



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office CAR
SNOBT Inc. Building, No. 19 Leonard Wood Rd. Baguio City 2600
(074) 444-5345; 444-8361; 446-0371 @www.philhealth.gov.ph
PhilHealthCordillera teamphilhealth

January 16, 2024

CORPORATE MEMORANDUM

No. PRO-CAR 2024 - 004 ✓

TO : All Division Chiefs
All Section Chiefs
All LHIO Heads
All Unit Heads
All Administrative Officer Designates

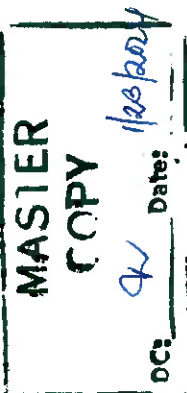
SUBJECT : Approval of the Annual Procurement Plan (APP) for CY 2024

Pursuant to the PhilHealth Board Resolution No. 731 s. 2004 granting authority to the Regional Vice President to act as Head of the Procuring Entity (HoPE), and with Corporate Order No. 2018-0026 Re: New Delegation and Signing Authority in the Head Office and Regional Offices, this Memorandum is hereby issued approving the attached Annual procurement Plan (APP) for CY 2024, as recommended by the PRO-CAR Bids and Awards Committee (BAC).

This is in compliance with the requirement of Republic Act No. 9184 (R.A 9184) and its Revised Implementing Rules and Regulations (RIRR) which provides that "No procurement shall be undertaken unless it is in accordance with the approved APP including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf."

The CY 2024 APP is a consolidation of various Project Procurement Management Plans (PPMPs) covering the various programs, activities and projects (PAPs) of PRO-CAR and anchored on the Corporate Operating Budget for CY 2024 using the parameters set forth by RA 9184 and its RIRR. It contains the Goods and Services, Information Technology Resources and Infrastructure projects which are deemed crucial to the efficient discharge of our governmental functions as well in the pursuit of our mandate.

In carrying out the various PAPs, all procurement activities must be undertaken strictly in accordance with RA 9184, its RIRR as well as with other relevant statutory and corporate issuances, subject to usual auditing and accounting rules and regulations.



Moreover, the following specific requirements must be observed:

- a. Section 52.1 (b) of the 2016 Revised IRR of RA 9184 provides that Procuring Entities may resort to Shopping in case of unavailability of ordinary or regular office supplies and equipment in the Procurement Service involving an amount not exceeding thresholds prescribed in Annex "H" of the same IRR.
- b. As provided in GPPB Resolution No. 17-2020, Procuring Entities are allowed to procure the Common-use Supplies and Equipment (CSE) from other sources without the need of securing Certificate of Non-Availability of Stocks (CNAS), subject to the following:
 1. The item is not available from Procurement Service, as shown on its website, and
 2. Procuring Entities shall keep a record of the proof of unavailability of the CSE as shown in the PS website, such as printed form of the webpage or a screenshot of the same showing the date and time that it was accessed.
- c. Procurement of goods and services through any of the alternative modes of procurement shall strictly follow the requisites of RA 9184 and its 2016 RIRR, as well as other pertinent issuances from the Government Procurement Policy Board (GPPB) and the Commission on Audit.

Updating of the PPMPs and the corresponding amendment of the APP shall be undertaken as often as necessary subject to the approval of the HoPE.

For guidance and strict compliance of all.

Domina A. Gadgad
DOMINGA A. GADGAD, MD, MPA
Regional Vice President/ Head of the Procuring Entity

Date signed: *01/23/2024*





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CY 2024 Annual Procurement Plan (APP)
Philhealth Regional Office-Cordillera Administrative Region

