



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

PhilHealth Regional Office XI

Valgosons Building, Bolton Ext., Pob., Davao City

Call Center: (02) 441-7442 Trunkline: (082) 295-2133 local 6300; Direct (082) 295-3382

[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



UNIVERSAL HEALTH CARE  
Kalusugan at Kaligtas para sa Lahat

SEPTEMBER 19, 2022

**REGIONAL CORPORATE ORDER**

PRO XI No. 2022-0005

**TO : ALL CONCERNED END-USERS  
PHILHEALTH REGIONAL OFFICE XI**

**SUBJECT : APPROVAL OF INDICATIVE ANNUAL PROCUREMENT  
PLAN (INDICATIVE APP) AND INDICATIVE ANNUAL  
PROCUREMENT PLAN – COMMON SUPPLIES AND  
EQUIPMENT (INDICATIVE APP-CSE) FY 2023**

Under the authority granted by the Philhealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement Plan and consistent with Section 7.1 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, which states that “All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx”, this Order is hereby issued approving the attached FY 2023 Indicative Annual Procurement Plan and Indicative Annual Procurement Plan – Common Supplies and Equipment (Indicative APP-CSE) as recommended by the Philhealth Regional Office XI Bids and Awards Committee (BAC).

The Indicative Annual Procurement Plan (Indicative APP) and Indicative Annual Procurement Plan – Common Supplies and Equipment (Indicative APP-CSE) is a consolidation of various Project Procurement Management Plans (PPMPs), anchored on the approved Corporate Operating Budget (COB) for C.Y 2023 The PRO XI BAC deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services, Information Technology and Resources and Infrastructure Services of the Indicative Annual Procurement Plan (Indicative APP) and Indicative Annual Procurement Plan – Common Supplies and Equipment (Indicative APP-CSE), in accordance with the parameters set forth by RA 9184 and its RIRR.

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to the usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

DOCUMENT  
Date: 10-5-2022  
Dc:





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KALUSUGAN AT KALIWALA PARA SA LAHAT

- a. Procurement of Common-used Supplies, Office Supplies and Materials with mode of procurement indicated as PS DM/Shopping and Agency to Agency may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stocks (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue;
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS Catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried);
- c. Procurement of goods determined as through "direct Contracting" must comply with the requisites of Section 50 of RA 9184 and its RIRR as well as that of COA Circular 2021-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the head Office is located, if foreign goods.

Updating of the PPMPs and consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the attached FY 2023 Indicative Annual Procurement Plan (APP) and Indicative Annual Procurement Plan – Common Supplies and Equipment (Indicative APP-CSE) following the procedures defined in the RA 9184, its RIRR and relevant and appropriate internal issuances.

**ATTY. HARVEY L. CARCEDO, MBA**

Regional Vice President

Philhealth Regional Office XI

Date Signed: 10.5.2022





**BAC RESOLUTION RECOMMENDING THE APPROVAL OF THE FY 2023  
INDICATIVE ANNUAL PROCUREMENT PLAN (APP) AND INDICATIVE  
ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT  
(APP-CSE) FOR GOODS AND SERVICES, INFORMATION TECHNOLOGY  
AND RESOURCES AND INFRASTRUCTURE SERVICES INCLUDING THE  
METHODS OF PROCUREMENT OF PLANS/ACTIVITIES/PROJECTS  
RESOLUTION NUMBER 2022-028  
SERIES OF 2022**

**WHEREAS**, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of Republic Act (R.A) 9184 provides for the requirements of an Approved Annual Procurement Plan (APP) prior to procurement of program/projects/activities aimed to attain the mandate of National Health Insurance Program (NHIP) which states that:

“Section 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measure, only those considered crucial to the efficient discharge of government functions shall be included in the Annual Procurement Plan (APP).xxx”

“Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the Procuring Entity. The APP shall bear the approval of the Head of the Procuring Entity (HOPE) or second-ranking official designated by the Head of the Procuring Entity to act of his behalf and must be consistent with its duly approved yearly budget.”

**WHEREAS**, based on the above provision, the Project Procurement Management Plan (PPMPs) of the Philhealth Regional Office XI, through the Fund Management Information System – Philhealth Budget System (FMIS-PBS) were consolidated into FY 2023 Indicative Annual Procurement Plan (Indicative APP) and Indicative Annual Procurement Plan – Common Supplies Equipment (Indicative APP-CSE) by the PRO XI BAC Secretariat;

**WHEREAS**, upon consolidation of the PPMPs for Goods and Services, ITR and Infrastructure into the FY 2023 Indicative APP and APP-CSE, the PRO XI BAC Secretariat indicated the method of procurement for each proposed procurement program/project/activity thereat;

