PhilHealth
Your Partner in Health

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
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July 14, 2023

CORPORATE MEMORANDUM
PRO 1 No. 2023 0035

TO : ALL CONCERNED END-USERS

SUBJECT : CY 2023 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT Batch 6

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

"7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2023 Annual Procurement Plan Amendment-Batch 6.

Be it noted that all procurement based on the approved 2023 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

DENNIS B. ADRE
Regional Vice President

By: JUL 25 2023
MARLENE D. SOLIBA, MD
MS IV, ACAS Head
OIC-ORVP

MASTER DOCUMENT
DC: Date: 09/05/2023

PhilHealth Regional Office 1 Annual Procurement Plan for FY 2023 Amendment- Batch 6

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity: Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PhP): Total	MOOE	CO	Remarks (brief description of Project)
5020301001	**Procurement of Regular Office Supplies 3rd Quarter**	**PRO 1**	**NO**	**NP-53.5 Agency-to-Agency**	**Feb-23**	**Feb-23**	**Feb-23**	**Feb-23**	**Corporate Budget**	**397,761.66**	**397,761.66**	[redacted]	**Supplies not available in PS DBM will be procured under 52.Shopping if ABC does not exceed 1M; Public Bidding if above 1M**
[redacted]	CALCULATOR Desktop, compact, electronic. LCD display, 12 digits two-way power source (solar and cell), with English operating / user's manual: 24 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	12,480.00	12,480.00	[redacted]	[redacted]
[redacted]	CLIPBOARD For A4 size document: 5 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	343.75	343.75	[redacted]	[redacted]
[redacted]	DATA FILE BOX made of chipboard with cover: 2 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	770.00	770.00	[redacted]	[redacted]
[redacted]	FASTENER PLASTIC COATED, 2 pc-clip: 70mm, 50 sets/box: 152 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	6,688.00	6,688.00	[redacted]	[redacted]
[redacted]	FOLDER PRESSBOARD; plain, for letter size papers/documents: 150 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	2,047.50	2,047.50	[redacted]	[redacted]
[redacted]	FOLDER TAGBOARD; for A4 size papers/documents, 0.342mm thickness, 240mm x 320mm, smooth finish and non-blot on both sides, 100 pcs/pack: 15 packs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	6,900.00	6,900.00	[redacted]	[redacted]
[redacted]	FOLDER TAGBOARD; for legal size papers/documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-blot on both sides, 100 pcs/pack: 14 packs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	7,210.00	7,210.00	[redacted]	[redacted]
[redacted]	GLUE 130 grams: 7 bottles	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	350.00	350.00	[redacted]	[redacted]
[redacted]	MANILA PAPER 60 gsm, thickness 0.014mm min, dimension: 1200mm x 900mm min, 10 sheets per sleeve: 52 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	208.00	208.00	[redacted]	[redacted]
[redacted]	MARKER WHITEBOARD; Black, tip: felt, bullet type: 12 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	390.00	390.00	[redacted]	[redacted]
[redacted]	MARKER WHITEBOARD; Blue, tip: felt, bullet type: 6 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	195.00	195.00	[redacted]	[redacted]
[redacted]	MARKER WHITEBOARD; Red, tip: felt, bullet type: 5 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	162.50	162.50	[redacted]	[redacted]
[redacted]	PAPER MULTICOPY, LEGAL; for laser printer 80gsm, size: 216mm x 330mm, 500 sheets per ream, thickness: 0.09mm min: 372 reams	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	93,000.00	93,000.00	[redacted]	[redacted]
[redacted]	PAPER CLIP 33mm (min), vinyl/plastic coated, assorted colors, 100s/box or 52g (min) (net of box): 166 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	1,743.00	1,743.00	[redacted]	[redacted]

