



January 27, 2023

MEMORANDUM
PRO XII NO. 2023-007

TO : **ALL CONCERNED END-USERS**
PhilHealth Regional Office XII

SUBJECT : ANNUAL PROCUREMENT PLAN FOR CY 2023

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731 s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of the Republic Act No. 9184 and its Revised Implementing Rules and Regulation (RIRR), which states that "All procurement shall be within the approved budget of the Procuring Entity. xxx", this Order is hereby issued approving the attached 2023 Annual Procurement Plan (APP) as recommended by the PhilHealth Regional Office XII-Bids and Awards Committee (PRO XII-BAC).

The APP is a consolidation of various Project Procurement Management Plan (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2023. The PRO XII-BAC deliberated, determined and recommended the appropriate method of procurement covering the various project/programs/activities under Goods and Services and Information Technology Resources portion of the APP, in accordance with the parameters set forth by RA 9184 and its RIRR.

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should be met:

- a) Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as Negotiated Procurement (NP) – Section 53.5 Agency-to-Agency procurement through the Procurement Service, may utilize Shopping upon presentation and submission of Certification of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS catalogue.
- b) For the procurement of consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in the PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screenshot from the PS-DBM



and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).

- c) Procurement of good determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippines Consulate/Embassy where the Head Office is located, if foreign goods.
- d) Procurement of goods and services through any of the Alternative Modes of Procurement shall strictly follow the requisites of R.A. 9184 and its RIRR, as well as other pertinent issuances from the Government Procurement Policy Board (GPPB) and the Commission on Audit.

Updating of the PPMPs and consolidated APP shall be undertaken when there is change in project, programs and activities contained in the 2023 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.


HECTOR ZENON LEONARDO P. MALATE, MD

Regional Vice President
Head of Procuring Entity

Date Signed: 1/27/23





PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office 12
Corner Zulueta St.- General Santos Drive,
City of Koronadal

Standard Form Number: SF-GOOD-48

Revised on: May 24, 2004

RESOLUTION NO. 002-2023

(PhilHealth Regional Office XII Annual Procurement Plan for CY 2023)

“Pending before the body is the resolution on the review and approval of the Annual Procurement Plan – CY 2023 for PhilHealth Regional Office XII”

WHEREAS, the Corporate Operating Budget (COB) has been approved by the Board on January 4, 2023 per FMS Memorandum No. 002-2023, dated January 5, 2023, which was received by the BAC on January 11, 2023;

WHEREAS, the Office of the Secretariat for the Bids and Awards Committee (SBAC) issued SBAC Advisory No. 1 dated January 11, 2023, which was received by the BAC on January 12, 2023, directing all Cost-Centers and the Bids and Awards Committee (BAC) in the PROs to prepare and fill-out the Project Procurement Management Plan (PPMPs) and consolidation of the same towards the creation of the Annual Procurement Plan (APP) for CY 2023;

WHEREAS, the PRO XII Bids and Awards Committee (BAC) issued BAC Memo No. 2023-003 dated January 12, 2023 in relation to FMS Memorandum No. 001-2022 and SBAC Advisory No. 1, addressed to all End-users / Cost Centers, giving access to the FMIS-PBS for consolidation and finalization of their respective Project procurement Management Plans (PPMPs) and for preparation of the Annual Procurement Plan for CY 2022;

WHEREAS, the Budget Officer Designates/End-users are responsible for the initial checking of completeness of the details of their respective PPMPs for CY 2023;

WHEREAS, the PRO XII-BAC Secretariat consolidated the PPMPs for CY 2023 ensuring the accuracy and completeness of the proposed and consolidated APP;

WHEREAS, on January 25, 2023, the PRO XII BAC convened and reviewed the consolidated final PRO XII APP for CY 2023;

WHEREAS, the PRO XII BAC verified and ascertained the appropriate method of procurement for the Project Procurement Activities reflected in the proposed APP;

WHEREAS, the PRO XII BAC Secretariat was instructed to facilitate the signing and approval of the said APP by the Regional Vice President as the Head of the Procuring Entity (HoPE);

WHEREAS, once signed and approved by the HoPE, the PRO XII BAC Secretariat shall facilitate its posting on the corporate website and the submission of the same to the GPPB-TSO, COA, and other concerned government offices;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a) To recommend for the approval of the PhilHealth Regional Office XII Annual Procurement Plan for CY 2023;
- b) To recommend for approval by the Head of Procuring Entity of the Philippine Health Insurance Regional Office XII the foregoing resolution.

