

January 24, 2024

PRO IV-B BAC MEMORANDUMNo. 2024-01**TO :** **ALL CONCERNED COST CENTERS**
PhilHealth Regional Office IV-B**SUBJECT :** **CY 2024 ANNUAL PROCUREMENT PLAN OF PRO IV-B**

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice-President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement Plan (APP) and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity", this Memorandum is hereby issued approving the attached CY 2024 Annual Procurement Plan (APP) of PRO IV-B as recommended by the PRO IV-B Bids and Awards Committee.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2024. The PRO IV-B Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services, and Information Technology Resources portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184 and its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Office Supplies and Materials with mode of procurement indicated as Negotiated Procurement – Agency to Agency may proceed to Negotiated Procurement – Shopping upon presentation and submission of Certificate of Non-Availability of Stocks (CNAS) issued by the PS-DBM for items that are specified and/or included in the PhilGEPS catalogue;
- b. For consumables and common office supplies and materials that not are carried by PS-DBM and/or not available in the PhilGEPS catalogue and in consideration that PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried); and
- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the APP for CY 2024 following the procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.

ATTY. JERRY F. IBAY
Regional Vice-President/
Head of the Procuring Entity

**ANNUAL PROCUREMENT PLAN
 CALENDAR YEAR 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10609020	Procurement of Leased Assets Improvements, Building	PRO IV-B	No	Public Bidding	14-Mar	22-Mar	12-Apr	15-Apr	COB	7,100,950.08		7,100,950.08	
	Total									7,100,950.08		7,100,950.08	
50203090	Procurement of Oil, Fuel and Lubricants	PRO IV-B	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricants, (POL) and Airline Tickets	12-Jan	-	-	19-Jan	COB	3,440,880.00	3,440,880.00		
	Total									3,440,880.00	3,440,880.00		
50204010	Procurement of Water Services	PRO IV-B	No	Direct Contracting	12-Jan	-	-	19-Jan	COB	394,176.00	394,176.00		
	Sub-total									394,176.00	394,176.00		
	Procurement of Water Services												
50204010	DRINKING WATER Purified, 5 gallon/container	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	141,450.00	141,450.00		
50204010	DRINKING WATER Purified, 5 gallon/container	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	23-Mar	-	-	30-Mar	COB	17,250.00	17,250.00		
50204010	DRINKING WATER Purified, 5 gallon/container	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	15-Jun	-	-	22-Jun	COB	17,250.00	17,250.00		
50204010	DRINKING WATER Purified, 5 gallon/container	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	07-Sep	-	-	14-Sep	COB	17,250.00	17,250.00		
	Sub-total									193,200.00	193,200.00		
	Total									587,376.00	587,376.00		
50204020	Procurement of Electricity Services	PRO IV-B	No	Direct Contracting	12-Jan	-	-	19-Jan	COB	7,996,053.60	7,996,053.60		
	Total									7,996,053.60	7,996,053.60		
50205010	Procurement of Postage and Delivery Services - Courier Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	1,049,686.79	1,049,686.79		
	Sub-total									1,049,686.79	1,049,686.79		
50205010	Procurement of Postage and Delivery Services - Postal Services	PRO IV-B	No	Negotiated Procurement - Agency to Agency	12-Jan	-	-	19-Jan	COB	1,409,649.00	1,409,649.00		
	Sub-total									1,409,649.00	1,409,649.00		
	Total									2,459,335.79	2,459,335.79		
5020502002	Procurement of Telephone Services - Mobile (Text Blast)	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	150,000.00	150,000.00		
	Total									150,000.00	150,000.00		
5020502001	Procurement of Telephone Services - Landline	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	406,860.00	406,860.00		
	Total									406,860.00	406,860.00		
50205030	Procurement of Internet Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	780,000.00	780,000.00		
	Total									780,000.00	780,000.00		
50205040	Procurement of Cable, Satellite, Telegraph and Radio Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	61,560.00	61,560.00		
	Total									61,560.00	61,560.00		
50212020	Procurement of Janitorial Services	PRO IV-B	No	Public Bidding	05-Jan	13-Jan	03-Feb	06-Feb	COB	4,850,680.92	4,850,680.92		
	Total									4,850,680.92	4,850,680.92		
50212030	Procurement of Security Services	PRO IV-B	No	Public Bidding	05-Jan	13-Jan	03-Feb	06-Feb	COB	10,322,790.00	10,322,790.00		
	Total									10,322,790.00	10,322,790.00		

