

October 1, 2024

**CORPORATE MEMORANDUM**No. 2024 - 0094TO : **ALL CONCERNED END-USERS**  
Head OfficeSUBJECT : **Approval of the Twenty-Fifth –A (25<sup>th</sup>-A) Batch of Amendment  
of the Annual Procurement Plan (APP) for CY 2024 (Revision 1)**

After thorough review and evaluation, the Bids and Awards Committee – Annual Procurement Plan (BAC-APP) has determined that the requested revisions / modification in the programs and projects of the end-users were necessary for the effective and efficient delivery of public service by the Corporation. These adjustments were necessary due to unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities and programs. Hence, the need to amend or update the CY 2024 APP.

The CY 2024 APP is being amended pursuant to the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

In accordance with BAC-APP Resolution No. 43-A, s. 2024, the BAC resolved to recommend the approval of Programs, Activities and Projects (PAPs) included in the Twenty-Fifth -A (25<sup>th</sup>-A) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2024 in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

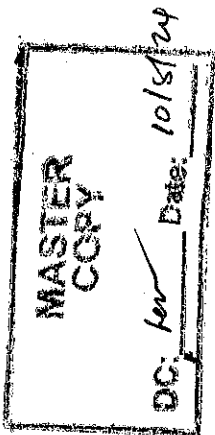
Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached Twenty-Fifth-A (25<sup>th</sup>-A) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2024 of the PhilHealth Central Office.

It shall be emphasized that all procurement based on the approved CY 2024 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

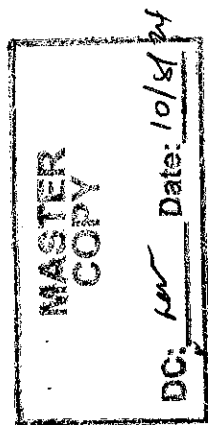
  
**EMMANUEL R. LEDESMA, JR.**  
President and Chief Executive Officer (PCEO)

Date Signed: 10/4/24



**TWENTY-FIFTH-A (25<sup>th</sup>-A) Batch of  
Amendment Annual Procurement Plan  
(APP) for CY 2024 (Revision 1)**

**Goods and Services**  
Maintenance and Other Operating Expenses



PHILIPPINE HEALTH INSURANCE CORPORATION  
TWENTY-FIFTH-A (25th-A) BATCH OF ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2024  
HEAD OFFICE Maintenance and Other Operating Expenses (MOOE)  
25th-A Batch (rev.1)

ANNEX "A" GS

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LOV-365	Conduct of Regular Board Meeting and Board of Directors year-End Assessment CY 2024	Office of the Corporate Secretary	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2024 COB	400,000.00	400,000.00		
LOV-368	Conduct of Business Process Review and Workshop	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2024 COB	824,900.00	824,900.00		new activity
LOV-94	Training on Problem Solving and Decision Making (venue and meals)	Human Resource Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2024 COB	112,200.00	112,200.00		additional budget
SVP - 587	Training on Problem Solving and Decision Making (payment for the Training Provider)	Human Resource Department	No	Negotiated Procurement- Small Value Procurement					CY 2024 COB	120,000.00	120,000.00		additional budget
SVP-678	Training on News and Feature Writing and Editing	Corporate Communication Department	No	Negotiated Procurement - Small Value Procurement					CY 2024 COB	180,000.00	180,000.00		new title
SVP-4-08	Various Local Travel-Airfare	Corporate Communication Department	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2024 COB	200,000.00	200,000.00		
SVP-16-13	Procurement of Non-Traditional Advertising (building wrap/perforated mesh sticker)	Corporate Communication Department	No	NP-53.6 Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2024 COB	3,394,004.00	3,394,004.00		new project
LOV-277	BAC-TWG Forum for CY 2024	Secretariat for the Bids and Awards Committees	No	Negotiated Procurement 53.9 - Lease of Real Property and Venue					CY 2024 COB	1,097,377.00	1,097,377.00		
SVP-190	Flashlight with AA/AAA Batteries	Office of the Senior Vice President-Management Services Sector-DEPP	No	Negotiated Procurement- Small Value Procurement					CY 2024 COB	229,000.00	229,000.00		revised technical specifications

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DC: *[Signature]*  
Date: 10/8/24

PHILIPPINE HEALTH INSURANCE CORPORATION  
TWENTY-FIFTH-A (25th-A) BATCH OF ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2024  
HEAD OFFICE Maintenance and Other Operating Expenses (MOOE)  
25th-A Batch (rev.1)