RESOLVED, at PRO XII, City of Koronadal, this 25th day of January 2023.

PRO XII BAC


LORELIE G. BONILLA

Chairperson


BIENVENIDO L. BORRA

Vice-Chairperson


ATTY. ZAINALDIN D. LIMPAO

Member


CLAUDETTE A. CANLAS

Member

Approved:


HECTOR ZENON LEONARDO P. MALATE, MD

Head of Procuring Entity

Regional Vice-President, PhilHealth Regional Office XII



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE XII
CSA-1 Building, Corner Zulueta Street and General Santos Drive, Koronadal City
Tel. No. (083) 228-9731-35, Tel/Fax: 228-4733
Email: admin.pro12@philhealth.gov.ph
www.philhealth.gov.ph



PHILHEALTH REGIONAL OFFICE 12

ANNUAL PROCUREMENT PLAN

FOR CY 2023

GOODS AND SERVICES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
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BAC Goods and Services

Procurement Program/Project PMO / End-User Mode of Procurement			SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CO
Procurement of Office Equipment																			
1st Quarter																			
Philhealth	Regional Office XII	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	1,687,432.80		1,687,432.80	
																1,687,432.80	0.00	1,687,432.80	
Procurement of Sports Equipment																			
1st Quarter																			
Philhealth	Regional Office XII	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	121,000.00		121,000.00	
																121,000.00	0.00	121,000.00	
Procurement of Other Equipment																			
1st Quarter																			
Philhealth	Regional Office XII	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	86,500.00		86,500.00	
																86,500.00	0.00	86,500.00	
Procurement of Furniture and Fixtures																			
1st Quarter																			
Philhealth	Regional Office XII	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	330,000.00		330,000.00	
																330,000.00	0.00	330,000.00	
Internal Trainings																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	1,076,158.03	1,076,158.03		
																1,076,158.03	1,076,158.03	0.00	
Procurement of Regular Office Supplies																			
1st Quarter																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency Direct Contracting	FEB	FEB						FEB			MAR	MAR	COB	2,791,791.73	2,791,791.73		
2nd Quarter																			

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BAC Goods and Services

Procurement Program/Project PMO / End-User Mode of Procurement			SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Philhealth Regional Office XII		Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency Direct Contracting	MAY	MAY							MAY			JUN	JUL	COB		198,197.84	198,197.84	
3rd Quarter																				
Philhealth Regional Office XII		Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency Direct Contracting	JUN	JUN							JUL			JUL	AUG	COB		164,741.24	164,741.24	
4th Quarter																				
Philhealth Regional Office XII		Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	NOV	NOV							NOV			DEC	DEC	COB		101,304.81	101,304.81	
																	3,256,035.62	3,256,035.62	0.00	
Procurement of Accountable Forms																				
1st Quarter																				
Philhealth Regional Office XII		Negotiated Procurement - Agency to Agency	FEB	FEB							MAR			MAR	APR	COB		50,594.50	50,594.50	
2nd Quarter																				
Philhealth Regional Office XII		Negotiated Procurement - Agency to Agency	MAY	MAY							JUN			JUN	JUL	COB		7,425.00	7,425.00	
3rd Quarter																				

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Procurement Program/Project PMO / End-User Mode of Procurement				SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth	Regional	Office	XII	Negotiated Procurement - Agency to Agency	AUG	AUG						SEP		SEP	OCT	COB	7,425.00	7,425.00		
4th Quarter																				
Philhealth	Regional	Office	XII	Negotiated Procurement - Agency to Agency	NOV	NOV						NOV		DEC	DEC	COB	7,425.00	7,425.00		
																	72,869.50	72,869.50	0.00	
Procurement of Drug and Medicines																				
1st Quarter																				
Philhealth	Regional	Office	XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	116,888.00	116,888.00		
																	116,888.00	116,888.00	0.00	
Procurement of Medical, Dental and Laboratory Supplies																				
1st Quarter																				
Philhealth	Regional	Office	XII	Negotiated Procurement - Agency to Agency[Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	FEB	COB	42,515.78	42,515.78		
2nd Quarter																				
Philhealth	Regional	Office	XII	Negotiated Procurement - Agency to Agency[Negotiated Procurement - Small Value Procurement	MAY	MAY						JUN		JUN	JUL	COB	1,355.00	1,355.00		
3rd Quarter																				
Philhealth	Regional	Office	XII	Negotiated Procurement - Agency to Agency[Negotiated Procurement - Small Value Procurement	AUG	AUG						SEP		SEP	OCT	COB	19,512.50	19,512.50		
4th Quarter																				