**ANNUAL PROCUREMENT PLAN
CALENDAR YEAR 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021305001	Procurement of Repair and Maintenance of Office Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	450,000.00	450,000.00		
	Total									450,000.00	450,000.00		
5021305002	Procurement of Repair and Maintenance of IT Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	75,000.00	75,000.00		
	Total									75,000.00	75,000.00		
5021305004	Procurement of Repair and Maintenance of Medical, Dental & Laboratory Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	12,000.00	12,000.00		
	Total									12,000.00	12,000.00		
50213060	Procurement of Repair and Maintenance of Transportation Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	1,380,000.00	1,380,000.00		
	Total									1,380,000.00	1,380,000.00		
50213070	Procurement of Repair and Maintenance of Furniture and Fixtures	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	36,000.00	36,000.00		
	Total									36,000.00	36,000.00		
5021309002	Procurement of Repair and Maintenance for Leased Assets Improvements - Building	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	150,000.00	150,000.00		
	Total									150,000.00	150,000.00		
50213210	Procurement of Repair and Maintenance of Semi-Expendable Machinery and Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	90,000.00	90,000.00		
	Total									90,000.00	90,000.00		
50213220	Procurement of Repair and Maintenance of Semi-Expendable Furniture, Fixtures and Books	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	30,000.00	30,000.00		
	Total									30,000.00	30,000.00		
5029901001	Procurement of Advertising Services	PRO IV-B	No	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	27-May	-	-	03-Jun	COB	5,228,200.00	5,228,200.00		
	Total									5,228,200.00	5,228,200.00		
5029901002	Procurement of Meals and Collaterals for Marketing and Promotional Activities	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	02-May	-	-	06-May	COB	4,201,500.00	4,201,500.00		
	Sub-total									4,201,500.00	4,201,500.00		
5029901002	Procurement of Meals with Venue for Marketing and Promotional Activities	PRO IV-B	No	Negotiated Procurement - Lease of Real Property and Venue	13-Feb	-	20-Feb	23-Feb	COB	661,000.00	661,000.00		
	Sub-total									661,000.00	661,000.00		
	Total									4,862,500.00	4,862,500.00		
50299020	Procurement of Printing and Publication Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	19-Jan	-	-	26-Jan	COB	3,307,138.00	3,307,138.00		
	Total									3,307,138.00	3,307,138.00		
50299040	Procurement of Transportation and Delivery Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	634,400.00	634,400.00		
	Total									634,400.00	634,400.00		

