

**MEMORANDUM**

**TO :** **ALL CONCERNED END-USERS**  
Philhealth Regional Office VI

**SUBJECT :** **Approval of the First (1<sup>st</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2023**

Consistent with the provisions of Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations (RIRR), the Annual Procurement Plan for CY 2023, anchored on the approved Corporate Operating Budget, was issued through Memorandum dated February 01, 2023 in support of the implementation of various programs and projects geared toward the vision of Universal Health Care.

In the course of implementation, certain adjustments/ revisions resulting from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complementary programs/ projects, require corresponding adjustment in the approved APP. After judicious review and evaluation by proper parties of such revisions/ modifications in programs and projects, some of which require change of specifications and amendments in the APP which are deemed critical in the attainment of the Corporation's targets are hereby incorporated.

As mandated the Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/ programs/ activities included in the APP Amendment, in accordance with the parameters set in the RA 9184 and its Revised IRR.

Section 7.4 of the Revised IRR of RA 9184 provides:

*"7.4 Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity..."*

Accordingly and under the authority granted by the Philhealth Board of Directors to the President and CEO and Regional Vice President, in the case of Regional Offices, as Head of the Procuring Entity, this Order is hereby issued approving the attached 2023 Annual Procurement Plan Amendment (1<sup>st</sup> Batch).

It is emphasized that all procurement based on the 2023 APP Amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate

procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

*Janet A. Monteverde*  
**JANET A. MONTEVERDE** *13*  
Acting Regional Vice President  
Date Signed: *7/27/2013*

**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**ANNUAL PROCUREMENT PLAN FOR CY 2023 AMENDMENT (1ST BATCH)**  
**PHILHEALTH REGIONAL OFFICE VI**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PROCUREMENT OF REGULAR OFFICE SUPPLIES												
5020301001	Procurement of Regular Office Supplies for 1st Quarter	ADMIN	Direct Contracting	MAR	N/A	MAR	APR	COB 2023	147,700.00	147,700.00	-	Change in Modality & Increased in items (Ink & Master Roll for Risograph) with Approved PPMP
5020301001	Procurement of Regular Office Supplies for 1st Quarter	ADMIN	NP-53.5 Agency-to-Agency	MAR	N/A	MAR	APR	COB 2023	4,394.50	4,394.50	-	Correction of specifications (BATTERY - Rechargeable for Sony Digicam DSC-W800, Lithium ION NP-BN, 600mAh)
5020301001	Procurement of Regular Office Supplies for 2nd Quarter	ADMIN	NP-53.9 - Small Value Procurement	APR	N/A	N/A	APR	COB 2023	145,670.00	145,670.00	-	Supplies not available in PS-DBM, procurement of Supply of Drinking Water
Sub-Total									297,764.50	297,764.50		
PROCUREMENT OF MEDICAL, DENTAL AND LABORATORY SUPPLIES												
50203080	Procurement of Medical, Dental and Laboratory Supplies for 1st Quarter	ADMIN	NP-53.9 - Small Value Procurement	MAY	N/A	N/A	JUN	COB	(30,250.00)	(30,250.00)	-	Realigned amount savings from Medical/Surgical Face Mask to Semi-Expendable Office Equipment Expenses
Sub-Total									(30,250.00)	(30,250.00)		
PROCUREMENT OF SEMI-EXPENDABLE OFFICE EQUIPMENT EXPENSES												
5020321002	Procurement of Semi-Expendable Office Equipment Expenses for 1st Quarter	ADMIN	NP-53.9 - Small Value Procurement	MAY	N/A	N/A	JUN	COB	30,250.00	30,250.00	-	Realigned amount savings from Medical, Dental & Laboratory Supplies (Medical/Surgical Face Mask)
5020321002	Procurement of Semi-Expendable Office Equipment Expenses for 1st Quarter	ADMIN	NP-53.9 - Small Value Procurement	MAY	N/A	N/A	JUN	COB	(15,200.00)	(15,200.00)	-	Realigned amount savings from Biometric Machine to Semi-Expendable Other Machinery & Equipment for CY 2023
Sub-Total									15,050.00	15,050.00		



