

November 9, 2023

**CORPORATE MEMORANDUM**PRO 1 No. 2023 046**TO :** **ALL CONCERNED END-USERS**  
PhilHealth Regional Office 1**SUBJECT :** **Approval of the FY 2024 Indicative Annual Procurement Plan (APP)**

The CY 2024 Indicative Annual Procurement Plan (APP) is hereby prepared under Section 7.3.1 of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act of 2003", and is hereby quoted:

"Upon issuance of the budget call in the case of NGAs, GFIs, and LGUs, the Procuring Entity shall prepare its indicative APP for the succeeding calendar year to support its proposed budget taking into considerations the budget framework for that year in order to reflect its priorities and objectives".

Consistent with the provisions of Republic Act No. 9184 and its, IRR, the Secretariat for the Bids and Awards Committee using Financial Management Information System-PhilHealth Budget System (FIMIS-PBS) consolidated the Project Procurement Management Plans (PPMPs) of all concerned end-users in the Regional Office into the CY 2024 Indicative Annual Procurement Plan (APP).

As mandated, the PhilHealth Regional Office 1-Bids and Awards Committee, deliberated on, determined and recommended the appropriate method of procurement covering the various projects, activities and programs (PAPs) included in the Indicative APP in accordance with the parameters set forth by RA 9184 and its 2016 RIR.

By virtue of Government Procurement Policy Board (GPPB) issuance of Circular No. 06-2019 re: Guidelines of Implementation of Early Procurement Activities, (EPA), the following guidelines shall be observed:

1. EPA is applicable for Procurement Projects undertaken through Competitive Bidding and Alternative Methods of Procurement, except for the following:
  - a. Repeat Order (Sec 51)
  - b. Shopping (Sec 52);
  - c. Negotiated Procurement-Emergency Cases (Sec 53.2);
  - d. Negotiated Procurement-Take-Over of Contracts (Section 53.3); and

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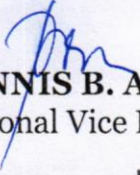


e. Negotiated Procurement-Small Value Procurement(53.9)

1. Procurement may be done even without the Certificate of Availability of Funds (CAF), provided that, no award shall be made until the approval of final APP. Provided further, notice that procurement is being done pursuant to EPA and estimated budget shall be indicated in the opportunity, Invitation to Bid (IB), and/or Request for Expression of Interest (REI);

Hence, the attached FY 2024 Indicative APP is hereby approved and procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law and rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

  
**DENNIS B. ADRE**  
Regional Vice President

Date signed: NOV 09 2023





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Date: 11/17/2023

## PhilHealth Regional Office 1-Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10605020	Procurement of Office Equipment	PRO 1	NO	NP-53.5 Agency-to-Agency	Mar-24	Mar-24	Apr-24	Apr-24	Corporate Budget	16,697,336.00		16,697,336.40	Equipment not available in PS DBM will be procured under 53.9 NP Small Value Procurement
5020301001	Procurement of Regular Office Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	3,954,056.12	3,954,056.00		Supplies not available in PS DBM will be procured under 52. Shopping if ABC does not exceed 1M, Public Bidding if above 1M
50203020	Procurement of Accountable Forms	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	100,200.00	10,200.00		
50203070	Procurement of Drug and Medicines	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	222,164.78	222,164.78		Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement
50203080	Procurement of Medical, Dental and Laboratory Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	113,370.05	113,370.05		Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement
50203090	Procurement of Gasoline, Oil and Lubricants	PRO 1	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan-24	Jan-24	Feb-24	Feb-24	Corporate Budget	3,405,600.00	3,405,600.00		Each LHIO Office will enter into contract which is located near their office, not exceeding the amount of 1M
5020321002	Procurement of Semi-Expendable Medical Equipment Expenses	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	4,140.00	4,140.00		Equipment not available in PS DBM will be procured under 53.9 NP Small Value Procurement
5020322001	Procurement of Semi-Expendable Furniture and Fixtures	PRO 1	NO	NP-53.5 Agency-to-Agency	Mar-24	Mar-24	Apr-24	Apr-24	Corporate Budget	5,238,772.00	5,238,772.20		Furniture not available in PS DBM will be procured under 53.9 NP Small Value Procurement
5020321008	Procurement of Semi-Expendable Disaster Response & Rescue Equipment	PRO 1	NO	NP-53.5 Agency-to-Agency	Mar-24	Mar-24	Mar-24	Mar-24	Corporate Budget	15,824.00	15,824.00		Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement
50203990	Procurement of Other Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	15,824.00	15,824.00		Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement
50204010	Procurement of Water Services	PRO 1	NO	Direct Contracting	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	212,347.20	195,542.93		
50204020	Procurement of Electricity	PRO 1	NO	Direct Contracting	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	7,461,431.04	5,996,015.52		
50205010	Procurement of Postage and Delivery Services	PRO 1	NO	NP-53.5 Agency-to-Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	1,445,813.00	1,445,813.00		Each Local Health Insurance Office will enter into contract with different courier services which amount does not exceed 1M through 53.9 NP Small Value Procurement
5020502002	Procurement of Telephone Landline Services	PRO 1	No	NP-53.9 - Small Value Procurement	Jan-24	Jan-24	Feb-24	Feb-24	Corporate Budget	261,051.48	261,051.48		
5020502002	Procurement of Telephone Expenses-Text Blast	PRO 1	No	Competitive Bidding	Mar-24	Mar-24	Apr-24	May-24	Corporate Budget	1,200,000.00	1,200,000.00		
50212020	Procurement of Janitorial Services	PRO 1	NO	Competitive Bidding	Jan-24	Jan-24	Mar-24	Mar-24	Corporate Budget	5,100,000.00	5,100,000.00		Under Multi-year Obligational Authority
50212030	Procurement of Security Services	PRO 1	NO	Competitive Bidding	Jan-24	Jan-24	24-Jan	24-Jan	Corporate Budget	6,926,676.00	6,926,676.00		Under Multi-year Obligational Authority
5021305001	Repair and Maintenance of Office Equipment	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	590,300.00	590,300.00		
5021305002	Repair and Maintenance of IT Equipment	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	312,400.00	312,400.00		