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					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299050	Procurement of Rental/Lease Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	462,120.00	462,120.00		
50299050	Procurement of Rental/Lease Services	PRO IV-B	No	Negotiated Procurement - Lease of Real Property and Venue	06-Jan	-	13-Jan	16-Jan	COB	38,224,892.65	38,224,892.65		
	Total									38,687,012.65	38,687,012.65		
50299070	Procurement of Subscription Services - Newspaper	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	05-Jan	-	-	12-Jan	COB	57,936.00	57,936.00		
	Total									57,936.00	57,936.00		
5029918002	Procurement of Item for Major Events and Conventions	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	13-May	-	-	20-May	COB	100,000.00	100,000.00		
	Total									100,000.00	100,000.00		
5029918003	Procurements of Meals with Venue for the Conduct of Christmas Activities	PRO IV-B	No	Negotiated Procurement - Lease of Real Property and Venue	07-Oct	-	14-Oct	17-Oct	COB	491,400.00	491,400.00		
	Sub-total									491,400.00	491,400.00		
5029918003	Procurements of Meals for the Conduct of Christmas Activities	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Oct	-	-	18-Oct	COB	53,250.00	53,250.00		
	Sub-total									53,250.00	53,250.00		
5029918009	Procurement of Meals for the Conduct of PhilHealthy Activities	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	27-May	-	-	03-Jun	COB	94,800.00	94,800.00		
	Sub-total									94,800.00	94,800.00		
	Total									639,450.00	639,450.00		
5029999003	Procurement for Registration of Motor Vehicle	PRO IV-B	No	Negotiated Procurement - Agency to Agency	11-Jan	-	-	18-Jan	COB	19,600.00	19,600.00		
5029999003	Procurement for Registration of Motor Vehicle (Emission Testing)	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Jan	-	-	18-Jan	COB	5,400.00	5,400.00		
	Total									25,000.00	25,000.00		
5029999005-B	Procurement of Meals for the Conduct of Corporate Forum	PRO IV-B	No	Negotiated Procurement - Lease of Real Property and Venue	03-May	-	-	13-May	COB	1,513,350.00	1,513,350.00		
	Sub-total									1,513,350.00	1,513,350.00		
5029999005-B	Procurement of Meals for the Conduct of Corporate Forum	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	28-Mar	-	-	05-Apr	COB	332,700.00	332,700.00		
	Sub-total									332,700.00	332,700.00		
5029999005-B	Procurement of Supplies and Materials for the Conduct of Corporate Forum	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	28-Mar	-	-	05-Apr	COB	14,550.00	14,550.00		
	Sub-total									14,550.00	14,550.00		
	Total									1,860,600.00	1,860,600.00		
5029999006	Procurement of Medical Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	13-May	-	-	20-May	COB	158,000.00	158,000.00		
	Total									158,000.00	158,000.00		
5021199002	Procurement of Notarial Services	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	19-Jan	-	-	20-Jan	COB	70,500.00	70,500.00		
	Total									70,500.00	70,500.00		

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CALENDAR YEAR 2024**

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					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50215030	Procurement of Insurance Coverage	PRO IV-B	No	Negotiated Procurement - Agency to Agency	11-Jan	-	-	18-Jan	COB	831,187.23	831,187.23		
	Total									831,187.23	831,187.23		
502020100101	Procurement of Training Programs/Packages	PRO IV-B	No	Negotiated Procurement - Lease of Real Property and Venue	03-Mar	-	-	13-Mar	COB	445,500.00	445,500.00		
	Sub-total									445,500.00	445,500.00		
502020100101	Procurement of Training Programs/Packages	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	14-May	-	-	22-May	COB	1,689,000.00	1,689,000.00		
	Sub-total									1,689,000.00	1,689,000.00		
502020100101	Procurement of Supplies and Materials for Training Programs/Packages	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	03-Mar	-	-	13-Mar	COB	10,000.00	10,000.00		
	Sub-total									10,000.00	10,000.00		
	Total									2,144,500.00	2,144,500.00		
5020301001	Procurement of Regular Office Supplies - 1st Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	459,211.52	459,211.52		
5020301001	Procurement of Regular Office Supplies - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	23-Mar	-	-	30-Mar	COB	457,008.98	457,008.98		
5020301001	Procurement of Regular Office Supplies - 3rd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	15-Jun	-	-	27-Jun	COB	414,092.64	414,092.64		
5020301001	Procurement of Regular Office Supplies - 4th Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	07-Sep	-	-	14-Sep	COB	407,248.90	407,248.90		
	Sub-total									1,737,562.04	1,737,562.04		
5020301001	Procurement of Regular Office Supplies - 1st Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	06-Jan	-	-	13-Jan	COB	406,675.69	406,675.69		
5020301001	Procurement of Regular Office Supplies - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	23-Mar	-	-	30-Mar	COB	575,025.60	575,025.60		
5020301001	Procurement of Regular Office Supplies - 3rd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	08-Jun	-	-	15-Jun	COB	462,383.31	462,383.31		
5020301001	Procurement of Regular Office Supplies - 4th Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	31-Aug	-	-	07-Sep	COB	433,118.17	433,118.17		
	Sub-total									1,877,202.77	1,877,202.77		
	Total									3,614,764.81	3,614,764.81		
5020301002	Procurement of IT Supplies - 1st Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	06-Jan	-	-	13-Jan	COB	307,715.00	307,715.00		
5020301002	Procurement of IT Supplies - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	23-Mar	-	-	30-Mar	COB	312,676.00	312,676.00		
5020301002	Procurement of IT Supplies - 3rd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	08-Jun	-	-	15-Jun	COB	280,462.00	280,462.00		

