

January 12, 2024

CORPORATE MEMORANDUMNO. 2024-0002**TO : ALL CONCERNED END-USERS**
Head Office**SUBJECT : Approval of the First (1st) Batch CY 2024 Annual Procurement Plan (APP)**

The First (1st) Batch CY 2024 Annual Procurement Plan (APP) is hereby prepared under the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act of 2003", in accordance with the following guidelines:

"Section 7.1 All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity.

Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf."

Upon approval of the Corporate Operating Budget (COB) for CY 2024 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the Secretariat for the Bids and Awards Committees (SBAC) consolidated the Project Procurement Management Plans (PPMPs) of all concerned End-users in the Head Office into the First (1st) Batch CY 2024 Annual Procurement Plan (APP).

The Bids and Awards Committee – Annual Procurement Plan (BAC-APP), deliberated on, determined and recommended the appropriate methods of procurement covering the various Projects, Activities and Programs (PAPs) included in the APP, in accordance with the parameters set forth by R.A. 9184 and its RIRR.

It is emphasized that all procurement based on the approved First (1st) Batch CY 2024 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

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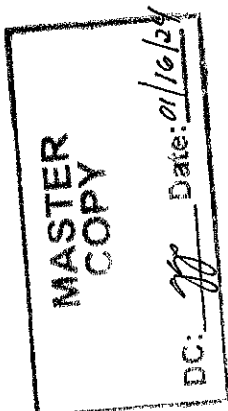
- a. Procurement of Common-Use Supplies and Equipment (CSE), with Agency to Agency (PS-DBM) mode of procurement may be purchased through other means under existing rules and procedures such as but not limited to Public Bidding, Shopping, and other acceptable modes under the 2016 Revised IRR of R.A. 9184 upon presentation and submission of the screenshot from the PS-DBM website that the said item is out of stock from the PhilGEPS catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue, the mode of procurement to be utilized is Small Value Procurement.
- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requirements of Section 50 of R.A. 9184 and its RIRR as well as COA Circular No. 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods.
- d. For Infrastructure Projects with mode of procurement as Public Bidding due to its lump sum amount may use Small Value Procurement depending on the nature of project subject to thresholds provided in the IRR of R.A. 9184.

Under the authority granted by the PhilHealth Board to the President and CEO as Head of the Procuring Entity (HoPE), the attached First (1st) Batch CY 2024 APP is hereby approved and enjoin all concerned offices to facilitate procurement and the implementation of the PAPs thereat.

For information and guidance of all concerned.


EMMANUEL R. LEDESMA, JR.
President and Chief Executive Officer (PCEO)

Date Signed: 01/15/2024



PHILIPPINE HEALTH INSURANCE CORPORATION
Annual Procurement Plan (APP) CY 2024
(1st Batch)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisemen t/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Public Bidding													
Good and Services													
PB-01	Janitorial Services	PRID	Yes	Public Bidding	4th Qtr CY2023	4th Qtr CY2023	Q1	Q1	CY 2024 COB	18,651,514.56	18,651,514.56		
Infrastructure													
PB-02	Land improvement of Vacant Lot in QC	PRID	No	Public Bidding	Q1	Q1	Q1	Q1	CY 2024 COB	2,500,000.00		2,500,000.00	
Consulting Services													
PB-03	Business Process Review and Readiness Assessment and Assistance for Philhealth Digitalization Transformation in Preparation for the Adoption of Philippine Financial Reporting Standards 17,9 and Other Applicable Standards	OSVP-FMS	No	Public Bidding	Q1	Q1	Q2	Q2	CY 2024 COB	15,000,000.00	15,000,000.00		
										36,151,514.56	33,651,514.56	2,500,000.00	
Direct Contracting (Section 50)													
Good and Services													
DC-01	Repairs and Maintenance- Transportation Equipment (equipment under warranty)	PRID	No	Section 50 - Direct Contracting	Q1	Q1	Q1	Q1	CY 2024 COB	1,000,000.00	1,000,000.00		
DC-02	Repairs and Maintenance- Preventive Maintenance of Mailing Equipment	PRID	No	Section 50 - Direct Contracting	Q1	Q1	Q1	Q1	CY 2024 COB	100,000.00	100,000.00		
										1,100,000.00	1,100,000.00		
Small Value Procurement (Negotiated Procurement 53.9)													
Good and Services													
SVP-01	Repairs and Maintenance - Transportation Equipment	PRID	No	NP - 53.9 Small Value Procurement	Q1	N/A	N/A	Q1	CY 2024 COB	1,000,000.00	1,000,000.00	0.00	
Infrastructure													
SVP-02	Leasehold Improvement for Various Office	PRID	No	NP - 53.9 Small Value Procurement	Q1	N/A	N/A	Q1	CY 2024 COB	900,000.00		900,000.00	
SVP-03	Leasehold Improvement for Warehouse	PRID	No	NP - 53.9 Small Value Procurement	Q1	N/A	N/A	Q1	CY 2024 COB	800,000.00		800,000.00	
										2,700,000.00	1,000,000.00	1,700,000.00	

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PHILIPPINE HEALTH INSURANCE CORPORATION
Annual Procurement Plan (APP) CY 2024
(1st Batch)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisemen t/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Lease of Real Property and Venue (Negotiated Procurement 53.10)													
Good and Services													
LRP-01	Lease of Office Space	PRID	No	NP - 53.10 Lease of Real Property and Venue	Q1	Q1	Q1	Q1	CY 2024 COB	✓ 123,954,854.00	123,954,854.00		
LRP-02	Lease of Warehouse	PRID	No	NP - 53.10 Lease of Real Property and Venue	Q1	Q1	Q1	Q1	CY 2024 COB	✓ 7,736,687.00	7,736,687.00		
										✓ 131,691,541.00	131,691,541.00		
Scientific, Scholarly, or Artistic Work, Exclusive Technology and Media Services (Negotiated Procurement 53.14)													
Good and Services													
S53.6-01	Print Ad Placement Traditional A. Print space-National Broadsheet	CorCom	No	NP - 53.6 Scientific, Scholarly, or Artistic Work Exclusive	Q1	N/A	Q2	Q2	CY 2024 COB	✓ 13,342,729.60	13,342,729.60		
S53.6-02	Print Ad Placement Traditional C. National Tabloids Institutional	CorCom	No	NP - 53.6 Scientific, Scholarly, or Artistic Work Exclusive	Q1	N/A	Q2	Q2	CY 2024 COB	✓ 3,990,945.00	3,990,945.00		
										✓ 17,333,674.60	17,333,674.60		

Goods and Services: 169,776,730.16
Consulting Services: 15,000,000.00
Infrastructure : 4,200,000.00
Grand Total 188,976,730.16

MOOE 184,776,730.16
CAPEX 4,200,000.00
Grand Total 188,976,730.16

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Certified Correct:
JOSEPH O. VERGARA
Head of SBAC

Recommended By:
SVP DENNIS S. MAS
Chairperson, BAC-APP
Based on BAC-APP
Approved during the
1/12/2024 Meeting

Approved by:
EMMANUEL R. LEDESMA JR.
President and CEO