Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office I
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PhilHealthIlocos1Region teamphilhealth

November 7, 2024

CORPORATE MEMORANDUM
PRO 1 No. 2024_0052_

TO : ALL CONCERNED END-USERS

SUBJECT : CY 2024 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT Batch 10 *(Revision 2)*

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

"7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2024 Annual Procurement Plan Amendment-Batch 10 *(Revision 2)*.

Be it noted that all procurement based on the approved 2024 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

DENNIS B. ADRE
Regional Vice President

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PhilHealth Regional Office 1 Annual Procurement Plan for CY 2024, Batch 10 *(Revision 2)*

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Multimedia Editing Software	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	68,550.00	68,550.00		BRO I-24-396-25 A.HO. Source OVP-CAG (StOb9), Subscription Expenses
502020100101	Internal Training	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	2,717,500.00	2,717,500.00		Various Trainings: Will conduct procurement process for each training activity which amount does not exceed 1M
	Internal Training for Medical Team (meals) for 5 days and Non Medical Team (meals) for 3 days- Live out	Disaster Control Group	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	75,000.00	75,000.00		
	Training Fee for Medical Team (5 days) and Non-Medical Team (3 days)	Disaster Control Group	NO	*NP-53.9 - Small Value Procurement*	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	75,000.00	75,000.00		
Sub total										150,000.00	150,000.00		
5020301001	Procurement of Regular Office Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	3,789,195.62	3,789,195.62		Supplies not available in PS DBM will be procured under 52.Shopping if ABC does not exceed 1M; Public Bidding if above 1M
	BOX Corrugated Body HSC, OD, 350# CB Flute, O color print, Glue joint 387 x 293 x 265 mm Cover: SPL of 175 # B Flutem, O color print knock, 400 x 293 x 64 mm @Php43.25/ set 4,000 sets	PRO 1	NO	NP-53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	173,000.00	173,000.00		V.H.5.a- any change in quantity, specification, unit price ITEM not available off the shelves
50203070	Procurement of Drug and Medicines	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	72,164.78	72,164.78		Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement
	ACE INHIBITORS Captopril 25 mg 50 pcs	PRO 1	NO	NP-53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	300.00	300.00		
	ANTACIDS Omeprazole 20 mg 160 pcs	PRO 1	NO	NP 53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	2,880.00	2,880.00		
	ANTACIDS Aluminum Hydroxide Magnesium Hydroxide 150 pcs	PRO 1	NO	NP-53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	2,307.00	2,307.00		
	ANTIDIARRHEALS Loperamide 2 mg 100 pcs	PRO 1	NO	NP-53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	600.00	600.00		
	ANTIHISTAMINE Loratadine 10 mg 235 pcs	PRO 1	NO	NP 53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	5,463.75	5,463.75		
	ANTIHYPERTENSIVE Amlodipine Besilate 10 mg 60 pcs	PRO 1	NO	NP-53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	582.00	582.00		
	ANTIHYPERTENSIVE Clonidine Hydrochloride 75 mcg 80 pcs	PRO 1	NO	NP-53.9 Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	2,860.00	2,860.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	ANTIPYRETICS Paracetamol 500 mg 500 pcs.	PRO 1	NO	NP 53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct 24	Corporate Budget	2 125 00	2 125 00		
	COUGH AND COLD PREPARATIONS Negundo L. Lagundi Leaf 600 mg 100 pcs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	700 00	700.00		
	NSAIDS Ibuprofen 400 mg 100 pcs	PRO 1	NO	NP 53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	1 200 00	1,200 00		
	NSAIDS Mefenamic Acid 500 mg 236 pcs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct 24	Oct-24	Corporate Budget	1 121 00	1,121 00		
	NSAIDS Naproxen Sodium 550 mg 100 pcs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep 24	Oct-24	Oct-24	Corporate Budget	2 300 00	2,300 00		
	ORAL ANTISPASMODIC Hyoscine-N Butylbromide 10 mg 100 pcs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct 24	Oct-24	Corporate Budget	2,500 00	2,500 00		
	OTHER DRUGS ACTING ON THE RESPIRATORY SYSTEM 150 pcs.	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	2,025 00	2,025 00		
	PAIN RELIEVER Celecoxib 400 mg 50 pcs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	2 225 00	2,225 00		
Sub total										29,388.75	29,388.75		
50203080	**Procurement of Medical, Dental and Laboratory Supplies**	**PRO 1**	**NO**	**NP-53.5 Agency-to-Agency**	**Feb-24**	**Feb-24**	**Mar-24**	**Mar-24**	**Corporate Budget**	**401,196.05**	**401,196.05**		**Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement**
	Medical Supplies Alcohol, 70% Solution Isopropyl, 500 ml 2 436 bottles	PRO 1	NO	NP 53.9 - Small Value Procurement	Sep-24	Sep 24	Oct-24	Oct-24	Corporate Budget	168,084 00	168,084 00		V H 5 a (any changes in quantity, specifications, unit price)
50203990	**Procurement of Other Supplies**	**PRO 1**	**NO**	**NP-53.5 Agency-to-Agency**	**Feb-24**	**Feb-24**	**Mar-24**	**Mar-24**	**Corporate Budget**	**414,403.84**	**414,403.84**		**Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement**
	HARDWARE SUPPLY (non-ICS) Cable Ties, Assorted, at least 10" in length @Php94 75/ pack 12 packs	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-24	Sep-24	Oct-24	Oct 24	Corporate Budget	1,137.00	1,137.00		V H 5 a any change in Qty, Specification, Unit price
	HARDWARE SUPPLY (non ICS) PIN light, 8W screw type @Php98.00/ pc 45 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-24	Sep 24	Oct 24	Oct 24	Corporate Budget	4,410 00	4,410 00		V H 5 a any change in Qty, Specification, Unit price
	HARDWARE SUPPLY (non-ICS) LED Fluorescent Tube, 28W/T5 220V @Php149 00/ pc 10 pcs	PRO 1	NO	NP 53.5 Agency-to-Agency	Sep 24	Sep-24	Oct 24	Oct 24	Corporate Budget	1 490 00	1,490 00		V H 5 a any change in Qty, Specification, Unit price
	HARDWARE SUPPLY (non-ICS) LED Bulb 18W 220 V @Php240 00/ pc 70 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep 24	Sep 24	Oct-24	Oct-24	Corporate Budget	16 800 00	16,800 00		V H 5 a any change in Qty, Specification, Unit price
Sub total										23,837.00	23,837.00		

