


April 26, 2024

**MEMORANDUM****No. 2024-** 0030

**TO :** **ALL CONCERNED END-USERS**  
PhilHealth Regional Office 8

**FROM :**   
**RONALD S. JABAY**  
Regional Vice-President

**SUBJECT :** **Approval of CY 2024 Annual Procurement Plan (APP)**  
**Amendment (6<sup>th</sup> Batch)**

The Corporation has approved its CY 2024 Annual Procurement Plan (APP) for the implementation of its various programs/projects to further fulfill its mandate of providing universal, affordable and equitable health care for all Filipinos.

To reflect, however, the necessary adjustments brought about by factors beyond reasonable planning such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the original CY 2024 APP, the same should be updated and/or amended.

After judicious review and evaluation, the requested revisions/modifications in programs and projects by end end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation.

Pursuant to the following provisions under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", the CY 2024 APP is hereby amended:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE."

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Accordingly, and under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached CY 2024 Annual Procurement Plan (APP) Amendment (6<sup>th</sup> Batch)

It is emphasized that all procurement based on the approved CY 2024 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For the information and strict compliance of all concerned.



## RESOLUTION No.04-075

s. 2024

### **BAC Resolution Recommending the Approval of the CY 2024 Annual Procurement Plan (APP) Amendment (6<sup>th</sup> Batch) – Including the Method of Procurement of Activities/Projects**

**WHEREAS**, Section 7.4 of the Revised Implementing Rules and Regulations of RA 9184 provides for the updating of the Annual Procurement Plan (APP) which states that:

*“Sec. 7.4 Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity. The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entity, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to the approval of the Head of the Procuring Entity.”*

**WHEREAS**, based on the above provision, the submitted Project Procurement Management Plan (PPMP) for various projects and activities were consolidated by the Secretariat for the Bids and Awards Committee (SBAC) of PRO 8 for the updating of the Annual Procurement Plan (APP) – 6<sup>th</sup> Batch;

**WHEREAS**, upon consolidation of the PPMPs into the amended APP, the PRO 8-SBAC indicated the proposed method of procurement for each program/project/activity thereat;

**WHEREAS**, on 26<sup>th</sup> of April 2024, the BAC through a meeting, reviewed the proposed amendments including the appropriate method of procurement;

**NOW, THEREFORE**, premises considered, the PhilHealth Regional Office No. 8 Bids and Awards Committee (PRO- 8 BAC), pursuant to Section 7.4 of the Revised IRR of RA 9184, hereby recommends to the Regional Vice President the approval of the attached proposed CY 2024 Annual Procurement Plan (APP) Amendment (6<sup>th</sup> Batch);

Actual procurement for programs, projects and activities in the 2024 APP Amendment (6<sup>th</sup> Batch) to be undertaken through any of the alternative methods must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

**IT IS SO RESOLVED.**



Signed this 26<sup>th</sup> day of April 2024, at the City of Tacloban.

