

Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office IV-B
XentroMall Batangas City, Diversion Road, Brgy. Alangilan, Batangas City
Healthline (043) 723-8822/722-1602/300-4342/300-3267
region4b@philhealth.gov.ph www.philhealth.gov.ph



September 26, 2021

PRO IV-B BAC MEMORANDUM

No. 2021-001

TO

ALL CONCERNED COST CENTERS

PhilHealth Regional Office IV-B

SUBJECT :

INDICATIVE ANNUAL PROCUREMENT PLAN (APP)

FOR CY 2022

In order to ensure the effective and efficient delivery of public service and to support its proposed budget taking into consideration the budget framework for CY 2022 in order to reflect its priorities and objectives, preparation of Indicative APP is necessary.

As mandated, the PRO IV-B Bids and Awards Committee (PRO IV-B BAC) deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the Indicative APP, in accordance with the parameters set in Republic Act 9184 and its Revised IRR.

Section 7.3 of the Revised IRR of R.A. 9184 provides:

'Upon issuance of the budget call in the case of NGAs, SUCs Constitutional Commission or Offices, or similar document for GOCCs, GFIs, and LGUs, the Procuring Entity shall prepare its Indicative APP for the succeeding year..."

Accordingly, and under the authority granted by the PhilHealth Board of Directors to the President and CEO, and Regional Vice-President, in case of PhilHealth Regional Offices, as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached Indicative APP for CY 2022 for Goods and Services.

It is emphasized that all procurement based on the approved Indicative APP for CY 2022 must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.







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INDICATIVE ANNUAL PROCUREMENT PLAN Calendar Year 2022

	Procurement Program/Project	PMO / End	Mode of Procurement	Si	chedule for	Each Activ	rity	Source of Funds		Remarks (brief		
Code (PAP)		User		Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	со	description o Program/Project)
50203020	Procurement of Accountable Forms - 1st Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22		-	14-Jan-22	СОВ	11,481.25	11,481.25		
50203020	Procurement of Accountable Forms - 2nd Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Agency to Agency	4-Mar-22	7-	-	11-Mar-22	СОВ	11,481.25	11,481.25		
50203020	Procurement of Accountable Forms - 3rd Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Agency to Agency	2-Jun-22	-	-	9-Jun-22	СОВ	11,481.25	11,481.25		The state of
50203020	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Agency to Agency	1-Sep-22	+	14-	8-Sep-22	СОВ	11,481.25	11,481.25		
	Total								45,925.00	45,925.00		
50205010	Procurement of Postage and Delivery Services - Metered/Postage	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22		-	14-Jan-22	СОВ	2,371,200.00	2,371,200.00		
	Total								2,371,200.00	2,371,200.00		
50205030	Procurement of Internet Subscription		Negotiated Procurement - Small Value Procurement	7-Jan-22	4	-	14-Jan-22	СОВ	677,438.76	677,438.76		
	Total								677,438.76	677,438.76		
5029999003	Registration of Motor Vehicle	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	-	-	14-Jan-22	СОВ	42,440.51	42,440.51	>+	
	Total								42,440.51	42,440.51		
50299050	Procurement of Rental Services	PRO IV-B	Negotiated Procurement - Lease of Real Property or Venue	7-Jan-22	-	14-Jan-22	17-Jan-22	СОВ	31,875,761.48	31,875,761.48		
	Total								31,875,761.48	31,875,761.48		
50203090	Procurement of Fuel, Oil and Lubricants	PRO IV-8	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricants (POL) and Airline Tickets	7-Jan-22		1.4	14-Jan-22	СОВ	1,453,920.00	1,453,920.00		
	Total								1,453,920.00	1,453,920.00		
50215030	Procurement of Insurance Coverage	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	12	-	14-Jan-22	СОВ	761,685.50	761,685.50		
	Total								761,685.50	761,685.50		