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office XII		Negotiated Procurement - Agency to Agency Negotiated Procurement - Small Value Procurement	NOV	NOV							NOV		DEC	DEC	COB	1,355.00	1,355.00		
																64,738.28	64,738.28	0.00	
Procurement of Gasoline, Oil and Lubricants																			
Philhealth Regional Office XII		Negotiated Procurement - Petroleum Oil and Lubricant	JAN	JAN	JAN	JAN	FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	2,940,843.00	2,940,843.00		
																2,940,843.00	2,940,843.00	0.00	
Procurement of Semi-Expendable Office Equipment Expenses																			
1st Quarter																			
Philhealth Regional Office XII		Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	41,753.04	41,753.04		
2nd Quarter																			
Philhealth Regional Office XII		Negotiated Procurement - Small Value Procurement	MAY	MAY							JUN		JUN	JUL	COB	17,297.60	17,297.60		
3rd Quarter																			
Philhealth Regional Office XII		Negotiated Procurement - Small Value Procurement	AUG	AUG							SEP		SEP	OCT	COB	180,000.00	180,000.00		
																239,050.64	239,050.64	0.00	
Procurement of Semi-Expendable Other Machinery and Equipment																			
1st Quarter																			
Philhealth Regional Office XII		Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	10,034.00	10,034.00		
2nd Quarter																			

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	MAY	MAY						JUN		JUN	JUL	COB	85,098.00	85,098.00			
															95,132.00	95,132.00	0.00		
Procurement of Semi-Expendable Sports Equipment																			
2nd Quarter																			
Philhealth	Regional Office XII	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	23,100.00	23,100.00		
															23,100.00	23,100.00	0.00		
Procurement of Semi-Expendable Furniture and Fixtures																			
1st Quarter																			
Philhealth	Regional Office XII	Public Bidding]Negotiated Procurement - Small Value Procurement	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	576,868.00	576,868.00		
2nd Quarter																			
Philhealth	Regional Office XII	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	332,779.58	332,779.58		
3rd Quarter																			
Philhealth	Regional Office XII	Public Bidding	AUG	AUG	AUG		AUG		AUG	AUG	SEP	SEP	SEP	OCT	COB	26,759.16	26,759.16		
															936,406.74	936,406.74	0.00		
Procurement of Other Supplies																			
1st Quarter																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement]Negotiate Procurement - Agency to Agency	JAN	JAN							JAN		FEB	FEB	COB	90,028.00	90,028.00		
3rd Quarter																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	AUG	AUG							SEP		SEP	OCT	COB	10,096.75	10,096.75		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
																100,124.75	100,124.75	0.00	
Procurement of Water Services																			
Philhealth	Regional Office XII	Direct Contracting	FEB	FEB					FEB	MAR	MAR	MAR	APR	COB	222,962.04	222,962.04			
																222,962.04	222,962.04	0.00	
Procurement of Electricity																			
Philhealth	Regional Office XII	Direct Contracting	FEB	FEB					FEB	MAR	MAR	MAR	APR	COB	6,768,105.24	6,768,105.24			
																6,768,105.24	6,768,105.24	0.00	
Procurement of Postage and Delivery Services																			
Philhealth	Regional Office XII	Negotiated Procurement - Agency to Agency Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	589,000.00	589,000.00			
																589,000.00	589,000.00	0.00	
Procurement of Telephone Mobile Services																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	400,000.00	400,000.00			
																400,000.00	400,000.00	0.00	
Procurement of Telephone Landline Services																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	300,000.00	300,000.00			
																300,000.00	300,000.00	0.00	
Procurement of Cable, Satellite, Telegraph and Radio Services																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	8,400.00	8,400.00			
																8,400.00	8,400.00	0.00	
Procurement of Janitorial Services																			
Philhealth	Regional Office XII	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	3,226,523.76	3,226,523.76		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
																3,226,523.76	3,226,523.76	0.00	
Procurement of Security Services																			
Philhealth	Regional Office XII	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	6,934,051.92	6,934,051.92		
																6,934,051.92	6,934,051.92	0.00	
Repair and Maintenance of Office Equipment																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	550,000.00	550,000.00		
																550,000.00	550,000.00	0.00	
Repair and Maintenance of IT Equipment																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	243,240.00	243,240.00		
																243,240.00	243,240.00	0.00	
Repair and Maintenance of Transportation Equipment																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	450,000.00	450,000.00		
																450,000.00	450,000.00	0.00	
Repair and Maintenance of Furniture and Fixtures																			
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	300,000.00	300,000.00		
																300,000.00	300,000.00	0.00	
Procurement of Advertising Services																			
Philhealth	Regional Office XII	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services[Negotiated Procurement - Small Value Procurement	FEB	FEB							MAR		MAR	APR	COB	2,388,000.00	2,388,000.00		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
																	2,388,000.00	2,388,000.00	0.00	
Marketing and Promotional																				
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	MAR	COB	3,373,540.00	3,373,540.00				
																	3,373,540.00	3,373,540.00	0.00	
Procurement of Printing and Binding Services																				
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB		MAR	APR	COB	787,794.00	787,794.00				
																	787,794.00	787,794.00	0.00	
Procurement of Catering Service																				
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	MAY	MAY						JUN		JUN	JUL	COB	51,600.00	51,600.00				
																	51,600.00	51,600.00	0.00	
Procurement of Transportation and Delivery Services																				
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	100,000.00	100,000.00				
																	100,000.00	100,000.00	0.00	
Procurement of Rental Services																				
Philhealth	Regional Office XII	Negotiated Procurement - Lease of Real Property and Venue	FEB	FEB						FEB	MAR	MAR	MAR	APR	COB	23,285,933.05	23,285,933.05			
																	23,285,933.05	23,285,933.05	0.00	
Major Events and Conventions																				
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	OCT	OCT						OCT		NOV	DEC	COB	445,500.00	445,500.00				
																	445,500.00	445,500.00	0.00	
Major Events and Conventions																				


