional Vice President

Approved by

[Signature]
 CYNTHIA S. SANTOS, DPA
 Division Chief IV / MSD Chief
 OIC-RVP, PRO 1
 AUG 28 2024