  
**ACISCLO B. MILITANTE, JR.**  
*Chairperson*

  
**DR. ALFRED PATRICK F. GALAPON**  
*Vice-Chairperson*

  
**ATTY. ALFREDO B. TY, JR.**  
*BAC Member*

  
**MELVIN S. ZABALA**  
*BAC Member*

☒ **APPROVED**  
☐ **DISAPPROVED**

  
**RONALD S. JABAY**  
Regional Vice-President

Date Signed: 4/30/2024

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DATE: 4/30/24



Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds				Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	INK : For self-Inking Stamp, refill, #2300/2360 (2 piece @ 315.00/pc)	MSD/ASS	NP - Small Value Procurement					COB	630.00	630.00		To reflect in the amended CY 2024 APP the augmented budget for particular items due to increase in rates per market survey
	TAPE DISPENSER : Heavy duty for 48mm (2") packaging tape (7 piece @ 189/pc)	MSD/ASS	NP - Small Value Procurement					COB	1,323.00	1,323.00		
	SELF-INKING STAMP : Trodat Printy 4915 with rubber inscription (16 piece @ 1,275/pc)	MSD/ASS	NP - Small Value Procurement					COB	20,400.00	20,400.00		
	SELF-INKING STAMP : Trodat Printy 4912 with rubber inscription (2 piece @ 766.50/pc)	MSD/ASS	NP - Small Value Procurement					COB	1,533.00	1,533.00		
	SELF-INKING STAMP : Area3: Trodat Printy 4911 with rubber inscription (2 piece @ 787.50/pc)	MSD/ASS	NP - Small Value Procurement					COB	1,575.00	1,575.00		
	RUBBER STAMP : Manual, small (2 piece @ 265.50/pc)	MSD/ASS	NP - Small Value Procurement					COB	525.00	525.00		



Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds				Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>RUBBER STAMP : Machine-made, big</b> (5 piece @ 409.50/pc)	MSD/ASS	NP - Small Value Procurement					COB	2,047.50	2,047.50		To reflect in the amended CY 2024 APP the augmented budget for particular items due to increase in rates per market survey
	<b>RUBBER STAMP : Date stamp with received</b> (10 piece @ 81.90/pc)	MSD/ASS	NP - Small Value Procurement					COB	819.00	819.00		
	<b>Rubber Stamp, Manual, small</b> (10 piece @ 262.50/pc)	MSD/ASS	NP - Small Value Procurement					COB	2,625.00	2,625.00		
	<b>Flag, Satin Material, Big 3' x 6'</b> (12 piece @1,890/pc)	MSD/ASS	NP - Small Value Procurement					COB	22,680.00	22,680.00		
	<b>INK : For self-Inking Stamp, refill, #2600/2660</b> (2 piece @ 525.00/piece)	MSD/ASS	NP - Small Value Procurement					COB	1,050.00	1,050.00		



Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds				Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	SPORTS EQUIPMENT : Table Tennis, High-quality at least 19-mm board thickness with a special surface treatment (polyester varnish), powder coated steel frame, carriage mechanism with 4-wheels on each side, folding mechanism with safety lock, anti-tilting mechanism, dismantling in two separated half-parts. Dimension: 274 x 152 x 76 cm. (1 unit @ 18,900.00)	MSD/ASS	NP - Small Value Procurement					COB	18,900.00	18,900.00		To reflect in the amended CY 2024 APP the augmented budget for particular items due to increase in rates per market survey
	SPORTS EQUIPMENT : Area3: Table Tennis Ball or Ping-Pong Ball, Color: orange or white (5 pc @ Php262.50)	MSD/ASS	NP - Small Value Procurement					COB	262.50	262.50		
	SPORTS EQUIPMENT : Area3: Dumbbell, 10 lbs (1 piece @ 907.20/unit)	MSD/ASS	NP - Small Value Procurement					COB	907.20	907.20		
	SPORTS EQUIPMENT : Dart Scoreboard (1 board @ 519.75)	MSD/ASS	NP - Small Value Procurement					COB	519.75	519.75		
	SPORTS EQUIPMENT: Dart Board, High-quality round wiring 18" in diameter and has 20 numbered, pie-shaped segments of equal size, plus the bull's-eye (1 set @ 3,045.00)	MSD/ASS	NP - Small Value Procurement					COB	3,045.00	3,045.00		
	Badminton Shuttle Cock Feather , foam head , 12pcs/tube (4 tube @ Php 604.8/tube)	MSD/ASS	NP - Small Value Procurement					COB	2,419.20	2,419.20		
<b>TOTAL</b>									<b>104,986.65</b>	<b>104,986.65</b>		





Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds				Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

Prepared by:

LAWRENCE A. DIDULO  
SIO II/Head, SBAC

Recommending Approval:

**BIDS AND AWARDS COMMITTEE (BAC)**

ATTY. ALFREDO B. TY, JR  
BAC Member

MELVIN S. ZABALA  
BAC Member

DR. ALFRED PATRICK F. GALAPON  
Vice-Chairperson

ACISCLO B. MILITANTE, JR.  
Chairperson

Approved by:

RONALD S. JABAY  
Regional Vice President