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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO		
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Lease of Real Property and Venue	FEB	FEB						MAR			MAR	APR	COB	326,189.00	326,189.00			
																326,189.00	326,189.00	0.00		
Registration of Motor Vehicle																				
Philhealth	Regional Office XII	Negotiated Procurement - Agency to Agency	FEB	FEB						MAR			MAR	APR	COB	33,000.00	33,000.00			
																33,000.00	33,000.00	0.00		
Corporate Forum																				
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR			MAR	APR	COB	30,000.00	30,000.00			
																30,000.00	30,000.00	0.00		
Medical Expenses																				
Philhealth	Regional Office XII	Public Bidding Negotiated Procurement - Small Value Procurement	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	2,582,500.00	2,582,500.00			
																2,582,500.00	2,582,500.00	0.00		
Note: System generated report.																Total	64,542,618.37	62,317,685.57	2,224,932.80	

Note: System generated report.


Prepared by:


NORWIN C. AUZA
BAC Secretariat

Recommended for Approval by:


LORELIE G. BONILLA
BAC Chairperson

Approved by:


HECTOR ZENON LEONARDO P. MALATE, MD
Regional Vice President
Head of the Procuring Entity



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE XII
CSA-1 Building, Corner Zulueta Street and General Santos Drive, Koronadal City
Tel. No. (083) 228-9731-35, Tel/Fax: 228-4733
Email: admin.pro12@philhealth.gov.ph
www.philhealth.gov.ph



PHILHEALTH REGIONAL OFFICE 12

ANNUAL PROCUREMENT PLAN

FOR CY 2023

INFORMATION TECHNOLOGY

RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2023


BAC Information and Technology Resources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of IT Equipment and Software																				
1st Quarter																				
Philhealth	Regional Office XII	Negotiated Procurement - Agency to Agency	FEB	FEB						MAR			MAR	APR	COB	2,098,355.32		2,098,355.32		
																2,098,355.32	0.00	2,098,355.32		
Procurement of IT Supplies																				
1st Quarter																				
Philhealth	Regional Office XII	Negotiated Procurement - Agency to Agency	FEB	FEB						MAR			MAR	APR	COB	3,041,083.25	3,041,083.25			
2nd Quarter																				
Philhealth	Regional Office XII	Negotiated Procurement - Agency to Agency	MAY	MAY						JUN			JUN	JUL	COB	53,604.08	53,604.08			
																3,094,687.33	3,094,687.33	0.00		
Procurement of Semi-Expendable IT Equipment																				
1st Quarter																				
Philhealth	Regional Office XII	Negotiated Procurement - Agency to Agency	FEB	FEB						MAR			MAR	APR	COB	222,735.24	222,735.24			
																222,735.24	222,735.24	0.00		
Procurement of Internet Services																				
Philhealth	Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR			MAR	APR	COB	623,779.44	623,779.44			
																623,779.44	623,779.44	0.00		
Note: System generated report.															Total	6,039,557.33	3,941,202.01	2,098,355.32		

