



Republic of the Philippines

**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PhilHealth Regional Office I**

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September 1, 2023

**CORPORATE MEMORANDUM**

PRO 1 No. 2023 040

**TO : ALL CONCERNED END-USERS**

**SUBJECT : CY 2023 ANNUAL PROCUREMENT PLAN (APP)  
AMENDMENT Batch 7**

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.


Section 7.4 of the Revised IRR provides:

"7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2023 Annual Procurement Plan Amendment-Batch 7.

Be it noted that all procurement based on the approved 2023 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

  
**DENNIS B. ADRE**  
Regional Vice President



**PhilHealth Regional Office 1 Annual Procurement Plan for FY 2023-Amendment Batch 7**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321006	Procurement of Semi-Expandable IT Equipment	ITMS	NO	NP-53.5 Agency-to-Agency	Feb-23	Feb-23	Mar-23	Mar-23	Corporate Budget	6,561,361.33	6,561,361.33		Equipment not available in PS DBM will be procured under 53.9 NP Small Value Procurement if ABC is 1M and below; Public Bidding if ABC is above 1M
	1000VA UPS Uninterruptible Power Supply, 230V ac Output, 600 W, 95 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	542,560.20	542,560.20		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Barcode Scanner, handheld, 12 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	74,954.88	74,954.88		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Deskjet, Colored printer, 13 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	102,503.18	102,503.18		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Desktop Computer, Basic, 142 sets	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	5,315,003.20	5,315,003.20		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	External HDD, at least 1 TB and USB 3.0, 1 pc	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	3,049.30	3,049.30		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Internal HDD, at least 8 TB (for CCTV storage use), 1 pc	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	15,683.20	15,683.20		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Keyboard, USB connection type, standard design, 26 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	8,858.20	8,858.20		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Memory card, high capacity, compatible with SDXC and SDXC UHS-I enabled host devices, 3 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget-BRO I-23-546-29	4,614.48	4,614.48		There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office

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	Mouse USB, wireless, 5 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	4,154.80	4,154.80	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Mouse optical, USB connection type, 24 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	6,394.80	6,394.80	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Noise Cancelling headphones, with microphone, Bluetooth Wireless, 21 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	12,687.15	12,687.15	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Portable LAN Network Repair tool kit (Crimping tool, Lan Tester), 2 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	1,218.66	1,218.66	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	PSU tester, 1 pc	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	3,141.84	3,141.84	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	SSD Internal, 512 GB, M.2 NVMe PCIe, 38 pcs	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	186,690.58	186,690.58	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
Sub total										6,281,514.49	6,281,514.49	
5021309002	Procurement of IT Equipment and Software	ITMS	NO	NP-53.5 Agency-to-Agency	Feb-23	Feb-23	Mar-23	Mar-23	Corporate Budget	4,205,570.82	4,205,570.82	Equipment not available in PS DBM will be procured under 53.9 NP Small Value and below; Public Bidding if ABC is above 1M
	75" Monitor, 6	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	524,153.46	524,153.46	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Document Scanner with Auto-Document Feeder (7,000 pages cycle), 3	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	160,113.84	160,113.84	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Dot Matrix Printer, 136 columns, 2	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO I-23-546-29	101,504.00	101,504.00	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office

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	Laptop, Mid-Range, 32	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO 1:23-546-29	1,789,715.20	1,789,715.20	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
	Laser Network Printer, 6	ITMS	NO	NP-53.5 Agency-to-Agency	Sep-23	Sep-23	Oct-23	Oct-23	Corporate Budget- BRO 1:23-546-29	450,320.04	450,320.04	There is a need to request amendment of procurement management plan due to the Supplemental Budget for CY 2023 released from Central Office
Sub total										3,025,806.54	3,025,806.54	
502020100101	Internal Training	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-23	Feb-23	Mar-23	Mar-23	Corporate Budget	1,213,657.52	1,213,657.52	Various Trainings. Will conduct procurement process for each training activity which amount does not exceed 1M
	Procurement of meals	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	Corporate Budget	180,600.00	180,600.00	For the Conduct of Incident Command System (ICS) Executive Training Course with Disaster Risk Reduction & Management (DRRM) Application in accordance with RA 10121 otherwise known as the Philippine Disaster Risk Reduction and Management (DRRM) Act of 2010
	Honorarium for the Resource Speakers/ SMEs	PRO 1	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	Corporate Budget	48,564.04	48,564.04	For the Conduct of Incident Command System (ICS) Executive Training Course with Disaster Risk Reduction & Management (DRRM) Application in accordance with RA 10121 otherwise known as the Philippine Disaster Risk Reduction and Management (DRRM) Act of 2010
Sub total										229,164.04	229,164.04	
50203090	Procurement of Gasoline, Oil and Lubricants	PRO 1	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan-23	Jan-23	Jan-23	Jan-23	Corporate Budget	3,952,852.80	3,952,852.80	Each LHO Office will enter into contract which is located near their office, not exceeding the amount of 1M
5029901002	Marketing and Promotional	PRO 1	NO	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Sep-23	Corporate Budget	4,182,590.00	4,182,590.00	Various Marketing and Promotional activities. Procurement process will be conducted for each marketing and promo activity amounting to 1M below
	Meals for the Conduct of Konsumta Orientation in PRO 1	PRO 1	NO	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Sep-23	Corporate Budget BRO 1:23-567-30	100,000.00	100,000.00	
	Procurement of Foldable fan, 5,003 pcs	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Sep-23	Corporate Budget	85,051.00	85,051.00	
	Procurement of Kalisa Bag, 1,210 pcs	Public Affairs Unit	NO	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Sep-23	Corporate Budget	94,380.00	94,380.00	

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	Full board Accommodation, meals for the Conduct of PhilHealth Konsulta Stakeholders Forum for CY 2023	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Aug-23	Aug-23	Aug-23	Sep-23	Corporate Budget- BRO 1-23-668-33	246,800.00	246,800.00		
Sub total										526,231.00	526,231.00		
50299050	Procurement of Rental Services	PRO 1	NO	NP-53.10 Lease of Real Property and Venue	Jan-23	Jan-23	Jan-23	Jan-23	Corporate Budget	15,482,538.34	15,482,538.34		For activities that will be held in PhilHealth Office and rental of photocopying machine, the method of procurement is 53.9 NP Small Value Procurement;
	Rental Services for Photocopying Services, 1 lot	PRO 1	NO	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Sep-23	Corporate Budget	245,916.00	245,916.00		to augment for the rental of photocopying services for printing at BAS and GSU
50299070	Procurement of Subscription Services	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-23	Feb-23	Mar-23	Mar-23	Corporate Budget	74,600.00	74,600.00		
	Adobe Creative Cloud Subscription	ITMS	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	Corporate Budget- BRO 1-23-667-34	68,000.00	68,000.00		There is no need to request amendment of procurement management plan due to the allotment Budget for CY 2023 released under Budget Release Order from Central Office OVP-CAG
50213050	Repair and Maintenance of Transportation Equipment	PRO 1	NO	NP-53.9 - Small Value Procurement	Feb-23	Feb-23	Mar-23	Mar-23	Corporate Budget	1,267,711.33	1,267,711.33		Each Local Health Insurance Office will enter into contract for the RSM of their designated corporate vehicle amounting to 1M below

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