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	CORPORATE FORUM (TIER 2)												
5029999005	Corporate Forum	FOD	NO	NP-53.10 Lease of Real Property and Venu	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	561,600.00	561,600.00		Tier 2 Budget Delivery: July 2024
	SUBTOTAL									561,600.00	561,600.00		
50299020	PRINTING AND PUBLICATION AND EXPENSES												
50299020	Printing and Publication Expenses (Member IDs)	FOD	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	50,000.00	50,000.00		Head Office Support Delivery: April 2024
	SUBTOTAL									50,000.00	50,000.00		
5029999005	CORPORATE FORUM (TIER 2)												
5029999005	Corporate Forum	Collection	NO	NP-53.10 Lease of Real Property and Venue	May-24	May-24	May-24	May-24	Corporate Budget	52,200.00	52,200.00		Tier 2 Budget Delivery: June 2024 and August 2024
	SUBTOTAL									52,200.00	52,200.00		
50299020	PRINTING AND PUBLICATION AND EXPENSES (TIER 2)												
50299020	Printing and Publication Expenses (Business Cards)	Collection Section	NO	NP-53.9-Small Value Procurement	May-24	May-24	May-24	May-24	Corporate Budget	1,750.00	1,750.00		Tier 2 Budget Delivery: June 2024
	SUBTOTAL									1,750.00	1,750.00		

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5029999005	CORPORATE FORUM (TIER 2)												
5029999005	Corporate Forum	Membership Section	NO	NP-53.10 Lease of Real Property and Venue	Apr-24	Apr-24	Apr-24	Apr-24	Corporate Budget	108,000.00	108,000.00		Tier 2 Budget Delivery: May 2024
	SUBTOTAL									108,000.00	108,000.00		
5029999005	CORPORATE FORUM												
5029999005	Other Maint. & Operating Expenses - Others - Corporate Forum (Face-To-Face) Conduct of HCDMD Forum	HCDMD	NO	NP-53.10 Lease of Real Property and Venue	Sep-24	Sep-24	Sep-24	Sep-24	Corporate Budget	75,000.00	75,000.00		Delivery: October 2024
	SUBTOTAL									75,000.00	75,000.00		
5029999005	CORPORATE FORUM												
5029999005	Other Maint. & Operating Expenses - Others - Corporate Forum (Face-To-Face)												
5029999005	PCARES checkpoint meeting	PCARES	NO	NP-53.10 Lease of Real Property and Venue	May-24	May-24	May-24	May-24	Corporate Budget	25,500.00	25,500.00		Delivery: June 2024
5029999005	PCARES Year End Performance Review and Evaluation	PCARES	NO	NP-53.10 Lease of Real Property and Venue	Oct-24	Oct-24	Oct-24	Oct-24	Corporate Budget	45,000.00	45,000.00		Delivery: November 2024
	SUBTOTAL									70,500.00	70,500.00		
5029999005	CORPORATE FORUM (HEAD OFFICE SUPPORT)												
5029999005	Other Maint. & Operating Expenses - Others - Corporate Forum (Face-To-Face)												
5029999005	Assessment of Performance of the Emergency response teams during drills	MSD	NO	NP-53.9-Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	90,000.00	90,000.00		Delivery: February, May, August and November 2024

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5029999005	RDCC Writeshop on PSCP Assessment	MSD	NO	NP-53.10 Lease of Real Property and Venue	Oct-24	Oct-24	Oct-24	Oct-24	Corporate Budget	525,000.00	525,000.00		Delivery: January- December 2024
	SUBTOTAL									615,000.00	615,000.00		
5029918003	MAJOR EVENTS AND CONVENTIONS EXPENSES (HEAD OFFICE SUPPORT)												
5029918003	Christmas Activities Corporate Christmas/Year- End Activity	HRU	NO	NP-53.10 Lease of Real Property and Venue	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	440,300.00	440,300.00		Delivery: December 2024
	SUBTOTAL									440,300.00	440,300.00		
5029918009	MAJOR EVENTS AND CONVENTIONS EXPENSES (HEAD OFFICE SUPPORT)												
5029918009	Other Activities	HRU	NO	NP-53.10 Lease of Real Property and Venue	Oct-24	Oct-24	Oct-24	Oct-24	Corporate Budget	57,600.00	57,600.00		Delivery: February- December 2024
	SUBTOTAL									57,600.00	57,600.00		
502020100101	TRAINING EXPENSES - LOCAL (INTERNAL) - HEAD OFFICE SUPPORT												
502020100101	Internal Training for Incident Command Team	HRU	NO	Competitive Bidding	May-24	May-24	May-24	May-24	Corporate Budget	120,000.00	120,000.00		Delivery: June 2024
502020100101	Internal Training for PERT	HRU	NO	Competitive Bidding	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	1,117,500.00	1,117,500.00		Delivery: April, May and September 2024
502020100101	Internal Trainings	HRU	NO	Competitive Bidding	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	1,020,000.00	1,020,000.00		Delivery: February- November 2024
	SUBTOTAL									2,257,500.00	2,257,500.00		
502020100102	TRAINING EXPENSES - LOCAL (EXTERNAL) - HEAD OFFICE SUPPORT												
502020100102	Externa Trainings	HRU	NO		Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	1,680,000.00	1,680,000.00		Non-Procurement Delivery: Jan-Dec 2024
	SUBTOTAL									1,680,000.00	1,680,000.00		

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50203090	FUEL, OIL AND LUBRICANTS EXPENSES												
50203090	Fuel, Oil and Lubricants Expenses	GSU	NO	NP-53.14 Direct Retail Purchase of Petroleum fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	3,079,080.00	3,079,080.00		Delivery: Jan-Dec 2024
	SUBTOTAL									3,079,080.00	3,079,080.00		
50204010	WATER EXPENSES												
50204010	Baguio LHIO Porta Vaga	GSU	NO	NP-53.9-Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	11,383.20	11,383.20		Delivery: Jan-Dec 2024
50204010	Kalinga LHIO NCIP-Kalinga	GSU	NO	NP-53.9-Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	11,232.00	11,232.00		Delivery: Jan-Dec 2024
50204010	Drinking Water: Purified, 5 gallon/ container	GSU	NO	NP-53.9-Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	105,803.25	105,803.25		Delivery: Jan-Dec 2024
	SUBTOTAL									128,418.45	128,418.45		
50204020	ELECTRICITY EXPENSES												
50204020	Electricity Expenses	GSU	NO	Direct Contracting	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	2,597,220.00	2,597,220.00		Delivery: Jan-Dec 2024
	SUBTOTAL									2,597,220.00	2,597,220.00		
50205010	POSTAGE AND COURIER SERVICES												
50205010	Courier Communications to offices outside CAR	GSU	NO	NP-53.9-Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	36,000.00	36,000.00		Delivery: Jan-Dec 2024

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50205010	Courier Waybill (Abra LHIO)	GSU	NO	NP-53.9- Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	16,000.00	16,000.00		Delivery: Jan-Dec 2024
50205010	Courier Waybill (Apayao LHIO)	GSU	NO	NP-53.9- Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	16,000.00	16,000.00		Delivery: Jan-Dec 2024
50205010	Courier Waybill (Ifugao LHIO)	GSU	NO	NP-53.9- Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	16,000.00	16,000.00		Delivery: Jan-Dec 2024
50205010	Courier Waybill (Kalinga LHIO)	GSU	NO	NP-53.9- Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	16,000.00	16,000.00		Delivery: Jan-Dec 2024
50205010	Courier Waybill (Mt. Province LHIO)	GSU	NO	NP-53.9- Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	16,000.00	16,000.00		Delivery: Jan-Dec 2024
50205010	Postage Benefit Payments Notices (outside baguio City)	GSU	NO	NP-53.5 Agency-to- Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	102,000.00	102,000.00		Delivery: Jan-Dec 2024
50205010	Postage Others	GSU	NO	NP-53.5 Agency-to- Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	18,972.00	18,972.00		Delivery: Jan-Dec 2024
50205010	Postage Renewal of Postage Account	GSU	NO	NP-53.5 Agency-to- Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	1,680.00	1,680.00		Delivery: Jan-Dec 2024
50205010	Registered Benefit payment notices on benefit availment	GSU	NO	NP-53.5 Agency-to- Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	330,000.00	330,000.00		Delivery: Jan-Dec 2024

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CY 2024 Annual Procurement Plan (APP)

