



*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

PhilHealth Regional Office XI

Valgosons Building, Bolton Ext., Pob., Davao City

Call Center: (02) 441-7442 Trunkline: (082) 295-2133 local 6300; Direct (082) 295-3382

[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



UNIVERSAL HEALTH CARE  
KALUSUGAN AT KALINDA PARA SA LAHAT

## POSTING CERTIFICATION

This is to certify that the Philhealth Regional Office XI has posted its Annual Procurement Plan (APP) Amendments for F.Y 2022 on its agency website and it is accessible through this link: [www.philhealth.gov.ph](http://www.philhealth.gov.ph) or in a conspicuous place within the office premises of the Procuring Entity, due to the absence of an agency website.

This certification is being issued in compliance with GPPB Circular No. 02-2020 and GPPB Advisory No. 01-2022 dated January 11, 2022, done this 26<sup>th</sup> day of January 2023.

**GARY E. SAMONTE**

Administrative Officer III / OIC – AdmSS  
Head, Bids and Awards Committee Secretariat



JANUARY 26, 2023

**REGIONAL CORPORATE ORDER**

PRO XI No. 2023-0001

**TO : ALL CONCERNED END-USERS  
PHILHEALTH REGIONAL OFFICE XI**

**SUBJECT : APPROVAL OF ANNUAL PROCUREMENT PLAN (APP)  
AMENDMENTS FY 2022**

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Under the authority granted by the Philhealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement Plan and consistent with Section 7.1 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, which states that “All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx”, this Order is hereby issued approving the attached FY 2022 Annual Procurement Plan (APP) Amendments as recommended by the Philhealth Regional Office XI Bids and Awards Committee (BAC).

The Annual Procurement Plan (APP) Amendments FY 2022 is a consolidation of various Project Procurement Management Plans (PPMPs), anchored on the approved Corporate Operating Budget (COB) for F.Y 2022. The PRO XI BAC deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services and Information Technology and Resources of the Annual Procurement Plan (APP) Amendments FY 2022, in accordance with the parameters set forth by RA 9184 and its RIRR.

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to the usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-used Supplies, Office Supplies and Materials with mode of procurement indicated as Agency to Agency may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stocks (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue;





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- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS Catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried);
- c. Procurement of goods determined as through “direct Contracting” must comply with the requisites of Section 50 of RA 9184 and its RIRR as well as that of COA Circular 2021-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the head Office is located, if foreign goods.

**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President  
Philhealth Regional Office XI

Date Signed: JAN 30 2023



**BAC RESOLUTION RECOMMENDING THE APPROVAL OF THE FY 2022 ANNUAL PROCUREMENT PLAN (APP) AMENDMENTS FOR GOODS AND SERVICES AND INFORMATION TECHNOLOGY AND RESOURCES (ITR) INCLUDING THE METHODS OF PROCUREMENT OF PLANS/ACTIVITIES/PROJECTS RESOLUTION NUMBER 2023-002 SERIES OF 2023**

**WHEREAS**, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of Republic Act (R.A) 9184 provides for the requirements of an Approved Annual Procurement Plan (APP) prior to procurement of program/projects/activities aimed to attain the mandate of National Health Insurance Program (NHIP) which states that:

“Section 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measure, only those considered crucial to the efficient discharge of government functions shall be included in the Annual Procurement Plan (APP).xxx”

“Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the Procuring Entity. The APP shall bear the approval of the Head of the Procuring Entity (HOPE) or second-ranking official designated by the Head of the Procuring Entity to act of his behalf and must be consistent with its duly approved yearly budget.”

**WHEREAS**, based on the above provision, the Project Procurement Management Plan (PPMPs) of the Philhealth Regional Office XI, through the Fund Management Information System – Philhealth Budget System (FMIS-PBS) were consolidated into FY 2022 Annual Procurement Plan (APP) Amendments by the PRO XI BAC Secretariat;

**WHEREAS**, upon consolidation of the PPMPs for Goods and Services, ITR and Infrastructure into the FY 2022 APP Amendments, the PRO XI BAC Secretariat indicated the method of procurement for each proposed procurement program/project/activity thereat;

**WHEREAS**, on JANUARY 26, 2023 BAC meeting, the PRO XI BAC reviewed the proposed procurement including the appropriate method of procurement;

**NOW, THEREFORE**, the premises considered, the PRO XI BAC, pursuant to Section 12.1 (j) of the Revised IRR of RA 9184, hereby recommends to the Regional Vice President of the PRO XI, the approval of the attached PRO XI FY 2022 Annual Procurement Plan (APP) Amendments;


Actual procurement for programs, projects and activities in the PRO XI FY 2022 APP Amendments to be undertaken through any of the alternative mode must be strictly comply with the requirements and procedures under the Revised IRR of RA 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.


**RESOLVED**, at the Philhealth Regional Office XI, Davao City, this 26<sup>TH</sup> day of JANUARY 2023.







Recommended by:

  
**JOSE CLEO H. BAÑES, DMD**  
BAC Chairperson


  
**ATTY. MARK JIM M. MANABAT**  
BAC Vice Chairperson

  
**JOSE E. TUBURAN III**  
BAC Member

**KAREN R. TECSON**  
BAC Member (Official Travel)

  
**ROMEL C. CUZON**  
BAC Member

Approved by:

  
**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President



**PHILIPPINE HEALTH INSURANCE CORPORATION - REGIONAL OFFICE XI ANNUAL PROCUREMENT PLAN (APP) AMENDMENTS for FY 2022**

Code (PAP)	Procurement Program / Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)
					Advertisement / Posting of IB / REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>GOOD &amp; SERVICES</b>													
10605020	Procurement of Office Equipment	PRO XI & LHIOs	NO	Competitive Bidding	October	October	November	November	Corporate Budget	1,494,650.64	-	1,494,650.64	Various ACUs
50213220	Procurement of Semi-Expendable FFE	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	279,000.00	279,000.00	-	Various FFE
5020321002	Procurement of Semi-Expendable Office Equipment	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	51,150.00	51,150.00	-	various semi-expendable office equipment
5020301001	Procurement of Regular Office Supplies	PRO XI & LHIOs	NO	NP-53.5 Agency-to-Agency	October	October	November	November	Corporate Budget	1,226,919.58	1,226,919.58	-	Various Regular Office supplies
50203070	Procurement of Drugs and Medicines	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	33,183.00	33,183.00	-	Various Medicines
50203990	Procurement of Other Supplies & Materials	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	131,176.92	131,176.92	-	various auto, electrical, hardware supplies
50213070	Repair & Maintenance Furniture & Fixtures	Admin & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	51,288.00	51,288.00	-	FFE R & M
5021309002	Repair & Maintenance Leasehold Improvement	Admin & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	45,708.00	45,708.00	-	various leasehold improvement
5021305001	Repair & Maintenance Office Equipment	Admin & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	248,500.00	248,500.00	-	repair of office equipment
50213060	Repair & Maintenance Transportation Equipment	Admin & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	72,734.00	72,734.00	-	repair of office vehicle
5029901002	Procurement of Marketing & Promotional	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	846,425.00	846,425.00	-	various marketing collaterals
50299020	Procurement of Printing and Binding Expenses	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	503,508.75	503,508.75	-	Business Cards, Philhealth Identification Cards & Others
50299070	Procurement of Subscription Services	Admin & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	2,400.00	2,400.00	-	Additional budget for Newspaper Subscription
5029903002-A	Committee Expenses	Admin & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	37,500.00	37,500.00	-	Additional budget for committee expenses
5029999005-B	Corporate Forum	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	589,397.23	589,397.23	-	various forums, meetings and activities
50204020	Procurement of Electricity Expenses	Admin & LHIOs	NO	Direct Contracting	October	October	November	November	Corporate Budget	929,305.34	929,305.34	-	Additional budget for electricity expenses
50299040	Transportation & Delivery Services (Hauling)	Admin	NO	NP-53.9 - Small Value Procurement	October	October	November	November	Corporate Budget	50,000.00	50,000.00	-	Additional budget for hauling Services
50215020	Fidelity Bond Premiums	Admin	NO	No Mode of Procurement	October	October	November	November	Corporate Budget	1,304.44	1,304.44	-	Additional budget for Fidelity Bond
5021199002	Notarial	Admin	NO	No Mode of Procurement	October	October	November	November	Corporate Budget	30,000.00	30,000.00	-	Additional budget for Notarial Expenses



50203090	Procurement of Fuel, Oil and Lubricants Expenses	Admin & LHIOs	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	October	October	November	November	Corporate Budget	516,279.17	516,279.17	-	Additional Budget for Fuel & Gasoline
50299060	Membership Dues and Contributions to Organizations	LHIO Davao	NO	No Mode of Procurement	October	October	November	November	Corporate Budget	6,000.00	6,000.00	-	Budget for Seminars and Forum
50201010	Travelling Expenses	PRO XI & LHIOs	NO	No Mode of Procurement	October	October	November	November	Corporate Budget	1,248,642.68	1,248,642.68	-	Additional Budget for Travel

