

May 5, 2023

MEMORANDUM

TO : ALL CONCERNED USERS

**SUBJECT : CY 2023 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT
(Batch 6)**

In order to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revision from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complementary programs/projects, these require corresponding adjustment in the Approved Annual Procurement Plan (APP).

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. In order to reflect these adjustments/revisions, this APP Amendment is hereby issued.

As mandated, the PhilHealth Regional Office V - Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A. 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

“7.4 Changes to the individual PPMPs and the consolidated APP may be undertaken every (6) six months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into APP which shall be subject to the approval of the HoPE. xxx”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached CY 2023 Annual Procurement Plan Amendment (**Batch 6**).

Be it noted that all procurement based on the approved 2023 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.


HENRY V. ALMANON
Regional Vice President, PRO V

cc: SBAC, PHIC
GPPB-TSO
Resident Auditor, COA

ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2023
 SIXTH (6TH) BATCH

Code (PAP)	Procurement of Program/Project	Qty.	PMO/ End User	Mode of Procurement	Schedule For Each Procurement Activity				Qty.	Procurement of Program/Project	Estimated Budget	Estimated Budget (Php)		Remarks (Brief Description of Program/ Project)	
					Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing				Total	MOOE		CO
BAC - GOODS AND SERVICES															
MARKETING AND PROMOTIONAL															
50212030	SPONSORSHIP FOR 2023 MAGAYON FESTIVAL	1	PRO V- PAU	NP-53.5 - Agency to Agency						SPONSORSHIP OF EVENTS	450,000.00	75,000.00	75,000.00	SPONSORSHIP FOR 2023 MAGAYON FESTIVAL	
	FOOD FOR THE CONDUCT OF EMPLOYERS FORUM FOR PRIVATE EMPLOYERS-LARGE ACCOUNTS (ALBAY AREA)	64		NP-53.9 - Small Value Procurement						ALLOTMENT FOR MARKETING AND PROMOTIONAL FOR COLLECTION SECTION	75,000.00	8,000.00	8,000.00	CONDUCT OF EMPLOYERS FORUM FOR PRIVATE EMPLOYERS-LARGE ACCOUNTS (ALBAY AREA)	
	INCIDENTAL/ MISCELLANEOUS/ CONTINGENCY/ OTHERS		PRO V- COL. SEC	SEC 52 - Shopping							2,000.00	2,000.00			
	FOOD FOR THE CONDUCT OF EMPLOYERS FORUM FOR GOVERNMENT SECTOR (ALBAY AREA)	64		NP-53.9 - Small Value Procurement							8,000.00	8,000.00			
	INCIDENTAL/ MISCELLANEOUS/ CONTINGENCY/ OTHERS			SEC 52 - Shopping							2,000.00	2,000.00			
											2,000.00	2,000.00			
Sub-total											95,000.00	95,000.00	-		
REGULAR OFFICE SUPPLIES															
5020301001	ADHESIVE TAPE size: 1" double sided without foam	10							18	ADHESIVE TAPE size: 1" double sided without foam	516.42	367.50	367.50	PURCHASE OF REGULAR OFFICE SUPPLIES NOT AVAILABLE OR OUT OF STOCK IN PS-DBM	
	PEN BALLPOINT PEN: Fine point, Blue	1000							2,054	PEN BALLPOINT PEN: Fine point, Blue	45,188.00	15,000.00	15,000.00		
	PEN BALLPOINT PEN: Fine point, Red	200							255	PEN BALLPOINT PEN: Fine point, Red	5,610.00	3,000.00	3,000.00		
	PEN BALLPOINT PEN: Fine point, Black	300							375	PEN BALLPOINT PEN: Fine point, Black	8,250.00	4,500.00	4,500.00		
	BOX CORRUGATED, Dimension to fit the steel racks or racking system of the user (Knockdown Box 12 x 10 x 15) (Double Wallled)	4000	PRO V- ADMIN SEC	Public Bidding					2,560	BOX CORRUGATED, Dimension to fit the steel racks or racking system of the user	225,280.00		392,000.00		
									2,000	BOX CORRUGATED, Dimension to fit the steel racks or racking system of the user	176,000.00				
	CERTIFICATE HOLDER A4 Size	100							230	CERTIFICATE HOLDER A4 Size	11,575.90	4,800.00	4,800.00		
	CORRECTION TAPE disposable, dispensing mechanism: variable clutch, dispensing system: single line tape, with mechanism for adjustment/rewinding, color: white opaque, does not leave shadows on photocopies or fax copies, side applicator allows user to see errors being corrected, 5mm x 60(min.)	300							716	CORRECTION TAPE disposable, dispensing mechanism: variable clutch, dispensing system: single line tape, with mechanism for adjustment/rewinding, color: white opaque, does not leave shadows on photocopies or fax copies, side applicator allows user to see errors being corrected, 5mm x 60(min.)	8,255.48	8,100.00	8,100.00		