50205010	Registered Billing Notices (Collection) & other communications	GSU	NO	NP-53.5 Agency-to-Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	20,400.00	20,400.00		Delivery: Jan-Dec 2024
50205010	Registered Communications outside CAR	GSU	NO	NP-53.5 Agency-to-Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	26,400.00	26,400.00		Delivery: Jan-Dec 2024
	SUBTOTAL									615,452.00	615,452.00		
5020502002	TELEPHONE EXPENSES-LANDLINE												
5020502002	Telephone Expenses-Landline (Tier 1)	GSU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	110,316.36	110,316.36		Tier1 Budget Delivery: Jan-Dec 2024
5020502002	Telephone Expenses-Landline (Tier 2)	GSU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	23,626.32	23,626.32		Tier 2 Budget Delivery: Jan-Dec 2024
	SUBTOTAL									133,942.68	133,942.68		
50212020	JANITORIAL SERVICES												
50212020	Janitorial Services	GSU	NO	Competitive Bidding	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	3,424,730.88	3,424,730.88		Delivery: Jan-Dec 2024
										3,424,730.88	3,424,730.88		

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50212030	SECURITY SERVICES												
50212030	Security Services	GSU	NO	Competitive Bidding	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	9,651,144.19	9,651,144.19		Delivery: Jan-Dec 2024
	SUBTOTAL									9,651,144.19	9,651,144.19		
5021305001	REPAIR AND MAINTENANCE- OFFICE EQUIPMENT												
5021305001	Various Air Conditioning Units	GSU	NO	NP-53.9- Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	450,000.00	450,000.00		Delivery: Jan-Dec 2024
5021305001	Printing/ Duplicating Machine	GSU	NO	Direct Contracting	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	15,000.00	15,000.00		Delivery: Jan-Dec 2024
5021305001	Others	GSU	NO	NP-53.9- Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	45,000.00	45,000.00		Delivery: Jan-Dec 2024
	SUBTOTAL									510,000.00	510,000.00		
50213060	REPAIR AND MAINTENANCE- TRANSPORTATION EQUIPMENT												
50213060	Repair and maintenance - Transportation Equipment	GSU	NO	Competitive bidding	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	1,300,000.00	1,300,000.00		Delivery: Jan-Dec 2024
	SUBTOTAL									1,300,000.00	1,300,000.00		
50213070	REPAIR AND MAINTENANCE- FURNITURE AND FIXTURES												
50213070	Repair and maintenance - Furniture and Fixtures	GSU	NO	NP-53.9- Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	50,000.00	50,000.00		Delivery: Jan-Dec 2024
	SUBTOTAL									50,000.00	50,000.00		

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5021309002	REPAIR AND MAINTENANCE- LEASED ASSETS IMPROVEMENTS- BUILDING											
5021309002	Repair and maintenance - Leased Assets Improvements - Building	GSU	NO	NP-53.9- Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	150,000.00	150,000.00	Delivery: Jan-Dec 2024
	SUBTOTAL									150,000.00	150,000.00	
50299040	TRANSPORTATION AND DELIVERY EXPENSES											
50299040	Transportation and Delivery Expenses (Hauling)	GSU	NO	NP-53.9- Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	650,000.00	650,000.00	Delivery: Jan-Dec 2024
	SUBTOTAL									650,000.00	650,000.00	
50299050	RENT/LEASE EXPENSES											
50299050	Rent/Lease Expense	GSU	NO	NP-53.10 Lease of Real Property and Venue	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	25,120,288.05	25,120,288.05	Delivery: Jan-Dec 2024
	SUBTOTAL									25,120,288.05	25,120,288.05	
5029999003	OTHER MAINT. & OPERATING EXPENSES-OTHERS-REGISTRATION OF MOTOR VEHICLE											
5029999003	Other Maint. & Operating Expenses - Others - Registration of Motor Vehicle	GSU	NO	NP-53.5 Agency-to-Agency	May-24	May-24	May-24	May-24	Corporate Budget	40,300.00	40,300.00	
	SUBTOTAL									40,300.00	40,300.00	
5029999006	MEDICAL EXPENSES											
5029999006	Other Maint. & Operating Expenses - Others - Medical Expenses	GSU	NO	Competitive Bidding	Mar-23	Mar-23	Mar-23	Mar-23	Corporate Budget	1,920,000.00	1,920,000.00	Delivery: April 2024

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APPROVED: *[Signature]* DATE: 1/26/2024

5029999006	Conduct of Mandatory Drug Testing	GSU	NO	NP-53.9-Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	96,000.00	96,000.00		Head Office Support Delivery: March 2024
	SUBTOTAL									2,016,000.00	2,016,000.00		
50203020	ACCOUNTABLE FORMS EXPENSES												
50203020	Accountable Forms Expenses	GSU	NO	NP-53.5 Agency-to-Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	33,400.00	33,400.00		
	SUBTOTAL									33,400.00	33,400.00		
5020321008	SEMI-EXPENDABLE DISASTER RESPONSE AND RESCUE EQUIPMENT												
5020321008	Semi-Expendable Disaster Response and Rescue Equipment	GSU	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	2,906.00	2,906.00		Delivery: April 2024
	SUBTOTAL									2,906.00	2,906.00		
5020322001	SEMI-EXPENDABLE FURNITURE AND FIXTURES												
5020322001	Semi-Expendable Furniture and Fixtures	GSU	NO	Competitive Bidding	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	3,260,268.20	3,260,268.20		Delivery: April 2024
5020322001	Semi-Expendable Furniture and Fixtures	GSU	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget				
	SUBTOTAL									3,260,268.20	3,260,268.20		

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5.02E+09 SEMI-EXPENDABLE MEDICAL EQUIPMENT EXPENSES													
5020321004	Semi-Expendable Medical Equipment Expenses	GSU	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	8,404.00	8,404.00		Delivery: April 2024
	SUBTOTAL									8,404.00	8,404.00		
5.02E+09 SEMI-EXPENDABLE OFFICE EQUIPMENT EXPENSES													
5020321002	Semi-Expendable Office Equipment Expenses	GSU	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	443,356.10	443,356.10		Delivery: April 2024
	SUBTOTAL									443,356.10	443,356.10		
5.02E+09 SEMI-EXPENDABLE OTHER MACHINERY AND EQUIPMENT EXPENSES													
5020321007	Semi-Expendable Other Machinery and Equipment	GSU	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	71,815.00	71,815.00		Delivery: April 2024
	SUBTOTAL									71,815.00	71,815.00		
10605020 OFFICE EQUIPMENT													
10605020	Office Equipment	GSU	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	718,737.40		718,737.40	Delivery: April 2024
	SUBTOTAL									718,737.40	0.00	718,737.40	
5.02E+09 REGULAR OFFICE SUPPLIES EXPENSES													
5020301001	Regular Office Supplies Expenses	GSU	NO	Competitive Bidding	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	1,547,524.25	1,547,524.25		Delivery: April 2024
5020322001	Regular Office Supplies Expenses	GSU	NO	NP-53.5 Agency-to-Agency	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget				
5020322001	Regular Office Supplies expenses	GSU	NO	Direct Contracting	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget				
	SUBTOTAL									1,547,524.25	1,547,524.25		

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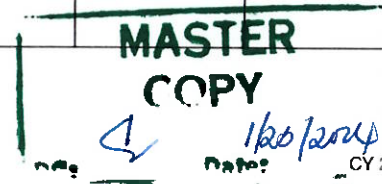
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50203070	DRUGS AND MEDICINES EXPENSES												
50203070	Drugs and Medicines Expenses	GSU	NO	NP-53.9- Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	13,010.00	13,010.00		Delivery: April 2024
	SUBTOTAL									13,010.00	13,010.00		
50203080	MEDICAL, DENTAL AND LABORATORY SUPPLIES EXPENSES												
50203080	Medical, Dental & Laboratory Supplies Expenses	GSU	NO	NP-53.9- Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	271,508.84	271,508.84		Delivery: April 2024
	SUBTOTAL									271,508.84	271,508.84		
50203990	OTHER SUPPLIES AND MATERIALS EXPENSES												
50203990	Other Supplies and Materials Expenses	GSU	NO	NP-53.9- Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	287,371.62	287,371.62		Delivery: April 2024
	SUBTOTAL									287,371.62	287,371.62		
5029999005	CORPORATE FORUM												
5029999005	Other Maint. & Operating Expenses - Others - Corporate Forum (Face-To-Face)												
5029999005	Corporate Forum Conduct of 1st and 3rd Regional Management Committee Forum CY (Tier 2)	ORVP	NO	NP-53.10 Lease of Real Property and Venue	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	156,000.00	156,000.00		Tier 2 Budget Delivery: March and September 2024
5029999005	Regional Management Committee Performance Reviews	ORVP	NO	NP-53.10 Lease of Real Property and Venue	May-24	May-24	May-24	May-24	Corporate Budget	240,000.00	240,000.00		Delivery: June 2024
5029999005	Regional Management Committee Year-End Performance Review and Evaluation	ORVP	NO	NP-53.10 Lease of Real Property and Venue	Nov-24	Nov-24	Nov-24	Nov-24	Corporate Budget	240,000.00	240,000.00		Delivery: December 2024
	SUBTOTAL									636,000.00	636,000.00		