**TOTAL AMOUNT**    8,395,072.75    6,900,422.11    1,494,650.64

Consolidated & Prepared by:

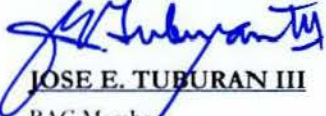
  
**BRENDO C. MAGHOB**  
 SIA II / BAC Secretariat Member  
 PRO XI BAC Secretariat

Noted by:

  
**GARY E. SAMONTE**  
 Head, BAC Secretariat  
 PRO XI Bids & Awards Committee

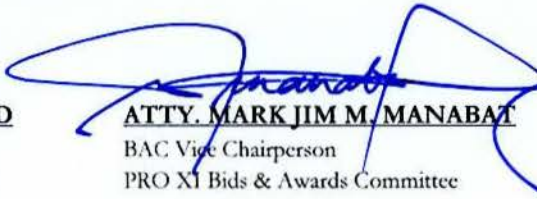
Recommended as to Mode of Procurement

  
**JOSE CLEO H. BAÑES, DMD**  
 BAC Chairperson  
 PRO XI Bids & Awards Committee


  
**JOSE E. TUBURAN III**  
 BAC Member  
 PRO XI Bids & Awards Committee

**KAREN R. TECSON**  
 BAC Member  
 PRO XI Bids & Awards Committee

Approved by:

  
**ATTY. MARK JIM M. MANABAT**  
 BAC Vice Chairperson  
 PRO XI Bids & Awards Committee


  
**ATTY. HARVEY L. CARCEDO, MBA**  
 Regional Vice President  
 PRO XI

  
**ROMEL C. CUZON**  
 BAC Member  
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**PHILIPPINE HEALTH INSURANCE CORPORATION - REGIONAL OFFICE XI ANNUAL PROCUREMENT PLAN (APP) AMENDMENTS for FY 2022**

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					Advertisement / Posting of IB / REI	Submission / Opening of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
<b>INFORMATION TECHNOLOGY AND RESOURCES (ITR)</b>													
10605030	Procurement of ICT Resources	PRO XI & LHIOs	NO	NP-53.1 Two Failed Biddings	October	October	November	November	Corporate Budget	6,402,270.30	-	6,402,270.30	various PC, Printers & laptops
5020301002	Procurement of Regular IT Supplies	PRO XI & LHIOs	NO	NP-53.5 Agency-to-Agency	October	October	November	November	Corporate Budget	1,277,489.34	1,277,489.34	-	Various Regular IT Supplies
5021305002	R & M IT Equipment	PRO XI & LHIOs	NO	NP-53.5 Agency-to-Agency	October	October	November	November	Corporate Budget	28,318.44	28,318.44	-	Additional budget for R & M of IT Equipment
50205030	Procurement of Internet Services	PRO XI & LHIOs	NO	October	October	November	November	November	Corporate Budget	22,000.00	22,000.00	-	Prepaid Load for PEO.
<b>TOTAL AMOUNT</b>										<b>7,730,078.08</b>	<b>1,327,807.78</b>	<b>6,402,270.30</b>	

Consolidated & Prepared by:


  
**BRENDO C. MANABOP**  
 SIA II / Member  
 PRO XI BAC Secretariat

Noted by:

  
**GARY E. SAMONTE**  
 Head Secretariat  
 PRO XI Bids & Awards Committee

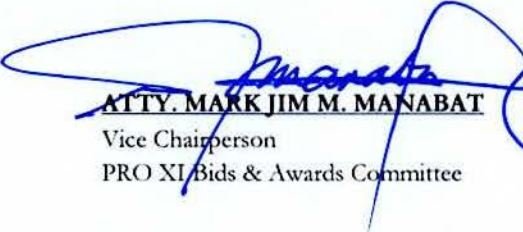
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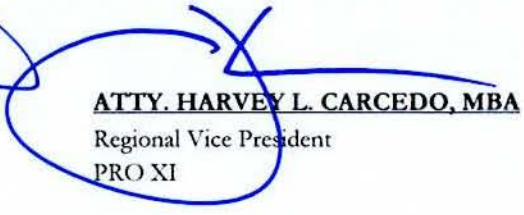
  
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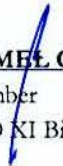
  
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 PRO XI

  
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