



## Document Review and Approval Request Form

Document Title: <b>APPROVAL OF CY 2024 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT (29<sup>th</sup> BATCH)</b>	
Document Type:	<input type="checkbox"/> Manual <input type="checkbox"/> Procedure <input type="checkbox"/> Work <input checked="" type="checkbox"/> Memorandum Letter
Instruction	
Revision No.	Document Code: <b>7094-0094</b>
Originator/Proponent: ORVP/ BAC Secretariat	Date of Request: December 26, 2024
Reason for Request:	<input type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Others (specify)
Details (Include instructions, if any): This memorandum is being issued approving the attached CY 2024 Annual Procurement Plan (APP) Amendment (29 <sup>th</sup> Batch)	
Relevant Documents (specify documents that maybe affected by the revision):	Retention Period of Superseded Document:

Reviewed by (Name & Office)	Date/Time	Comments	Signature
<b>ACISCLO B. MILITANTE, JR.</b> BAC Chairperson	11/2/25	for comment pls	

Approved by (Name & Office)	Date/ Time	Comments
 <b>RONALD S. JABAY</b> Regional Vice-President	Digitally signed by Jabay Ronald Sabong	

COMPLETE STAFFWORK WORKS

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PHILHEALTH-QP-01-F01  
01-2017

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ACISCLO B. MILITANTE, JR. BAC Chairperson	1/2/25	for comment pls	

Approved by (Name & Office)	Date/ Time	Comments
RONALD S. JABAY Regional Vice-President		

COMPLETE STAFFWORK **WORKS**



December 26, 2024

**MEMORANDUM**

No. 2024- 0094

**TO :** **ALL CONCERNED END-USERS**  
PhilHealth Regional Office 8

**FROM :**  **RONALD S. JABAY**  
Regional Vice-President  
Digitally signed by  
Jabay Ronald Sabong

**SUBJECT :** **Approval of CY 2024 Annual Procurement Plan (APP)**  
**Amendment (29<sup>th</sup> Batch)**

The Corporation has approved its CY 2024 Annual Procurement Plan (APP) for the implementation of its various programs/projects to further fulfill its mandate of providing universal, affordable and equitable health care for all Filipinos.

To reflect, however, the necessary adjustments brought about by factors beyond reasonable planning such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the original CY 2024 APP, the same should be updated and/or amended.

After judicious review and evaluation, the requested revisions/modifications in programs and projects by end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation.

Pursuant to the following provisions under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", the CY 2024 APP is hereby amended:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE."

MASTER COPY  
DATE: 12/27/24  
DC: 



Accordingly, and under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached CY 2024 Annual Procurement Plan (APP) Amendment (29<sup>th</sup> Batch)

It is emphasized that all procurement based on the approved CY 2024 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For the information and strict compliance of all concerned.





## RESOLUTION No.12-334

S. 2024

### **BAC Resolution Recommending the Approval of the CY 2024 Annual Procurement Plan (APP) Amendment (29<sup>th</sup> Batch) – Including the Method of Procurement of Activities/Projects**

**WHEREAS**, Section 7.4 of the Revised Implementing Rules and Regulations of RA 9184 provides for the updating of the Annual Procurement Plan (APP) which states that:

*“Sec. 7.4 Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity. The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entity, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to the approval of the Head of the Procuring Entity.”*

**WHEREAS**, based on the above provision, the submitted Project Procurement Management Plan (PPMP) for various projects and activities were consolidated by the Secretariat for the Bids and Awards Committee (SBAC) of PRO 8 for the updating of the Annual Procurement Plan (APP) – 29<sup>th</sup> Batch;

**WHEREAS**, upon consolidation of the PPMPs into the amended APP, the PRO 8-SBAC indicated the proposed method of procurement for each program/project/activity thereat;

**WHEREAS**, on 26<sup>th</sup> of December 2024, the BAC through a meeting, reviewed the proposed amendments including the appropriate method of procurement;

**NOW, THEREFORE**, premises considered, the PhilHealth Regional Office No. 8 Bids and Awards Committee (PRO- 8 BAC), pursuant to Section 7.4 of the Revised IRR of RA 9184, hereby recommends to the Regional Vice President the approval of the attached proposed CY 2024 Annual Procurement Plan (APP) Amendment (29<sup>th</sup> Batch);

Actual procurement for programs, projects and activities in the 2024 APP Amendment (29<sup>th</sup> Batch) to be undertaken through any of the alternative methods must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

**IT IS SO RESOLVED.**



Signed this 26<sup>th</sup> day of December 2024, at the City of Tacloban.


  
**ACISCLO B. MILITANTE, Jr.**  
BAC Chairperson

  
**DR. ALFRED PATRICK F. GALAPON**  
Vice- Chairperson

  
**ATTY. ALFREDO B. TY, JR.**  
BAC Member

  
**JOSEPHINE B. MOSQUISA**  
Alternate BAC Member

☐ **APPROVED**  
☐ **DISAPPROVED**

  
**RONALD S. JABAY**  
Regional Vice-President

Digitally signed by  
Jabay Ronald Sabong

Date Signed: \_\_\_\_\_





Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PhilHealth Regional Office VIII**  
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(053) 523-8285 @www.philhealth.gov.ph  
PhilHealthRegional philhealth

**ANNUAL PROCUREMENT PLAN (APP) CY 2024**  
**AMENDMENT (28th Batch)**  
**BAC - GOODS AND SERVICES (MOOE)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total		CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
	PAPER: Multicopy, A4, for Laser Printer / Inkjet Printer, High Speed, Copier, 2010mm x 297 mm (A4), 80gsm	MSD/ASS / GSU	Agency-to-Agency					COB	119,108.00	119,108.00		To reflect in the amended CY 2024 APP the realigned budget for additional A4 bond paper
<b>TOTAL</b>									<b>119,108.00</b>	<b>119,108.00</b>		

Prepared by:

**LAWRENCE A. DIDULO**  
SIO II/Head, SBAC

**BIDS AND AWARDS COMMITTEE (BAC)**

**DR. ALFRED PATRICK F. GALAPON**  
Vice-Chairperson

**ACISCLO B. MILTANTE JR.**  
BAC Chairperson

Recommending Approval:

**ATTY. ALFRED B. TY JR.**  
BAC Member

**JOSEPHINE E. MOSQUISA**  
Alternate BAC Member

Approved by:

Digitally signed by  
**RONALD S. JABAY**  
Jabay Ronald Sabong  
Regional Vice President

MASTER COPY  
DATE: **May 14, 2024**