



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
Call Center: (02) 8441-7442 | Trunkline: (02) 8441-7444
www.philhealth.gov.ph



January 23, 2022

CORPORATE MEMORANDUM

NO. 2023 - 0001

TO : **ALL CONCERNED END-USERS**
Head Office

SUBJECT : **Approval of the CY 2023 Annual Procurement Plan (APP)**

The CY 2023 Annual Procurement Plan (APP) is hereby prepared under the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act of 2003", in accordance with the following guidelines:

"Section 7.1 All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity.

Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf."

Upon approval of the Corporate Operating Budget (COB) for CY 2023 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the Secretariat for the Bids and Awards Committees (SBAC), using the Financial Management Information System - PhilHealth Budget System (FMIS-PBS), consolidated the Project Procurement Management Plans (PPMPs) of all concerned End-users in the Head Office into the CY 2023 Annual Procurement Plan (APP).

The Bids and Awards Committee - Annual Procurement Plan (BAC-APP), deliberated on, determined and recommended the appropriate methods of procurement covering the various Projects, Activities and Programs (PAPs) included in the APP, in accordance with the parameters set forth by R.A. 9184 and its RIRR.

It is emphasized that all procurement based on the approved CY 2023 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Use Supplies and Equipment (CSE), with Agency to Agency (PS-DBM) mode of procurement may be purchased through other means under existing rules and procedures such as but not limited to Public Bidding, Shopping, and other acceptable modes under the 2016 Revised IRR of R.A. 9184 upon presentation and submission of the screenshot from the PS-DBM website that the said item is out of stock from the PhilGEPS catalogue.

MASTER
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- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue, the mode of procurement to be utilized is Small Value Procurement.
- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requirements of Section 50 of R.A. 9184 and its RIRR as well as COA Circular No. 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods.
- d. For Infrastructure Projects with mode of procurement as Public Bidding due to its lump sum amount may use Small Value Procurement depending on the nature of project subject to thresholds provided in the IRR of R.A. 9184.

Under the authority granted by the PhilHealth Board to the Acting President and CEO as Head of the Procuring Entity (HoPE), the attached CY 2023 APP is hereby approved and enjoin all concerned offices to facilitate procurement and the implementation of the PAPs thereat.

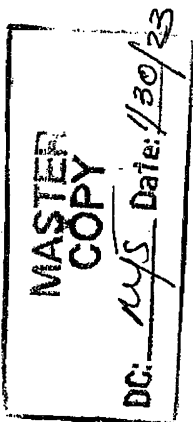
For information and guidance of all concerned.



EMMANUEL R. LEDESMA, JR.
Acting President and Chief Executive Officer (APCEO)

Date Signed: 1/30/2023

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**CY 2023 Annual
Procurement Plan for
Information and
Technology Resources**

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2023

“ANNEX C”

BAC Information and Technology Resources

Procurement Program/Project PMO / End-User Procurement	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of IT Equipment and Software																			
1st Quarter																			
Physical Resources and Infrastructure Department	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	109,189.08		109,189.08		
Prosecution Department	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	109,189.08		109,189.08		
Operations Audit Department	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	109,189.08		109,189.08		
Member Management Group	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	54,594.54		54,594.54		
Commision on Audit	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	54,594.54		54,594.54		
Office of the Chief Operating Officer - Proper	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	54,594.54		54,594.54		
Organization and Systems Development Office	Public Bidding	JAN	FEB	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB	111,857.20		111,857.20		
2nd Quarter																			
Special Programs Department	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	111,857.20		111,857.20		
Financial Audit Department	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	55,928.60		55,928.60		
PhilHealth Identity Management System (PMO)	Public Bidding	MAR	MAR	APR		APR		APR	APR	APR	MAY	MAY	JUN	COB	163,783.62		163,783.62		
Office of the President and CEO - Proper	Negotiated Procurement - Agency to Agency	MAY	MAY							JUN		JUN	JUL	COB	54,594.54		54,594.54		
Office of the Vice President- Corporate Affairs Group	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	135,200.00		135,200.00		
IT Management Department	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	21,840,000.00		21,840,000.00		
Task Force for Corporate Center and Offices (TFCC)	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	54,594.54		54,594.54		
															23,019,166.56	0.00	23,019,166.56		
Procurement of IT Supplies																			
1st Quarter																			
IT Management Department	Public Bidding Negotiated Procurement - Agency to Agency Direct Contracting Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	822,404.00		822,404.00		
2nd Quarter																			
IT Management Department	Negotiated Procurement - Agency to Agency Public Bidding	MAR	MAR	APR		APR		APR	APR	APR	MAY	MAY	JUN	COB	3,751,955.13		3,751,955.13		
															4,574,359.13	4,574,359.13	0.00		
Procurement of Semi-Expendable IT Equipment																			
1st Quarter																			
IT Management Department	Shopping Public Bidding	FEB	FEB									FEB	FEB	COB	143,553.88		143,553.88		
2nd Quarter																			
IT Management Department	Shopping	JUN	JUN									JUN	JUL	COB	6,098.60		6,098.60		
															149,652.48	149,652.48	0.00		
Procurement of Internet Services																			
IT Management Department	Public Bidding	MAY	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB	135,730,587.24		135,730,587.24		
															135,730,587.24	135,730,587.24	0.00		
Note: System generated report.															Total	163,473,765.41	140,454,598.85	23,019,166.56	