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	PAPER CLIP 50mm, vinyl/plastic coated, assorted colors, 100s/box or 120g (min) (net of box): 31 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	697.50	697.50		
	PAPER CLIP BACKFOLD, 19mm; all metal, clamping length: 19mm(-1mm), clamping depth: 10mm(min.), thickness of metal: 0.20mm(min.), 12 pcs/box. 13 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	182.00	182.00		
	PAPER CLIP length: 32mm(-1mm), clamping depth: 14mm(-1mm), thickness of metal: 0.30mm(min.), 12 pcs/box. 3 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	96.00	96.00		
	PEN SIGN PEN, 0.7, black, gel type: 3 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	76.50	76.50		
	PEN SIGN PEN, 0.7, blue, gel type: 78 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	1,989.00	1,989.00		
	PEN SIGN PEN, 0.7, red gel type: 3 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	76.50	76.50		
	PEN SIGN PEN, Green, liquid/gel ink, 0.5mm needle tip: 3 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	76.50	76.50		
	RECORD BOOK 300 pages, 215mm x 275mm, 55gsm., smythe sewn, w/ 'Official Record Book' printing: 8 books	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	1,320.00	1,320.00		
	RECORD BOOK 500 pages, 215mm x 275mm, 55 gsm., smythe sewn, w/ 'Official Record Book' printing: 19 books	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	3,705.00	3,705.00		
	RING BINDER size: 25mm 1", plastic, assorted colors: 3 pcs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	108.00	108.00		
	RUBBER BAND No. 18, 350 grams (min) (net weight): 14 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	2,408.00	2,408.00		
	STAPLE WIRE for Standard Stapler, 26/6, no.35, 500s/box: 452 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	18,532.00	18,532.00		
	STAPLE WIRE For heavy duty, binder type 23/13, metal, non-rust: 3 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	132.00	132.00		
	TAPE PACKAGING, Size: 2" (48mm) 50m: 31 rolls	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	782.75	782.75		
	TWINE Plastic, one kilo per roll: 24 rolls	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	2,112.00	2,112.00		
	Time Card for Electronic Bundy Clock, 10's: 104 packs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	1,560.00	1,560.00		
	CONTINUOUS FORM 11 X 10-5/8, 2 ply, plain, 56 gsm with side perforation, 1000 sets/box: 100 reams	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	201,000.00	201,000.00		
Sub total										**367,341.50**	**367,341.50**		
50203080	**Procurement of Medical, Dental and Laboratory Supplies 3rd Quarter**	**PRO 1**	**NO**	**NP-53.5 Agency-to-Agency**	**Feb-23**	**Feb-23**	**Feb-23**	**Feb-23**	**Corporate Budget**	**68,346.00**	**68,346.00**		**Supplies not available in PS DBM will be procured under 53.9 NP Small Value Procurement**

