

April 17, 2023

**CORPORATE MEMORANDUM**No. 2023 - 0034

TO : **ALL CONCERNED END-USERS**  
Head Office

SUBJECT : **Approval of the Ninth (9<sup>th</sup>) Batch of Amendment on the Annual Procurement Plan (APP) for CY 2023**

After thorough review and evaluation, the Bids and Awards Committee – Annual Procurement Plan (BAC-APP) has determined that the requested revisions / modification in programs and projects by the end-users were significant and necessary for the effective and efficient delivery of public service by the Corporation. These adjustments were made necessary due to unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the CY 2023 APP, hence the need to be updated and/or amended.

The CY 2023 APP is being amended pursuant to the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

In accordance with BAC-APP Resolution No. 19, s. 2023, the BAC-APP, resolved to recommend the approval of Projects, Activities and Programs (PAPs) included in the Ninth

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(9<sup>th</sup>) Batch of Amendment on the CY 2023 APP, in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

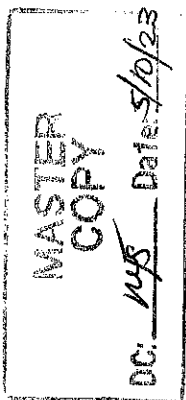
Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached Ninth (9<sup>th</sup>) Batch of Amendment on the Annual Procurement Plan (APP) of the PhilHealth Central Office for CY 2023.

It shall be emphasized that all procurement based on the approved CY 2023 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

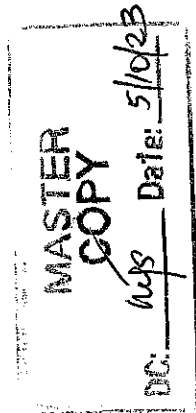
For information and strict compliance of all concerned.

  
**EMMANUEL R. LEDESMA, JR.**  
Acting President and Chief Executive Officer (APCEO)

Date Signed: 05/09/23



**Ninth (9<sup>th</sup>) Batch of Amendments on the  
Annual Procurement Plan (APP) for  
CY 2023**



**Goods and Services**  
Maintenance and Other Operating Expenses

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2023 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
Maintenance and Other Operating Expenses (MOOE)

| Code (PAP) | Procurement Project  | PMO/ End-User                 | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement                              | Schedule for Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (PhP) |            |    | Remarks (brief description of Program/ Project) |
|------------|--|-------------------------------|---|--|--|-----------------------------|-----------------|------------------|-----------------|------------------------|------------|----|---|
|            |  |                               |   |  | Advertisement/ Posting of IB/REI       | Submission /Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE       | CO |   |
| 5029918001 | PRO II Employees' Day  | PRO - II                      | No  |  |  |                             |                 |                  | CY 2023 COB     | -43,200.00             | -43,200.00 |    | for BRO to PRO                                  |
| 5029918001 | PRO XII Employees' Day   | PRO - XII                     | No  |  |  |                             |                 |                  | CY 2023 COB     | -59,200.00             | -59,200.00 |    |   |
| 5020321002 | Paper Cutter Paper Trimmer/ Cutting Machine; table top guillotine tpe cutting machine, paper cap. 20-25 sheets of multi-purpose paper, paper size: B4 (max), base paper size marking: B7, B6, A5, B5, A4, B4 with guillotine arm/tension safety bolt | Human Resource Department     | No  | Negotiated Procurement - Agency to Agency        |  |                             |                 |                  | CY 2023 COB     | 9,297.60               | 9,297.60   |    |   |
| 5020321001 | Ink for stamp pad with applicator, color : purple or violet, 50ml  | OVP - Member Management Group | No  | Negotiated Procurement - Agency to Agency        |  |                             |                 |                  | CY 2023 COB     | 75.16                  | 75.16      |    |   |
| 5020321001 | Data File Box, made of chipboard with cover  | Operations Audit Department   | No  | Negotiated Procurement - Small Value Procurement |  |                             |                 |                  | CY 2023 COB     | 12,320.00              | 12,320.00  |    |   |

