



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
Citystate Centre, 709 Shaw Boulevard, Pasig City  
(02) 8441-7442 www.philhealth.gov.ph  
PhilHealthOfficial teamphilhealth

October 23, 2023

**CORPORATE MEMORANDUM**

No. 2023-0090

TO : **ALL CONCERNED END-USERS**  
Head Office

SUBJECT : **Approval of the Twenty-Sixth (26<sup>th</sup>) Batch of Amendment of the Annual Procurement Plan (APP) for CY 2023**

After thorough review and evaluation, the Bids and Awards Committee – Annual Procurement Plan (BAC-APP) has determined that the requested revisions / modification in the programs and projects of the end-users were necessary for the effective and efficient delivery of public service by the Corporation. These adjustments were necessary due to unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities and programs. Hence, the need to amend or update the CY 2023 APP.

The CY 2023 APP is being amended pursuant to the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

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Date: 11/15/23  
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In accordance with BAC-APP Resolution No. 49, s. 2023, the BAC resolved to recommend the approval of Programs, Activities and Projects (PAPs) included in the Twenty-Sixth 26<sup>th</sup> Batch of Amendments of the Annual Procurement Plan (APP) for CY 2023 in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

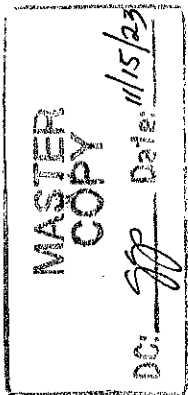
Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached Twenty-Sixth (26<sup>th</sup>) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2023 of the PhilHealth Central Office.

It shall be emphasized that all procurement based on the approved CY 2023 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

  
**EMMANUEL R. LEDESMA, JR.**  
President and Chief Executive Officer (PCEO)

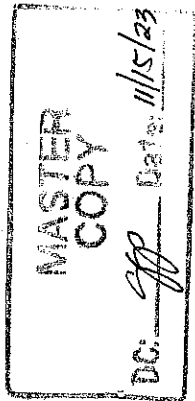
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# **Twenty-Sixth (26<sup>th</sup>) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2023**

## **Goods and Services**

Maintenance and Other Operating Expenses



**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**TWENTY-SIXTH (26TH) BATCH OF AMENDMENT OF THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2023**  
**Maintenance and Other Operating Expenses (MOOE)**

ANNEX "A"  
GS

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901002	Marketing Events/Activities	PRO-XI	No						CY 2023 COB	-87,500.00	-87,500.00		for BRO to PRO-XI
5029901002	Sponsorship Events	PRO VIII	No						CY 2023 COB	-11,000.00	-11,000.00		for BRO to PRO-VIII
5029901002	Procurement of Jacket in support in the Celebration of VAWC	Gender and Development	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	50,000.00	50,000.00		
50299070	Subscription to Financial Information Service Platform	Treasury Department	No	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2023 COB	15,000.00	15,000.00		
502	Consultancy Services for ISO 27001 at the PhilHealth ITMD Central Office	Corporate Information Security Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	1,000,000.00	1,000,000.00		
50205010	Cargo & Pouches	Physical Resources & Infrastructure Department	No	Public Bidding					CY 2023 COB	1,000,000.00	1,000,000.00		
50205010	Metered/Registered (PhilPost)	Physical Resources & Infrastructure Department	No	Agency to Agency					CY 2023 COB	300,000.00	300,000.00		
50201010	Travels/Per diem/Toll Fees and Parking Fees	Physical Resources & Infrastructure Department	No						CY 2023 COB	-800,000.00	-800,000.00		charged to travelling expense
50204020	Electricity (Utilities)	Physical Resources & Infrastructure Department	No						CY 2023 COB	-500,000.00	-500,000.00		

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Date: 11/15/23

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**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**TWENTY-SIXTH (26TH) BATCH OF AMENDMENT OF THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2023**  
**Maintenance and Other Operating Expenses (MOOE)**

ANNEX "A"  
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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
502020100101	Training of Trainers on Konsulta PCPN-SHF	PRO CAR	No						CY 2023 COB	460,800.00	460,800.00		for BRO to PRO-CAR
502020100102	External Training	Human Resource Department	No						CY 2023 COB	437,003.75	437,003.75		charged to external training
5020321002	DOCUMENT CAMERA Flexible camera arm with rotational movement for easy positioning and storage. Lighting: Built-in LED illumination lamp Lens: Lens with manual and automatic focus f 6.26 (~30.75 mm); f 3.2 (wide) f 6.8 (tele) Zoom: 8A- optical , 10A digital, 80A- total magnification.	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	48,125.00	48,125.00		
5029999005-B	Conduct of an Orientation and Workshop for the Procurement Officer Designate (ProcOD)	Secretariat for the Bids and Awards Committees	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2023 COB	234,000.00	234,000.00		
50299 B	Conduct of SBAC Year-End Assessment for CY 2023	Secretariat for the Bids and Awards Committees	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2023 COB	500,250.00	500,250.00		
502020100102	Public Procurement Specialist Certification Course (PPSCC) - Level 3	Secretariat for the Bids and Awards Committees	No						CY 2023 COB	280,000.00	280,000.00		charged to external training
502020100102	Public Procurement Specialist Certification Course (PPSCC) - Level 1	Secretariat for the Bids and Awards Committees	No						CY 2023 COB	175,000.00	175,000.00		charged to external training
50201010	Various Local Travels	Secretariat for the Bids and Awards Committees	No							600,600.00	600,600.00		charged to travelling expense

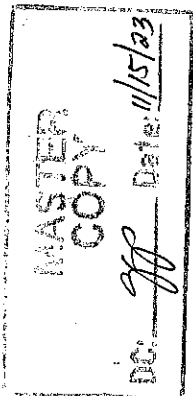
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Date: 11/15/23  
By: JFC

