



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office II
Primark Mall, Rizal St. cor Aguinaldo St., Tuguegarao City
www.philhealth.gov.ph



January 24, 2023

MEMORANDUM

No. PRO II – 2023

0005

**SUBJECT : APPROVAL OF ANNUAL PROCUREMENT PLAN (APP)
FOR CY 2023**

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement Plan (APP) and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that **"All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity End-Users"**, this Order is hereby issued approving the attached 2023 APP as recommended by the PRO II Bids and Awards Committee (PRO-BAC).

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2023. The PRO II Bids and Awards Committee deliberated, determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS Catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/ or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/ or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)

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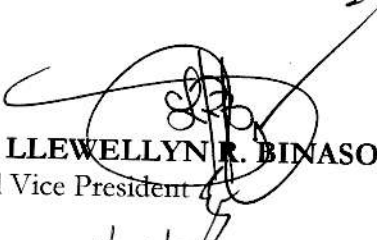
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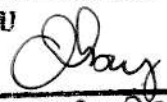
- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2023 APP following procedures defined in RA 9184, its RIRR and relevant.


BGEN. LLEWELLYN R. BINASOY(RET.)
Regional Vice President

Date Signed: 01/26/2023

Philhealth Regional Office II
MSD/ADMIN/GSU

Received by: 
Date and Time: 012723

Philippine Health Insurance Corporation - Regional Office II Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of Bids	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10605020	Procurement of Office Equipment	Pro and LHIO's	NO	Competitive Bidding	Jun-23	Jun-23	Jul-23	Jul-23	Corporate Budget	2,201,176.80	0.00	2,201,176.80	Generator Sets, ACU's and TV
10605990	Procurement of Other Equipment	Pro and LHIO's	NO	Competitive Bidding	Jun-23	Jun-23	Jul-23	Jul-23	Corporate Budget	86,500.00	0.00	86,500.00	Various Equipment
502020100102	Internal Trainings	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Feb-23	Corporate Budget	879,176.17	879,176.17	0.00	Various Internal Trainings
5020301001	1st Quarter Procurement of Regular Office Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Jan-23	N/A	N/A	Jan-23	Corporate Budget	562,924.00	562,924.00	0.00	Various Regular Office Supplies
5020301001	2nd Quarter Procurement of Regular Office Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Apr-23	N/A	N/A	Apr-23	Corporate Budget	363,360.96	363,360.96	0.00	Various Regular Office Supplies
5020301001	3rd Quarter Procurement of Regular Office Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Jul-23	N/A	N/A	Jul-23	Corporate Budget	495,050.53	495,050.53	0.00	Various Regular Office Supplies
5020301001	4th Quarter Procurement of Regular Office Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Oct-23	N/A	N/A	Oct-23	Corporate Budget	356,173.17	356,173.17	0.00	Various Regular Office Supplies
50203020	Procurement of Accountable Forms	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Feb-23	Corporate Budget	33,400.00	33,400.00	0.00	Various Accountable Forms

50203070	1st Quarter Procurement of Drug and Medicines	Pro and LHIO's	NO	NP-53.5 Agency-to- Agency	Jan-23	N/A	N/A	Feb-23	Corporate Budget	497.05	497.05	0.00	Various Drugs and Medicines
50203070	2nd Quarter Procurement of Drug and Medicines	Pro and LHIO's	NO	NP-53.5 Agency-to- Agency	Apr-23	N/A	N/A	Apr-23	Corporate Budget	497.05	497.05	0.00	Various Drugs and Medicines
50203070	3rd Quarter Procurement of Drug and Medicines	Pro and LHIO's	NO	NP-53.5 Agency-to- Agency	Jul-23	N/A	N/A	Jul-23	Corporate Budget	497.05	497.05	0.00	Various Drugs and Medicines
50203070	4th Quarter Procurement of Drug and Medicines	Pro and LHIO's	NO	NP-53.5 Agency-to- Agency	Oct-23	N/A	N/A	Oct-23	Corporate Budget	505.55	505.55	0.00	Various Drugs and Medicines
50203080	Procurement of Medical, Dental and Laboratory Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to- Agency	Jan-23	N/A	N/A	Feb-23	Corporate Budget	66,669.04	66,669.04	0.00	Various Medical and Laboratory Supplies
50203090	Procurement of Gasoline, Oil and Lubricants	Pro and LHIO's	NO	Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	Jan-23	N/A	N/A	Jan-23	Corporate Budget	4,637,160.00	4,637,160.00	0.00	Diesel and Gasoline
5020321002	Procurement of Semi- Expendable Office Equipment Expenses	Pro and LHIO's	NO	Competitive Bidding	Jun-23	Jun-23	Jul-23	Jul-23	Corporate Budget	359,923.00	359,923.00	0.00	Various Semi- Expendable Office Equipment
5020321004	Procurement of Semi- Expendable Medical Equipment Expenses	Pro and LHIO's	NO	Competitive Bidding	Jun-23	Jun-23	Jul-23	Jul-23	Corporate Budget	54,455.00	54,455.00	0.00	Various Semi- Expendable Medical Equipment
5020321007	Procurement of Semi- Expendable Other Machinery and Equipment	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jun-23	Jun-23	Jul-23	Jul-23	Corporate Budget	203,444.75	203,444.75	0.00	Various Semi- Expendable Other Machinery Equipment
5020321008	Procurement of Semi- Expendable Disaster Response and Rescue Equipment	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	N/A	Mar-23	Corporate Budget	2,906.00	2,906.00	0.00	Emergency Light

5020322001	1st Quarter Procurement of Semi- Expendable Furniture and Fixtures	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Feb-23	Feb-23	Feb-23	Feb-23	Mar-23	Corporate Budget	55,000.00	55,000.00	0.00	Various Semi- Expendable Furniture and Fixtures
5020322001	3rd Quarter Procurement of Semi- Expendable Furniture and Fixtures	Pro and LHIO's	NO	Competitive Bidding	Jun-23	Jun-23	Jul-23	Jul-23	Jul-23	Corporate Budget	692,140.00	692,140.00	0.00	Various Semi- Expendable Furniture and Fixtures
50203990	1st Quarter Procurement of Other Supplies	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	N/A	N/A	Mar-23	Corporate Budget	526,422.00	526,422.00	0.00	Disaster Supplies
50203990	2nd Quarter Procurement of Other Supplies	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Apr-23	N/A	N/A	N/A	Apr-23	Corporate Budget	10,188.35	10,188.35	0.00	Disaster Supplies
50204010	Procurement of Water Service	Pro and LHIO's	NO	Direct Contracting	Jan-23	N/A	Jan-23	Jan-23	Jan-23	Corporate Budget	157,517.82	157,517.82	0.00	Water Expenses
50204020	Procurement of Electricity	Pro and LHIO's	NO	Direct Contracting	Jan-23	N/A	Jan-23	Jan-23	Jan-23	Corporate Budget	6,180,000.00	6,180,000.00	0.00	Electricity Expenses
50205010	Procurement of Postage and Delivery Services	Pro and LHIO's	NO	NP-53.5 Agency-to- Agency	Jan-23	N/A	N/A	N/A	Jan-23	Corporate Budget	700,000.00	700,000.00	0.00	RTH Letters and Other Documents
5020502002	Procurement of Telephone Landline Services	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	N/A	Jan-23	Corporate Budget	742,800.00	742,800.00	0.00	Telephone(landline)
50212020	Procurement of Janitorial Services	Pro and LHIO's	NO	Competitive Bidding	May-23	May-23	Jun-23	Jun-23	Jun-23	Corporate Budget	4,027,800.12	4,027,800.12	0.00	Janitorial Services
50212030	Procurement of Security Services	Pro and LHIO's	NO	Competitive Bidding	May-23	May-23	Jun-23	Jun-23	Jun-23	Corporate Budget	5,857,780.44	5,857,780.44	0.00	Security Services
5021305001	Repair and Maintenance of Office Equipment	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	N/A	Jan-23	Corporate Budget	600,000.00	600,000.00	0.00	Preventive Maintenance/Repair
50299020	Repair and Maintenance of IT Equipment	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	N/A	Feb-23	Corporate Budget	98,164.94	98,164.94	0.00	Repair of IT Equipment

