



Republic of the Philippines

**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre, 709 Shaw Boulevard, Pasig City

(02) 8662-2588 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)

PhilHealthOfficial teamphilhealth

November 18, 2024

**CORPORATE MEMORANDUM**

No. 2024-0113

TO : **ALL CONCERNED END-USERS**  
Head Office

SUBJECT : **Approval of the Thirty-Fifth (35<sup>th</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2024**

After a thorough review and evaluation, the Bids and Awards Committee – Annual Procurement Plan (BAC-APP) has determined that the requested revision / modification in the programs and projects of the end-user are necessary for the effective and efficient delivery of public service by the Corporation. These adjustments were necessary due to unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities and programs. Hence, the need to amend or update the CY 2024 APP.

The CY 2024 APP is being amended pursuant to the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

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DC: *[Signature]* Date: 11/26/24



In accordance with BAC-APP Resolution No. 61, s. 2024, the BAC resolved to recommend the approval of Programs, Activities and Projects (PAPs) included in Thirty-Fifth (35<sup>th</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2024 in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached Thirty-Fifth (35<sup>th</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2024 of the PhilHealth Central Office.

It shall be emphasized that all procurement based on the approved CY 2024 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

  
**EMMANUEL R. LEDESMA, JR.**  
President and Chief Executive Officer (PCEO)

Date Signed: 11/25/2024

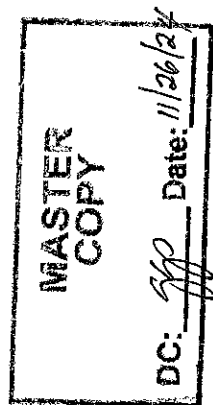
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Date: 11/26/24

**THIRTY-FIFTH (35<sup>th</sup>) Batch of  
Amendment Annual Procurement Plan  
(APP) for CY 2024**

**Goods and Services**  
Maintenance and Other Operating Expenses



PHILIPPINE HEALTH INSURANCE CORPORATION  
THIRTY-FIFTH (35th) BATCH OF AMENDMENT ANNUAL PROCUREMENT PLAN (APP) FOR CY 2024  
HEAD OFFICE Maintenance and Other Operating Expenses (MOOE)  
35th Batch

ANNEX "A" GS

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Stapler, Standard Type , staple pusher shall be a metal piece and not spring, loading capacity	Physical Resources and Infrastructure Department	No	Shopping					COB 2024	66,788.80	66,788.80		(Change mode)
MASTER COPY DC: <i>gff</i> Date: <i>11/26/24</i>	Subscription of Fleet Management Solution (including supply and installation of complete tracking device and accessories) for corporate vehicle	Physical Resources and Infrastructure Department	No	NP - 53.9 Small Value Procurement					COB 2024	550,000.00	550,000.00		
	TWG Writeshop on the Revised Implementing Rules and Regulations of R.A. 7875, amended & R.A. 11223	Office of the Corporate Secretary	No	NP - 53.10 Lease of Real Property & Venue					COB 2024	690,000.00	690,000.00		(New Activity)
	Rental of Vehicle	International and Local Engagement Department	No	NP - 53.9 Small Value Procurement					COB 2024	50,000.00	50,000.00		(New Project)
	Procurement of Banderitas	Corporate Affairs Group	No	Public Bidding					COB 2024	1,300,000.00	1,300,000.00		(New Project)
	Procurement of Stamp		No	Agency to Agency					COB 2024	50,000.00	50,000.00		Additional Fund

PHILIPPINE HEALTH INSURANCE CORPORATION  
THIRTY-FIFTH (35th) BATCH OF AMENDMENT ANNUAL PROCUREMENT PLAN (APP) FOR CY 2024  
HEAD OFFICE Maintenance and Other Operating Expenses (MOOE)

ANNEX "A" GS

	Procurement of Christmas Ham (Head Office)	Human Resource Department	No	NP - 53.9 Small Value Procurement		35th Batch			COB 2024	930,400.00	930,400.00				
	Provision of Door Prizes (Head Office)		No						COB 2024	1,163,000.00	1,163,000.00				
	Procurement of Christmas Ham (Regional Offices)	BRO	No	NP - 53.9 Small Value Procurement					COB 2024	-425,000.00	-425,000.00		BRO to ALL PROs		
	Conduct of Social Health Insurance Education Series (SHInES) in PRO XII	PRO XII	No						COB 2024	-369,000.00	-369,000.00		BRO to PRO XII		
	Conduct of Round Table Discussion with Health Facilities Re:Information Dissemination on Philhealth Programs to Different Provinces	PRO NCR	No						COB 2024	-46,800.00	-46,800.00		BRO to PRO NCR		
		PRO I	No						COB 2024	-59,600.00	-59,600.00		BRO to PRO I		
		PRO IV-B	No						COB 2024	-59,600.00	-59,600.00		BRO to PRO IV-B		
		PRO VIII	No						COB 2024	-54,600.00	-54,600.00		BRO to VIII		
		PRO X	No						COB 2024	-59,600.00	-59,600.00		BRO to PRO X		
Total Amount Deducted in APP										-	1,074,200.00	-	1,074,200.00		For BRO
Total Amount Amended in APP											4,800,188.80		4,800,188.80		

Consolidated/ Prepared by:

N. GRENSE, C. LIBO-ON  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

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DC: *gg* Date: 11/26/24

Reviewed by:

*for Jm 11/18*  
DENSIE JOSEPH C. SORIA  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

*Ja Jm 11/18*  
JOSEPH O. VERGARA  
Head  
Secretariat for the Bids and Awards Committees