



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office V
ANST Bldg. IV, B. Imperial St., 4500 Legazpi City
Call Center: (02) 8441-7442 | Trunkline (02) 8441-7444 (PRO V BAC: Loc. 5329)
www.philhealth.gov.ph



04 February 2022

MEMORANDUM

PRO V No. 2022- 013

TO : ALL CONCERNED END-USERS
PRO V

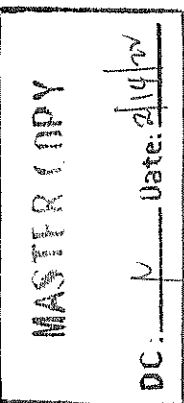
SUBJECT : ANNUAL PROCUREMENT PLAN (APP) FOR FY 2022

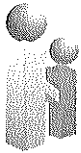
Under the authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations (RIRR), which states that "All procurement shall be within the approved budget of the Procuring Entity should be meticulously and judiciously planned by the Procuring Entity, xxx", this Order is hereby issued approving the attached FY 2022 Annual Procurement Plan as recommended by the PhilHealth Regional Office V- Bids and Awards Committee (PRO V BAC).

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs), and anchored on the Approved Corporate Operating Budget for CY 2022. The PRO V-BAC deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information and Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its RIRR.

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its 2016 RIRR as well as relevant government and corporate procurement policies, rules and regulations subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue;





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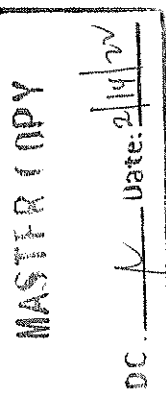
UNIVERSAL HEALTH CARE
Kalusugan at Pambayad sa Kaligtasan

- b. For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)
- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its 2016 RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken where there is change in projects, programs and activities contained in the FY 2022 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.

For the information and guidance of all concerned.


HENRY V. ALMANON
Regional Vice President, PRO V
Head of the Procuring Entity
Date signed: _____ *r*



Copy Furnished:

- GPPB-TSO
- Resident Auditor, COA
- SBAC, PHIC



PHILHEALTH REGIONAL OFFICE V ANNUAL PROCUREMENT PLAN FOR FY 2022

PHILHEALTH REGIONAL OFFICE V ANNUAL PROCUREMENT PLAN FOR FY 2022													
Code (PAP)	Procurement Project	PMO/End-User	is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GOODS AND SERVICES CAPITAL EXPENDITURES													
Machinery and Equipments													
10605020	Procurement of Office Equipment	LHIOs, MSD, PAU	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	523,719.00		523,719.00	Sound System Indoor & Sound System Public Address System, Biometric Events Equipment Tent, Television 55", Paper Shredder, Sound System, Acrylic Plastic Box, Mechanical Laser Distance Meter, Vacuum Cleaner, Camera Handycam
10605020	Procurement of Office Equipment	Legal	NO	NP-53.9 Small Value Procurement	Sep				COB 2022	50,000.00		50,000.00	Legal- Paper Shredder
10605020	Procurement of Office Equipment	LHIOs, ITMS	NO	Public Bidding	Jun			Jul	COB 2022	1,236,859.20		1,236,859.20	Air Con Floor Mounted Split Type, Window Type
10605030	Procurement of I.T Equipment and Software	AQAS, Albay, MSD Planning, Reachout, Masbate	NO	NP-53.5 Agency-to-Agency (PS-DB)	Jun			Jul	COB 2022	990,732.23		990,732.23	Computer Basic, Laptop, Desktop Computer
10605030	Procurement of I.T. Equipment and Software	ITMS	NO	Public Bidding	Jun			Jul	COB 2022	93,258.88		93,258.88	ITMS- Mid Rage Desktop
10605110	Procurement of Medical Equipment	Albay	NO	NP-53.9 Small Value Procurement	JUN			JUL	COB 2022	22,200.00		22,200.00	Sphygmomanometer
10605020	Procurement of Other Equipment	Virac, Cam Norte, ORVP	NO	NP-53.9 Small Value Procurement	JUN			JUL	COB 2022	168,000.00		168,000.00	Gym Equipment- Treadmill
Sub-total										3,084,769.31		3,084,769.31	
Furniture, Fixtures and Books													
10607010	Procurement of Furniture and Fixtures	LHIOs, AQAS, MemSec, HCDMD, PAU, Planning	NO	Public Bidding	JUN	JUN	JUN	JUL	COB 2022	907,240.00		907,240.00	Cabinet for SG 24-28 Lateral Steel Cabinet, Vertical Filing Cabinet, Sofa Couch, Storage Steel Cabinet, Table for SG 17 & below, Conference table u shaped, Gang Chair, Conference Table, Oval Shaped, Table diaper changing, Junior Executive Chair
10607010	Procurement of Furniture and Fixtures	Cam Sur, Masbate, MSD	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	263,620.00		263,620.00	Expand a wall for Exhibit, roll-up Screen, Saely Vault Digital lock, storage steel cabinet
Sub-total										1,170,860.00		1,170,860.00	
TOTAL										4,255,629.31		4,255,629.31	
MAINTENANCE AND OTHER OPERATING EXPENSES													
Advertising Promotional and Marketing Expenses													
5029901001	Procurement of Advertising Services	PAU		Scientific, Sophistry of Artistic Work Exclusive Technology and Media Consultant	Jan			Feb	COB 2022	833,400	833,400		Electronic Brochures, Radio/TV, Blocktime, Local AM, Spots/buys, Local Table
5029901002	Marketing and Promotional	PAU		NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	1,200,000	1,200,000		Printable Materials, flyer, poster, brochure
Sub-total										2,033,400.00	2,033,400.00		
Communication Expense													
50205010	Procurement of Postage & Delivery Services	MSD	NO	NP-53.9 Small Value Procurement	Feb			Mar	COB 2022	531,160.00	531,160.00		Courier