**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**TWENTY-SIXTH (26TH) BATCH OF AMENDMENT OF THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2023**  
**Maintenance and Other Operating Expenses (MOOE)**

ANNEX "A"  
GS

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Office Supplies - Data File Folder	Secretariat for the Bids and Awards Committees	No	Shopping						20,601.00	20,601.00		
50201010	Conduct of Internal Quality Audit (IQA) for CY 2023 to PRO and Central Office	Organization and Systems Development Office	No							-406,700.00	-406,700.00		charged to travelling expense
										3,167,976.00	3,167,976.00		



Consolidated/ Prepared by:

for: *[signature]* 11/7/23  
 GLENDA P. LARCA

Procurement Planning Policy Training and Monitoring Team  
 Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

for *[signature]* 11/7/23  
 DENISE JOSEPH C. SORIA

Procurement Planning Policy Training and Monitoring Team  
 Secretariat for the Bids and Awards Committees

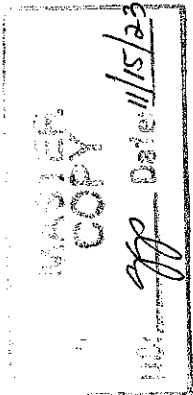
Approved by:

*[signature]*  
 JOSEPH Q. VERGARA 11/7

Head  
 Secretariat for the Bids and Awards Committees

# **Twenty-Sixth (26<sup>th</sup>) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2023**

## **Information and Technology Resources Capital Expenditures**



**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**TWENTY-SIXTH (26TH) BATCH OF AMENDMENT OF THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2023**  
**Capital Expenditures (CapEx)**

ANNEX "B"  
 ITR

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10605030	Laptop, Mid-Range	Financial Audit Department	No	Public Bidding					CY 2023 COB	55,928.60	55,928.60		
10605030	Laptop, Mid-Range	Special Programs Department	No	Public Bidding					CY 2023 COB	111,857.20	111,857.20		
10605030	Laptop, Mid-Range	Organization and Systems Development Office	No	Public Bidding					CY 2023 COB	111,857.20	111,857.20		
10605030	Desktop Computer, Mid-Range	Commission on Audit	No	Public Bidding					CY 2023 COB	54,594.54	54,594.54		
10605030	Desktop Computer, Mid-Range	Member Management Group	No	Public Bidding					CY 2023 COB	54,594.54	54,594.54		
10605030	Desktop Computer, Mid-Range	Office of the Executive Vice President and Chief Operating Officer	No	Public Bidding					CY 2023 COB	54,594.54	54,594.54		
10605030	Desktop Computer, Mid-Range	Office of the President and Chief Executive Officer	No	Public Bidding					CY 2023 COB	54,594.54	54,594.54		
10605030	Desktop Computer, Mid-Range	Operations Audit Department	No	Public Bidding					CY 2023 COB	109,189.08	109,189.08		
10605030	Desktop Computer, Mid-Range	Project Management Office - PhilHealth Identity Management System	No	Public Bidding					CY 2023 COB	163,783.62	163,783.62		
10605030	Desktop Computer, Mid-Range	Physical Resources & Infrastructure Department	No	Public Bidding					CY 2023 COB	109,189.08	109,189.08		

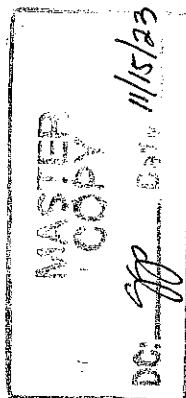
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**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**TWENTY-SIXTH (26TH) BATCH OF AMENDMENT OF THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2023**  
**Capital Expenditures (CapEx)**

ANNEX "B"  
 ITR

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10605030	Desktop Computer, Mid-Range	Prosecution Department	No	Public Bidding					CY 2023 COB	109,189.08	109,189.08		
10605030	Desktop Computer, Mid-Range	Task Force on Corporate Center and Offices	No	Public Bidding					CY 2023 COB	54,594.54	54,594.54		
										1,043,966.56	1,043,966.56		



Consolidated/ Prepared by:

*Glenda V. Pilarca*  
 GLENDA V. PILARCA

Procurement Planning Policy Training and Monitoring Team  
 Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

*Densie Joseph C. Soria*  
 DENSIE JOSEPH C. SORIA

Procurement Planning Policy Training and Monitoring Team  
 Secretariat for the Bids and Awards Committees

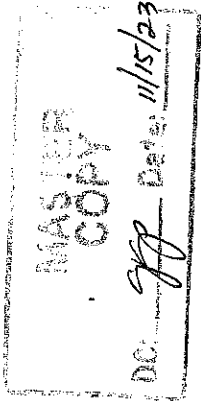
Approved by:

*Joseph M. Vergara*  
 JOSEPH M. VERGARA

Head  
 Secretariat for the Bids and Awards Committees

# **Twenty-Sixth (26<sup>th</sup>) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2023**

## **Information and Technology Resources Maintenance and Other Operating Expenses**




PHILIPPINE HEALTH INSURANCE CORPORATION  
TWENTY-FIRST (21ST) BATCH OF AMENDMENT OF THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2023  
Maintenance and Other Operating Expenses (MOOE)

ANNEX "C"  
ITR

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299070	Adobe Creative Cloud Subscription	Office of the Vice President - Corporate Affairs Group	No	Negotiated Procurement - Small Value Procurement						204,000.00	204,000.00		
										204,000.00	204,000.00		

Consolidated/ Prepared by:

  
GLENDA V. PILARCA

Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

  
DENISE JOSEPH C. SORIA

Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Approved by:

  
JOSEPH O. VERGARA

Head  
Secretariat for the Bids and Awards Committees

