PhilHealth
Your Partner in Health

BAGONG PILIPINAS

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office I
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October 5, 2023

CORPORATE MEMORANDUM
PRO 1 No. 2023 042

TO : ALL CONCERNED END-USERS

SUBJECT : CY 2023 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT/SUPPLEMENTAL Batch 8

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

"7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached **2023 Annual Procurement Plan Amendment/Supplemental Batch 8.**

Be it noted that all procurement based on the approved 2023 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

DENNIS B. ADRE
Regional Vice President

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PhilHealth Regional Office 1 Annual Procurement Plan Amendment/Supplemental for FY 2023- Batch 8

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10605030	BRO I-23-546-29 A. XII. C) CAPEX Information and Technology	ITMS	NO	Competitive Bidding	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget BRO I-23-546-29	2,420,945.14		2,420,945.14	
	75" Monitor	ITMS	NO	Competitive Bidding	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget BRO I-23-546-29	524,153.46		524,153.46	Change of mode of procurement in APP Batch 7
	Document Scanner with Auto- Document Feeder (7,000 pages cycle)	ITMS	NO	Competitive Bidding	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget BRO I-23-546-29	160,113.84		160,113.84	Change of mode of procurement in APP Batch 7
	Laptop, Mid-Range	ITMS	NO	Competitive Bidding	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget BRO I-23-546-29	1,286,357.80		1,286,357.80	Change of mode of procurement in APP Batch 7
	Laser Network Printer	ITMS	NO	Competitive Bidding	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget BRO I-23-546-29	450,320.04		450,320.04	Change of mode of procurement in APP Batch 7
5020201001	Internal Training	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	1,213,657.52	1,213,657.52		Various Trainings; Will conduct procurement process for each training activity which amount does not exceed 1M
	Writeshop for the Finalization of Public Service Continuity Plan (PSCP) for PRO 1	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	18,000.00	18,000.00		For activities that will be conducted within PhilHealth Offices, the method of procurement of NP-53.9 Small Value Procurement; Supplemental Budget for the conduct of Writeshop for the Finalization of Public Service Continuity Plan (PSCP) for PRO 1;
5020301001	Procurement of Regular Office Supplies 4th Quarter	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	87,886.75	87,886.75		Supplies not available in PS DBM will be procured under 52 Shopping if ABC does not exceed 1M; Public Bidding if above 1M
	POS Thermal 80mm x 70mm with core: 1,000 rolls	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	40,000.00	40,000.00		change in specs; within the object of expenditures and without additional budget
	Refill of Fire Extinguisher, 10 lbs (Dry Chemical): 29 pcs.	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	13,775.00	13,775.00		change in specs; within the object of expenditures and without additional budget
Sub total										53,775.00	53,775.00		
50203070	Procurement of Drug and Medicines 4th Quarter	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	1,139.75	1,139.75		
	ANTACIDS ALUMIINUM HYDROXIDEMAGNESIUM HYDROXIDESIMETICONE: 19 tabs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	166.25	166.25		Increase in price; Increase in quantity; within the object of expenditures and without additional budget

