Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office I
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May 28, 2024

CORPORATE MEMORANDUM
PRO 1 No. 2024 030

TO : ALL CONCERNED END-USERS

SUBJECT : CY 2024 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT Batch 5

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

MASTER DOCUMENT Date: 06/06/2024 DC:

Section 7.4 of the Revised IRR provides:

7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2024 Annual Procurement Plan Amendment-Batch 5.

Be it noted that all procurement based on the approved 2024 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

DENNIS B. ADRE
Regional Vice President

PhilHealth Regional Office 1 Annual Procurement Plan for CY 2024, Batch 5

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
502020100101	Internal Training	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	2,717,500.00	2,717,500.00		Various Trainings; Will conduct procurement process for each training activity which amount does not exceed 1M
	Conduct of the Social Health Insurance Education Series (SHInES) Food	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	1,206,000.00	1,206,000.00		To augment budget for the conduct of Social Health Insurance Education Series (SHInES) for all PRO I employees (permanent, casual, & JOCs) as directed by the Management as a prerequisite by GCG for the PhilHealth Reorganization Proposal
	Conduct of the Social Health Insurance Education Series (SHInES) Contingency	PRO 1	NO	NP-53.9 - Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	20,000.00	20,000.00		To augment budget for the conduct of Social Health Insurance Education Series (SHInES) for all PRO I employees (permanent, casual, & JOCs) as directed by the Management as a prerequisite by GCG for the PhilHealth Reorganization Proposal
Sub total										**1,226,000.00**	**1,226,000.00**		
5020301001	**Procurement of Regular Office Supplies**	**PRO 1**	**NO**	**NP-53.5 Agency-to-Agency**	**Feb-24**	**Feb-24**	**Mar-24**	**Mar-24**	**Corporate Budget**	**3,789,195.62**	**3,789,195.62**		**Supplies not available in PS DBM will be procured under 52.Shopping if ABC does not exceed 1M; Public Bidding if above 1M**
	ENVELOPE Documentary, A4 size, kraft, 229 mm x 324 mm, min. weight of 150 gsm, 500 pcs/box 19 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	16,530.00	16,530.00		V H 4 a 1" (decrease in qty / same specs/ increase in price)
	PAPER Multicopy, Legal, For laser printer 80 gsm, size 216 mm x 330 mm, 500 sheets per ream, thickness 0.09 mm min. 92 reams	PRO 1	NO	NP-53.5 Agency-to-Agency	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	20,792.00	20,792.00		V H 4 a 11 (decrease in qty / same specs/ increase in price)
Sub total										**37,322.00**	**37,322.00**		
5029901002	**Marketing and Promotional**	**PRO 1**	**NO**	**NP-53.9 - Small Value Procurement**	**Feb-24**	**Feb-24**	**Mar-24**	**Mar-24**	**Corporate Budget**	**14,463,750.00**	**14,463,750.00**		**Various Marketing and Promotional activities; Procurement process will be conducted for each marketing and promo. If the ABC is more than 1 Million, the method of Procurement is Public Bidding**
	Members Portable Material: Comics Comics No. 2 of "Mga Kwentong PhilHealth" (Comics on PhilHealth Konsulta), 3,448 pcs	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	50,000.00	50,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Meals for Alaga Ka Activity for Barangay Health Workers (BHWs) and PhilHealth beneficiaries in different Municipalities of 5th and 6th Distnct of Pangasinan snack and lunch	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	414,400.00	414,400.00		
	Meals for 2024 LHIO Ilocos Norte Alaga Ka for Government Financial Institutions (GFIs), Social Services and other Frontline Agencies 2 snacks and lunch	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	45,500.00	45,500.00		
	Giveaways/ Promotional Konsulta On-Fit Polo Shirt 372 pcs	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	187,250.00	187,250.00		
	Billboard Ad Placement in Dagupan City	Public Affairs Unit	NO	NP-53.6 Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	Jun-24	Jun-24	Jun-24	Jul-24	Corporate Budget	520,000.00	520,000.00		
	Billboard Ad Placement in San Fernando City	Public Affairs Unit	NO	NP-53.6 Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	480,000.00	480,000.00		
	Meals for 2024 LHIO Ilocos Sur ALAGA KA Activity- Social Worker's Forum: Revisiting Policies and Concerns of PhilHealth Membership under Special Laws 2 snacks and lunch	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	71,250.00	71,250.00		
	Meals for 2024 LHIO Western Pangasinan ALAGA KA City/Municipal Social Welfare & Development Offiers and Municipal links 1 snack and lunch	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	May-24	May-24	Jun-24	Jun-24	Corporate Budget	21,000.00	21,000.00		
	Meals for 2024 LHIO Western Pangasinan ALAGA KA BJMP Burgos, Pangasinan	Public Affairs Unit	NO	NP-53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	97,100.00	97,100.00		
	Conduct of Monitoring and Assessment on the Implementation of Policies Relating to the Elderly and Indigent Segments in Region 1 Meals and Venue	Field Operations Division	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	25,900.00	25,900.00		**Budget Release Order No. I-24-418-26**
	Conduct of Monitoring and Assessment on the Implementation of Policies Relating to the Elderly and Indigent Segments in Region 1 Meals and Venue	Field Operations Division	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	23,100.00	23,100.00		**Budget Release Order No. I-24-418-26**
Sub total										**1,935,500.00**	**1,935,500.00**		

