



AUGUST 15, 2022

**REGIONAL CORPORATE ORDER**

PRO XI No. 004, s. 2022

**TO : ALL CONCERNED END-USERS  
PHILHEALTH REGIONAL OFFICE XI**

**SUBJECT : APPROVAL OF SUPPLEMENTAL ANNUAL PROCUREMENT  
PLAN (APP) AND PROJECT PROCUREMENT  
MANAGEMENT PLAN (PPMP) CY 2022**

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Under the authority granted by the Philhealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement Plan and consistent with Section 7.1 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2022 Supplemental Annual Procurement Plan as recommended by the Philhealth Regional Office XI Bids and Awards Committee (BAC).

The Annual Procurement Plan (APP) is a consolidation of various Project Procurement Management Plans (PPMPs), anchored on the approved Corporate Operating Budget (COB) for C.Y 2022. The PRO XI BAC deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services of the Annual Procurement Plan (APP), in accordance with the parameters set forth by RA 9184 and its RIRR.

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to the usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-used Supplies, Office Supplies and Materials with mode of procurement indicated as PS DM/Shopping and Agency to Agency may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stocks (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue;



*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PhilHealth Regional Office XI**

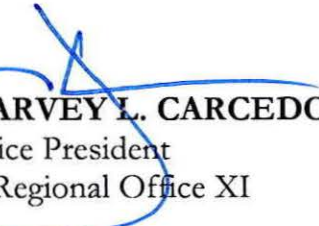
Valgosons Building, Bolton Ext., Pob., Davao City  
Healthline 441-7444; Local (082) 295-2133 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)



UNIVERSAL HEALTH CARE  
KALUSUGAN AT KALINGA PARA SA LAHAT

- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS Catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried);
- c. Procurement of goods determined as through “direct Contracting” must comply with the requisites of Section 50 of RA 9184 and its RIRR as well as that of COA Circular 2021-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the head Office is located, if foreign goods.

Updating of the PPMPs and consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the attached 2022 Annual Procurement Plan (APP) following the procedures defined in the RA 9184, its RIRR and relevant and appropriate internal issuances.

  
**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President  
Philhealth Regional Office XI

Date Signed: \_\_\_\_\_





**BIDS AND AWARDS COMMITTEE**  
**“RESOLUTION RECOMMENDING THE APPROVAL OF THE CY**  
**2022 SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP)**  
**FOR GOODS AND SERVICES INCLUDING THE METHODS OF**  
**PROCUREMENT OF PROCUREMENT OF ACTIVITIES**  
**RESOLUTION NUMBER 2022-023**  
**SERIES OF 2022**

**WHEREAS**, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of Republic Act (R.A) 9184 provides for the requirements of an Approved Annual Procurement Plan (APP) prior to the procurement of program/projects/activities aimed to attain to mandate of national Health Insurance Program which states:

“Section 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of government functions shall be included in the Annual Procurement Plan (APP).xxx;

“Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity (HOPE) or second-ranking official designated by the HOPE to Act of his behalf and must be consistent with its duly approved yearly budget”

**WHEREAS**, based on the above provision, the Supplemental Project Procurement Management Plan (PPMPs) for Goods and Services of the Philhealth Regional Office XI, through the Fund Management Information System (FMIS) Philhealth Budget System (PBS) were consolidated into 2022 Supplemental Annual Procurement Plan (APP) by the PRO XI BAC Secretariat;

**WHEREAS**, upon consolidation of the Supplemental PPMP for Goods and Services into the 2022 Supplemental APP, the PRO XI BAC Secretariat indicated the method of procurement for each proposed procurement program/project/ activity thereat;

**WHEREAS**, on **AUGUST 15, 2022** BAC meeting, the PRO XI BAC reviewed the proposed procurement including the appropriate method of procurement;

**NOW, THEREFORE**, the premises considered, the PRO XI BAC, pursuant to Section 12.1 (j) of the Revised IRR of R.A 9184, hereby recommends to the Regional Vice President of PRO XI, the approval of the attached PRO XI 2022 Annual Procurement Plan (APP);

Actual procurement for programs, projects and activities in the PRO XI 2022 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised IRR of the Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

**RESOLVED**, at the Philhealth Regional Office XI, Davao City, this **25<sup>th</sup>** of **JULY 2022**.



Recommended by:

**JOSE CLEO H. BAÑES, DMD**  
BAC Chairperson (Absent)

**ATTY. JESUS C. CEBALLOS**  
BAC Vice Chairperson

**JOSE E. TUBURAN III**  
BAC Member

**ROMEL C. CUZON**  
BAC Member

**KAREN R. TECSON**  
BAC Member

Approved by:

**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President

BAC Resolution No. 2022-023  
Series of 2022






# PHILIPPINE HEALTH INSURANCE CORPORATION - REGIONAL OFFICE XI Supplemental Annual Procurement Plan (APP) for FY 2022

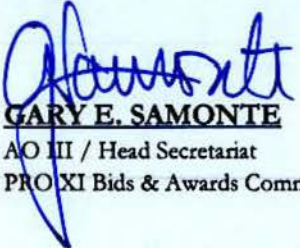
Code (PAP)	Procurement Program / Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)
					Advertisement / Posting of IB / REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GOOD & SERVICES													
50204020	Procurement of Electricity Expenses	LHIO Digos	NO	Direct Contracting	August	August	September	September	Corporate Budget	9,000.00	9,000.00	-	Electricity Expenses from Service Provider
50203090	Procurement of Fuel, Oil and Lubricants Expenses	Admin & LHIOs	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	510,900.00	510,900.00	-	Fuel & Gasoline for Service Vehicles
50212020	Procurement of Janitorial Services Expenses	Admin & LHIOs	NO	Competitive Bidding	August	August	September	September	Corporate Budget	1,183,896.00	1,183,896.00	-	Janitorial Services from Service Provider
50212030	Procurement of Security Services Expenses	Admin & LHIOs	NO	Competitive Bidding	August	August	September	September	Corporate Budget	1,845,912.00	1,845,912.00	-	Security Services from Service Provider
50204010	Water Expenses	LHIO Digos	NO	Direct Contracting	August	August	September	September	Corporate Budget	9,000.00	9,000.00	-	Water Services from Service Provider
5029903002-B	Representation Expenses (Committee Meeting)	Admin	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	53,500.00	53,500.00	-	Meals for Committee on Employers Accounts Settlement (CEAS) & Committee on Risk Management
5029999005	Corporate Forum	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	630,950.00	630,950.00	-	Various meeting of PRO XI & LHIOs
5021199002	Notarial Expenses	AQAS	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	90,000.00	90,000.00	-	Notarial for the Accreditation of KonSulta Providers
50299020	Procurement of Printing and Binding Expenses	PRO XI Membership & HRU	NO	NP-53.9 - Small Value Procurement	February	February	March	March	Corporate Budget	351,000.00	351,000.00	-	PIC (MemSec p 350,000.00) & Business Cards & Others (HRU P 1,000.00))
50203070	Procurement of Drugs and Medicines	LHIO Tagum	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	5,793.35	5,793.35	-	Various Medicines
5020301001	Procurement of Auto, Hardware & Janitorial Supplies	LHIO Tagum	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	50,985.72	50,985.72	-	Variosu Auto, Hardware & Janitorial Supplies
5020301001	Procurement of Auto Supplies	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	28,880.00	28,880.00	-	Various Auto Supplies
5020301001	Procurement of Other Supplies & Materials	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	51,427.17	51,427.17	-	Various Other Supplies & Materials
5020301001	Procurement of Regular Office Supplies	PRO XI & LHIOs	NO	NP-53.5 Agency-to-Agency	August	August	September	September	Corporate Budget	286,602.90	286,602.90	-	Various Regular Office Supplies
50203220	Procurement of Semi-Expendable Furniture & Equipment	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	266,200.00	266,200.00	-	Tables, Gang Chairs & Cabinets
5020321002	Procurement of Semi-Expendable Office Equipment	LHIO Tagum	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	2,700.00	2,700.00	-	Semi-Expendable Office Equipment of LHIO Tagum
5021305001	Repair & Maintenance Office Equipment	LHIO Tagum	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	35,000.00	35,000.00	-	Additional funds for LHIO Tagum for ACU Cleaning
50213060	Repair & Maintenance Transportation Equipment	LHIO Tagum	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	79,514.00	79,514.00	-	Additional funds for LHIO Tagum for MV repair
50201010	Travelling Expenses	PRO XI & LHIOs	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	472,114.75	472,114.75	-	Various Travelling Expenses of PRO XI & LHIOs
-	Salaries & Wages (PB Hiring)	HRU	NO	NP-53.9 - Small Value Procurement	August	August	September	September	Corporate Budget	374,438.40	374,438.40	-	Hiring of Project Based Employees
TOTAL AMOUNT										6,337,814.29	6,337,814.29	-	-



