



Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office BARMM

📍 Kouzbary Business Complex, Ali Bin Abu Talib St.,
New Capitol Heights, Marawi Poblacion, Marawi City
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📱 PRO.BARMM 🐦 teamphilhealth

January 09, 2024

MEMORANDUM

PRO BARMM No. 2024- 069 *yl*

To: **ALL CONCERNED END USERS**
PRO BARMM

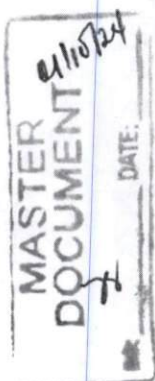
Subject: **ANNUAL PROCUREMENT PLAN FOR CY 2024**

Under the authority granted by PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of Procuring Entity (HOPE) and Section IV.9 of Corporate Order on the Preparation and Approval of Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations (RIRR), which states that "All Procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2024 Annual Procurement Plan as recommended by the Bids and Awards Committee (BAC).

The APP is a consolidation of various Project Procurement Management Plan (PPMPs), anchored on the approved Corporate Operating Budget (COB) for CY 2024. The Bids and Awards Committee (BAC) deliberated, determined and recommended the appropriate method of procurement covering the various projects/ programs/ activities under Goods and Services and Information Technology (IT) Resources of the APP, in accordance with the parameters set forth by RA No. 9184 and its Revised IRR.

All procurement must be undertaken strictly with the terms, conditions, and requirements provided in R.A. No. 9184 and its Revised IRR as well as relevant government and corporate procurement policies, rules, and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should be met:

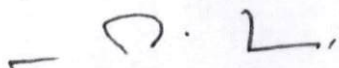
- a) Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize shopping upon presentation and submission of Certificate of Non-Availability of Stocks (CNAS) issued by the PS-DBM for items that are carries and/or included in the PhilGEPS Catalogue.



- b) For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (Search utility will turn red if not available or not carried.)
- c) Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of R.A. No. 9184 and its Revised IRR as well as that of COA Circular 2012-001. It shall likewise be supported by appropriate certification form that the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2024 APP following procedures defined in R.A. No. 9184, and its Revised IRR and relevant and appropriate internal issuances.

For compliance and appropriate action.



DATU MASIDING M. ALONTO, JR.
Regional Vice President

Date Signed: January 10, 2024



December 20, 2023

FMS MEMORANDUM
No. 2023-023

FOR : **ALL COST CENTERS (HEAD OFFICE AND PHILHEALTH REGIONAL OFFICES)**

ATTENTION : **BUDGET OFFICERS/ BUDGET OFFICER-DESIGNATES AND ALL OTHER CONCERNED**

THRU : **ATTY. ELI DINO D. SANTOS**
EVP and Chief Operating Officer

SUBJECT : **Approved CY 2024 Corporate Operating Budget**

The CY 2024 Corporate Operating Budget (COB) has been approved by the Board on December 14, 2023.

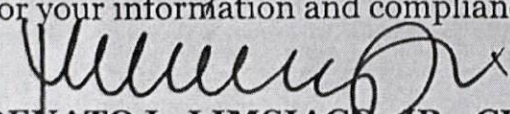
Anent thereto, please be informed that the details of your respective COB for both Maintenance and Other Operating Expenses (MOOE) and Capital Expenditures (CapEx) as well as Work and Financial Plan (WFP) are now being prepared and shall be provided before the end of the month.

In accordance with the Board approval, the COB document shall serve as the release document, hence, the Budget Release Order (BRO) will no longer be issued except for the following:


1. "Expenditures Needing Clearance" from PMO; and
2. "Expenditures Not Centrally Managed by Specific PMO.

The Regional Offices shall be responsible in furnishing copies of the approved COB to their respective Local Health Insurance Offices (LHIOs), Section and Units.

For your information and compliance.


RENATO L. LIMSIACO, JR., CPA, DM, CESE
Senior Vice President, Fund Management Sector

Resolution Recommending the Approval of the 2024 Annual Procurement Plan (APP) for Goods and Services, Information Technology Resources, Including the Method of Procurement of Activities/Projects

BAC Resolution No. 2024- 002 

WHEREAS, Sections 7.1 and 7.2 of the 2016 Revised IRR of R.A. No. 9184, otherwise known as the “Government Procurement Reform Act”, provide for the requirement of the approved Annual Procurement Plan (APP) prior to procurement of programs/projects/activities aimed to attain the mandate of National Health Insurance Program (NHIP), which state that:

“7.1 All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP).

“7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the procuring Entity and shall bear the approval of the HOPE or second-ranking official designated by the HOPE to act on his behalf.”

WHEREAS, based on the above provision, the Project Procurement Management Plans (PPMPs), generated through the Fund Management Information System-Philhealth Budget System (FMIS-PBS) were consolidated into 2024 Annual Procurement Plan (APP) by the BAC Secretariat.

WHEREAS, upon consolidation of the PPMPs for Goods, and Services and Information Technology Resources into the CY 2024 APP, the BAC Secretariat indicated the method of procurement for each proposed procurement program/project/activity.

WHEREAS, this Committee reviewed the proposed procurement including appropriate method of procurement.

NOW, THEREFORE, premises considered, this Committee, pursuant to Section 12.1 of the revised IRR prescribing the functions of the Bids and Awards Committee (BAC), hereby recommend to the Regional Vice President (RVP), the approval of the attached proposed CY 2024 APP;

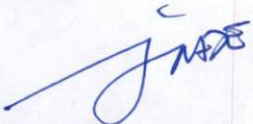
Actual procurement for programs, projects and activities in the CY 2024 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the 2016 Revised IRR of R.A. No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

IT IS SO RESOLVED.

Signed this 9th day of January 2024, at PhilHealth Regional Office – BARMM,
Kouzbary Business Complex, Ali Bin Abu Talib St., New Capitol Heights Marawi Poblacion,
Marawi City.


ATTY. HONEYPHA I. TUMOG

Chairman


EMMANUEL NAGASURA P. MADALE, Jr.

Vice-Chairman


DR. AINEE M. MAROHOMSALIC

Member


AGAKHAN S. AMPUAN

Member


RAYMAH B. MACARONSING

Member



APPROVED



DISAPPROVED


DATU MASIDING M. ALONTO, JR.