		PMO / End		S	chedule for	Each Activ	rity	Source of		Remarks (brief		
Code (PAP)	Procurement Program/Project	User	Mode of Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	со	description o Program/Project)
50204010	Procurement of Water Services	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	сов	614,588.64	614,588.64		
	Total								614,588.64	614,588.64		
50204020	Procurement of Electricity	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22		7	14-Jan-22	сов	7,979,884.89	7,979,884.89		
	Total						15		7,979,884.89	7,979,884.89		
50205010	Procurement of Postage and Delivery Services - Courier Services	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	1,803,590.00	1,803,590.00		
	Total								1,803,590.00	1,803,590.00		
50205040	Procurement of Cable, Satellite, Telegraph and Radio Services	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	61,560.00	61,560.00		
	Total								61,560.00	61,560.00		
5021199002	Procurement of Notarial Services	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	46,000.00	46,000.00		
	Total								46,000.00	46,000.00		
10609010	Procurement of Leasehold Improvements	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	4	-	14-Jan-22	СОВ	105,114.00		105,114.0	00
									105,114.00	1	105,114.0	10
5021305001	Repair and Maintenance of Office Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	~	*	14-Jan-22	СОВ	482,240.00	482,240.00		
	Total								482,240.00	482,240.00		
5021305002	Repair and Maintenance of IT Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	(4)	3	14-Jan-22	СОВ	75,000.00	75,000.00		
	Total								75,000.00	75,000.00		
5021305002	Repair and Maintenance of Medical, Dental and Laboratory Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	lel.	-	14-Jan-22	СОВ	4,574.00	4,574.00		
	Total								4,574.00	4,574.00		
50213060	Repair and Maintenance of Transportation Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	596,234.10	596,234.10		
	Total								596,234.10	596,234.10		
50213070	Repair and Maintenance of Furniture and Fixtures	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	40,000.00	40,000.00		



	Procurement Program/Project	PMO / End User	Mode of Procurement	Se	chedule for	Each Activ	ity	Source of			Remarks (brief		
Code (PAP)				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE		со	description of Program/Project)
	Total								40,000.00	40,000.00			
5021309002	Repair and Maintenance for Leased Assets Improvements	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	2	14-Jan-22	СОВ	150,000.00	150,000.00			
	Total								150,000.00	150,000.00			
5020322001	Repair and Maintenance of Semi- Expendable Furniture and Fixtures and Books	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	25,000.00	25,000.00		Щ	
	Total								25,000.00	25,000.00			
50299010	Marketing and Promotional	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22			14-Jan-22	СОВ	1,136,410.00	1,136,410.00			
	Total								1,136,410.00	1,136,410.00			
50299020	Procurement of Printing and Binding Services	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	1,263,124.00	1,263,124.00			
	Total								1,263,124.00	1,263,124.00			
50299040	Procurement of Transportation and Delivery Services	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	12	21	14-Jan-22	СОВ	653,020.00	653,020.00			
	Total								653,020.00	653,020.00			
50299070	Procurement of Subscription Services - Newspaper Subscription	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	14	-	14-Jan-22	СОВ	62,856.00	62,856.00			
									62,856.00	62,856.00			
5029999005	Corporate Forum	PRO IV-B	Negotiated Procurement - Small Value Procurement	18-Feb-22	1.	-	25-Feb-22	СОВ	429,070.00	429,070.00			
	Total								429,070.00	429,070.00			
5029999006	Medical Expenses	PRO IV-B	Negotiated Procurement - Small Value Procurement	14-Jul-22		-	16-Aug-22	СОВ	610,000.00	610,000.00			
									610,000.00	610,000.00			
5020301001	Procurement of Regular Office Supplies - 1st Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	17.	-	14-Jan-22	СОВ	728,971.47	728,971.47			
5020301001	Procurement of Regular Office Supplies - 2nd Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	4-Mar-22	~	-	11-Mar-22	СОВ	728,739.97	728,739.97			
5020301001	Procurement of Regular Office Supplies - 3rd Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	2-Jun-22	17	-	9-Jun-22	СОВ	723,473.13	723,473.13			



E-G 1836	Procurement Program/Project	PMO / End User	Mode of Procurement	S	chedule for	Each Activ	rity	Source of			Remarks (brie		
Code (PAP)				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE		со	description (
5020301001	Procurement of Regular Office Supplies - 4th Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	1-Sep-22	1-0-11		8-Sep-22	СОВ	713,706.13	713,706.13			
	Total								2,894,890.70	2,894,890.70			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	258,197.55	258,197.55			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Mar-22	-	-	14-Mar-22	СОВ	221,179.77	221,179.77			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Small Value Procurement	3-Jun-22	-	-	10-Jun-22	СОВ	196,794.18	196,794.18			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Small Value Procurement	8-Sep-22	1	-	15-Sep-22	СОВ	154,124.93	154,124.93			
	Total								830,296.43	830,296.43			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Shopping	7-Jan-22	-	-	14-Jan-22	СОВ	54,832.92	54,832.92			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Shopping	7-Mar-22	-	4	14-Mar-22	СОВ	54,758.30	54,758.30			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Shopping	3-Jun-22	-	3	10-Jun-22	СОВ	54,670.70	54,670.70			
5020301001	Procurement of Accountable Forms - 4th Quarter - Continuous Form Checks	PRO IV-B	Negotiated Procurement - Shopping	8-Sep-22	-	÷	15-Sep-22	СОВ	54,533.20	54,533.20			
	Total								218,795.12	218,795.12			
5020301002	Procurement of IT Supplies - 1st Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	-	1-1	14-Jan-22	СОВ	648,069.03	648,069.03			
5020301002	Procurement of IT Supplies - 2nd Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	4-Mar-22	-	15	11-Mar-22	СОВ	605,455.29	605,455.29			
5020301002	Procurement of IT Supplies - 3rd Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	2-Jun-22	-	-	9-Jun-22	СОВ	594,676.99	594,676.99			
5020301002	Procurement of IT Supplies - 4th Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	1-Sep-22	-	1 2	8-Sep-22	СОВ	515,217.43	515,217.43			
	Total								2,363,418.74	2,363,418.74			
5020301002	Procurement of IT Supplies - 1st Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	r e	14-Jan-22	СОВ	885,108.64	885,108.64			
5020301002	Procurement of IT Supplies - 2nd Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Mar-22	-)	1.5	14-Mar-22	СОВ	430,885.72	430,885.72			
5020301002	Procurement of IT Supplies - 3rd Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	3-Jun-22	-	7	10-Jun-22	СОВ	428,920.12	428,920.12			
5020301002	Procurement of IT Supplies - 4th Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	8-Sep-22	-	12	15-Sep-22	СОВ	360,016.66	360,016.66			



		PMO / End	Contract Contract	S	chedule for	Each Activ	rity	Source of		Estimated I	Budget (PhP)		Remarks (brie
Code (PAP)	Procurement Program/Project	User	Mode of Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE		со	description or Program/Project)
	Total								2,104,931.14	2,104,931.14			
50203070	Procurement of Drug and Medicines - 1st Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	4,822.33	4,822.33			
50203070	Procurement of Drug and Medicines - 2nd Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Mar-22	-	-	14-Mar-22	СОВ	3,867.10	3,867.10			
50203070	Procurement of Drug and Medicines - 3rd Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	3-Jun-22	-	+	10-Jun-22	СОВ	4,006.00	4,006.00			
50203070	Procurement of Drug and Medicines - 4th Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	6-Sep-22	-	4	13-Sep-22	СОВ	1,663.30	1,663.30			
	Total								14,358.73	14,358.73			
50203080	Procurement of Medical, Dental and Laboratory Supplies	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22		-	14-Jan-22	СОВ	27,365.00	27,365.00			
	Total								27,365.00	27,365.00			
50203080	Procurement of Medical, Dental and Laboratory Supplies – 1st Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	8,448.15	8,448.15			
50203080	Procurement of Medical, Dental and Laboratory Supplies - 2nd Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Mar-22	-	-	14-Mar-22	СОВ	3,124.15	3,124.15			
	Total	-							11,572.30	11,572.30			
50203990	Procurement of Other Supplies - 1st Quarter	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	7	+	14-Jan-22	СОВ	352.00	352.00			
	Total								352.00	352.00			
50203990	Procurement of Other Supplies - 1st Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	i i	-	14-Jan-22	СОВ	122,591.25	122,591.25			
50203990	Procurement of Other Supplies - 2nd Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Mar-22	-	7	14-Mar-22	СОВ	48,254.18	48,254.18			
50203990	Procurement of Other Supplies - 3rd Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	3-Jun-22	-	-	10-Jun-22	СОВ	28,263.50	28,263.50			
50203990	Procurement of Other Supplies - 4th Quarter	PRO IV-B	Negotiated Procurement - Small Value Procurement	8-Sep-22	-	-	15-Sep-22	СОВ	12,185.00	12,185.00			
	Total								211,293.93	211,293.93			
50299010	Procurement of Advertising Services - Electronic Billboards (LED)	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Mar-22	-	-	14-Mar-22	СОВ	200,000.00	200,000.00			
	Total								200,000.00	200,000.00			
50212020	Procurement of Janitorial Services	PRO IV-B	Public Bidding	06-Jan-22	14-Jan-22	02-Feb-22	05-Feb-22	СОВ	4,301,118.85	4,301,118.85			