50213060	Repair and Maintenance of Transportation Equipment	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	544,000.00	544,000.00		Each Local Health Insurance Office will enter into contract for the R&M of their designated corporate vehicle amounting to 1M below
50213070	Repair and Maintenance of Furniture and Fixtures	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	25,300.00	25,300.00		
50299020	Procurement of Printing and Binding Services	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Feb-24	Feb-24	Corporate Budget	24,400.00	24,400.00		
50299040	Procurement of Transportation and Delivery Services	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	162,000.00	162,000.00		
50299050	Procurement of Rental Services	PRO 1	YES	NP-53.10 Lease of Real Property and Venue	Oct-23	Oct-23	Nov-23	Nov-23	Corporate Budget	16,491,833.79	16,491,803.79		Some rent of office space are procured thru EPA; For activities that will be held in PhilHealth Office and rental of photocopying machine, the method of procurement is 53.9 NP Small Value Procurement;
5029999003	Registration of Motor Vehicle	PRO 1	NO	NP-53.5 Agency-to-Agency	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget	23,221.56	23,221.56		
5029999005	Corporate Forum	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Jan-24	Jan-24	Feb-24	Feb-24	Corporate Budget	1,070,200.00	1,070,200.00		Various corporate activities
5029999006	Medical Expenses	PRO 1	NO	Competitive Bidding	Jun-24	Jun-24	Aug-24	Aug-24	Corporate Budget	2,550,000.00	2,550,000.00		
5021309002	Procurement of IT Equipment and Software	PRO 1	NO	NP-53.5 Agency-to-Agency	Mar-24	Mar-24	Apr-24	Jun-24	Corporate Budget	31,016,273.00		31,016,273.00	Equipment not available in PS DBM will be procured under 53.9 NP Small Value Procurement if ABC is 1M and below; Public Bidding if ABC is above 1M
5020301002	Procurement of IT Supplies	PRO 1	NO	NP-53.5 Agency-to-Agency	Feb-24	Feb-24	Mar-24	Mar-24	Corporate Budget	6,312,565.00	6,312,565.00		Supplies not available in PS DBM will be procured under Shopping if ABC does not exceed 1M; Public Bidding if above 1M
5020321006	Procurement of Semi-Expandable IT Equipment	PRO 1	NO	NP-53.5 Agency-to-Agency	Mar-24	Mar-24	Apr-24	May-24	Corporate Budget	4,092,865.00	4,092,865.00		Equipment not available in PS DBM will be procured under 53.9 NP Small Value Procurement if ABC is 1M and below
50205030	Procurement of Internet Services	PRO 1	NO	NP-53.9 - Small Value Procurement	Jan-24	Jan-24	Jan-24	Jan-24	Corporate Budget		792,960.00		
10609020	Leasehold Improvements	PRO 1	NO	NP-53.9 - Small Value Procurement	Mar-24	Mar-24	Apr-24	Jun-24	Corporate Budget	550,000.00		550,000.00	
5021309002	Repair and Maintenance for Leased Assets Improvements-Building	PRO 1	NO	NP-53.9 - Small Value Procurement	Mar-24	Mar-24	Apr-24	Apr-24	Corporate Budget	200,600.00	200,600.00		

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Regional Vice President

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