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Code (PAP)	Procurement Project	PMO/ End User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021305001	**Repair and Maintenance of Office Equipment**	**PRO 1**	**NO**	**NP-53.9 - Small Value Procurement**	**Feb-24**	**Feb-24**	**Feb-24**	**Feb-24**	**Corporate Budget**	**590,300.00**	**590,300.00**		
	Leak and testing and lead welding, flushing cycle system and charging of Freon R410a	LHIO Central Pangasinan	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Sep-24	Sep-24	Corporate Budget	5,000.00	5,000.00		
5029901002	**Marketing and Promotional**	**PRO 1**	**NO**	**NP-53.9 - Small Value Procurement**	**Feb-24**	**Feb-24**	**Mar-24**	**Mar-24**	**Corporate Budget**	**14,463,750.00**	**14,463,750.00**		**Various Marketing and Promotional activities; Procurement process will be conducted for each marketing and promo. If the ABC is more than 1 Million, the method of Procurement is Public Bidding**
	Conduct of Training of Trainers (TOT) of PhilHealth Learners Materials (PLM) for Grade 8 Teachers/ Supervisors/ Principals/ School Heads from different schools with Demo Teaching for Grade 8 Students	Field Operations Division	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	99,800.00	99,800.00		BRO No. 1-24-493-30 Conduct of TOT of PLM
	PhilHealth Orientation and Konsulta Assisted Batch Registration for Pangasinan Information Officers AM snacks and lunch	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	37,500.00	37,500.00		
	Conduct of "KONSULTA CARAVAN" to PhilHealth Konsulta Package Beneficiaries in Pangasinan Parole and Probation Office No. 2, Rosales, Pangasinan	HCDMD	NO	*NP-53.9 - Small Value Procurement*	Sep-24	Sep-24	Sep-24	Sep-24	Corporate Budget	46,250.00	46,250.00		change of mode of procurement
	Orientation on Latest PhilHealth Circulars with the Health Facilities in Region I (Meals and Venue)	HCDMD-Reachout	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget				**change of alloted budget from Php320,000.00 to Php377,000.00**
	Western Pangasinan and Central Pangasinan	***HCDMD-Reachout***	***NO***	***NP-53.10 Lease of Real Property and Venue***	***Sep-24***	***Oct-24***	***Nov-24***	***Nov-24***	***Corporate Budget***	***100,000.00***	***100,000.00***		
	Eastern Pangasinan and Central Pangasinan	***HCDMD-Reachout***	***NO***	***NP-53.10 Lease of Real Property and Venue***	***Sep-24***	***Oct-24***	***Nov-24***	***Nov-24***	***Corporate Budget***	***101,000.00***	***101,000.00***		
	La Union	***HCDMD-Reachout***	***NO***	***NP-53.10 Lease of Real Property and Venue***	***Sep-24***	***Oct-24***	***Nov-24***	***Nov-24***	***Corporate Budget***	***49,000.00***	***49,000.00***		
	Ilocos Sur	***HCDMD-Reachout***	***NO***	***NP-53.10 Lease of Real Property and Venue***	***Sep-24***	***Oct-24***	***Nov-24***	***Nov-24***	***Corporate Budget***	***80,000.00***	***80,000.00***		
	Ilocos Norte	***HCDMD-Reachout***	***NO***	***NP-53.10 Lease of Real Property and Venue***	***Sep-24***	***Oct-24***	***Nov-24***	***Nov-24***	***Corporate Budget***	***42,000.00***	***42,000.00***		
	Contingency Fund	***HCDMD-Reachout***	***NO***	***NP-53.10 Lease of Real Property and Venue***	***Sep-24***	***Oct-24***	***Nov-24***	***Nov-24***	***Corporate Budget***	***5,000.00***	***5,000.00***		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Conduct of Orientation on Benefit Management and Reconciliation with HCIs:	**Fund Management Section**	NO	**NP-53.10 Lease of Real Property and Venue**	**Sep-24**	**Sep-24**	**Oct-24**	**Oct-24**	Corporate Budget				
	LHIO Central Pangasinan	Fund Management Section	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	69,050.00	69,050.00		
	LHIO Eastern and Western Pangasinan	Fund Management Section	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	81,050.00	81,050.00		
	LHIO La Union	Fund Management Section	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	34,050.00	34,050.00		
	LHIO Ilocos Norte	Fund Management Section	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	30,450.00	30,450.00		
	LHIO Ilocos Sur	Fund Management Section	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	52,950.00	52,950.00		
	Pangasinan Universal Health Care Financial Integration Orientation and Konsulta Providers' Performance Awards	**Public Affairs Unit**	NO	**NP-53.10 Lease of Real Property and Venue**	**Sep-24**	**Sep-24**	**Oct-24**	**Oct-24**	**Corporate Budget**				
	Live-in participants @ 4,500.00	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	135,000.00	135,000.00		
	Live out participants Meals and Amenities (AM snacks, lunch and PM snacks) @ Php1,800.00	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	248,400.00	248,400.00		
	Contingency Fund	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	1,600.00	1,600.00		
	Plaque of recognition @ Php1,875.00	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	15,000.00	15,000.00		
Sub total										**1,228,100.00**	**1,228,100.00**		
50299020	**Printing and Publication Expenses**	**PRO 1**	**NO**	**NP-53.9 - Small Value Procurement**	**Feb-24**	**Feb-24**	**Mar-24**	**Mar-24**	**Corporate Budget**	**866,400.00**	**666,400.00**		
	CY 2025 Desktop Calendar 1,081 pcs	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	141,611.00	141,611.00		
5029999005	**Corporate Forum**	**PRO 1**	**NO**	**NP-53.10 Lease of Real Property and Venue**	**Jan-24**	**Jan-24**	**Feb-24**	**Feb-24**	**Corporate Budget**	**2,276,000.00**	**2,276,000.00**		***Various corporate activities. If the activity will be conducted within PhilHealth premises, the method of procurement is Negotiated Procurement-Small Value Procurement***
	Orientation on PRO CRM, CSMS and SMCP Monitoring Tool Live-in (Hotel Lodging @ 3,000.00) Meals and Amenities (AM, PM snacks and lunch) @Php1,000.00 Contingency Fund (5%)	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	50,400.00	50,400.00		
	PRO 1 Accreditation Officer Designates Forum	AQAS	NO	NP 53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget				