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Code (PAP)	Procurement of Program/Project	Qty.	PMO/ End User	Mode of Procurement	Schedule For Each Procurement				SOURCE OF FUND			Estimated Budget (Php)			Remarks (Brief Description of Program/ Project)
					Activity				Qty.	Procurement of Program/Project	Estimated Budget	Total	MOOE	CO	
					Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing							
5020301001	COVERBOARD Morocco, assorted colors, A4, 100pcs/pack	1	PRO V-ADMIN SEC	Public Bidding					3	COVERBOARD Morocco, assorted colors, A4, 100pcs/pack	720.00	376.00	376.00		PURCHASE OF REGULAR OFFICE SUPPLIES NOT AVAILABLE OR OUT OF STOCK IN PS-DBM
	CORRBOARD 18"x24" wall mounted with aluminum frame	3							3	CORRBOARD 18"x24" wall mounted with aluminum frame	1,993.50	1,191.00	1,191.00		
	DATA FOLDER with finger ring and clear plasticpocket for labels, material:chipboard (2mm thick) leatherettepaper and/or polypropylene (PP)material made of linen design for outside cover, coated paper forinside cover including spineportion, size: 75mm x 230mm x380mm (3" x 9" x 9" x15"), assorted colors: Blue	48							100	DATA FOLDER with finger ring and clear plastic pocket for labels, material: chipboard (2mm thick) leatherette paper and/or polypropylene (PP) material made of linen design for outside cover, coated paper for inside cover including spine portion, size: 75mm x 230mm x 380mm (3" x 9" x15"), assorted colors: Red, Green, Blue and Maroon	6,864.00	6,624.00	6,624.00		
	ENVELOPE EXPANDING GARTERIZED, Short	300							312	ENVELOPE EXPANDING GARTERIZED, Short	6,006.00	4,800.00	4,800.00		
	ENVELOPE EXPANDING KRAFT board, min. of 285gsm for short size papers/documents	500							886	ENVELOPE EXPANDING KRAFT board, min. of 285gsm for short size papers/documents	8,239.80	8,000.00	8,000.00		
	FASTENER PLASTIC COATED, 2 pc-clip,70mm, 50 sets/box	65							87	FASTENER PLASTIC COATED, 2 pc-clip,70mm, 50 sets/box	3,245.97	3,055.00	3,055.00		
	FASTENER METAL, non-corroding, 70mmbetween prongs, able to hold 25thick of multipurpose paper,50sets/box	70							98	FASTENER METAL, non-corroding, 70mm between prongs, able to hold 25thick of multipurpose paper,50sets/box	9,274.72	8,750.00	8,750.00		
	FOLDER PRESSBOARD: plain, for legal size papers/documents, 242mm x 369mm, color: cream, 100 pcs/box	5							10	FOLDER PRESSBOARD: plain, for legal size papers/documents, 242mm x 369mm, color: cream 100 pcs/box	16,687.50	11,303.25	11,303.25		
	FELT PAPER FELT PAPER, assorted color	4							5	FELT PAPER FELT PAPER, assorted color	115.00	100.00	100.00		
	FOLDER Looseleaf	60							100	FOLDER Looseleaf	2,976.00	2,820.00	2,820.00		
	FOLDER TAGBOARD: for A4 size papers/documents, 0.342mm thickness, 240mm x 320mm,smooth finish and non-blot on both sides, 100 pcs/pack	20							88	FOLDER TAGBOARD: for A4 size papers/documents, 0.342mm thickness, 240mm x 320mm,smooth finish and non-blot onboth sides, 100 pcs/pack	31,532.16	15,100.00	15,100.00		
	FOLDER TAGBOARD: for legal size papers/documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-blot on both sides, 100 pcs/pack	20							94	FOLDER TAGBOARD: for legal size papers/documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-blot on both sides, 100 pcs/pack	34,045.86	13,880.00	13,880.00		
	GLUE GUN Big, heavy duty	1							1	GLUE GUN Big, heavy duty	329.75	314.00	314.00		
	GLUE GUN Small	2							2	GLUE GUN Small	310.50	298.00	298.00		
	INK for stamp pad with applicator, color: Blue	36							35	INK for stamp pad with applicator, color: Blue	962.50	1,152.00	1,152.00		
	INK PAD for Trodat Printy 2660	9							14	INK PAD for Trodat Printy 2660	3,218.60	3,024.00	3,024.00		
	MARKER PERMANENT PEN: Black, broad tip, non-toxic	100							131	MARKER PERMANENT PEN: Black, broad tip, non-toxic	4,582.80	3,400.00	3,400.00		
	MARKER PERMANENT PEN: Blue, broad tip, non-toxic	70							132	MARKER PERMANENT PEN: Blue, broad tip, non-toxic	4,514.40	2,380.00	2,380.00		
	PAPER Multicopy, 80gsm, A3	4							5	PAPER Multicopy, 80gsm, A3	2,100.00	2,100.00	2,100.00		