1

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	ANTIDIARRHEALS LOPERAMIDE 2mg: 18 caps	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	328.50	328.50		Increase in price; increase in quantity; within the object of expenditures and without additional budget
	ANTIHYPERTENSIVE CLONIDINE HYDROCHLORIDE 75 mg: 20 tabs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	845.00	845.00		Increase in price; increase in quantity; within the object of expenditures and without additional budget
Sub total										1,139.75	1,139.75		
5021305001	Repair and Maintenance of Office Equipment	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	814,700.00	814,700.00		
	Replacement of 1 unit- Backup Battery @ P1,200.00, 1 unit- Motor TR A&B @ P700.00 and 1 lot-Installation & Cleaning Fee @ P 800.00 (for DTR Machine)	PRO 1	NO	50. Direct Contracting	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	2,700.00	2,700.00		for the use of Western Pangasinan LHIO
5029901002	Marketing and Promotional	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	3,835,790.00	3,835,790.00		Various Marketing and Promotional activities; Procurement process will be conducted for each marketing and promo activity amounting to 1 M below
	PhilHealth Accounts Information Management Specialists (PAIMS) Shirt per CAG Memorandum No. 2023-082: 45 pcs	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	30,800.00	30,800.00		
	Meals for the Conduct of Accreditation Forum for Health Facilities, 2 snacks and lunch	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	35,000.00	35,000.00		For activities that will be conducted outside PhilHealth premises, the method of procurement of NP 53.10 Lease of Privately-owned Venue
	Meals for the Conduct of Electronic Member Registration and Records Amendment (EMRRA) Forum, 2 snacks and lunch	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	25,200.00	25,200.00		For activities that will be conducted outside PhilHealth premises, the method of procurement of NP 53.10 Lease of Privately-owned Venue
	Meals for the Conduct of 2023 BPLO Consultation Meeting, 2 snacks and lunch	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	25,200.00	25,200.00		For activities that will be conducted outside PhilHealth premises, the method of procurement of NP 53.10 Lease of Privately-owned Venue
Sub total										116,000.00	116,000.00		
[illegible]	Procurement of Printing and Binding Services	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	529,100.00	529,100.00		
	Printing and Publication	FOD	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	100,000.00	100,000.00		
	Printing and Publication Expenses CY 2024 Promotional Wall Calendar	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	299,936.00	299,936.00		
Sub total										399,936.00	399,936.00		
[illegible]	Procurement of Transportation and Delivery Services	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	250,000.00	250,000.00		
	RFID/Easy Trip	PRO 1	NO	NP-50 Direct Contracting	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	30,000.00	30,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	Corporate Forum	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	498,750.00	498,750.00		For activities that will be held within the PhilHealth Office, the mode of procurement is NP-53.9 SVP
	Year-End Assessment of ORVP	Office of the Regional Vice President	NO	NP-53.10 Lease of Real Property and Venue	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	10,500.00	10,500.00		Supplemental Budget for the Year-End Assessment of ORVP
	Conduct of ORVP's Year-End Assessment Meals, Venue, and accommodation	Office of the Regional Vice President	NO	NP-53.10 Lease of Real Property and Venue	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	48,000.00	48,000.00		
	Meals and Venue for the Conduct of PRO I Information Caravan II of Public Relations Officers- designates, 2 snacks, lunch, and amenities	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	18,750.00	18,750.00		
	FOD Marking Accomplishments, Progress and Strategies Through Workshop	Field Operations Division	NO	NP-53.10 Lease of Real Property and Venue	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	100,000.00	100,000.00		
Sub total										177,250.00	177,250.00		
5020301002	Procurement of IT Supplies (3rd Quarter)	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	138,240.17	138,240.17		Supplies not available in PS DBM will be procured under Shopping
	Procurement of IT Supplies (3rd to 4th Quarter)	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	3,286,004.83	3,286,004.83		Supplemental Budget (IT Supplies) BRO 1-23-049-09: For items not available in PS DBM will be procured under Shopping if below 1M and Public Bidding if above 1M
	Ink Cartridge, HP LOS63AA (HP956XL) Cyan: 8 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	15,200.00	15,200.00		
	Ink Cartridge, HP LOS66AA (HP955XL) Magenta: 8 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	15,200.00	15,200.00		
	Ink Cartridge, HP LOS69AA (HP956XL) Yellow: 8 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	15,200.00	15,200.00		
	Ink Cartridge, HP LOS72AA (HP955XL) Black: 16 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	37,920.00	37,920.00		
	Ink Cartridges, EPSON C13T664100 (T6641), Black: 35 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	9,625.00	9,625.00		
	Ink Cartridges, EPSON C13T664200 (T6642), Cyan: 25 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	7,175.00	7,175.00		
	Ink Cartridges, EPSON C13T664300 (T6643), Magenta: 25 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	7,175.00	7,175.00		
	Ink Cartridges, EPSON C13T664400 (T6644), Yellow: 25 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	7,175.00	7,175.00		
	Ink Cartridges, HP F6V28AA (HP 680), Tri-color, 10 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	5,000.00	5,000.00		