ANNEX "A"  
GOODS AND SERVICES

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2023 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
Maintenance and Other Operating Expenses (MOOE)

| Code (PAP) | Procurement Project  | PMO/ End-User                                       | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement                                       | Schedule for Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (Php) |           |    | Remarks (brief description of Program/ Project) |
|------------|--|---|---|---|--|-----------------------------|-----------------|------------------|-----------------|------------------------|-----------|----|---|
|            |  |   |   |   | Advertisement/ Posting of IB/REI       | Submission /Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE      | CO |   |
| 5020321001 | Folder Metal Ring Binder, Long, 2 hole, Arc File           | Operations Audit Department                         | No  | Negotiated Procurement - Small Value Procurement          |  |                             |                 |                  | CY 2023 COB     | 10,500.00              | 10,500.00 |    |   |
| 5029999005 | Workshop/Writeshop on Primary Care and Outpatient Benefits | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 60,000.00              | 60,000.00 |    |   |
| 5029999005 | Workshop/Writeshop on Emergency Care                       | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 60,000.00              | 60,000.00 |    |   |
| 5029999005 | Workshop/Writeshop on Contracting                          | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 60,000.00              | 60,000.00 |    |   |
| 5029999005 | Workshop/Writeshop on Cost Sharing                         | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 60,000.00              | 60,000.00 |    |   |
| 5029999005 | Workshop/Writeshop on DRGs Implementing Guidelines         | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 60,000.00              | 60,000.00 |    |   |

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|------------|---|---|---|---|--|-----------------------------|-----------------|------------------|-----------------|------------------------|-----------|----|---|
|            |   |   |   |   | Advertisement/ Posting of IB/REI       | Submission /Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE      | CO |   |
| 5029999005 | RTD/FGD on DRGs Implementing Guidelines   | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 60,000.00              | 60,000.00 |    |   |
| 5029999005 | RTD/FGD on ACR-based Global Budget  | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 60,000.00              | 60,000.00 |    |   |
| 5020321001 | Ink for stamp pad with applicator, color: purple or violet 50ml   | Office of the President and Chief Executive Officer | No  | Negotiated Procurement - Agency to Agency                 |  |                             |                 |                  | CY 2023 COB     | 112.74                 | 112.74    |    |   |
| 5029999005 | Conduct of Mid-Year Assessment of Target and Accomplishments for 2023 and Planning for 2024 of Corporate Communication Department | Corporate Communication Department                  | No  | Negotiated Procurement - Lease of Real Property and Venue |  |                             |                 |                  | CY 2023 COB     | 56,250.00              | 56,250.00 |    |   |
| 5020301001 | BATTERY Rechargeable for Sony Digicam, NP-BG1   | Corporate Communication Department                  | No  | Negotiated Procurement - Small Value Procurement          |  |                             |                 |                  | CY 2023 COB     | 17,578.00              | 17,578.00 |    |   |
| 5020301001 | BINDER EDP BINDER, 11"x14-7/8"  | Corporate Communication Department                  | No  | Negotiated Procurement - Small Value Procurement          |  |                             |                 |                  | CY 2023 COB     | 3,217.50               | 3,217.50  |    |   |

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|------------|---|------------------------------------|---|--|--|-----------------------------|-----------------|------------------|-----------------|------------------------|----------|----|---|
|            |   |                                    |   |  | Advertisement/ Posting of IB/REI       | Submission /Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE     | CO |   |
| 5020301001 | BINDER EDP BINDER, 11"x9-1/2"                             | Corporate Communication Department | No  | Negotiated Procurement - Small Value Procurement |  |                             |                 |                  | CY 2023 COB     | 3,217.50               | 3,217.50 |    |   |
| 5020301001 | COLUMNAR NOTEBOOK 4 columns, 55gsm, 50 sheets/notebook    | Corporate Communication Department | No  | Negotiated Procurement - Small Value Procurement |  |                             |                 |                  | CY 2023 COB     | 66.00                  | 66.00    |    |   |
| 5020301001 | ENVELOPE EXPANDING GARTERIZED; Short                      | Corporate Communication Department | No  | Negotiated Procurement - Small Value Procurement |  |                             |                 |                  | CY 2023 COB     | 3,850.00               | 3,850.00 |    |   |
| 5020301001 | FOLDER Folding for Certificate, A4 size, colors specified | Corporate Communication Department | No  | Negotiated Procurement - Small Value Procurement |  |                             |                 |                  | CY 2023 COB     | 1,257.81               | 1,257.81 |    |   |
| 5020301001 | FOLDER METAL RING BINDER; Long, 2 Hole Arc File           | Corporate Communication Department | No  | Negotiated Procurement - Small Value Procurement |  |                             |                 |                  | CY 2023 COB     | 1,750.00               | 1,750.00 |    |   |
| 5020301001 | STICKER PAPER Price Tag                                   | Corporate Communication Department | No  | Negotiated Procurement - Small Value Procurement |  |                             |                 |                  | CY 2023 COB     | 73.20                  | 73.20    |    |   |