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					Ads/Post of IB/RFI	Sub/ Open of Bids	Notice of Award	Contract Signing		Estimated Budget	Total	MOOE	CO	
	PAPER MULTICOPY, A4, for laser printer/ink-jet printer, high speed copier, 210mm x 297 mm (A-4), 80 gsm.	5260							PAPER MULTICOPY, A4, for laser printer/ink-jet printer, high speed copier, 210mm x 297 mm (A-4), 80 gsm.	1,242,710.00	1,367,600.00	1,367,600.00		
	PAPER CLIP BACKFOLD 25mm, all metal, clamping length: 25mm (-1mm), clamping depth: 13mm (min.), thickness of metal: 0.22mm (min.), 12 pcs/box	20							PAPER CLIP BACKFOLD 25mm, all metal, clamping length: 25mm (-1mm), clamping depth: 13mm (min.), thickness of metal: 0.22mm (min.), 12 pcs/box	781.75	640.00	640.00		
	PAPER CLIP BACKFOLD, 32mm, all metal, clamping length: 32mm(-1mm), clamping depth: 14mm(-1mm), thickness of metal: 0.30mm(min.), 12 pcs/box	20							PAPER CLIP BACKFOLD, 32mm, all metal, clamping length: 32mm(-1mm), clamping depth: 14mm(-1mm), thickness of metal: 0.30mm(min.), 12 pcs/box	1,150.20	1,000.00	1,000.00		
	PAPER VELLUM, A4	40							PAPER VELLUM, A4	1,960.20	1,320.00	1,320.00		
	PUNCHER Heavy duty, w/ two hole guide approx. 6.5mm diameter in hole	20							PUNCHER Heavy duty, w/ two hole guide approx. 6.5mm diameter in hole	6,451.50	3,840.00	3,840.00		
	RECORD BOOK 500 pages, 215mm x 275mm, 55gsm., Smythe sewn, w/ Official Record Book' printing	25							RECORD BOOK 500 pages, 215mm x 275mm, 55gsm., Smythe sewn, w/ Official Record Book' printing	5,873.20	5,600.00	5,600.00		
	STAPLER Standard, heavy duty	40							STAPLER Standard, heavy duty	10,437.00	10,400.00	10,400.00		
5020301001	STICKY NOTE Small Flags (Sign Here), 1"x1.7"	50	PRO V. ADMIN SEC	Public Bidding					STICKY NOTE Small Flags (Sign Here), 1"x1.7"	9,120.00	8,000.00	8,000.00		PURCHASE OF REGULAR OFFICE SUPPLIES NOT AVAILABLE OR OUT OF STOCK IN PS-DBM
									STICKY NOTE Standard Flags	3,240.00				
									STICK-ON NOTE PAD 3"x4", 76mm x 76mm, 70gsm (min), 100 sheets per pad, assorted colors	7,177.12	1,300.00	1,300.00		
		50							STICK-ON NOTE PAD 3"x4", 76mm x 76mm, 70gsm (min), 100 sheets/pad, assorted colors	3,823.54	1,650.00	1,650.00		
									PEN SIGN PEN: Blue, liquid/gel ink, 0.5mm needle tip	17,296.76	16,100.00	16,100.00		
		760							PEN SIGN PEN: Black, liquid/gel ink, 0.5mm needle tip	2,156.36	920.00	920.00		
		40							PEN SIGN PEN: Green, liquid/gel ink, 0.5mm needle tip	1,340.00	690.00	690.00		
		30							PEN SIGN PEN: Red, liquid/gel ink, 0.5mm needle tip	3,028.08	1,150.00	1,150.00		
		50							TAPE DISPENSER Heavy duty for 24mm (1") width transparent tape	1,196.80	1,040.00	1,040.00		
		8							TAPE PACKAGING, Size: 2" (48mm) 50m	5,051.70	4,578.00	4,578.00		
	TWINE Plastic, one kilo per roll	55							TWINE Plastic, one kilo per roll	5,255.25	5,060.00	5,060.00		
Sub-total										1,947,322.75	1,947,322.75			
TOTAL										2,042,322.75	2,042,322.75			

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Regional Vice President/HOPE. PRO V

Certified Correct as to Consolidation:

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MASTER COPY
DC: *[Signature]* Date: *5/25/23*