	Ink Cartridges, HP F6V27AA (HP 680), Black: 39 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	19,500.00	19,500.00		
	Ribbon Cartridge for Epson LQ2180/ 2190 Dot Matrix Printer, SO15531/ SO15086, Black: 35 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	29,750.00	29,750.00		
	Ribbon Cartridge for Epson LX-310 Dot Matrix Printer, SO15632, Black: 20 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	2,600.00	2,600.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
[redacted]	Toner Cartridge, CF237A (HP 37A, M607N), Black: 40 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	446,000.00	446,000.00	[redacted]	[redacted]
[redacted]	Toner Cartridge, HP CE740A (HP 307A) Laserjet Color CP522, Black: 3 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	33,750.00	33,750.00	[redacted]	[redacted]
[redacted]	Toner Cartridge, HP CE741A (HP 307A) Laserjet Color CP5225, Cyan: 3 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	53,085.00	53,085.00	[redacted]	[redacted]
[redacted]	Toner Cartridge, HP CE742A (HP 307A) Laserjet Color CP5225, Yellow: 3 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	53,085.00	53,085.00	[redacted]	[redacted]
[redacted]	Toner Cartridge, HP CE743A (HP 307A) Laserjet Color CP5225, Magenta: 3 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	53,085.00	53,085.00	[redacted]	[redacted]
[redacted]	Toner Cartridges, HP CE278A, Black: 2 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	10,600.00	10,600.00	[redacted]	[redacted]
[redacted]	Toner Cartridges, HP Laserjet Enterprise M611dn, HP W1470A, (HP 147A), Black: 51 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	609,450.00	609,450.00	[redacted]	[redacted]
[redacted]	Toner Cartridges, HP CE390A, Black: 10 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	112,200.00	112,200.00	[redacted]	[redacted]
[redacted]	Toner Cartridges, HP CF281A (HP81A) Laserjet, Black: 29 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	352,350.00	352,350.00	[redacted]	[redacted]
[redacted]	Toner Cartridges for HP Laserjet PRO 400 Printer 410A 305 Black: 10 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	57,000.00	57,000.00	[redacted]	[redacted]
[redacted]	Toner Cartridges for HP Laserjet PRO 400 Printer 411a 305 Cyan: 8 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	52,000.00	52,000.00	[redacted]	[redacted]
[redacted]	Toner Cartridges for HP Laserjet PRO 400 Printer 413A 305 Magenta: 8 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	52,000.00	52,000.00	[redacted]	[redacted]
[redacted]	Toner Cartridges for HP Laserjet PRO 400 Printer 412A 305 Yellow: 8 carts	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	52,000.00	52,000.00	[redacted]	[redacted]
[redacted]	Cable ties, Tie Wrap, 10 inches: 5 pcs.	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	1,500.00	1,500.00	[redacted]	[redacted]
[redacted]	Contact Cleaner: 2 pcs.	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	1,000.00	1,000.00	[redacted]	[redacted]
[redacted]	IT Tools Thermal Paste: 1 unit	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	25.00	25.00	[redacted]	[redacted]
[redacted]	Maintenance Kit, HP Printer M607n: 15 sets	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	651,750.00	651,750.00	[redacted]	[redacted]
[redacted]	Maintenance Kit, HP Printer M604/ M605: 5 sets	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23.	Sep-23	Sep-23	Oct-23	Corporate Budget	217,250.00	217,250.00	[redacted]	[redacted]
[redacted]	Mouse Pad Ergonomic Comfortable Mouse Pad Mat with Gel Wrist Rest: 6 pcs.	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	1,500.00	1,500.00	[redacted]	[redacted]
[redacted]	Fuser Assembly for HP Laserjet Printer M607 model: 10 units	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	310,000.00	310,000.00	[redacted]	[redacted]
[redacted]	Grease for HP LaserJet Silicone Grease Fuser Film Grease Oil: 1 pc.	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	605.00	605.00	[redacted]	[redacted]
[redacted]	HP LaserJet Printer Pick-up Roller Kit for M607 model: 5 units	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	9,135.00	9,135.00	[redacted]	[redacted]
[redacted]	RJ Connectors RJ45 Connectors: 513 pcs.	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	4,104.00	4,104.00	[redacted]	[redacted]
[redacted]	UPS Battery, Lead acid battery 7MAH: 50 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	45,000.00	45,000.00	[redacted]	[redacted]
[redacted]	UPS Battery, Lead acid battery 5MAH: 50 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	42,500.00	42,500.00	[redacted]	[redacted]
[redacted]	UTP Cable at least CAT6 or latest: 3 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	27,000.00	27,000.00	[redacted]	[redacted]
[redacted]	Data storage device, USB at least 32 GB: 28 pcs.	PRO 1	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Sep-23	Oct-23	Corporate Budget	5,600.00	5,600.00	[redacted]	[redacted]

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Sub total										3,425,295.00	3,425,295.00		
5021309002	Repair and Maintenance for Leased Assets Improvements-Building	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	151,350.00	151,350.00		
	For Pest Control Services Fee	LHIO Eastern Pangasinan	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget	40,000.00	40,000.00		

Prepared by:

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SBAC

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Recommended by:

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BAC Member/Alternate

Sally S. Gomez/Cynthia S. Santos
BAC Member/Alternate

Josephine Q. Quiton
BAC Vice Chairperson

MARICAR M. ARZADON, M.D.
BAC Chairperson

Approved by:

DENNIS B. ADRE
Regional Vice President

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