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|------------|--|------------------------------------|---|---|--|-----------------------------|-----------------|------------------|-----------------|------------------------|-------------|----|---|
|            |  |                                    |   |   | Advertisement/ Posting of IB/REI       | Submission /Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE        | CO |   |
| 5020301001 | Tape, Transparent, 48mm  | Corporate Communication Department | No  | Negotiated Procurement - Agency to Agency |  |                             |                 |                  | CY 2023 COB     | 510.00                 | 510.00      |    |   |
| 5020301001 | Tape Masking, Size 2" (48mm) 50m                                       | Corporate Communication Department | No  | Negotiated Procurement - Agency to Agency |  |                             |                 |                  | CY 2023 COB     | 2,423.20               | 2,423.20    |    |   |
| 5029999005 | Conduct of AREA III LHIO Summit (PRO VII)                              | PRO - VII                          | No  |   |  |                             |                 |                  | CY 2023 COB     | -321,900.00            | -321,900.00 |    | for BRO to PRO - VII                            |
| 5029999005 | Budget Forum for CY 2024 Corporate Operating Buget (COB) (PROs)        | PRO - CAR                          | No  |   |  |                             |                 |                  | CY 2023 COB     | -848,250.00            | -848,250.00 |    | for BRO to PRO - CAR                            |
| 5029901002 | Conduct of PhilHealth Konsulta Stakeholders Forum for CY 2023 in PRO 1 | PRO - I                            | No  |   |  |                             |                 |                  | CY 2023 COB     | -241,800.00            | -241,800.00 |    | for BRO to PRO - I                              |
| 5029901002 | Conduct of PhilHealth Konsulta Stakeholders Forum for CY 2023 in PRO 7 | PRO - VII                          | No  |   |  |                             |                 |                  | CY 2023 COB     | -205,200.00            | -205,200.00 |    | for BRO to PRO - VII                            |



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|--------------|--|---|---|---|--|-----------------------------|-----------------|------------------|-----------------|------------------------|-------------|----|---|
|              |  |   |   |   | Advertisement/ Posting of IB/REI       | Submission /Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE        | CO |   |
| 5029901002   | Conduct of PhilHealth Konsulta Stakeholders Forum for CY 2023 in PRO 11  | PRO - XI                                | No  |   |  |                             |                 |                  | CY 2023 COB     | -384,300.00            | -384,300.00 |    | for BRO to PRO - XI                             |
| 5029901002   | Conduct of PhilHealth Konsulta Stakeholders Forum for CY 2023 by OVP QAG | Quality Assurance Group                 | No  | Negotiated Procurement - Lease of Real Property and Venue   |  |                             |                 |                  | CY 2023 COB     | 269,100.00             | 269,100.00  |    |   |
| 50201010     | Travels of the acting Corporate Secretary to various regions             | Office of the Corporate Secretary       | No  | Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions |  |                             |                 |                  | CY 2023 COB     | 89,722.00              | 89,722.00   |    |   |
| 5029999005-B | IMS Mid-Year Assessment  | Office of the Chief Information Officer | No  | Negotiated Procurement - Lease of Real Property and Venue   |  |                             |                 |                  | CY 2023 COB     | 22,500.00              | 22,500.00   |    | for budget augmentation                         |
|              |  |   |   |   |  |                             |                 |                  |                 | 923,820.71             | 923,820.71  |    |   |

Consolidated/ Prepared by:

*Glenda V. Pilarca*  
GLENDA V. PILARCA

Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

*for: Joseph C. Soria* 4/17/23  
DENISE JOSEPH C. SORIA

Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Approved by:

*Jose O. Vergara*  
JOSE O. VERGARA

Head  
Secretariat for the Bids and Awards Committees