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					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Procurement of IT Supplies - 4th Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	31-Aug	-	-	07-Sep	COB	235,303.00	235,303.00		
	Sub-total									1,136,156.00	1,136,156.00		
5020301002	Procurement of IT Supplies - 1st Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	19-Jan	-	-	26-Jan	COB	735,467.00	735,467.00		
5020301002	Procurement of IT Supplies - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	23-Mar	-	-	30-Mar	COB	762,834.00	762,834.00		
5020301002	Procurement of IT Supplies - 3rd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	15-Jun	-	-	22-Jun	COB	805,666.00	805,666.00		
5020301002	Procurement of IT Supplies - 4th Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	07-Sep	-	-	14-Sep	COB	333,723.00	333,723.00		
	Sub-total									2,637,690.00	2,637,690.00		
	Total									3,773,846.00	3,773,846.00		
50203020	Procurement of Accountable Forms - 1st Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	06-Jan	-	-	13-Jan	COB	16,700.00	16,700.00		
50203020	Procurement of Accountable Forms - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	09-Mar	-	-	16-Mar	COB	12,525.00	12,525.00		
50203020	Procurement of Accountable Forms - 3rd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	08-Jun	-	-	15-Jun	COB	8,350.00	8,350.00		
50203020	Procurement of Accountable Forms - 4th Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	31-Aug	-	-	07-Sep	COB	8,350.00	8,350.00		
	Total									45,925.00	45,925.00		
50203070	Procurement of Drugs and Medicines - 1st Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	19-Jan	-	-	26-Jan	COB	7,107.76	7,107.76		
50203070	Procurement of Drugs and Medicines - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	23-Mar	-	-	30-Mar	COB	3,326.24	3,326.24		
	Total									10,434.00	10,434.00		
50203080	Procurement of Medical, Dental and Laboratory Supplies - 1st Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	06-Jan	-	-	13-Jan	COB	8,928.81	8,928.81		
50203080	Procurement of Medical, Dental and Laboratory Supplies - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	23-Mar	-	-	30-Mar	COB	8,673.96	8,673.96		
50203080	Procurement of Medical, Dental and Laboratory Supplies - 3rd Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	08-Jun	-	-	15-Jun	COB	8,573.10	8,573.10		
50203080	Procurement of Medical, Dental and Laboratory Supplies - 4th Quarter	PRO IV-B	No	Negotiated Procurement - Agency to Agency	31-Aug	-	-	07-Sep	COB	8,573.10	8,573.10		
	Sub-total									34,748.97	34,748.97		
50203080	Procurement of Medical, Dental and Laboratory Supplies - 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	23-Mar	-	-	30-Mar	COB	319,706.25	319,706.25		
	Sub-total									319,706.25	319,706.25		
	Total									354,455.22	354,455.22		
50203990	Procurement of Other Supplies and Materials- 1st Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	12-Jan	-	-	19-Jan	COB	94,976.00	94,976.00		