Prepared by:


NORWIN C. AUZA
BAC Secretariat

Recommended for Approval by:


LORELIE G. BONILLA
BAC Chairperson

Approved by:


HECTOR ZENON LEONARDO P. MALATE, MD
Regional Vice President
Head of the Procuring Entity

PHILHEALTH REGIONAL OFFICE - XII Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10605020	PROCUREMENT OF OFFICE EQUIPMENT	PRO XII	NO	Competitive Bidding	February	February	March	March	Corporate Budget	1,687,432.80	-	1,687,432.80	
10605130	PROCUREMENT OF SPORTS EQUIPMENT	PRO XII	NO	Competitive Bidding	February	February	March	March	Corporate Budget	121,000.00	-	121,000.00	
10605990	PROCUREMENT OF OTHER EQUIPMENT	PRO XII	NO	Competitive Bidding	February	February	March	March	Corporate Budget	86,500.00	-	86,500.00	
10607010	PROCUREMENT OF FURNITURE AND FIXTURES	PRO XII	NO	Competitive Bidding	February	February	March	March	Corporate Budget	330,000.00	-	330,000.00	
5020201001	INTERNAL TRAININGS	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	April	Corporate Budget	1,076,158.03	1,076,158.03	-	
5020301001	PROCUREMENT OF REGULAR OFFICE SUPPLIES	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	February/May/ July/ November	February/May/ July/ November	Corporate Budget	3,256,035.62	3,256,035.62	-	Procurement of Regular Office Supplies for 1st Qtr - 4th Qtr (Supplies not available at PS-DBM will be undertaken through NP-53.9 and Direct Contracting as reflected on End-User's PPMP).
50203020	PROCUREMENT OF ACCOUNTABLE FORMS	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March/June /September/ November	March/June /September/ November	Corporate Budget	72,869.50	72,869.50	-	
50203070	PROCUREMENT OF DRUG AND MEDICINES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	116,888.00	116,888.00	-	
50203080	PROCUREMENT OF MEDICAL, DENTAL, AND LABORATORY SUPPLIES	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January / June / September / November	January / June / September / November	Corporate Budget	64,738.28	64,738.28	-	(Supplies not available at PS-DBM will be undertaken through NP-53.9 as reflected on End-User's PPMP)
50203090	PROCUREMENT OF GASOLINE, OIL AND LUBRICANTS	PRO XII	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January to December	January to December	Corporate Budget	2,940,843.00	2,940,843.00	-	
5020321002	PROCUREMENT OF SEMI-EXPENDABLE OFFICE EQUIPMENT EXPENSES	PRO XII	NO	NP-53.9 - Small Value Procurement	February / May / August	February / May / August	March / June / September	March / June / September	Corporate Budget	239,050.64	239,050.64	-	
5020321007	PROCUREMENT OF SEMI-EXPENDABLE OTHER MACHINERY AND EQUIPMENT	PRO XII	NO	NP-53.9 - Small Value Procurement	February / May	February / May	March / June	March / June	Corporate Budget	95,132.00	95,132.00	-	

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/P oting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321009	PROCUREMENT OF SEMI-EXPENDABLE SPORTS EQUIPMENT	PRO XII	NO	Competitive Bidding	May	May	June	June	Corporate Budget	23,100.00	23,100.00	-	
5020322001	PROCUREMENT OF SEMI-EXPENDABLE FURNITURE AND FIXTURES	PRO XII	NO	Competitive Bidding	February	February	March	April	Corporate Budget	936,406.74	936,406.74	-	(Other items will be undertaken through NP-53.9 as reflected on End-User's PPMP)
50203990	PROCUREMENT OF OTHER SUPPLIES	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January / August	January / September	Corporate Budget	100,124.75	100,124.75	-	(Supplies not available at PS-DBM will be undertaken through NP-53.9 as reflected on End-User's PPMP)
50204010	PROCUREMENT OF WATER SERVICES	PRO XII	NO	Direct Contracting	N/A	N/A	February	March	Corporate Budget	222,962.04	222,962.04	-	
50204020	PROCUREMENT OF ELECTRICITY	PRO XII	NO	Direct Contracting	N/A	N/A	February	March	Corporate Budget	6,768,105.24	6,768,105.24	-	
50205010	PROCUREMENT OF POSTAGE AND DELIVERY SERVICES	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	Corporate Budget	589,000.00	589,000.00	-	Procurement of Courier Services will be undertaken through NP-53.9.
5020502002	PROCUREMENT OF TELEPHONE MOBILE SERVICES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	400,000.00	400,000.00	-	
5020502001	PROCUREMENT OF TELEPHONE LANDLINE SERVICES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	300,000.00	300,000.00	-	
50205040	PROCUREMENT OF CABLE, SATELLITE, TELEGRAPH AND RADIO SERVICES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	8,400.00	8,400.00	-	
50212020	PROCUREMENT OF JANITORIAL SERVICES	PRO XII	NO	Competitive Bidding	February	February	March	March	Corporate Budget	3,226,523.76	3,226,523.76	-	
50212030	PROCUREMENT OF SECURITY SERVICES	PRO XII	NO	Competitive Bidding	February	February	March	March	Corporate Budget	6,934,051.92	6,934,051.92	-	
5021305001	REPAIR AND MAINTENANCE OF OFFICE EQUIPMENT	PRO XII	NO	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	Corporate Budget	550,000.00	550,000.00	-	
5021305002	REPAIR AND MAINTENANCE OF IT EQUIPMENT	PRO XII	NO	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	Corporate Budget	243,240.00	243,240.00	-	
50213060	REPAIR AND MAINTENANCE OF TRANSPORTATION EQUIPMENT	PRO XII	NO	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	Corporate Budget	450,000.00	450,000.00	-	
50213070	REPAIR AND MAINTENANCE OF FURNITURE AND FIXTURES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	300,000.00	300,000.00	-	
5029901001	PROCUREMENT OF ADVERTISING SERVICES	PRO XII	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	March	March	Corporate Budget	2,388,000.00	2,388,000.00	-	
5029901002	MARKETING AND PROMOTIONAL	PRO XII	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	Corporate Budget	3,373,540.00	3,373,540.00	-	
50299020	PROCUREMENT OF PRINTING AND BINDING SERVICES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	787,794.00	787,794.00	-	
5029903002-B	PROCUREMENT OF CATERING SERVICES	PRO XII	NO	NP-53.9 - Small Value Procurement	May	N/A	June	June	Corporate Budget	51,600.00	51,600.00	-	

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299040	PROCUREMENT OF TRANSPORTATION AND DELIVERY SERVICES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	100,000.00	100,000.00	-	
50299050	PROCUREMENT OF RENTAL SERVICES	PRO XII	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	February	March	Corporate Budget	23,285,933.05	23,285,933.05	-	
5029918009	MAJOR EVENTS AND CONVENTIONS	PRO XII	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	February / October	March / November	Corporate Budget	771,689.00	771,689.00	-	
5029999003	REGISTRATION OF MOTOR VEHICLES	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	February	March	Corporate Budget	33,000.00	33,000.00	-	
5029999005	CORPORATE FORUM	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	30,000.00	30,000.00	-	
5029999006	MEDICAL EXPENSES	PRO XII	NO	Competitive Bidding	February	February	March	March	Corporate Budget	2,582,500.00	2,582,500.00	-	
10605030	PROCUREMENT OF IT EQUIPMENT AND SOFTWARE	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	Corporate Budget	2,098,355.32		2,098,355.32	Stocks not available at PS-DBM will be procured through Public Bidding if >1M and NP-Small Value Procurement if <1M (subject to CNAS attachment)
5020301003	PROCUREMENT OF IT SUPPLIES	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	February / May	March / June	Corporate Budget	3,094,687.33	3,094,687.33		Stocks not available at PS-DBM will be procured through Public Bidding if >1M and NP-Small Value Procurement if <1M (subject to CNAS attachment)
5020321003	PROCUREMENT OF SEMI-EXPENDABLE IT EQUIPMENT	PRO XII	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	Corporate Budget	222,735.24	222,735.24		Stocks not available at PS-DBM will be procured through NP-Small Value Procurement (subject to CNAS attachment)
50205030	PROCUREMENT OF INTERNET SERVICES	PRO XII	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	Corporate Budget	623,779.44	623,779.44		
	GRAND TOTAL									70,582,175.70	66,258,887.58	4,323,288.12	

Prepared by:

NORWIN C. AUZA
BAC Secretariat

Recommended for Approval by:

LORELIE G. BONILLA
BAC Chairperson

Approved by:

HECTOR ZENON LEONARDO P. MALATE, MD
Regional Vice President, Head of the Procuring Entity