ANNEX "A" GS

	Registration/Participation fee to VibeRun: Takbo para sa mga Servant Heroes	Human Resource Department	No						CY 2024 COB	-	54,950.00	-	54,950.00		for reimbursement
	RACCS Orientation (payment for honorarium of resource speaker)	Human Resource Department	No						CY 2024 COB	-	51,000.00	-	51,000.00		for voucher
	Procurement of Airport TV Broadcast -PRO 9	PRO IX	No						CY 2024 COB	-	232,000.00	-	232,000.00		BRO to PRO-IX
	Procurement of Airport TV Broadcast -PRO BARM	PRO BARM	No						CY 2024 COB	-	250,000.00	-	250,000.00		BRO to PRO BARM
	Conduct of Premium and Benefit Accounts Management Forum	PRO III	No						CY 2024 COB	-	1,004,600.00	-	1,004,600.00		for BRO to PRO III
Total Amended Amount in APP											Php 6,557,481.00		Php 6,557,481.00		
Total Deducted Amount in APP											Php 1,592,550.00		Php 1,592,550.00		for BRO/reimbursement

Consolidated/ Prepared by:

ROSELITO L. BACLAY  
Procurement Planning Policy, Training, and Monitoring Team  
Secretariat for the Bids and Awards Committees

Reviewed by:

DENSIE JOSEPH C. SORIA  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

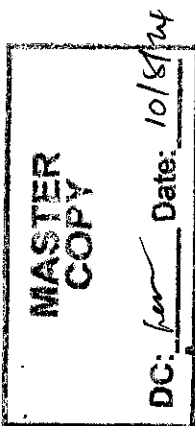
Certified Correct as to Consolidation:

JOSEPH O. VERGARA  
Head  
Secretariat for the Bids and Awards Committees

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DC: *per* Date: 10/8/24

**TWENTY-FIFTH-A (25<sup>th</sup>-A) Batch of  
Amendment Annual Procurement Plan  
(APP) for CY 2024 (Revision 1)**

**Information Technology Resources**  
Maintenance and Other Operating Expenses



PHILIPPINE HEALTH INSURANCE CORPORATION  
TWENTY-FIFTH - A (25th-A) BATCH OF ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2024  
HEAD OFFICE Maintenance and Other Operating Expenses (MOOE)  
25th-A Batch (Revision 1)

ANNEX "B" ITR

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
AA-64	Printer Consumables (for existing printers): HP201A, CF400A, Black	Information Technology Management Department	No	NP-Agency to Agency					CY 2024 COB	257,400.00	257,400.00		items are already available in the PS-DBM
AA-65	Printer Consumables (for existing printers): Toner Cartridge, HPCF217A (HP17A) Black Laserjet	Information Technology Management Department	No	NP-Agency to Agency					CY 2024 COB	68,992.00	68,992.00		items are already available in the PS-DBM
AA-66	Printer Consumables (for existing printers): Toner Cartridge, HP CF401A (HP201A) Cyan Laserjet	Information Technology Management Department	No	NP-Agency to Agency					CY 2024 COB	259,900.00	259,900.00		items are already available in the PS-DBM
AA-67	Printer Consumables (for existing printers): Toner Cartridge, HP CF402A (HP201A) Yellow	Information Technology Management Department	No	NP-Agency to Agency					CY 2024 COB	265,550.00	265,550.00		items are already available in the PS-DBM
SVP-628-07	Printer Consumables: Printer Ribbon for Color ID Card Printer, YMCKT Color ribbon, 500 images/roll	Information Technology Management Department	No	Negotiated Procurement- Small Value Procurement					CY 2024 COB	295,701.00	295,701.00		additional budget
					Total Amended Amount in APP					Php 1,147,543.00	Php 1,147,543.00		

Consolidated/ Prepared by:

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Secretariat for the Bids and Awards Committees

Reviewed by:

DENSIE JOSEPH C. SORIA  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

JOSEPH O. VERGARA  
Head  
Secretariat for the Bids and Awards Committees

**TWENTY-FIFTH-A (25<sup>th</sup>-A) Batch of  
Amendment Annual Procurement Plan  
(APP) for CY 2024 (Revision 1)**

**Consulting Services**  
Maintenance and Other Operating Expenses

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PHILIPPINE HEALTH INSURANCE CORPORATION  
TWENTY-FIFTH-A (25th-A) BATCH OF ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2024  
HEAD OFFICE Maintenance and Other Operating Expenses (MOOE)  
25th-A Batch (rev.1)

ANNEX "C" CS

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PB-81	Hiring the Services of the of Consultancy Firm for the Development of Competency Framework Model and Competency-Based Job Description Based on the New Organizational Structure of PhilHealth (component A.1 & A.2)	Human Resource Department	No	Public Bidding					CY 2024 COB	10,000,000.00	10,000,000.00		
HTC-18	Renewal/Extension of Contract for the Engagement of Individual Consultant for the Development of PhilHealth Plus (Bernardo C. Cielo,II)	OEVP-COO-PhilHealth Plus	No	Negotiated Procurement 53.7 Highly Technical Consultant					CY 2024 COB	240,000.00	240,000.00		
Total Amended Amount in APP										Php 10,240,000.00	Php 10,240,000.00		

Consolidated/ Prepared by:

  
ROSELITO L. BACLAY

Procurement Planning Policy, Training, and Monitoring Team  
Secretariat for the Bids and Awards Committees

Reviewed by:


  
DENISE JOSEPH C. SORIA

Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

  
JOSEPH D. VERGARA

Head  
Secretariat for the Bids and Awards Committees

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