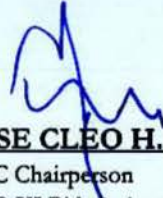
Consolidated & Prepared by:

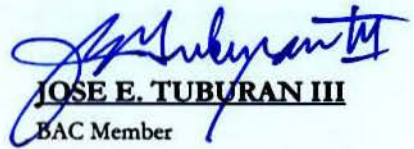
  
**BRENDO C. MAAGHOP**  
SIA II / BAC Secretariat Member  
PRO XI Bids & Awards Committee

Noted by:

  
**GARY E. SAMONTE**  
AO III / Head Secretariat  
PRO XI Bids & Awards Committee


Recommended as to Mode of Procurement

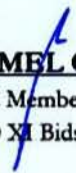
  
**JOSE CLEO H. BAÑES, DMD**  
BAC Chairperson  
PRO XI Bids & Awards Committee

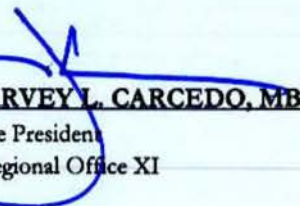
  
**JOSE E. TUBURAN III**  
BAC Member  
PRO XI Bids & Awards Committee

**KAREN R. TECSON**  
BAC Member  
PRO XI Bids & Awards Committee

Approved by:

  
**ATTY. JESUS C. CEBALLOS**  
BAC Vice Chairperson  
PRO XI Bids & Awards Committee

  
**ROMEL C. CUZON**  
BAC Member  
PRO XI Bids & Awards Committee

  
**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President  
Philhealth Regional Office XI







Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PHILHEALTH REGIONAL OFFICE - XI**  
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Telephone Number (082) 295-3382 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)



**SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**AMENDMENT**  
as of AUGUST 15, 2022

COST CENTER / OFFICE: **PHILHEALTH REGIONAL OFFICE XI**

PPMP NO. \_\_\_\_\_

CODE	GENERAL DESCRIPTION	ESTIMATED	QTY. /	UNIT	MODE OF	SCHEDULE / MILESTONE OF ACTIVITIES (2022)									
50204010	Procurement of Water Expense	9,000.00	1	lot	Direct Contracting										
5029903002-B	Representation Expense (Committee Meeting)	53,500.00	1	lot	SVP										
5029999005	Corporate Forum Expense	630,950.00	1	lot	SVP										
5021199002	Notarial Expense	90,000.00	1	lot	SVP										
50299020	Procurement of Printing & Binding Expense	351,000.00	1	lot	SVP										
50203070	Procurement of Drugs & Medicine Supplies	5,793.35	1	lot	SVP										
5020301001	Procurement of Auto, Hardware & Janitorial	50,985.72	1	lot	SVP										
5020301001	Procurement of Auto Supplies	28,880.00	1	lot	SVP										
5020301001	Procurement of Other Supplies & Materials	51,427.17	1	lot	SVP										
5020301001	Procurement of Regular Office Supplies	286,602.90	1	lot	Agency to Agency										
50203220	Procurement of FFE (Semi-Expendable)	266,200.00	1	lot	SVP										
5020321002	Procurement of Office Equipment (Semi-Expendable)	2,700.00	1	lot	SVP										
5021305001	R & M Office Equipment	35,000.00	1	lot	SVP										
50213060	R & M Transportation Equipment	79,514.00	1	lot	SVP										
50201010	Travelling Expense	472,114.75	1	lot	SVP										
	Salaries & Wages (Hiring of Project Base)	374,438.40	1	lot	SVP										
	<b>TOTAL</b>	<b>6,337,814.29</b>													

Note: Technical Specifications for each item/project being proposed shall be submitted as part of the PPMP

Prepared by:

**BRENDG. L. MAAGHOP**  
BAC Secretariat

CERTIFIED CORRECT BY:

**GARY E. SAMONTE**  
BAC Secretariat Chairperson

**ATTY. JESUS C. CEBALLOS**  
BAC Vice Chairperson

APPROVED BY:

**ATTY. HARVEY L. CARCEDO, MBA**  
Regional Vice President