**WHEREAS**, on **SEPTEMBER 19, 2022** BAC meeting, the PRO XI BAC reviewed the proposed procurement including the appropriate method of procurement;

**NOW, THEREFORE**, the premises considered, the PRO XI BAC, pursuant to Section 12.1 (j) of the Revised IRR of RA 9184, hereby recommends to the Regional Vice President of the PRO XI, the approval of the attached PRO XI FY 2023 Indicative Annual Procurement Plan (Indicative APP) and Indicative Annual Procurement Plan – Common Supplies Equipment (Indicative APP-CSE);

Actual procurement for programs, projects and activities in the PRO XI FY 2023 Indicative APP and APP-CSE to be undertaken through any of the alternative mode must be strictly comply with the requirements and procedures under the Revised IRR of RA 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.



**RESOLVED**, at the Philhealth Regional Office XI, Davao City, this **19<sup>TH</sup>** day of **SEPTEMBER 2022**.

Recommended by:

**JOSE CLEO H. BAÑES, DMD**  
BAC Chairperson

**JOSE E. TUBURAN III**  
BAC Member

**ROMEL C. CUZON**  
BAC Member

**KAREN R. TECSON**  
BAC Member (Official Travel)

Approved by:

**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President

**PHILHEALTH REGIONAL OFFICE XI INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR FY 2023 (GOODS AND SERVICES)**

Code (PAP)	Procurement Program / Project	Object Code	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)
					Advertisement / Posting of IB/REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203020	Procurement of Accountable Forms	50203020	FMS	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	Corporate Budget	22,062.50	22,062.50	-	Continuous Forms & Operations Checks
50205040	Procurement of Cable, Satellite Telegraph & Radio Services	50205040	Admin	NP-53.9 - Small Value Procurement	February	February	February	March	Corporate Budget	28,800.00	28,800.00	-	Cable Services from Service Provider
5029999099	Procurement of Corporate Forum	5029999099	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	February	March	Corporate Budget	1,520,900.00	1,520,900.00	-	Various Meeting
50203070	Procurement of Drugs and Medicines	50203070	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	February	March	Corporate Budget	15,797.75	15,797.75	-	Various Medicines
50204020	Procurement of Electricity Expenses	50204020	Admin & LHIOs	Direct Contracting	N/A	N/A	March	March	Corporate Budget	9,340,242.84	9,340,242.84	-	Electricity Expenses from Service Provider
50203090	Procurement of Fuel, Oil and Lubricants Expenses	50203090	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	February	March	Corporate Budget	2,506,560.00	2,506,560.00	-	Fuel & Gasoline for Service Vehicles
50212020	Procurement of Janitorial Services Expenses	50212020	Admin & LHIOs	Competitive Bidding	February	February	March	March	Corporate Budget	5,079,979.80	5,079,979.80	-	Janitorial Services from Service Provider
5029901002	Procurement of Marketing & Promotional	5029901002	FOD & PAU	NP-53.9 - Small Value Procurement	February	February	February	March	Corporate Budget	302,550.00	302,550.00	-	Marketing Collaterals
50203080	Procurement of Medical, Dental & Laboratory Supplies	50203080	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	February	March	Corporate Budget	124,575.15	124,575.15	-	Other Medical Supplies
10605020	Procurement of Office Equipment (Various Air - Conditioning Equipment)	10605020	Admin & LHIOs	Competitive Bidding	February	February	March	March	Corporate Budget	10,605,348.80	-	10,605,348.80	Air-conditioning Equipment
5020321012	Procurement of Various Sports Equipment	5020321012	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	656,000.00	-	656,000.00	Sports Equipment
10605020	Procurement of Office Equipment Various)	10605020	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	68,000.00	-	68,000.00	Other Office Equipment
5029999006	Other Maintenance & Operating Expenses - Medical Expenses	5029999006	MSD	Competitive Bidding	February	February	March	March	Corporate Budget	3,280,000.00	3,280,000.00	-	Annual PHEX of PRO XI Employees CY 2022
5029999003	Other Maintenance & Operating Expenses - Registration of Motor Vehicle	5029999003	Admin & LHIOs	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	Corporate Budget	53,496.80	53,496.80	-	Service Vehicle Registration
50203990	Procurement of Other Supplies and Materials	50203990	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	February	March	Corporate Budget	496,656.97	496,656.97	-	Auto, Electrical & Hardware Supplies
50205010	Procurement of Postage and Delivery Services	50205010	PRO XI & LHIOs	NP-53.5 Agency-to-Agency	February	February	March	March	Corporate Budget	347,000.00	347,000.00	-	Registered & Metered Postage
50205010	Procurement of Postage and Delivery Services	50205010	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	50,000.00	50,000.00	-	Outgoing Door to Door Parcels