	Procurement Program/Project	PMO / End User	Mode of Procurement	S	chedule for	Each Activ	rity	Source of			Remarks (brief		
Code (PAP)				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE		со	description control of Program/Project)
	Total								4,301,118.85	4,301,118.85	-		
50212030	Procurement of Security Services	PRO IV-B	Public Bidding	06-Jan-22	14-Jan-22	02-Feb-22	05-Feb-22	СОВ	7,850,223.16	7,850,223.16			
	Total						-		7,850,223.16	7,850,223.16			
50203110	Procurement of Semi-Expendable Communication Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	2,485.24	2,485.24			
	Total								2,485.24	2,485.24			
50203110	Procurement of Semi-Expendable Furniture and Fixtures	PRO IV-B	Public Bidding	10-Mar-22	18-Mar-22	08-Apr-22	11-Apr-22	СОВ	2,783,051.43	2,783,051.43			
	Total								2,783,051.43	2,783,051.43			
50203110	Procurement of Semi-Expendable IT Equipment	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	-	-	14-Jan-22	СОВ	123,534.00	123,534.00			
	Total								123,534.00	123,534.00			
50203110	Procurement of Semi-Expendable IT Equipment	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	-	-	14-Jan-22	СОВ	703,362.66	703,362.66			
									703,362.66	703,362.66			
50203110	Procurement of Semi-Expendable Office Equipment	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22	-		14-Jan-22	СОВ	41,890.00	41,890.00			
	Total								41,890.00	41,890.00			
50203110	Procurement of Semi-Expendable Office Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	÷	14-Jan-22	СОВ	276,195.00	276,195.00			
	Total								276,195.00	276,195.00			
10607010	Procurement of Furniture and Fixtures	PRO IV-B	Public Bidding	10-Mar-22	18-Mar-22	08-Apr-22	11-Apr-22	СОВ	4,528,080.00			4,528,080.00	
	Total								4,528,080.00	1		4,528,080.00	
10607010	Procurement of Furniture and Fixtures	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	3-7	-	14-Jan-22	СОВ	736,000.00			736,000.00	
	Total								736,000.00	1		736,000.00	
10607010	Procurement of Office Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22	-	-	14-Jan-22	СОВ	57,750.00			57,750.00	
	Total								57,750.00	1		57,750.00	



13 3 Vist	Procurement Program/Project	PMO / End	Mode of Procurement	S	chedule for	Each Activ	rity	Source of		Estimated Bu		Remarks (bried description of Program/Project)
Code (PAP)		User		Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	The state of the s	
10607010	Procurement of Office Equipment	PRO IV-B	Public Bidding	10-Mar-22	18-Mar-22	08-Apr-22	11-Apr-22	СОВ	4,583,430.00		4,583,430.00	
-	Total						10		4,583,430.00	VA SE	4,583,430.00	Carl Day No.
10605030	Procurement of IT Equipment and Software	PRO IV-B	Public Bidding	10-Mar-22	18-Mar-22	08-Apr-22	11-Apr-22	COB	9,043,049.14		9,043,049.14	
	Total								9,043,049.14	1	9,043,049.14	
10605030	Procurement of IT Equipment and Software	PRO IV-B	Negotiated Procurement - Agency to Agency	7-Jan-22			14-Jan-22	СОВ	7,851,885.79		7,851,885.79	
	Total								7,851,885.79	X 36	7,851,885.79	
10605110	Procurement of Medical Equipment	PRO IV-B	Negotiated Procurement - Small Value Procurement	7-Jan-22			14-Jan-22	СОВ	22,200.00		22,200.00	37
	Total								22,200.00	1	22,200.00	
10606010	Procurement of Motor Vehicles	PRO IV-B	Public Bidding	10-Mar-22	18-Mar-22	08-Apr-22	11-Apr-22	СОВ	8,092,896.00		8,092,896.00	
	Total						4 (Jah		8,092,896.00	\	8,092,896.00	
National Property of	Grand Total	100 July 100				100	STEANS		113,241,062.24	78,220,657.31	35,020,404.93	

Certified Corect by:

NAPOLEON M. ARAGO, JR. Administrative Officer IV, ASS Reviewed by:

ARACELI J. LAINEZ Division Chief IV, MSD

Recommending Approval:

CIRILO C. BALMACEDA

Chairperson, PRO IV-B Bids and Awards Committee

Approved by:

ATTY JERRY F. IBAY
Regional Vice-President/HOPE



