



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PHILHEALTH REGIONAL OFFICE I**

Akia Building, Old De Venecia Highway, Dagupan City  
 Trunkline: (075) 515-3333/ Telefax: (075) 522-9691  
 Email: region1@philhealth.gov.ph; www.philhealth.gov.ph



UNIVERSAL HEALTH CARE  
 KALUSUGAN AT KALINGA PARA SA LAHAT

November 29, 2022

**CORPORATE MEMORANDUM**

PRO 1 No. 2022 0038

**TO : ALL CONCERNED END-USERS**

**SUBJECT : CY 2022 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT  
 Batch 11**

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

“7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity...”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2022 Annual Procurement Plan Amendment-Batch 11.

Be it noted that all procurement based on the approved 2022 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

**DENNIS B. ADRE**  
 Regional Vice President

By the Authority of the RVP:

**CYNTHIA S. SANTOS**  
 Division Chief - MSD

NOV 29 2022

MASTER DOCUMENT  
 Date: 29/11/2022  
 DC:



PhilHealth Regional Office 1 Annual Procurement Plan-Amendment for FY 2022  
BATCH 11

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Project)
					Advertise ment/ Posting of IB/REI	Submissio n/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
50205010	Procurement of Postage and Delivery Services	PRO 1	NO	NP-53.5 Agency-to-Agency	Jan-22	N/A	Feb-22	Feb-22	Corporate Budget	4,407,200.00	4,407,200.00	Procurement of Courier Services will be procured under Small Value Procurement
	Procurement of Postage and Counter Services	LHIO La Union	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	6,000.00	6,000.00	From the approved budget of Photocopying Services
5029901002	Marketing and Promotional	PRO 1	NO	NP-53.9 - Small Value Procurement	Jan-22	N/A	Feb-22	Feb-22	Corporate Budget	1,559,000.00	1,559,000.00	various activities or projects of different end-users; For activities to be held outside the office, NP-Lease of Venue will be the method of procurement
	Meals and Venue for the Conduct of Roundtable Discussion with Tertiary Educational Institutions for the Integration of the Social Health Insurance (SHI) Modules in their Curricula as a Method of Financing Health Care Services (25 pax)	PAU	NO	53.10 NP-Lease of Real Property & Venue	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	25,000.00	25,000.00	BRO I-22-1399-77 (MOOE)
	Procurement of Acrylic Suggestion Box (13 pcs)	Planning Unit	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	21,450.00	21,450.00	Promotional Materials in compliance to ARTA and EODB-EGSD with BRO I-22-1004-51 (MOOE)
	Procurement of Acrylic Name Plates with Display Stand (74 pcs)	Planning Unit	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	18,500.00	18,500.00	Promotional Materials in compliance to ARTA and EODB-EGSD with BRO I-22-1004-51 (MOOE)
	Procurement of Wall Mounted Poster Frame/Sandwich Type (10 pcs)	Planning Unit	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	10,700.00	10,700.00	Promotional Materials in compliance to ARTA and EODB-EGSD with BRO I-22-1004-51 (MOOE)
	Procurement of Brochure/Flyer Holder (10 pcs)	Planning Unit	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	2,500.00	2,500.00	Promotional Materials in compliance to ARTA and EODB-EGSD with BRO I-22-1004-51 (MOOE)
Sub-total										78,150.00	78,150.00	

MASTER DOCUMENT

DC:  Date: 11/20/2022

PhilHealth Regional Office 1 Annual Procurement Plan-Amendment for FY 2022  
BATCH 11

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (brief description of Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
5020601001	Awards/Rewards Expenses	PRO 1	NO	NP-53.9 - Small Value Procurement	Nov-22	N/A	Nov-22	Nov-22	Corporate Budget	27,500.00	27,500.00	-	BRO I-22-1492-83 (MOOE)
	Procurement of Meals for the Conduct of Salamat Mabuhay Program of Retiring PRO 1 Employee: Ms. Jerylin M. Felipe	HRU	NO	53.10 NP-Lease of Real Property & Venue	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	25,000.00	25,000.00	-	BRO I-22-1492-83 (MOOE)
	Procurement of Flowers, Tokens, Balloons and other materials needed for the conduct of the Salamat Mabuhay Program for Ms. Jerylin M. Felipe	HRU	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	2,500.00	2,500.00	-	BRO I-22-1492-83 (MOOE)
<b>Sub-total</b>										<b>27,500.00</b>	<b>27,500.00</b>	<b>-</b>	
5029999005	MOOE-OTHERS-CORPORATE FORUM	PRO 1	NO	NP-53.9 - Small Value Procurement	Jun-22	Jun-22	Jun-22	Jul-22	Corporate Budget	224,400.00	224,400.00	-	If activity will be conducted outside office the method of procurement is lease of real property and venue (53.10)
	Procurement of Meals (Snacks & Dinner) for the Conduct of 2022 Year-End Assessment in LHIO La Union (22 pax)	LHIO La Union	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	Corporate Budget	13,200.00	13,200.00	-	

Prepared by:

*Liza C. Austria*  
Liza C. Austria  
BAC Secretariat

*Joann E. Morillo*  
Joann E. Morillo  
Head, BAC Secretariat

Recommended by:

*Chester Joseph C. Canto*  
Chester Joseph C. Canto / Engr. Joselito N. Dela Cruz  
BAC Provisional Member

*Marlene D. Soliba*  
Marlene D. Soliba, M.D. / Abraham A. Ballares  
BAC Member

*Sally S. Gomez*  
Sally S. Gomez / Cynthia S. Santos  
BAC Member

Approved by:

*Dexter L. Mejia*  
Dexter L. Mejia  
Alternate BAC Member

*Josephine Q. Quito*  
Josephine Q. Quito  
BAC Vice Chairperson

*Maricar M. Arzadon*  
Maricar M. Arzadon, M.D.  
BAC Chairperson

Dennis B. Adre  
Regional Vice President  
By the Authority of the RUP  
NOV 29 2022  
CYNTHIA S. SANTOS  
Division Chief - MSD

MASTER DOCUMENT  
DC: *[Signature]* Date: 11/29/2022