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5029999005	CORPORATE FORUM											
5029999005	Other Maint. & Operating Expenses - Others - Corporate Forum (Face-To-Face)											
5029999005	First Semester Performance Implementation Review and Budget Planning Prep for CY 2025	Planning	NO	NP-53.10 Lease of Real Property and Venue	Apr-24	Apr-24	Apr-24	Apr-24	Corporate Budget	112,000.00	112,000.00	Delivery: May 2024
5029999005	Year End Performance Review and Capacity Building for Planning Officer Designates	Planning	NO	NP-53.10 Lease of Real Property and Venue	Oct-24	Oct-24	Oct-24	Oct-24	Corporate Budget	112,000.00	112,000.00	Delivery: November 2024
5029999005	Capacity building of PROCAR Planning Officers with the topics on Statistics for Program and Project Monitoring and Evaluation and Data Visualization using infographics	Planning	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	Jun-24	Jun-24	Jun-24	Corporate Budget	117,000.00	117,000.00	Tier 2 Budget Delivery: July 2024
	SUBTOTAL									341,000.00	341,000.00	
5.03E+09	MAJOR EVENTS AND CONVENTIONS EXPENSES											
5029918002	Sports Activities	Planning	NO	NP-53.9-Small Value Procurement	Jul-24	Jul-24	Jul-24	Jul-24	Corporate Budget	300,000.00	300,000.00	Tier 2 Budget Delivery: August 2024
	SUBTOTAL									300,000.00	300,000.00	
5029901002	MARKETING AND PROMOTIONAL EXPENSES (HEAD OFFICE SUPPORT)											
5029901002	Marketing and Promotional Expenses	AQAS	NO	NP-53.9-Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	122,000.00	122,000.00	Delivery: March, April May 2024
5029901002	Marketing and Promotional Expenses	AQAS	NO	NP-53.10 Lease of Real Property and Venue	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget			
5029901002	Marketing and Promotional Expenses	PAU	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	2,351,875.00	2,351,875.00	Delivery: April 2024
	Marketing and Promotional Expenses	PAU	NO	NP-53.10 Lease of Real Property and Venue	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget			



5029901002	Marketing and Promotional Expenses	HCDMD	NO	NP-53.9-Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	750,000.00	750,000.00		Delivery: January-December 2024
5029901002	Marketing and Promotional Expenses	HCDMD	NO	NP-53.10 Lease of Real Property and Venue	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget				
5029901002	Marketing and Promotional Expenses	Membership Section	NO	NP-53.9-Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	100,000.00	100,000.00		Delivery: March 2024
5029901002	Marketing and Promotional Expenses	FOD	NO	Competitive Bidding	May-24	May-24	May-24	May-24	Corporate Budget	3,344,000.00	3,344,000.00		Delivery: June 2024
5029901002	Marketing and Promotional Expenses	FOD	NO	NP-53.9-Small Value Procurement	May-24	May-24	May-24	May-24	Corporate Budget				
										6,667,875.00	6,667,875.00		
5029901001	ADVERTISING EXPENSES												
5029901001	Advertising Expenses	PAU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	2,175,500.00	2,175,500.00		Head Office Support Delivery: February and April 2024
										2,175,500.00	2,175,500.00		
50299020	PRINTING AND PUBLICATION EXPENSES												
50299020	Printing and Publication Expenses (Calendars)	PAU	NO	NP-53.9-Small Value Procurement	Sep-24	Sep-24	Sep-24	Sep-24	Corporate Budget	260,000.00	260,000.00		Head Office Support Delivery: October 2024
	SUBTOTAL									260,000.00	260,000.00		
5029999005	CORPORATE FORUM												
5029999005	Corporate Forum	PAU	NO	NP-53.9-Small Value Procurement	Apr-24	Apr-24	Apr-24	Apr-24	Corporate Budget	115,200.00	115,200.00		Delivery: May and December 2024
	SUBTOTAL									115,200.00	115,200.00		

