



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
Citystate Centre, 709 Shaw Boulevard, Pasig City  
(02) 8441-7442 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)  
PhilHealthOfficial teamphilhealth

September 29, 2023

**CORPORATE MEMORANDUM**

No. 120123 - 0084

TO : **ALL CONCERNED END-USERS**  
Head Office

SUBJECT : **Approval of the Twenty-Fifth (25<sup>th</sup>) Batch Amendment of the Annual Procurement Plan (APP) for CY 2023**

After thorough review and evaluation, the Bids and Awards Committee – Annual Procurement Plan (BAC-APP) has determined that the requested revisions/modification in the programs and projects of the end-users were necessary for the effective and efficient delivery of public service by the Corporation. These adjustments were necessary due to unavoidable factors, such as but not limited to extraordinary fluctuation in prices, introduction of new projects, activities and programs. Hence, the need to amend or update the CY 2023 APP.

The CY 2023 APP is being amended pursuant to the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, “Government Procurement Reform Act”, pursuant to the following provisions:

“Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year.”

In accordance with BAC-APP Resolution No.47, s. 2023, the BAC resolved to recommend the approval of Programs, Activities and Projects (PAPs) included in the Twenty-Fifth (25<sup>th</sup>) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2023 in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of Procuring Entity, this memorandum is hereby issued approving the attached




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Twenty-Fifth (25<sup>th</sup>) Batch of Amendments of the Annual Procurement Plan (APP) for CY 2023 of the PhilHealth Central Office.

It shall be emphasized that all procurement based on the approved CY 2023 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

  
**EMMANUEL R. LEDESMA, JR.**  
President and Chief Executive Officer (PCEO)

Date Signed: 10/06/2023

DO: mys 10/9/23  
WAS: 10/9/23

**Twenty-Fifth (25<sup>th</sup>) Batch of Amendments of  
the Annual Procurement Plan (APP) for CY  
2023**

**Goods and Services**

**Maintenance and Other Operating Expenses**

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DC: WFS Date: 10/9/23

**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**TWENTY-FIFTH (25TH) BATCH OF AMENDMENT OF THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2023**  
**Maintenance and Other Operating Expenses (MOOE)**

ANNEX "A"  
 GS

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50211030	Business Process Review and Readiness Assessment and Assistance for PhilHealth Digitalization Transformation in Preparation for the Adoption of Philippine Financial Reporting Standards 17, 9 and other Applicable Standards	Fund Management Sector	No	Public Bidding					CY 2023 COB	2,289,345.92	2,289,345.92		
5029999005-B	Year-End Assessment	Comptrollership Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2023 COB	385,000.00	385,000.00		
50201020	PhilHealth Service Mission in Beirut, Lebanon	Special Programs Department	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant, Airline Tickets and Online Subscriptions					CY 2023 COB	403,447.00	403,447.00		
50201010	Travelling Expenses - Local	Office of the Vice President - Actuary	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant, Airline Tickets and Online Subscriptions					CY 2023 COB	80,000.00	80,000.00		
50205040	Available Cable Provider	Treasury Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	1,200.00	1,200.00		
5029903002	Meals for the various meetings	Office of the Chief Operating Officer	No						CY 2023 COB	243,000.00	243,000.00		for reimbursement (committee meeting)
50299030	Rental of Service Vehicle (Bus) for the Conduct of Corporate Forum ; Consultative Workshop on the Development of the CY 2025 IT-SEPP Library of the PhilHealth Budget System	Information Technology Management Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	67,385.00	67,385.00		

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**Maintenance and Other Operating Expenses (MOOE)**

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					Advertisement/ Posting of IR/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020000005-B	System Orientation and Training on PhilHealth Membership System	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2023 COB	551,300.00	551,300.00		
5020000005-B	Conduct of MMG Year-End Assessment Forum	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2023 COB	517,400.00	517,400.00		
502000050	Bus Rental - Transport Service for the conduct of MMG Year-End Assessment Forum	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	98,000.00	98,000.00		
50201010	Various Local Travels	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant, Airline Tickets and Online Subscriptions					CY 2023 COB	58,300.00	58,300.00		
5020201001	Fraud Awareness Seminar for Area I in PRO III	Fact-Finding, Investigation and Enforcement Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2023 COB	357,000.00	357,000.00		venue
5020201001	Fraud Awareness Seminar for Area I in PRO III	Fact-Finding, Investigation and Enforcement Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	60,000.00	60,000.00		resource speaker
	2023 GAD Halloween Activity "A Fairy Enchanting Time at PhilHealth Head Office (Fantasy Time with Fairies & Elves)"												

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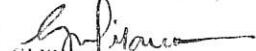


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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020018000	Meals	Gender and Development	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	50,000.00	50,000.00		
5020018000	Party Events	Gender and Development	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	30,000.00	30,000.00		
5020018000	Prizes Cash	Gender and Development	No						CY 2023 COB	20,000.00	20,000.00		
5020321002	Aircon, Evaporative Air Cooler	Physical Resources and Infrastructure Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	63,000.00	63,000.00		for reimbursement
50213050	Repair of Various Semi-Expendable Office Equipment	Physical Resources and Infrastructure Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	90,000.00	90,000.00		
5020322001	Repair of Various Semi-Expendable Furnitures & Fixtures	Physical Resources and Infrastructure Department	No	Negotiated Procurement - Small Value Procurement					CY 2023 COB	100,000.00	100,000.00		
50202010	Training on Property and Supply Management System (Resource Person)	Human Resource Department	No	Negotiated Procurement - Agency to Agency					CY 2023 COB	64,000.00	64,000.00		resource speaker
										5,265,377.92	5,265,377.92		

Consolidated/Prepared by:

  
**GLEN DARY PILARCA**

Procurement Planning Policy Training and Monitoring Team

Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation

  
**DENISE JOSEPH C. SORIA**

Procurement Planning Policy Training and Monitoring Team

Secretariat for the Bids and Awards Committees

Approved by:

  
**JOSEPHITO VERGARA**

Head,

Secretariat for the Bids and Awards Committees

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 Date: 10/9/23  
 nys  
 DC: