



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE VIII
PhilHealth Bldg., 167 P. Burgos Street, Tacloban City
Call Center: (02) 441-7442 | Trunkline: (053) 523-8283
www.philhealth.gov.ph




28 July 2022

MEMORANDUM

No. 2022- 0057

TO : ALL CONCERNED END-USERS
PhilHealth Regional Office 8

FROM : 
RONALD S. JABAY
Regional Vice-President

SUBJECT : Approval of CY 2022 Annual Procurement Plan (APP) Amendment (7th Batch)

The Corporation has approved its CY 2022 Annual Procurement Plan (APP) for the implementation of its various programs/projects to further fulfill its mandate of providing universal, affordable and equitable health care for all Filipinos.

To reflect, however, the necessary adjustments brought about by factors beyond reasonable planning such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the original CY 2022 APP, the same should be updated and/or amended.

After judicious review and evaluation, the requested revisions/modifications in programs and projects by end end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation.

Pursuant to the following provisions under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", the CY 2022 APP is hereby amended:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity.xxx

Section 7.4 Updating of the individual PPMPs, and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity."



Accordingly and under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached CY 2022 Annual Procurement Plan (APP) Amendment (7th Batch)

It is emphasized that all procurement based on the approved CY 2022 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For the information and strict compliance of all concerned.





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RESOLUTION NO.07-084

s. 2022

BAC Resolution Recommending the Approval of the CY 2022 Annual Procurement Plan (APP) Amendment (7th Batch) – Including the Method of Procurement of Activities/Projects

WHEREAS, Section 7.4 of the Revised Implementing Rules and Regulations of RA 9184 provides for the updating of the Annual Procurement Plan (APP) which states that:

“Sec. 7.4 Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity. The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entity, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to the approval of the Head of the Procuring Entity.”

WHEREAS, based on the above provision, the submitted Project Procurement Management Plans (PPMPs) and Report on Realignment of Funds (ReReFs) for various projects and activities were consolidated by the Secretariat for the Bids and Awards Committee (SBAC) of PRO 8 for the updating of the Annual Procurement Plan (APP) – 7th Batch;

WHEREAS, upon consolidation of the PPMPs and ReReFs into the amended APP, the PRO 8-SBAC indicated the proposed method of procurement for each program/project/activity thereat;

WHEREAS, on 25th of July 2022, the BAC through a meeting, reviewed the proposed amendments including the appropriate method of procurement;

NOW, THEREFORE, premises considered, the PhilHealth Regional Office No. 8 Bids and Awards Committee (PRO- 8 BAC), pursuant to Section 7.4 of the Revised IRR of RA 9184, hereby recommends to the Regional Vice President the approval of the attached proposed CY 2022 Annual Procurement Plan (APP) Amendment (7th Batch);

Actual procurement for programs, projects and activities in the 2022 APP Amendment (7th Batch) to be undertaken through any of the alternative methods must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

IT IS SO RESOLVED.

Signed this 25th day of July 2022, at the City of Tacloban.

MASTRO
DOCUMENT
8/4/22
DC:




ACISCLO B. MILITANTE, JR.
BAC Chairperson


ALFRED PATRICK F. GALAPON, M.D.
Vice Chairperson

(On Official Business)
HENRY S. MADULA
Member


JACQUELINE T. LOAYON
Member


JOANNA C. MANALILI
Member


MILAGROS D. BALTAZAR
Alternate Member


DERWIN WINDELL T. SUPREMO
Provisional Member (Non-IT)

☒ **APPROVED**
☐ **DISAPPROVED**


RONALD S. JABAY
Regional Vice-President

Date Signed: _____

MASTER
DOCUMENT
DC:  DATE: 8/4/22



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PHILIPPINE HEALTH INSURANCE CORPORATION
 Regional Office VIII
 157 P. Burgos Street, Tacloban City
 (053) 523-8283 / (053) 523-3015
 www.philhealth.gov.ph



ANNUAL PROCUREMENT PLAN (APP) CY 2022
AMENDMENT (7th Batch)

BAC - GOODS AND SERVICES (MOOE)

| Code (PAP) | Procurement Program/Project | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Total | MOOE | CO | Remarks (brief description of Programs/Project) |
|--------------|--|--------------|--|--|------------------|-----------------|------------------|-----------------|-------------------|-------------------|----------|--|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | | | | |
| | MARKETING AND PROMOTIONAL: BANNER (4% Premium Contribution) (45 pcs @ P259.35/pc) | PAU | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | | | | | COB | 11,670.75 | 11,670.75 | | Reduce quantity due to increase in current market price. |
| | MARKETING AND PROMOTIONAL: PRINTING OF POSTER (4% Premium Contribution) (250 pcs @ P115.50/pc) | PAU | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | | | | | COB | 28,875.00 | 28,875.00 | | |
| | EMERGENCY PURCHASES FOR REPAIRS RELATED TO MOTORPOOL AND TRANSPORTATION SERVICES, BUILDING MANAGEMENT, AND PROPERTY MANAGEMENT | GSU | Shopping (a) (Sec. 52.1A) | | | | | COB | 310,000.00 | 310,000.00 | | |
| TOTAL | | | | | | | | | 350,545.75 | 350,545.75 | - | |