MASTER DOCUMENT
DC: 01 Date: 12/15/2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MEDICAL SUPPLIES Alcohol, 70% Isopropyl: 500 ml, 633 bottles	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	41,145.00	41,145.00		
	MEDICAL SUPPLIES Alcohol, 70% solution isopropyl: 40 gal	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	17,200.00	17,200.00		
	MEDICAL SUPPLIES Cotton, 150 balls/pack: 1 pack	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	41.00	41.00		
	MEDICAL SUPPLIES DISINFECTANT CLEANER; Whitening, deodorizing, elimination of disease-causing germs, removal of tough stains and dirt: 8 gal	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	1,050.00	1,050.00		
	MEDICAL SUPPLIES HAND SANITIZER GEL 1000 ml with pump dispenser: 13 bottles	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	2,470.00	2,470.00		
	MEDICAL SUPPLIES HYDROGEN PEROXIDE; For cleansing wounds skin infections and an oxidizing agent used as an antiseptic, disinfectant, and deodorant, 120ml: 1 bottle	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	35.00	35.00		
	MEDICAL SUPPLIES MEDICAL/SURGICAL FACE MASK, Three-ply design. Protection against outside moisture, Can block more than 90% of the 5-micron particles (dust, pollen, bacteria, viruses, and other airborne particles), Disposable, Box of 50's: 499 boxes	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	29,940.00	29,940.00		
	MEDICAL SUPPLIES TISSUE ROLL 2-ply, 12 rolls in a pack: 35 packs	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	2,275.00	2,275.00		
	MEDICAL SUPPLIES TISSUE ROLL 3-ply: 97 rolls	PRO 1	NO	NP-53.5 Agency-to-Agency	Jul-23	Jul-23	Aug-23	Aug-23	Corporate Budget	1,455.00	1,455.00		
Sub total										**95,611.00**	**95,611.00**		
5021305001	**Repair and Maintenance of Office Equipment**	**PRO 1**	**NO**	**NP-53.9 - Small Value Procurement**	**Feb-23**	**Feb-23**	**Feb-23**	**Feb-23**	**Corporate Budget**	**514,700.00**	**514,700.00**		
	Replacement of outdoor fan motor for Daikin Floor Mounted Inverter, Located in AQAS Dept.	PRO 1	NO	NP-53.9 - Small Value Procurement	NA	Jul-23	Jul-23	Aug-23	Corporate Budget	10,587.00	10,587.00		
5029901002	**Marketing and Promotional**	**PRO 1**	**NO**	**NP-53.9 - Small Value Procurement**	**Feb-23**	**Feb-23**	**Feb-23**	**Mar-23**	**Corporate Budget**	**3,835,790.00**	**3,835,790.00**		**Various Marketing and Promotional activities; Procurement process will be conducted for each marketing and promo activity amounting to 1M below**
	Meals and Venue for the conduct of Orientation on Konsulta Package with the District Hospitals of Ilocos Sur, 2 snacks, lunch, amenities: 28 pax	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	NA	Jul-23	Jul-23	Aug-23	Corporate Budget	24,990.00	24,990.00		
	Meals and Venue for the conduct of HCPs' Orientation, 2 snacks, lunch, and amenities: 326 pax	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	NA	Jul-23	Jul-23	Aug-23	Corporate Budget	282,100.00	282,100.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Meals and Venue for the Follow up Meeting on Konsulta Package with the District Hospitals and RHUs of Ilocos Norte, 2 snacks, lunch, and amenities: 40 pax	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	NA	Jul-23	Jul-23	Aug-23	Corporate Budget	35,700.00	35,700.00		
	Meals and Venue for the Conduct of UHC Policy Framework Orientation for Local Health Officers and Various Stakeholders, 2 snacks, lunch, and amenities: 153 pax	Public Affairs Unit	NO	NP-53.10 Lease of Real Property and Venue	NA	Nov-23	Nov-23	Nov-23	Corporate Budget	84,150.00	84,150.00		
Sub total										**426,940.00**	**426,940.00**		
5029999005	**Corporate Forum**	**PRO 1**	**NO**	**NP-53.10 Lease of Real Property and Venue**	**N/A**	**Feb-23**	**Feb-23**	**Feb-23**	**Corporate Budget**	**486,750.00**	**486,750.00**		**If the activity will be conducted outside PhilHealth Office, the method of procurement is Negotiated Procurement-Small Value Procurement if ABC is 1M and below.**
	Meals for Conduct of Membership Operational Forum on standard Operating Procedure (SOP) Clean-up of the Database-Inaccuracies, Handling Workshop and Updates on Membership Policies	Membership Section	NO	NP-53.9 - Small Value Procurement	NA	Jul-23	Jul-23	Jul-23	Corporate Budget	38,280.00	38,280.00		
	Meals (AM Snack, PM Snack & Lunch) for the IT Officer Designates Forum CY 2023 participants on July 6-7, 2023 (2 days): 33 pax	ITMS	NO	NP-53.9 - Small Value Procurement	NA	Jul-23	Jul-23	Jul-23	Corporate Budget	44,550.00	44,550.00		
Sub total										**82,830.00**	**82,830.00**		

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DC: ______ Date: ______

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JUL 25 2023