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50205030	COMMUNICATION EXPENSES												
50205030	Internet Subscription Expenses (Various Internet Subscription)	IT	NO	NP-53.9-Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	362,976.00	362,976.00		Delivery: March - December 2024
50205030	Internet Subscription Expenses (New Provider) Tier 2	IT	NO	NP-53.9-Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	73,824.00	73,824.00		Tier 2 Budget Delivery: March - December 2024
	SUBTOTAL									436,800.00	436,800.00		
5020502001	COMMUNICATION EXPENSES												
5020502001	Telephone Expenses - Mobile (PRO CAR For Text / SMS Blast of PRO-CAR CY 2024) Tier 2	IT	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	794,880.00	794,880.00		Tier 2 Budget Delivery: April 2024
	SUBTOTAL									794,880.00	794,880.00		
5021305002	REPAIRS AND MAINTENANCE EXPENSES												
5021305002	Repairs and Maintenance - IT Equipment (Various IT Equipment)	IT	NO	NP-53.9-Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	20,000.00	20,000.00		Delivery: March - December 2024
	SUBTOTAL									20,000.00	20,000.00		
5.02E+09	SEMI-EXPENDABLE IT EQUIPMENT EXPENSES												
5020321006	Semi-Expendable IT Equipment	IT	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	3,110,793.00	3,110,793.00		Delivery: April - December 2024
5020321006	Semi-Expendable IT Equipment	IT	NO	Competitive Bidding	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget				Delivery: April - December 2024
	SUBTOTAL									3,110,793.00	3,110,793.00		

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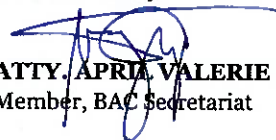
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5020301002	IT SUPPLIES EXPENSES												
5020301002	IT Supplies Expenses	IT	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	2,976,127.00	2,976,127.00		Delivery: April - December 2024
5020301002	Semi-Expendable IT Equipment	IT	NO	Competitive Bidding	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget				Delivery: April - December 2024
	SUBTOTAL									2,976,127.00	2,976,127.00	0.00	
10605030	CAPEX-INFORMATION AND COMMUNICATION TECHNOLOGY EQUIPMENT												
10605030	Information and Communication Technology Equipment (IT)	IT	NO	Competitive Bidding	May-24	May-24	May-24	May-24	Corporate Budget	11,556,560.00		11,556,560.00	Delivery: June - December 2024
	SUBTOTAL									11,556,560.00	0.00	11,556,560.00	
50299020	PRINTING AND PUBLICATION EXPENSES												
50299020	Printing and Publication Expenses (Photocopying Services)	COA	NO	NP-53.9-Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	10,000.00	10,000.00		
	SUBTOTAL									10,000.00	10,000.00		
	TOTAL									91,495,062.66	79,219,765.26	12,275,297.40	

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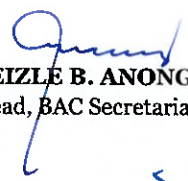

ATTY. APRIA VALERIE B. GAYO
Member, BAC Secretariat

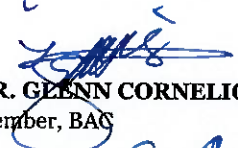
Certify for Inclusion in the 2023 APP:


ATTY. MARIA B. ALAGON
Member, BAC

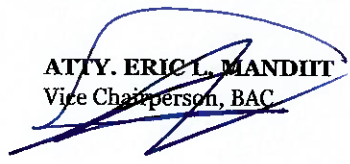

OLIVER W. PAGAO
Member, BAC


CATALINA A. ADAWEY
Member, BAC


LEIZLE B. ANONGOS
Head, BAC Secretariat


DR. GLENN CORNELIO A. LAMSIS
Member, BAC


DR. FE ESPERANZA F. PILANDO
Member, BAC


ATTY. ERIC L. MANDITT
Vice Chairperson, BAC


IMELDA CRISTETA D. VILLAMAR
Chairperson, BAC

Approved by:


DOMINGA A. GADGAD, M.D., MPA
REGIONAL VICE PRESIDENT
HEAD OF THE PROCURING ENTITY