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	Corporate Forum	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Jan-24	Jan-24	Feb-24	Feb-24	Corporate Budget	2,276,000.00	2,276,000.00		Various corporate activities; *If the activity will be conducted within PhilHealth premises, the method of procurement is Negotiated Procurement-Small Value Procurement.*
	IT Forum CY 2024 (Face to-face) Meals and Venue	ITMS (Information Technology Management Section)	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	Jun-24	Jun 24	Jun-24	Corporate Budget	132,300.00	132,000.00		There is a need to request amendment of procurement management plan due to the change of schedule/ target date and number of participants
	Meals for Information Caravan I for FOD Personnel 1 snack and lunch	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	18,150.00	18,150.00		
Sub total										150,150.00	150,150.00		
5020301002	Procurement of IT Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	6,312,565.00	6,312,565.00		Supplies not available in PS DBM will be procured under Shopping if ABC does not exceed 1M; Public Bidding if above 1M
	PRINTER Consumables (for existing printers) Toner cartridge, HP 147A, Black Standard, for HP laserjet Enterprise M611dn HP W1470A 27 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	326,025.00	326,025.00		V H.5 a 1 (change in specs)
	Adaptor, HDMI to VGA 1 cart	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	2,176.00	2,176.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Ethernet Connector RJ 45 Standard, for CAT6 1,000 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	18,000.00	18,000.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Maintenance Kit, HP Printer M604 6 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	260,700.00	260,700.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Maintenance Kit, HP Printer M607 9 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	391,050.00	391,050.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Motherboard Battery CMOS battery 10 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	3,560.00	3,560.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables for EPSON Ecotank L365, L365, T6641, Ink black 30 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	10,140.00	10,140.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables for EPSON L365, L365, T6642, Ink Cyan 30 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	10,530.00	10,530.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables for EPSON Ecotank L365, T6643, Ink Yellow 30 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	10,530.00	10,530.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables for EPSON Ecotank L365, L365, T6644, Ink Magenta, 30 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	10,530.00	10,530.00		from 2nd Qtr Schedule of procurement to 3rd Qtr Procurement

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Printer Consumables Ink Cartridges, EPSON C13T664100 (T6641), Black: 25 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	8,200.00	8,200.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr. Procurement
	Printer Consumables Ink Cartridges, EPSON C13T664200 (T6642), Cyan: 5 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	1,640.00	1,640.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr. Procurement
	Printer Consumables Ink Cartridges, EPSON C13T664300 (T6643), Magenta: 5 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	1,640.00	1,640.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables Ink Cartridges, EPSON C13T664400 (T6644), Yellow: 5 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	1,640.00	1,640.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables Ink Cartridges, HP F6V26AA (HP 680), Tri-Color: 27 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	15,471.00	15,471.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables Ink Cartridges, HP F6V27AA (HP 680), Black: 27 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	15,471.00	15,471.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables Ribbon Cartridge for Epson LQ2180/2190 Dot Matrix Printer, S015531/ S015086, Black: 60 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	52,380.00	52,380.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	UTP CABLE at least CAT6 or latest, 305m, 1000ft Ethernet Cable: 5 carts	PRO 1	NO	Competitive Bidding	Jun 24	Jun-24	Jul-24	Jul-24	Corporate Budget	41,250.00	41,250.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr. Procurement
	Printer Consumables Toner Cartridge, HP 147A, Black Standard, for HP laserjet Enterprise M611dn, HP W1470A: 15 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	217,800.00	217,800.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Parts Fuser Assembly for HP Laserjet printer M607 model: 10 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	341,000.00	341,000.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables toner cart, HP CE390A, Black: 27 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	347,976.00	347,976.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables toner cart HP CE410A, (HP305), Black: 12 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	75,276.00	75,276.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables toner cart, HP CE411A, (HP305), Cyan: 12 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	102,528.00	102,528.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr. Procurement
	Printer Consumables toner cart, HP CE412A, (HP305), Yellow: 12 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	102,528.00	102,528.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables Toner Cart, HP CE413A, (HP305), Magenta: 12 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	102,528.00	102,528.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Consumables Toner Cartridge, CF237A (HP 37A: M607N), Black: 60 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	715,440.00	715,440.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
	Printer Parts HP LaserJet Printer Pick-up Roller Kit for M607 model: 5 carts	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	Corporate Budget	9,135.00	9,135.00		from 2nd Qtr. Schedule of procurement to 3rd Qtr Procurement
Sub total										**3,195,144.00**	**3,195,144.00**		

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					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021309002	**Repair and Maintenance for Leased Assets Improvements-Building**	PRO 1	NO	**NP-53.9 - Small Value Procurement**	**Mar-24**	**Mar-24**	**Apr-24**	**Apr-24**	**Corporate Budget**	**200,600.00**	**200,600.00**		
	Garbage fee- monthly	LHIO Eastern Pangasinan	NO	Direct Contracting	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	4,800.00	4,800.00		effective from January to December 2024, monthly basis

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Approved by

DENNIS B. ADRE
Regional Vice President

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DC: Date: