

May 20, 2024

**CORPORATE MEMORANDUM**No. 2024-0046TO : **ALL CONCERNED END-USERS**  
Head OfficeSUBJECT : **Approval of the Fifteenth (15<sup>th</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2024**

After thorough review and evaluation, the Bids and Awards Committee – Annual Procurement Plan (BAC-APP) has determined that the requested revision / modification in the programs and projects of the end-user are necessary for the effective and efficient delivery of public service by the Corporation. These adjustments were necessary due to unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities and programs. Hence, the need to amend or update the CY 2024 APP.

The CY 2024 APP is being amended pursuant to the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."


In accordance with BAC-APP Resolution No. 28, s. 2024, the BAC resolved to recommend the approval of Programs, Activities and Projects (PAPs) included in the Fifteenth (15<sup>th</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2024 in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

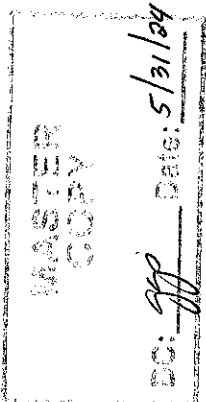
Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached Fifteenth (15<sup>th</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2024 of the PhilHealth Central Office.

It shall be emphasized that all procurement based on the approved CY 2024 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

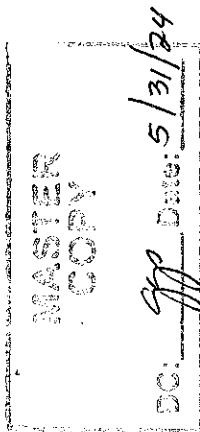
  
**EMMANUEL R. LEDESMA, JR.**  
President and Chief Executive Officer (PCEO)

Date Signed: 15/00/2024 



**FIFTEENTH (15<sup>th</sup>) Batch of Amendment  
Annual Procurement Plan (APP) for CY  
2024**

**Goods and Services**  
Maintenance and Other Operating Expenses



**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**FIFTEENTH (15th) BATCH OF ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2024**  
**HEAD OFFICE Maintenance and Other Operating Expenses (MOOE)**  
**15th Batch**

ANNEX "A" GS

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SVP-439	Employers Giveaways/Promotional: Generic (Document Pouch)	CORMAR	No	NP-53.9 Small Value Procurement					CY 2024 COB	70,000.00	70,000.00		Additional Budget
LOV-36	Comptrollership Department Mid-Year Assessment for CY 2024 cum Capability Building on FinMaREP Implementation	COMPTRO	No	Negotiated Procurement- Lease of Venue of Real Property and Venue					CY 2024 COB	60,000.00	60,000.00		Additional Budget
LOV-318	ACAs Forum Promotional Expenses	Treasury	No	Negotiated Procurement- Lease of Venue of Real Property and Venue					CY 2024 COB	198,000.00	198,000.00		Additional Budget
SHP-22	Digital Voice Recorder, with speed control, built in USB connector; record in mp3/pem with a high sensitivity S-microphone via micro SD (SDHC/SDXC) Cards; auto voice recording reduces background noise	OEVP-COO	No	Shopping 52.1.b					CY 2024 COB	6,000.00	6,000.00		Additional Budget
LOV-341	Claims Processing Forum	OCOO	No	Negotiated Procurement- Lease of Venue of Real Property and Venue					CY 2024 COB	540,900.00	540,900.00		Additional Budget
SVP-650	Postage and Courier Services: Courier CARGO	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	587,671.18	587,671.18		
SVP-651	Postage and Courier Services: Courier POUCHES								CY 2024 COB	548,382.91	548,382.91		

PHILIPPINE HEALTH INSURANCE CORPORATION  
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15th Batch

ANNEX "A" GS


SVP-652	Other Supplies and Materials Auto Supply, Battery for Motor Vehicle (Buses) 8D N200L H5 2L 12V	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	214,737.60	214,737.60		
SVP-653	Auto Supply, Headrest for Toyota Hi-Ace	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	102,375.00	102,375.00		
SVP-654	LED Down Light 6 watts (100 pcs)	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	25,200.00	25,200.00		
SVP-655	Door Knob (50 pcs)	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	54,022.50	54,022.50		
SVP-656	Bulb Socket (100 pcs)	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	2,625.00	2,625.00		
SVP-657	Pest Control Repair and Maintenance- Leased Assets Improving Building	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	185,000.00	185,000.00		
SVP-658	Sticker for Corporate Vehicles Promotional & Marketing Expense	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	352,000.00	352,000.00		
SVP-659	Hardware Tools, Electric Planer Semi-Ex Other Machinery and Equipment	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	5,426.40	5,426.40		
SVP-660	Supply & Installation of Sunshade for Buses Contract Services	PRID	No	NP-53.9 Small Value Procurement					CY 2024 COB	150,000.00	150,000.00		
PB-65	Preventive Maintenance of PACU	PRID	No	Public Bidding					CY 2024 COB	1,500,000.00	1,500,000.00		

MASTER  
COPY  
DC: *[Signature]* Date: 5/11/24


PHILIPPINE HEALTH INSURANCE CORPORATION  
FIFTEENTH (15th) BATCH OF ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2024  
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	Collecting Officers Conference for CY 2024	PRO VII	No						CY 2024 COB	310,500.00	-310,500.00		BRO TO PRO VII
5/16/24	PCARES Summit - Area II	PRO III	No						CY 2024 COB	2,050,000.00	-2,050,000.00		BRO TO PRO III
	Conduct of Reachout Summit	PRO III	No						CY 2024 COB	700,000.00	-700,000.00		BRO TO PRO III
	33rd Regional Consultative Meeting	PRO NCR	No						CY 2024 COB	684,900.00	-684,900.00		BRO TO PRO NCR
JP	PhilHealth Konsulta IT Personnel/Designate Orientation and Support	PRO III	No						CY 2024 COB	887,400.00	-887,400.00		BRO TO PRO III
	PhilHealth Konsulta IT Personnel/Designate Orientation and Support	PRO 12	No						CY 2024 COB	1,212,600.00	-1,212,600.00		BRO TO PRO 12
Total Amended Amount in APP										4,602,340.59	4,602,340.59		
Total Amended Amount in APP										5,845,400.00	-5,845,400.00		for BRO and/or for reimbursement


Consolidated/ Prepared by:

  
NUMEROS P. ELHIG  
Procurement Planning Policy, Training, and Monitoring Team  
Secretariat for the Bids and Awards Committees

Reviewed by:

For   
DENISE JOSEPH C. SORIA  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

  
JOSEPH O. VERGARA  
Head  
Secretariat for the Bids and Awards Committees