Prepared by:

BENIAMIN N. GABRIEL JR.
 SI III/Concurrent-Head, SBAC

BIDS AND AWARDS COMMITTEE (BAC)

Recommending Approval:

DERWIN WINDELL T. SUPREMO
 Provisional Member (Non-IT)

(On Official Business)
HENRY S. MADULA
 Member

ALFRED PATRICK F. GALAPON, M.D.
 Vice Chairperson

JOANNA C. MANALI
 Member

JACQUELINE T. LOYON
 Member

MILAGROS D. BALTAZAR
 Alternate Member

ACISCLO B. MILITANTE JR.
 Chairperson

Approved by:
RONALD S. JABAY
 Regional Vice President

**MASTER
 DOCUMENT**

DC

DATE

8/22/22



Republic of the Philippines
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 PhilHealth Regional Office VIII
 167 P. Burgos St., Tacloban City
 Healthlines: (053) 325-3563/523-1195
www.philhealth.gov.ph



Annex B
 (for totally new
 project)

2022 PROJECT PROCUREMENT MANAGEMENT PLAN

END-USER: **ORVP/ PAU**

PROJECT: **Printing of Poster (4% premium contribution)**

| CODE | GENERAL DESCRIPTION | ESTIMATED BUDGET | QUANTITY/ SIZE | MODE OF PROCUREMENT | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | | | | | |
|------------|----------------------------------|------------------|----------------------|-------------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 5029901002 | Poster (4% premium contribution) | 28,875 | 250 pcs (P115.50/pc) | Small Value Procurement | | | | | | | | | | | | |
| | TOTAL: | 28,875 | | | | | | | | | | | | | | |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

NICOLE IVANNE DEEN
 AA VI/ PAU

Recommended by:

MIRAMAR P. ZABALA
 PRO III, Head-PAU

Approved by:

RONALD S. JABAY
 Regional Vice President

PHILIPPINE HEALTH INSURANCE CORPORATION
 PhilHealth Regional Office VIII
 167 P. Burgos St., Tacloban City
 5000
 5000

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By: m. jacob
 Date Received: 7/19/2022 1:57PM

MASTER DOCUMENT
 DC: [Signature] DATE: 8/2/22





REQUEST FOR REALIGNMENT OF FUNDS (ReReF)
(Within Cost Center)

R-2022-07-004

Cost Center/Office: **PRO 8 - PAU/ ORVP**

It is understood that utilization of funds that is the subject of realignment shall be governed by the existing budgeting, accounting and auditing rules and regulations.

| Object of Expenditures (a) | FROM | | | TO | | Adjusted Balance (g = d-f) | Justification (h) |
|------------------------------------|------------|--------------------|---|--|---------------------------------|-------------------------------|--|
| | COB (b) | Utilization (c) | BALANCE as of July 13, 2022 (d = b-c) | Object of Expenditures (e) | Amount of Realignment (f) | | |
| Printable material: Poster members | 240,000 | - | 240,000 | Printable material: Printing of Poster (4% premium contribution) | 28,875.00 | 211,125.00 | The specifications are the same however there is a decrease in quantity and increased price. |
| TOTAL | | | | | 28,875.00 | | |

Prepared by:

NICOLE IVANNE DEEN
 AA VI-PAU

Certified as to Budget Availability:

KAREN G. QUIBRANZA
 Head, FMS

This is to certify that the item/s herein sought to be realigned shall no longer be used for any purpose/s and that the plans and projects which were budgeted under the item/s to be realigned were already (please check) () completed; () discontinued; () deferred for the next budget year.

Certified by:

MIRAMAR P. ZABALA
 PRO III, Head-PAU

Recommended by:

ARCHIMEDES L. VILLASIN
 OIC, MSD

Approved by:

RONALD S. JABAY
 Regional Vice President



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PHILIPPINE HEALTH INSURANCE CORPORATION
 PHILHEALTH REGIONAL OFFICE VIII
 SBAS & PROCUREMENT UNIT

By: PhilHealthofficial teamphilhealth actioncenter@philhealth.gov.ph

OIC, Office of the Regional Vice-President

MASTER DOCUMENT
 DATE: 8/2/22

Republic of the Philippines
Philippine Health Insurance Corporation
 Project Procurement Management Plan
 Calendar Year 2022

Philhealth Regional Office VIII

| Procurement Program/Project | Approved Budget for Contract (ABC) | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | Remarks | |
|--|------------------------------------|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------|---------------------|
| | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | | Acceptance Turnover |
| Marketing and Promotional | | | | | | | | | | | | | | | |
| Printable Material: Poster Members | 240,000.00 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| Printable Material: Tarpaulin with Standee Members | 240,000.00 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| Printable Material: Tarpaulin Members | 240,000.00 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| Procurement of Printing and Binding Services | | | | | | | | | | | | | | | |
| Calendars | 19,998.98 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| 1st Quarter | | | | | | | | | | | | | | | |
| Procurement of Office Equipment | | | | | | | | | | | | | | | |
| CAMERA DIGITAL SLR CAMERA; 24.1 megapixel, interchangeable lens, automatic transfer function in real-time while shooting | 42,000.00 | Public Bidding | 03-Jan | 04-Jan | 11-Jan | | 12-Jan | | 24-Jan | 31-Jan | 04-Feb | 01-Mar | 04-Mar | 21-Mar | |
| Procurement of Regular Office Supplies | | | | | | | | | | | | | | | |





TECHNICAL SPECIFICATIONS

PROJECT: Printing of Poster (4% premium contribution)

PURPOSE: For information dissemination


ITEM DESCRIPTION:

- Size: 18in x 24in
- process: offset printing
- color: full color (CMYK)
- paper stock: C2S 180gsm varnished
- others: single side print
- soft copy of the design will be provided by the end-user
- delivery must be made 7 days upon receipt of JO/PO
- sample must be approved by PRO8 before mass production

Prepared by:


NICOLE IVANNE DEEN
AA VI, PAU

Recommended by:


MIRAMAR P. ZABALA
PRO III-Head PAU

Approved by:


RONALD S. JABAY
Regional Vice President

MASTER DOCUMENT

DC:  DATE 8/2/22



MATRIX OF CANVASS
for Approved Budget of the Contract (Updated ABC)

Project Name: Printing of Poster (4% premium contribution)

Original ABC/COB :

End-user/Implementing Unit: PAU

| ITEM NO. | ITEM DESCRIPTION | QTY | Sel Amulek Gen Mdse | New Five Star Trading & Printing Press | RMC Trading |
|----------|--|---------|---------------------|--|--------------|
| 1 | Printing of Poster (4% premium contribution) | 250 pcs | 150.42/pc | 110/pc | none |
| | Size: 18in x 24in | | | | |
| | process: offset printing | | | | |
| | color: full color (CMYK) | | | | |
| | paper stock: C2S 180gsm varnished | | | | |
| | others: single side print | | | | |
| | soft copy of the design will be provided by the end-user | | | | |
| | delivery must be made 7 days upon receipt of JO/PO | | | | |
| | sample must be approved by PRO8 before mass production | | | | |
| | TOTAL | | 37,605 | 27,500 | none |
| ITEM NO. | ITEM DESCRIPTION | QTY | AVE | MEDIAN | LOWEST W/ 5% |
| 1 | Printing of Poster (4% premium contribution) | 250 pcs | 32,552.50 | 32,552.50 | 28,875 |
| | Size: 18in x 24in | | | | |
| | process: offset printing | | | | |
| | color: full color (CMYK) | | | | |
| | paper stock: C2S 180gsm varnished | | | | |
| | others: single side print | | | | |
| | soft copy of the design will be provided by the end-user | | | | |
| | delivery must be made 7 days upon receipt of JO/PO | | | | |
| | sample must be approved by PRO8 before mass production | | | | |

Prepared by:

NICOLE IVANNE DEEN
AA VI/ PAU

Certified correct by:

MIRAMAR P. ZABALA
PRO III, Head-PAU

DC:

AA VI/ PAU

MASTER
DOCUMENT

DATE 8/2/22



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PHILHEALTH REGIONAL OFFICE VIII
167 P. Burgos Street, Tacloban City 6500
Telefax: (053) 523-8283
www.philhealth.gov.ph



MATRIX OF CANVASS
for Approved Budget of the Contract (Updated ABC)

Project Name: Printing of Banner (4% premium contribution)

Original ABC/COB :