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PROCUREMENT OF SEMI-EXPENDABLE OTHER MACHINERY AND EQUIPMENT												
5020321007	Procurement of Semi-Expendable Other machinery and Equipment for 1st Quarter	ADMIN	NP-53.9 - Small Value Procurement	MAY	N/A	N/A	JUNE	COB	15,200.00	15,200.00	-	Realigned amount savings from Semi-Expendable Office Equipment (Biometric Machine)
5020321007	Procurement of Semi-Expendable Other machinery and Equipment for 1st Quarter	ADMIN	NP-53.9 - Small Value Procurement	MAY	N/A	N/A	JUNE	COB 2023	215,649.00	215,649.00	-	Certain items decreased in quantity - Fire Extinguisher - with Approved PPMP
Sub-Total									230,849.00	230,849.00		
PROCUREMENT OF OTHER SUPPLIES												
50203990	Procurement of Other Supplies for 1st Quarter	ADMIN	NP-53.9 - Small Value Procurement	APR	N/A	N/A	MAY	COB 2023	14,350.00	14,350.00	-	Certain items additional in quantity (Disaster Supplies - First Aid Kit- with Approved PPMP
Sub-Total									14,350.00	14,350.00		
CORPORATE FORUM												
5029999005-B	Corporate Forum - Administrative Officer Designates' Forum	MSD	NP-53.9 - Small Value Procurement	MAR	N/A	N/A	MAR	COB 2023	49,800.00	49,800.00	-	from Corporate Forum (Mid Year & Year End Assessment)
5029999005-B	Corporate Forum - Collecting Officers / LHIO ACPS Point Persons Forum	MSD	NP-53.9 - Small Value Procurement	MAR	N/A	N/A	MAR	COB 2023	26,400.00	26,400.00	-	from Corporate Forum (Year End Assessment)
5029999005-B	Corporate Forum	MSD	NP-53.10 Lease of Real Property and Venue	JUN	N/A	N/A	JUL	COB 2023	425,000.00	425,000.00	-	Downloaded from Central Office with BRO-VI-23-403-21 (Conduct of Area III Midyear Assessment)
Sub-Total									501,200.00	501,200.00		
MARKETING AND PROMOTIONAL												
5029901002	Marketing and Promotional - Meals with Venue - Whole day	LHIO AKLAN	NP-53.5 Agency-to-Agency	MAY	N/A	N/A	JUNE	COB 2023	18,750.00	18,750.00	-	Snacks for the Conduct of PEERs Forum for LHIO Aklan 1st Sem. of 2023
Sub-Total									18,750.00	18,750.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
INTERNAL TRAININGS												
502020100101	Internal Training - Conduct of Orientation and Performance Assessment	MSD	NP-53.10 Lease of Real Property and Venue	APR	N/A	N/A	APR	COB 2023	27,600.00	27,600.00	-	Change in Modality - with Approved PPMP
502020100101	Internal Training - Training for Incident Command	MSD	NP-53.10 Lease of Real Property and Venue	APR	N/A	N/A	APR	COB 2023	30,000.00	30,000.00	-	Change in Modality - with Approved PPMP
502020100101	Internal Training - Training for Medical Team	MSD	NP-53.10 Lease of Real Property and Venue	APR	N/A	N/A	APR	COB 2023	20,400.00	20,400.00	-	Change in Modality - with Approved PPMP
502020100101	Internal Training - Training on PERT	MSD	NP-53.10 Lease of Real Property and Venue	APR	N/A	N/A	APR	COB 2023	48,000.00	48,000.00	-	Change in Modality - with Approved PPMP
502020100101	Internal Training - Various Internal Training for PROs	MSD	NP-53.10 Lease of Real Property and Venue	JUL	N/A	N/A	JUL	COB 2023	501,600.00	501,600.00	-	Change in Modality - with Approved PPMP
Sub-Total									627,600.00	627,600.00		
Total									1,690,513.50	1,690,513.50		

Prepared by:

  
**JONNABELLE C. BUSCAR**  
 Member- BAC Secretariat

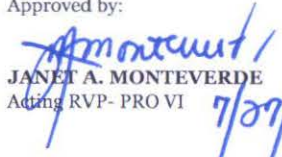
Reviewed by:

  
**GARRY C. ZABALA**  
 Head- BAC Secretariat

Recommending Approval:

  
**ATTY. DENNIS D.J. GUEVARA**  
 BAC Chairperson

Approved by:

  
**JANET A. MONTEVERDE**  
 Acting RVP- PRO VI

7/27/2023