50299020	Procurement of Printing and Binding Expenses	50299020	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	21,200.00	21,200.00	-	Business Cards & Others
5020301001	Procurement of Regular Office Supplies	5020301001	PRO XI & LHIOs	NP-53.5 Agency-to-Agency	February	February	March	March	Corporate Budget	2,187,381.42	2,187,381.42	-	Various Regular Office supplies
50299050	Rental/ Lease Expenses	50299050	PRO XI & LHIOs	NP-53.10 Lease of Real Property and Venue	February	February	March	March	Corporate Budget	22,698,898.12	22,698,898.12	-	Rental of Office Space
5021305003	Repair & Maintenance Communication Equipment	5021305003	Admin	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	6,180.00	6,180.00	-	Communication Equipment R & M
50213070	Repair & Maintenance Furniture & Fixtures	50213070	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	38,540.00	38,540.00	-	FFE R & M
5021305002	Repair & Maintenance IT Equipment	5021305002	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	46,000.00	46,000.00	-	IT Equipment R & M
5021305001	Repair & Maintenance Office Equipment	5021305001	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	723,032.00	723,032.00	-	Office Equipment R & M
50213060	Repair & Maintenance Transportation Equipment	50213060	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	712,280.00	712,280.00	-	Service Vehicle R & M
5029903002-B	Representation Expenses (Committee Meeting)	5029903002-B	Admin	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	280,200.00	280,200.00	-	Meals for BAC Meeting
50212030	Procurement of Security Services Expenses	50212030	Admin & LHIOs	Competitive Bidding	February	February	March	March	Corporate Budget	11,168,472.12	11,168,472.12	-	Security Services from Service Provider
5020321007	Semi- Expendable Communication Equipment Expenses	5020321007	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	39,325.00	39,325.00	-	Telefax machine
5020321004	Semi- Expendable Medical Equipment Expenses	5020321004	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	14,455.00	14,455.00	-	Sphygmomanometer, Digital & Manual
5020322000	Procurement of Semi-Expendable Furniture & Fixtures	5020322000	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	4,867,453.07	4,867,453.07	-	Various Semi-Expendable FFE
5020321002	Procurement of Semi-Expendable Office Equipment	5020321002	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	602,235.87	602,235.87	-	Bank Note & Exhaust Fan
5020321099	Procurement of Semi-Expendable Other Machine & Equipment	5020321099	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	328,558.19	328,558.19	-	Various Semi-Expendable Other Machine & Equipment
5020321008	Procurement of Semi-Expendable Disaster Response & Rescue Equipment	5020321008	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	16,630.00	16,630.00	-	Various Semi-Expendable Disaster & Rescue Equipment
5020321012	Procurement of Semi-Expendable Sports Equipment	5020321012	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	291,326.31	291,326.31	-	Various Semi-Expendable Sports Equipment
5060405013	Procurement of Semi-Expendable Sports Equipment	5060405013	PRO XI & LHIOs	Competitive Bidding	February	February	March	March	Corporate Budget	210,000.00	-	210,000.00	Various Semi-Expendable Sports Equipment
5020321099	Procurement of Semi-Expendable Kitchen Equipment	5020321099	PRO XI & LHIOs	Competitive Bidding	February	February	March	March	Corporate Budget	8,295.00	8,295.00	-	Various Semi-Expendable Kitchen Equipment
50299070	Procurement of Subscription Services	50299070	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	74,064.00	74,064.00	-	Newspaper Subscription

5020502001	Telephone Expenses	5020502001	Admin & LHIOs	Direct Contracting	N/A	N/A	March	March	Corporate Budget	387,999.36	387,999.36	-	Telephone Expenses
50299040	Transportation & Delivery Services (Hauling)	50299040	Admin	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	45,000.00	45,000.00	-	Hauling Services
50204010	Water Expenses	50204010	Admin & LHIOs	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	Corporate Budget	431,427.48	431,427.48	-	Water Services from Service Provider
<b>TOTAL AMOUNT</b>										<b>79,696,923.55</b>	<b>68,157,574.75</b>	<b>11,539,348.80</b>	-

Consolidated & Prepared by:

**BRENDO C. MAAGHOP**  
SLA II / Member  
PRO XI BAC Secretariat

Noted by:

**GARY E. SAMONTE**  
Head Secretariat  
PRO XI Bids & Awards Committee

Recommended as to Mode of Procurement

**JOSE CLEO H. BAÑES, DMD**  
BAC Chairperson  
PRO XI Bids & Awards Committee

**KAREN R. TECSON**  
BAC Member (Official Travel)  
PRO XI Bids & Awards Committee

Approved by:

**JOSE E. TUBURAN III**  
BAC Member  
PRO XI Bids & Awards Committee

**ROMEL C. CUZON**  
BAC Member  
PRO XI Bids & Awards Committee

**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President  
PRO XI

**PHILHEALTH REGIONAL OFFICE XI INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR FY 2023 (ICT RESOURCES)**

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement / Posting of IB / REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405003	Procurement of IT Equipment & Software	5060405003	PRO XI & LHIOs	Competitive Bidding	February	February	March	March	Corporate Budget	13,800,452.60	-	13,800,452.60	Various Regular IT Equipment & software
5020301002	Procurement of Regular IT Supplies	5020301002	PRO XI & LHIOs	NP-53.5 Agency-to-Agency	February	February	March	March	Corporate Budget	3,701,582.51	3,701,582.51	-	Various Regular IT Supplies
5020321003	Procurement of Semi-Expendable IT Equipment	5020321003	PRO XI & LHIOs	NP-53.5 Agency-to-Agency	February	February	March	March	Corporate Budget	907,154.02	907,154.02	-	Various Regular IT Equipment
5020321003	Procurement of Semi-Expendable IT Equipment	5020321003	PRO XI & LHIOs	Competitive Bidding	February	February	March	March	Corporate Budget	13,677,339.12	13,677,339.12	-	Various Regular IT Equipment
50205030	Procurement of Internet Services	50205030	PRO XI & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	1,895,648.40	1,895,648.40	-	Internet Services for PRO XI
<b>TOTAL AMOUNT</b>										<b>33,982,176.65</b>	<b>20,181,724.05</b>	<b>13,800,452.60</b>	<b>-</b>

Consolidated & Prepared by:

Noted by:

Recommended as to Mode of Procurement

Approved by:

**BRENDO C. MAAGHOP**  
SIA II / Member  
PRO XI BAC Secretariat

**GARY E. SAMONTE**  
Head Secretariat  
PRO XI Bids & Awards Committee

**JOSE CLEO H. BAÑES, DMD**  
Chairperson  
PRO XI Bids & Awards Committee

**JOSE E. TUBURAN III**  
BAC Member  
PRO XI Bids & Awards Committee

**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President  
PRO XI

**KAREN R. TECSON**  
BAC Member (Official Travel)  
PRO XI Bids & Awards Committee

**ROMEL C. CUZON**  
BAC Member  
PRO XI Bids & Awards Committee

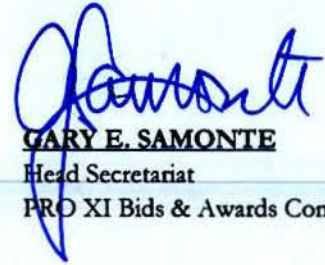
**PHILHEALTH REGIONAL OFFICE XI INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR FY 2023 (INFRASTRUCTURE)**

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement / Posting of IB / REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021304001	Leasehold Improvement	5021304001	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	2,150,000.00	-	2,150,000.00	Leased Building R & M
5021309002	Repair & Maintenance Leased Assets Improvements - Building	5021309002	Admin & LHIOs	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	170,000.00	170,000.00	-	Leased Building R & M
<b>TOTAL AMOUNT</b>										<u>2,320,000.00</u>	<u>170,000.00</u>	<u>2,150,000.00</u>	-

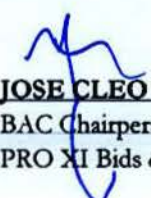
Consolidated & Prepared by:

  
**BRENDO C. MAAGHOP**  
 SLA II / Member  
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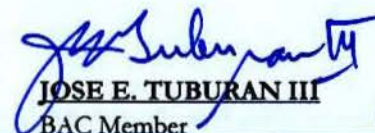
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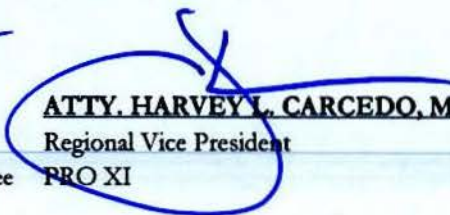
  
**GARY E. SAMONTE**  
 Head Secretariat  
 PRO XI Bids & Awards Committee

Recommended as to Mode of Procurement

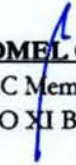
  
**JOSE CLEO H. BAÑES, DMD**  
 BAC Chairperson  
 PRO XI Bids & Awards Committee

Approved by:

  
**JOSE E. TUBURAN III**  
 BAC Member  
 PRO XI Bids & Awards Committee

  
**ATTY. HARVEY L. CARCEDO, MBA**  
 Regional Vice President  
 PRO XI

**KAREN R. TECSON**  
 BAC Member (Official Travel)  
 PRO XI Bids & Awards Committee

  
**ROMEL C. CUZON**  
 BAC Member  
 PRO XI Bids & Awards Committee