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					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203990	Procurement of Other Supplies and Materials- 2nd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	23-Mar	-	-	30-Mar	COB	659,975.30	659,975.30		
50203990	Procurement of Other Supplies and Materials- 3rd Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	15-Jun	-	-	22-Jun	COB	311,486.87	311,486.87		
50203990	Procurement of Other Supplies and Materials- 4th Quarter	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	07-Sep	-	-	14-Sep	COB	216,013.90	216,013.90		
	Sub-total									1,282,452.07	1,282,452.07		
10605020	Procurement of Office Equipment	PRO IV-B	No	Public Bidding	14-Mar	22-Mar	12-Apr	15-Apr	COB	12,909,227.24		12,909,227.24	
	Sub-total									12,909,227.24		12,909,227.24	
10605020	Procurement of Office Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	14-Mar	-	-	15-Apr		105,333.34		105,333.34	
	Sub-total									105,333.34		105,333.34	
	Total									13,014,560.58		13,014,560.58	
10605030	Procurement of Information and Communication Technology Equipment	PRO IV-B	No	Public Bidding	14-Mar	22-Mar	12-Apr	15-Apr	COB	12,872,791.00		12,872,791.00	
	Total									12,872,791.00		12,872,791.00	
5020321002	Procurement of Semi-Expendable Office Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Apr	-	-	18-Apr	COB	389,402.75	389,402.75		
	Total									389,402.75	389,402.75		
5020321004	Procurement of Semi-Expendable Medical Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Apr	-	-	18-Apr	COB	93,898.75	93,898.75		
	Total									93,898.75	93,898.75		
5020321006	Procurement of Semi-Expendable IT Equipment	PRO IV-B	No	Public Bidding	14-Mar	22-Mar	12-Apr	15-Apr	COB	2,605,580.00	2,605,580.00		
	Sub-total									2,605,580.00	2,605,580.00		
5020321006	Procurement of Semi-Expendable IT Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Apr	-	-	18-Apr	COB	119,574.00	119,574.00		
	Sub-total									119,574.00	119,574.00		
5020321006	Procurement of Semi-Expendable IT Equipment	PRO IV-B	No	Negotiated Procurement - Agency to Agency	11-Apr	-	-	18-Apr	COB	71,422.00	71,422.00		
	Sub-total									71,422.00	71,422.00		
	Total									2,796,576.00	2,796,576.00		
5020321007	Procurement of Semi-Expendable Other Machinery and Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Apr	-	-	18-Apr	COB	97,659.50	97,659.50		
	Total									97,659.50	97,659.50		
5020321008	Procurement of Semi-Expendable Disaster Response and Rescue Equipment	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Apr	-	-	18-Apr	COB	22,300.00	22,300.00		
	Total									22,300.00	22,300.00		
5020321003	Procurement of Semi-Expendable Communication Equipment	PRO IV-B	No	Public Bidding	14-Mar	22-Mar	12-Apr	15-Apr	COB	60,678.00	60,678.00		
	Total									60,678.00	60,678.00		
5020322001	Procurement of Semi-Expendable Furniture and Fixtures	PRO IV-B	No	Negotiated Procurement - Agency to Agency	11-Apr	-	-	18-Apr	COB	12,072.20	12,072.20		
	Sub-total									12,072.20	12,072.20		

**ANNUAL PROCUREMENT PLAN
CALENDAR YEAR 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020322001	Procurement of Semi-Expendable Furniture and Fixtures	PRO IV-B	No	Negotiated Procurement - Small Value Procurement	11-Apr	-	-	18-Apr	COB	398,193.04	398,193.04		
	Sub-total									390,303.04	390,303.04		
5020322001	Procurement of Semi-Expendable Furniture and Fixtures	PRO IV-B	No	Public Bidding	14-Mar	22-Mar	12-Apr	15-Apr	COB	2,186,455.73	2,186,455.73		
	Sub-total									2,186,455.73	2,186,455.73		
	Total									2,588,830.97	2,588,830.97		
	TOTAL									140,004,484.92	107,016,183.26	32,988,301.66	

Certified Correct by:

NAPOLEON M. ALBAGO, JR., PhD
Administrative Officer IV
Administrative Services Section/
End-User

Reviewed by:

ARACELI J. LAINEZ
Division Chief IV
Management Services Division

Recommending Approval:

CIRILO C. BALMACEDA
Chairperson
PRO IV-B Bids and Awards Committee

Approved by:

ATTY. JERRY F. IBAY
Regional Vice-President/
Head of the Procuring Entity