Regional Vice President

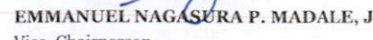
Approved/Disapproved on _____

PhilHealth Regional Office - Annual Procurement Plan for FY 2024


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10605020	Procurement of Office Equipment	PhilHealth-BARMM	NO	NP-53.5 Agency-to-Agency	JAN	N/A	N/A	JAN	Corporate Budget	2,276,633.00	2,276,633.00	-	-
5020201000101	Internal Trainings	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	APR	N/A	N/A	APR	Corporate Budget	4,427,500.00	-	4,427,500.00	-
502020100102	External Trainings	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	APR	N/A	N/A	APR	Corporate Budget	3,940,000.00	190,000.00	3,750,000.00	-
5020301001	Procurement of Regular Office Supplies	PhilHealth-BARMM	YES	NP-53.5 Agency-to-Agency	JAN	N/A	N/A	JAN	Corporate Budget	1,536,899.00	1,536,899.00	-	-
50203020	Procurement of Accountable Forms	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	APR	N/A	N/A	APR	Corporate Budget	8,350.00	8,350.00	-	-
50203070	Procurement of Drug and Medicines	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	56,731.00	56,731.00	-	-
50203080	Procurement of Medical, Dental and Laboratory Supplies	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	276,137.00	78,291.00	197,846.00	-
50203090	Procurement of Fuel, Oil and Lubricants Expenses	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	2,579,760.00	2,579,760.00	-	-
5020321002	Procurement of Semi-Expendable Office Equipment Expenses	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	270,906.00	270,906.00	-	-
5020321003	Procurement of Semi-Expendable Communication Expenses	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	APR	Corporate Budget	103,560.00	103,560.00	-	-
5020321004	Procurement of Semi-Expendable Medical Equipment Expenses	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	35,533.00	35,533.00	-	-
5020321005	Procurement of Semi-Expendable Printing Equipment Expenses	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	24,000.00	24,000.00	-	-
5020321007	Procurement of Semi-Expendable Other Machinery and Equipment	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	APR	N/A	N/A	APR	Corporate Budget	63,342.00	63,342.00	-	-
5020321008	Procurement of Semi-Expendable Disaster Response and Rescue Equipment	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	133,485.00	133,485.00	-	-
502031010	Procurement of Semi-Expendable Kitchen Equipment	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	APR	N/A	N/A	APR	Corporate Budget	15,000.00	15,000.00	-	-
50203222001	Procurement of Semi-Expendable Furniture and Fixtures	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	1,450,150.20	1,450,150.20	-	-
50203390	Procurement of Other Supplies and Materials Expenses	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	693,289.00	428,219.00	265,070.00	-
50204010	Procurement of Water Services	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	284,229.00	284,229.00	-	-
50204020	Procurement of Electricity	PhilHealth-BARMM	YES	Direct Contracting	N/A	N/A	N/A	JAN	Corporate Budget	2,136,623.00	2,136,623.00	-	-
50205010	Procurement of Postage and Delivery Services	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	1,027,560.00	1,027,560.00	-	-
5020502002	Procurement of Telephone Landline Services	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	235,838.00	235,838.00	-	-
50212020	Procurement of Janitorial Services	PhilHealth-BARMM	YES	Competitive Bidding	JAN	N/A	N/A	FEB	Corporate Budget	2,235,626.00	2,235,626.00	-	-
50212030	Procurement of Security Services	PhilHealth-BARMM	YES	Competitive Bidding	JAN	N/A	N/A	FEB	Corporate Budget	8,144,151.00	8,144,151.00	-	-
5021305001	Repair and Maintenance of Office Equipment	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	638,700.00	638,700.00	-	-
5021305002	Repair and Maintenance of IT Equipment	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	330,000.00	330,000.00	-	-
50213060	Repair and Maintenance of Transportation Equipment	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	1,066,360.00	1,066,360.00	-	-
50213070	Repair and Maintenance of Furniture and Fixtures	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	105,690.00	105,690.00	-	-
50213070	Repair and Maintenance of Leased Assets Improvements - Building	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	623,000.00	623,000.00	-	-
50213070	Repair and Maintenance of Semi-Expendable Machinery and Equipment	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	15,000.00	15,000.00	-	-
5029901001	Procurement of Advertising Expenses	PhilHealth-BARMM	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	JAN	N/A	N/A	JAN	Corporate Budget	2,067,000.00	-	2,067,000.00	-
5029901002	Marketing and Promotional	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	12,879,970.00	892,250.00	11,987,720.00	-
50299020	Procurement of Printing and Binding Services	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	775,500.00	163,000.00	612,500.00	-
50299040	Procurement of Transportation and Delivery Services	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	20,000.00	20,000.00	-	-
5021199002	Procurement of Notarial Fee	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	33,600.00	27,000.00	6,600.00	-
50299050	Procurement of Rental Services	PhilHealth-BARMM	YES	NP-53.10 Lease of Real Property and Venue	JAN	N/A	N/A	JAN	Corporate Budget	12,890,767.00	12,890,767.00	-	-
5029918003	Major Events and Conventions (Christmas Activities)	PhilHealth-BARMM	NO	NP-53.10 Lease of Real Property and Venue	NOV	N/A	N/A	NOV	Corporate Budget	407,650.00	-	407,650.00	-
5029918009	Major Events and Conventions (PhilHealth Movement Activities)	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	FEB	N/A	N/A	FEB	Corporate Budget	97,650.00	-	97,650.00	-
5029999003	Registration of Motor Vehicle	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	56,700.00	56,700.00	-	-
5029999005	Corporate Forum	PhilHealth-BARMM	NO	NP-53.10 Lease of Real Property and Venue	APR	N/A	N/A	MAY	Corporate Budget	5,354,100.00	4,737,600.00	616,500.00	-
5029999006	Medical Expenses	PhilHealth-BARMM	NO	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	FEB	Corporate Budget	2,357,000.00	2,248,500.00	108,500.00	PER LHICs
10605030	Procurement of IT Equipment and Software	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	JAN	Corporate Budget	16,838,102.00	16,838,102.00	-	-
5020301002	Procurement of IT Supplies	PhilHealth-BARMM	YES	NP-53.5 Agency-to-Agency	JAN	N/A	N/A	N/A	Corporate Budget	2,888,044.00	2,888,044.00	-	-
5020321006	Procurement of Semi-Expendable IT Equipment	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	APR	N/A	N/A	APR	Corporate Budget	2,571,279.00	2,571,279.00	-	-
50205030	Procurement of Internet Services	PhilHealth-BARMM	YES	NP-53.9 - Small Value Procurement	JAN	N/A	N/A	FEB	Corporate Budget	1,462,718.00	1,462,718.00	-	-
10601010	Procurement of Land	PhilHealth-BARMM	NO	Competitive Bidding	JAN	N/A	N/A	FEB	Corporate Budget	175,000,000.00	175,000,000.00	-	-
										217,193,646.18	39,537,279.50	177,656,366.68	

Recommended by:



AGARKHAN S. AMPUAN
 Member, BAC

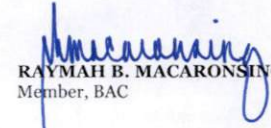

EMMANUEL NAGASURA P. MADALE, Jr.
 Vice, Chairperson

Approved by:


DATU MASIDING M. ALONTO, Jr.
 Regional Vice President
 Head of Procuring Entity


Dr. AINEE M. MAROHOMSALIC
 Member, BAC


Atty. HONEYPHA I. TUMOG
 Chairperson, BAC


RAYMAH B. MACARONSING
 Member, BAC

**PhilHealth Regional Office BARMM
2024 Corporate Operating Budget**

PARTICULARS	PRO Regular	Head Office Support	Grand Total
MAINTENANCE AND OTHER OPERATING EXPENSES	65,327,301	44,706,803	110,034,104
MANDATORY	33,297,412	17,081,357	50,378,769
Accountable Forms	8,350		8,350
Bank Charges	1,500		1,500
Electricity Expenses	2,136,623		2,136,623
Extraordinary and Miscellaneous Expenses	91,200		91,200
Fidelity Bond Premiums	289,500		289,500
Fuel, Oil and Lubricants Expenses	2,579,760		2,579,760
Janitorial Services	2,235,626		2,235,626
Medical Expenses	2,248,500	108,500	2,357,000
Other Financial Charges	2,505		2,505
Other Financial Charges	2,505		2,505
Project Based		16,972,857	16,972,857
Project based Hiring		16,116,672	16,116,672
Project based Hiring(Overtime)		856,185	856,185
Registration of Motor Vehicle	56,700		56,700
Rent/Lease Expenses	12,890,767		12,890,767
Representation Expenses - IME	2,328,000		2,328,000
Security Services	8,144,151		8,144,151
Water Expenses	284,229		284,229
VARIABLE	32,029,889	27,625,446	59,655,335
Advertising Expenses		2,067,000	2,067,000
Communication Expenses	3,409,235		3,409,235
Internet Subscription Expenses	1,462,718		1,462,718
Postage and Courier Services	1,027,560		1,027,560
Telephone Expenses - Landline	235,838		235,838
Telephone Expenses - Mobile	683,120		683,120
Corporate Forum	4,737,600	616,500	5,354,100
Other Maint. & Operating Expenses - Others - Corporate Forum (4,737,600	615,000	5,352,600
Other Maint. & Operating Expenses - Others - Corporate Forum (Virtual)		1,500	1,500
Honorarium		408,000	408,000
Insurance/Reinsurance Expenses	281,000		281,000
Major Events and Conventions Expenses		505,300	505,300
Cultural & Athletic Exp. - Christmas Activities		407,650	407,650
Cultural & Athletic Exp. - Other Activities		97,650	97,650
Marketing and Promotional Expenses	892,250	11,987,720	12,879,970
Notarial Fee	27,000	6,600	33,600
Printing and Publication Expenses	163,000	612,500	775,500
Repairs & Maintenance	2,778,750		2,778,750
Repairs and Maintenance - Furniture and Fixtures	105,690		105,690
Repairs and Maintenance - IT Equipment	330,000		330,000
Repairs and Maintenance - Leased Assets Improvements - Buildi	623,000		623,000
Repairs and Maintenance - Office Equipment	638,700		638,700
Repairs and Maintenance - Semi-Expendable Machinery and Eqt	15,000		15,000
Repairs and Maintenance - Transportation Equipment	1,066,360		1,066,360
Representation Expenses	373,900	48,000	421,900
Supplies and Materials	9,655,438	462,916	10,118,354

**PhilHealth Regional Office BARMM
2024 Corporate Operating Budget**

PARTICULARS	PRO Regular	Head Office Support	Grand Total
Drugs & Medicines Expenses	56,731		56,731
IT Supplies	2,888,044		2,888,044
Medical, Dental & Laboratory Supplies Expenses	78,291	197,846	276,137
Other Supplies and Materials Expenses	428,219	265,070	693,289
Regular Office Supplies Expenses	1,536,899		1,536,899
Semi-Expendable Communication Expenses	103,560		103,560
Semi-Expendable Disaster Response and Rescue Equipment	133,485		133,485
Semi-Expendable Furniture and Fixtures	1,450,150		1,450,150
Semi-Expendable IT Equipment	2,571,279		2,571,279
Semi-Expendable Kitchen Equipment	15,000		15,000
Semi-Expendable Medical Equipment Expenses	35,533		35,533
Semi-Expendable Office Equipment Expenses	270,906		270,906
Semi-Expendable Other Machinery and Equipment	63,342		63,342
Semi-Expendable Printing Equipment Expenses	24,000		24,000
Training Expenses	190,000	8,177,500	8,367,500
Training Expenses - Local(External)	190,000	3,750,000	3,940,000
Training Expenses - Local(Internal)		4,427,500	4,427,500
Transportation and Delivery Expenses	20,000		20,000
Travelling Expenses	9,501,716	2,733,410	12,235,126
Traveling Expenses - Local	9,501,716	2,733,410	12,235,126
CAPITAL EXPENDITURES	196,114,735		196,114,735
INFRA	175,000,000		175,000,000
Land	175,000,000		175,000,000
Land	175,000,000		175,000,000
NON-INFRA	21,114,735		21,114,735
IT	18,838,102		18,838,102
Information and Communication Technology Equipment	18,838,102		18,838,102
NON- IT	2,276,633		2,276,633
Office Equipment	2,276,633		2,276,633
Grand Total	261,442,036	44,706,803	306,148,839