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	AM and PM snacks plus lunch	AOAS	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	28,600.00	28,600.00		
	Contingency fund	AOAS	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	2,860.00	2,860.00		
	Miscellaneous (materials, giveaways, etc.)	AOAS	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	3,040.00	3,040.00		
Sub total										**84,900.00**	**84,900.00**		
5020301002	**Procurement of IT Supplies**	**PRO 1**	**NO**	**NP-53.5 Agency-to-Agency**	**Feb-24**	**Feb-24**	**Mar-24**	**Mar-24**	**Corporate Budget**	**6,312,566.00**	**6,312,566.00**		**Supplies not available in PS DBM will be procured under Shopping if ABC does not exceed 1M, Public Bidding if above 1M**
	PRINTER CONSUMABLES (for existing printers), Toner cartridge, CF237A (HP 37A, M607N), Black @Php12,425.00/ cart 56 carts	PRO I	NO	NP-53.5 Agency-to-Agency	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	690,200.00	690,200.00		V.H.S a- any changes in Quantity, Specification, unit price
5020321006	**Procurement of Semi-Expandable IT Equipment**	**PRO 1**	**NO**	**NP-53.5 Agency-to-Agency**	**Mar-24**	**Mar-24**	**Apr-24**	**May-24**	**Corporate Budget**	**3,899,277.00**	**3,899,277.00**		**Equipment not available in PS DBM will be procured under 53.9 NP Small Value Procurement if ABC is 1M and below**
	Web Camera 47 units	ITMS	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	55,601.00	55,601.00		BRO I-24 722-42 A.HO. Source ITMD (SICb 9), Semi-Expandable IT Equipment Expenses
10609020	**Leasehold Improvements**	**PRO 1**	**NO**	**NP-53.9 - Small Value Procurement**	**Mar-24**	**Mar-24**	**Apr-24**	**Jun-24**	**Corporate Budget**	**550,000.00**		**550,000.00**	
	Replacement of LHIO Ilocos Norte's horizontal signage	LHIO Ilocos Norte	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	125,000.00		125,000.00	
	Provision of PhilHealth Signage for PhilHealth Satellite Office (PSO Agoo)	LHIO La Union	NO	NP-53.9 - Small Value Procurement	Sep-24	Sep-24	Oct-24	Oct-24	Corporate Budget	55,000.00		55,000.00	
Sub total										**180,000.00**		**180,000.00**	

Prepared by

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