50213060	Repair and Maintenance of Transportation Equipment	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	623,705.00	623,705.00	0.00	Preventive Maintenance/Repair
5029901001	Procurement of Advertising Services	Pro and LHIO's	NO	Scholarly, Artistic Work, Exclusive Technology and	Jan-23	N/A	N/A	Jan-23	Corporate Budget	1,100,061.00	1,100,061.00	0.00	Radio Program
5029901002	Marketing and Promotional Services	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Feb-23	Corporate Budget	3,181,500.00	3,181,500.00	0.00	Marketing and Promotional Materials
50299020	Printing and Binding Services	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	541,460.00	541,460.00	0.00	Calendar/Photocopying Services
50299040	Procurement of Transportation and Delivery Services	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	100,000.00	100,000.00	0.00	Hauling
50299050	Procurement of Rental Services	Pro and LHIO's	NO	NP-53.10 Lease of Real Property and Venue	Jan-23	N/A	N/A	Jan-23	Corporate Budget	16,259,630.13	16,259,630.13	0.00	Leasehold Rentals
50299070	Procurement of Subscription Services	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	10,560.00	10,560.00	0.00	Newspaper
5029918003	Major Events and Conventions	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Oct-23	N/A	N/A	Nov-23	Corporate Budget	355,500.00	355,500.00	0.00	Cultural/Athletic Events
5029918003	Major Events and Conventions	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	294,657.00	294,657.00	0.00	Cultural/Athletic Events
5029999003	Registration of Motor Vehicle	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	21,500.00	21,500.00	0.00	Motor Vehicle Registration
5029999005-B	Corporate Forum	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	1,198,750.00	1,198,750.00	0.00	Various Fora
5029999006	Medical Expenses	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	2,236,500.00	2,236,500.00	0.00	PHEX
5020321006	Procurement of IT Equipment and Software	Pro and LHIO's	NO	Competitive Bidding	Jun-23	N/A	N/A	Jul-23	Corporate Budget	2,339,221.53	2,339,221.53	0.00	Various IT Equipment and Software
5020301002	1st Quarter Procurement of IT Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Jan-23	N/A	N/A	Feb-23	Corporate Budget	1,313,882.30	1,313,882.30	0.00	Various IT Supplies

5020301002	2nd Quarter Procurement of IT Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Apr-23	N/A	N/A	Apr-23	Corporate Budget	707,484.40	707,484.40	0.00	Various IT Supplies
5020301002	3rd Quarter Procurement of IT Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Jul-23	N/A	N/A	Jul-23	Corporate Budget	707,246.48	707,246.48	0.00	Various IT Supplies
5020301002	4th Quarter Procurement of IT Supplies	Pro and LHIO's	NO	NP-53.5 Agency-to-Agency	Oct-23	N/A	N/A	Oct-23	Corporate Budget	91,555.27	91,555.27	0.00	Various IT Supplies
5020321006	Procurement of Semi-Expendable IT Equipment	Pro and LHIO's	NO	Competitive Bidding	Jun-23	Jun-23	Jul-23	Jul-23	Corporate Budget	142,779.00	142,779.00	0.00	Various Semi Expendable Equipment
50205030	Procurement of Internet Services	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Feb-23	Corporate Budget	211,188.00	211,188.00	0.00	Internet Subscriptions
5021309002	Repair and Maintenance for Lessed Assets Improvements - Building	Pro and LHIO's	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	Jan-23	Corporate Budget	400,000.00	400,000.00	0.00	Leasehold Improvements

Prepared by:

JONATHAN L. PARALLAG

Head-BAC Secretariat

Recommended for Approval by:

ATTY. JOSEPH P. PAUG

BAC Chairperson

Approved by:

BGEN. LLEWELLYN R. BINASOY (RET.)

Regional Vice President