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PHILHEALTH REGIONAL OFFICE V ANNUAL PROCUREMENT PLAN FOR FY 2022

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50205010	Procurement of Postage & Delivery Services	MSD	NO	Agency to Agency	Feb			Mar	COB 2022	1,408,301.00	1,408,301.00		Registered
5020502001	Procurement of Telephone Landline Services	MSD	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	72,000.00	72,000.00		
50205030	Procurement of Internet Services	ITMS, Tier 2	NO	Public Bidding	May	May	May	JUN	COB 2022	1,158,000.00	1,158,000.00		
50205040	Procurement of Cable, Satellite Telegraph and Radio Services	MSD	NO	NP-53.9 Small Value Procurement	Jul			Aug	COB 2022	10,505.00	10,505.00		
Sub-total										3,179,967.00	3,179,967.00		
General Services													
50212020	Procurement of Janitorial Services	MSD	NO	Public Bidding	MAR	MAR	MAR	APR	COB 2022	2,575,923.84	2,575,923.84		Janitorial Services
50212030	Procurement of Security Services	MSD	NO	Public Bidding	MAR	MAR	MAR	APR	COB 2022	6,585,608.28	6,585,608.28		Security Services
Sub-total										9,161,532.12	9,161,532.12		
Major Events and Conventions Expenses													
5029918003	Cultural & Athletic Exp- Christmas Activities	MSD	NO	NP-53.9 Small Value Procurement	Oct			Nov	COB 2022	154,000.00	154,000.00		Christmas Party
5029918003	Cultural & Athletic Exp- Other Activities	MSD	NO	NP-53.9 Small Value Procurement	Oct			Nov	COB 2022	80,554.00	80,554.00		PhilHealth Wellness
Sub-total										234,554.00	234,554.00		
Other Maintenance and Operating Expenses													
50299020	Procurement of Printing and Binding Services	MemSec	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	300,000.00	300,000.00		Member ID
50299020	Procurement of Printing and Binding Services	MSD	NO	NP-53.9 Small Value Procurement	Jul			Aug	COB 2022	50,000.00	50,000.00		Photocopying Services
50299040	Procurement of Transport and Delivery Services	MSD	NO	NP-53.9 Small Value Procurement	Sep			Oct	COB 2022	72,000.00	72,000.00		PRC & Alay- Transportation cost for garbage collection, Freight and hauling of supplies, materials and equipment
50299050	Procurement of Lease / Rental Services	MSD	NO	NP-53.10 Lease of Real Property and Venue	MAR			APR	COB 2022	21,255,686.88	21,255,686.88		Rentals
502990003	Registration of Motor Vehicle	MSD	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	34,505.00	34,505.00		
5029999005	Medical Expense	MSD	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	540,000.00	540,000.00		
5029999005	Medical Expense	MSD	NO	NP-53.9 Small Value Procurement	Apr			May	COB 2022	138,500.00	138,500.00		Mandatory Drug Testing
5029999005	Medical Expense	MSD	NO	NP-53.9 Small Value Procurement	May			Jun	COB 2022	2,210,000.00	2,210,000.00		PHEX
50299070	Subscription Expenses	LHOs	NO	NP-53.9 Small Value Procurement	Feb			Mar	COB 2022	40,788.00	40,788.00		Newspaper
50299070	Subscription Expenses	MSD	NO	Direct Contracting	Feb			Mar	COB 2022	31,518.00	31,518.00		Printer and Phil Star
Sub-total										24,672,997.88	24,672,997.88		
Training and Scholarship Expenses													
50202010010	Internal Trainings	MSD	NO	NP-53.9 Small Value Procurement	Jul			Aug	COB 2022	120,000	120,000		Social Grace & Personality Devp Course
50202010010	Internal Trainings	MSD	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	600,000	600,000		Crisis Management, Employee Discipline, Skills Training for Public Relations and Networking
Sub-total										720,000.00	720,000.00		
Repairs and Maintenance													
5021305001	Repairs and Maintenance of Office Equipment	MSD	NO	NP-53.9 Small Value Procurement	Jun			Jul	COB 2022	300,000.00	300,000.00		

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PHILHEALTH REGIONAL OFFICE V ANNUAL PROCUREMENT PLAN FOR FY 2022

[illegible]

Prepared and Consolidated By:

ANDY A. VALDEMORO

~~1st AC Section~~

Certified Correct As to Consolidation:

MARIA ROSA BERGAMINI

Field, B.K. Secretary

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					Advertisement Posting of IBREI	Submission of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO

Recommended as to Mode of Procurement

absent
DR. JANICE NANETTE B. ESTRADA
BAC Member

pc
CATHERINE M. CORDIS, CPA
BAC Member

absent
DR. MA. SHEILA V. SEDANTO
BAC Member

tyan
ATTY. DEAN S. SALVOSA
BAC Vice Chairperson

gms
DARLENE CONUYLES, PMP
BAC Member

DR. RONALD V. SANTELICES
BAC Chairperson

Approved By:

hnp
HENRY V. ALMANON
Regional Vice President, PRO V