End-user/Implementing Unit: PAU

| ITEM NO. | ITEM DESCRIPTION | QTY | Sel Amulek Gen Mdse | New Five Star Trading & Printing Press | RMC Trading |
|----------|--|--------|---------------------|--|---------------|
| 1 | Printing of Banner (4% premium contribution) | 45 pcs | 546/pc | 450/pc | 247/pc |
| | Size: 2.75ft x 6.5ft | | | | |
| | tarpaulin thickness: 10 oz | | | | |
| | others: with eyelet | | | | |
| | soft copy of the design will be provided by the end-user | | | | |
| | delivery must be made 3 days upon receipt of JO/PO | | | | |
| | sample must be approved by PRO8 before mass production | | | | |
| | TOTAL | | 24,570 | 20,250 | 11,115 |
| ITEM NO. | ITEM DESCRIPTION | QTY | AVE | MEDIAN | LOWEST W/ 5% |
| 1 | Printing of Banner (4% premium contribution) | 45 pcs | 18,645.00 | 20,250.00 | 11, 670.75 |
| | Size: 2.75ft x 6.5ft | | | | |
| | tarpaulin thickness: 10 oz | | | | |
| | others: with eyelet | | | | |
| | soft copy of the design will be provided by the end-user | | | | |
| | delivery must be made 3 days upon receipt of JO/PO | | | | |
| | sample must be approved by PRO8 before mass production | | | | |

Prepared by:

NICOLE IVANNE DEEN
AA VI/ PAU

Certified correct by:

MIRAMAR P. ZABALA
PRO III, Head-PAU

MASTER
DOCUMENT
DC: DATE 8/2/22



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PHILIPPINE HEALTH INSURANCE CORPORATION

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Healthlines: (053) 325-3563/523-1195
www.philhealth.gov.ph



UNIVERSAL HEALTH CARE
KALUSUGAN AT KALINGA PARA SA LAHAT

TECHNICAL SPECIFICATIONS

PROJECT: Printing of Banner (4% premium contribution)

PURPOSE: For information dissemination


ITEM DESCRIPTION:

- Size: 2.75ft x 6.5ft
- tarpaulin thickness: 10 oz
- others: with eyelet
- soft copy of the design will be provided by the end-user
- delivery must be made 3 days upon receipt of JO/PO
- sample must be approved by PRO8 before mass production

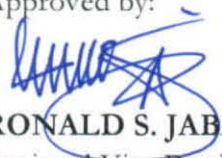
Prepared by:


NICOLE IVANNE DEEN
AA VI, PAU

Recommended by:


MIRAMAR P. ZABALA
PRO III-Head PAU

Approved by:


RONALD S. JABAY
Regional Vice President





2022 PROJECT PROCUREMENT MANAGEMENT PLAN

END-USER: **ORVP/ PAU**

PROJECT: **Printing of Banner (4% premium contribution)**

| CODE | GENERAL DESCRIPTION | ESTIMATED BUDGET | QUANTITY/ SIZE | MODE OF PROCUREMENT | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | | | | | |
|------------|----------------------------------|------------------|---------------------|-------------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 5029901002 | Banner (4% premium contribution) | 11,670.75 | 45 pcs (P259.35/pc) | Small Value Procurement | | | | | | | | | | | | |
| | TOTAL: | 11,670.75 | | | | | | | | | | | | | | |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

NICOLE IVANNE DEEN
AA VI/ PAU

Recommended by:

MIRAMAR P. ZABALA
PRO III, Head-PAU

Approved by:

RONALD S. JABAY
Regional Vice President

PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office VIII
Procurement Unit

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By: M. Canilua
Date Received: 7/15/22 Time: 9:00 AM



Republic of the Philippines
Philippine Health Insurance Corporation
 Project Procurement Management Plan
 Calendar Year 2022

Philhealth Regional Office VIII

| Procurement Program/Project | Approved Budget for Contract (ABC) | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | | Remarks |
|--|------------------------------------|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|---------|
| | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | |
| Marketing and Promotional | | | | | | | | | | | | | | | |
| Printable Material: Poster Members | 240,000.00 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| Printable Tarpaulin with Standee Members | 240,000.00 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| Printable Tarpaulin Members | 240,000.00 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| Procurement of Printing and Binding Services | | | | | | | | | | | | | | | |
| Calendars | 19,998.98 | Negotiated Procurement - Small Value Procurement | 10-Feb | 11-Feb | | | | | | | 18-Feb | | 15-Mar | 30-Mar | |
| 1st Quarter | | | | | | | | | | | | | | | |
| Procurement of Office Equipment | | | | | | | | | | | | | | | |
| CAMERA DIGITAL SLR CAMERA; 24.1 megapixel, interchangeable lens, automatic transfer function in real-time while shooting | 42,000.00 | Public Bidding | 03-Jan | 04-Jan | 11-Jan | | 12-Jan | | 24-Jan | 31-Jan | 04-Feb | 01-Mar | 04-Mar | 21-Mar | |
| Procurement of Regular Office Supplies | | | | | | | | | | | | | | | |

